

<p>The University of North Carolina at Greensboro</p> <p>840 Neal Street</p> <p>Greensboro, NC 27403</p>	ADDENDUM # 1
	IFB 69-LK250201 Custodial Services - 25 Q&A Addendum
	Commodity: 761115 General Building and Office Cleaning and Maintenance Services
	Using Agency Name: UNCG Housing & Residence Life (HRL)
	Date: March 18, 2025
The following are answers to the questions received through March 18, 2025.	

A signed copy of this addendum must be returned with your bid package. Failure to submit a signed copy of this addendum will result in rejection of your bid.

Authorized Signature

Name Printed

Date

1.	Q.	Can you disclose who the current contractor is and price being paid?
	A.	There is no current contract.
2.	Q.	Do you have any previous data showing how many requests for services there are in a normal month?
	A.	Not at the moment. This is the first time were soliciting for bids.
3.	Q.	Of the 29 buildings, do all the floors need stripping/waxing?
	A.	No. Weil Winfield, Moore Strong, Phillip Hawkins, and Spencer have VCT. Spring Garden Apts and Tower Village have VCT in common areas of apartment only.
4.	Q.	Do you have an idea of how many days a week services will be needed?
	A.	This would be based on the job to be performed. Cleaning will be deadline based, for example we may need a building cleaned by a specific date.
5.	Q.	Is the opportunity for custodial services for UNCG an ongoing cleaning, Turn Cleans or just “as needed?”

	A.	We have a full-time custodial staff that manages all custodial needs within housing. Our summer months are very challenging with constant camps and conferences throughout the summer. These services will be primarily used during these peak times. We are not looking to outsource our complete janitorial services.
6.	Q.	Section 5.2.1, pg 15 Tasks/Deliverables – Cleaning Student Common Restrooms – Is UNCG providing the replacement shower curtains and rings or is vendor responsible for them?
	A.	UNCG will replace to keep standards only when shower curtains and rings are beyond cleanable. If a shower curtain needs to be replaced and cannot be cleaned, please report this to the Contract Manager who should include this information in the report to the Housing & Residence Life representative.
7.	Q.	Section 5.2.1, pg 16 Tasks/Deliverables – Cleaning Student Common Restrooms – What does “(Bright Work)” refer to in – Clean and polish all chrome, glass and mirrors. (Bright work)
	A.	“Bright Work” refers to the chrome on sinks and showers.
8.	Q.	What is the cost of parking? Daily parking fees? Do we need a permit?
	A.	Per the Contractors/Vendors tab at https://parking.uncg.edu/permits/ , a Service Permit can be purchased at \$5/day or \$35/month. A valid UNCG Parking permit must be properly displayed on all vehicles at all times when parked on University property. Failure to display a permit or misuse of a permit may result in fines, booting, towing, and/or loss of campus parking privileges. Vehicles displaying a permit must be registered.
9.	Q.	What’s the square footage per room?
	A.	Please visit https://hrl.uncg.edu/view-the-residence-halls/ and click on a specific residence hall. Scroll down under Location and Building Features for the View the Furniture Details button. Room dimensions are provided here.
10.	Q.	Section 5.0, page 12 – Working day and hours (full access)?
	A.	Business hours are 8am-5pm, however we will provide access to the building via tap access. Most cases the building will be empty, and you will be able to clean as long as needed. In the cases that there is a time restriction that will be identified in the beginning.
11.	Q.	Section 5.0, page 12 – Start and end of the cleaning (dates)?
	A.	Our summers start directly after graduation in May (this year May 9 th) and ends around 1 st or 2 nd week in August.
12.	Q.	Section 5.1.1, page 13 – Does the vendor provide drip pans?

	A.	No. If drip pans are needed, please inform the Contract Manager who should include this information in the report to the Housing & Residence Life representative.
13.	Q.	Section 5.2.5, page 17 – Square Foot carpet vs VCT vs concrete (rooms, hallways, etc.)?
	A.	<ul style="list-style-type: none"> - The only buildings that have VCT in the student rooms are as follow: Weil Winfield, Phillip Hawkins, Moore Strong, North & South Spencer. - These buildings have small VCT areas in common spaces: Spring Garden (Kitchen area) Tower Village (sink area) - Remaining buildings are carpet, with the exception of common area game rooms.
14.	Q.	Section 5.2.5, page 17 – Square Foot rooms vs common areas?
	A.	We do not have the measurements broken down to that detail. The room square footage can be found on the HRL website (https://hrl.uncg.edu/view-the-residence-halls/). Please reference #9 Question and Answer.
15.	Q.	We received this RFP the day after the site walk. Will we be able to access the dorms on our own to review?
	A.	Unfortunately, the site visit was scheduled during our spring break so that we could look inside rooms, and students have returned making it impossible to access their spaces. You can look on the HRL website (https://hrl.uncg.edu/view-the-residence-halls/) and take virtual tours.
16.	Q.	Sections 5.2.1-5.2.3, pages 15-17 – what are the hours Monday-Friday?
	A.	Business hours are 8am-5pm, however we will provide access to the building via tap access. Most cases the building will be empty, and you will be able to clean as long as needed. In the cases that there is a time restriction, that will be identified in the beginning of each project.
17.	Q.	Section 5.2.3, page 17 – Are the vendors responsible for supplying light bulbs? If so, what is the light bulb description or vendor name?
	A.	No, you will not need to purchase light bulbs. We would like you to report any burned out light bulbs to the Contract Manager who should include this information in the report to the Housing & Residence Life representative.