

NOTICE TO BIDDERS

Sealed proposals will be received by the Town of Burnsville in Burnsville NC, at 2 Town Square, Burnsville, NC 28714 in the Mark W. Bennette Board Room [on the second floor of 2 Town Square] up to 3:00 pm 01/08/2025 and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

Town of Burnsville: Police Station and Public Works Renovation Project involves the renovation of the existing public works facility at 118 North Main St. in Burnsville, NC.

Bids will be received for a single prime contract. All proposals shall be lump sum.

Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on **12/04/2024 at 10:00 AM at the public works facility, 118 North Main Street, Burnsville, NC 28714**. The meeting will address project specific questions, issues, bidding procedures and bid forms. The meeting will address project specific questions, bidding procedures, and bid forms. There will be a site walk and bidders will be able to review existing conditions. **The Pre-Bid Conference is strongly recommended for all bidders**. Bidders will be required to acknowledge the existing conditions of the structure with their bid. Any questions should be submitted on the bid question form available with the bid documents by **12/11/2024 at 5:00 PM**. Question responses will be via public addenda.

Parking for the Pre-Bid is at 118 North Main Street, Burnsville, NC 28714 or next door at the Drivers License Office 133 North Main Street, Burnsville, NC 28714.

Parking for the Bid Opening is available in front of 2 Town Square and in adjacent parking lots.

Access to digital plans, specifications and contract documents are available through:

John Arnaud Architect PLLC – Email office@jarnaudarch.com for access.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

The Town supports and encourages bids from Minority and Women Owned Enterprise.

The Town of Burnsville is an Equal Opportunity Employer. It is the policy of the Town of Burnsville not to discriminate against any applicant for employment, or any employee because of age, color, sex, disability, national origin, race, religion, or veteran status.

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Intermediate or Unlimited (set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1)

This project has received North Carolina public grant funding. Bidding and contracting procedures will comply with formal contracting requirements for North Carolina local governments.

Bid bonds should be submitted in a seprate sealed envelope and labeled to match accompanying proposal. Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated

damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The right is reserved to reject any or all bids and to waive all informalities concerning bid to the lowest responsible bidder or bidders, taking into consideration quality, performance and the time specified in the proposals for the performance of the contract. The bids must be for a lump sum. No bids are allowed on a contingency or percentage basis.

Designer:

John Arnaud Architect PLLC
PO Box 1504, Blowing Rock, NC 28605
828.434.3354

Owner:

Town of Burnsville
2 Town Square, Burnsville, NC 28714
828.682.2420