



HENDERSON COUNTY PUBLIC SCHOOLS

414 Fourth Avenue West, Hendersonville, NC 28739-4261
Mark R. Garrett, Superintendent

Board of Public Education
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NOTICE TO BIDDERS

Formal proposals will be received by Henderson County Public Schools until 2:00 P.M., June 26, 2025 in the Office of Joni Huchzermeier, Purchasing Agent for Henderson County Public Schools at 414 Fourth Avenue West, Hendersonville, NC 28739, for the Mechanical Contract:

CLASSROOM HVAC EQUIPMENT: RFB-2025-16 FLAT ROCK MIDDLE SCHOOL HENDERSON COUNTY PUBLIC SCHOOLS.

There will be a public bid opening. Bid packages may be hand delivered to the following address by the specified time or mailed to:

Joni Huchzermeier
Purchasing Agent for Henderson County Public Schools
414 Fourth Avenue West
Hendersonville, NC 28739
RFB 2025-16

Bids must be received by hand delivery or by mail before the specified time above. Electronic bids will not be excepted. Late bids will not be excepted for any reason.

All bids must contain all other documentation required with the bid including Bonds on the attached forms and MBE documentation in a separate envelope, to be opened and verified before the bid will be opened.

Flat Rock Middle School is located at 191 Preston Lane, East Flat Rock, NC 28726. The project involves the installation of New HVAC equipment in the F Wing Classrooms.

The Mechanical Contractor is the Prime coordinating contractor for this project. All work including demolition, structural reinforcing and electrical work shall be in the Mechanical Contract. The Mechanical Contractor is therefore responsible for assuring that all work is complete in the time frame specified. All liquidated damages shall the responsibility of the Mechanical Contractor. Note that this a Formal Bid for Henderson County Public Schools. Pursuant to 2 CFR 200.321 and Henderson County Public Schools Procurement 8305-R1, sealed bids received from small, minority-owned and women-owned businesses for discrete portions of the work or that propose alternative delivery schedules will be considered, when economically feasible.

This project consists of (8) new rooftop units being installed on the existing roof. (6) serving F Wing Classrooms, and (2) serving the Corridors. A new electrical

panel to be install in existing Storage Room, and being fed from an existing panel in an adjacent building. The new units shall be connected to the school systems newly upgraded building automation system. Demo of the existing multi-zone air handler and ductwork are Add Alternates, noted as so on the Mechanical Plans, and on the Bid Form.

Complete plans and specifications for this project can be obtained from **BRITTAIN ENGINEERING, INC.**, during normal office hours located at 56 3rd St. N.W., downtown Hickory, NC - mailing address is Post Office Box 939, Hickory, North Carolina 28603, telephone number is (828) 328-1813. Complete plans and specifications will be emailed to contractors and subcontractors wishing to bid the project. Hard copies will not be provided but contractor may print as many copies as they may need for their bidding process.

Public Liability and Workman's Compensation Insurance is required in the amounts stipulated in the specifications.

See General Conditions, Article 15 concerning contingency cash allowances.

See General Conditions for Project schedule.

A Mandatory Pre-bid meeting will be held on June 17, 2025 at 9:00 AM at Flat Rock Middle School located at: 191 Preston Lane, East Flat Rock, NC 28726 will be held on. Any and all questions shall be addressed to Brittain Engineering, Inc.

The existing bid list of bidders that attended the Mandatory Pre-bid meeting are the only contractors allowed to Re-bid this project.

Henderson County Public Schools reserves the right to reject any or all bids and bidders, to waive informalities and to determine the low bidder in case of tie bids.

This 3rd Day of June, 2025.

Henderson County Public Schools

Mrs. Joni Huchzermeier – Purchasing Agent

Mr. Chad Dillon - Director of Facilities