

RANDOLPH COUNTY SCHOOL SYSTEM
REQUEST FOR QUALIFICATIONS
PHASE I ENVIRONMENTAL SITE ASSESSMENT

Introduction:

The Randolph County School System is considering the purchase of a portion of an approximately 80.8 parcel of land in Liberty, North Carolina for the construction of a new elementary school. The School System is seeking a qualified environmental consultant (Consultant) to perform a Phase I Environmental Site Assessment (Phase I ESA) as part of their due diligence process.

The Phase I ESA must evaluate the existence of recognized environmental conditions (RECs) associated with the subject property as a result of past or present site activities. As such, the Phase I ESA must be conducted at the subject property in conformance with the American Society for Testing and Materials (ASTM) standard ASTM E1527-21 "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process". The Consultant must be fully licensed and carry adequate Professional Liability and Errors & Omissions insurance for the proposed work.

Scope of Work (SOW):

The Phase 1 ESA shall meet ASTM E1527-21 and include the following scope:

- Perform records review to help identify recognized environmental conditions in connection to the parcel and its vicinity. This includes, but is not limited to federal, state, tribal, and local government records.
- Perform records review of historical property use information (applicable maps, aerial photographs, other reports, etc.).
- Perform onsite visual inspection of parcel to identify recognized environmental conditions.
- Perform interviews including, but not limited to Owners, Occupants, Lessees, and Government Officials to obtain information regarding recognized environmental conditions.
- Recommendation of further environmental assessment (Phase II) if needed in the Consultants professional opinion.

Proposal Requirements:

The RFQ submittal package shall not exceed five (5) 8 ½ x 11 pages (excluding previous work samples). The submittal shall include the following:

1. Cover Letter: Provide a letter which includes a short introduction and description of previous experience; name, business addresses, and legal business entity of the organization that will conduct the work; name, title, mailing address and telephone number of the principal consultant.
2. Consultant/Firm Profile and listing of key personnel: The RFQ shall include a brief profile of the consultant or team. Individual profiles should provide area of expertise with applicable license numbers. Cite previous Phase I Environmental studies that demonstrate the capabilities and expertise of the consultant(s) to undertake the project. List the contact information of three recent references familiar with the work that your company has completed.
3. Fee Schedule: Provide a schedule of hourly rates for key personnel.

Schedule:

Response to this RFQ Due:	01/02/2025 @ 3:00 PM
Selection of Consultant:	01/07/2025
Notice to Proceed:	01/08/2025
Completion of Work:	02/15/2025

Responses to this RFQ shall be emailed in .pdf format to:

Dale Brinkley, Executive Director of Operations

dbrinkley@randolph.k12.nc.us

with copies to the following:

lchilton@randolph.k12.nc.us

mtrotter@randolph.k12.nc.us

rangerio@smithsinnett.com

dwilgus@smithsinnett.com

fjernigan@smithsinnett.com