**Town of Stallings Roof Replacement Project**

**Stallings Town Hall, 315 Stallings Road, Stallings, NC 28104**

**Bid Solicitation Start Date: October 18, 2024**

**Project Description**

The Town of Stallings is requesting informal bids from qualified contractors for the roof replacement of the Stallings Town Hall, located at 315 Stallings Road, Stallings, NC 28104. The project includes the removal of the existing roof and installation of a new roof according to project specifications and applicable building codes. Specific project details will be discussed during the required onsite meeting.

**Solicitation Timeline**

* Bid Solicitation Start Date: October 18, 2024
* Onsite Meeting Request Deadline: October 25, 2024
* Proposal Submission Deadline: October 30, 2024

**Pre-Bid Onsite Meeting**

Interested contractors must schedule a required onsite meeting with Jake Griffin, the Town’s Public Works Supervisor, **by October 25, 2024**. This meeting is necessary to review the scope of work and discuss the project specifics in detail. Contractors who do not attend an onsite meeting may be disqualified from consideration.

**To schedule the onsite meeting, please contact:**

* Jake Griffin, Public Works Supervisor
* Email: [jgriffin@stallingsnc.org](mailto:jgriffin@stallingsnc.org)
* Phone: 704-821-0318

**Proposal Submission**

All informal bids must be submitted to the Town of Stallings by **5:00 PM on October 30, 2024.** Proposals may be submitted via email or delivered in person to:

* Kevin Parker, Engineering Director
* Email: [kparker@stallingsnc.org](mailto:kparker@stallingsnc.org)
* Stallings Town Hall
* 315 Stallings Road
* Stallings, NC 28104

**Requirements and Guidelines**

1. Bidders must be licensed contractors in North Carolina and comply with all applicable state and local regulations.
   1. Must include North Carolina General Contractors License with Proposal.
2. Proposals must include warranty details for both materials and workmanship.
3. Bids must also include proof of liability insurance, workers’ compensation coverage, and any necessary permits.
4. The Town of Stallings reserves the right to reject any or all bids and to select the contractor that best meets the Town’s needs and budget.
5. Bid submissions should be clearly marked as follows (if delivered):

“Stallings Town Hall Roof Replacement Project - INFORMAL BID"

If fewer than three bids are received by the October 30, 2024, deadline, the project will be readvertised for an additional 7 days, with second-round proposals due by **5:00 PM on November 6, 2024.**

For any questions or further information, please contact Jake Griffin at the contact information provided above