



REQUEST FOR PROPOSAL
Trash & Recycling Collection, Portable Toilets, and Dumpster Services

I. PURPOSE:

Iredell-Statesville Schools invites bids for a 3-year contract (non- Auto-renewable) for the following services:

- Weekly trash pick-up
- Weekly recycling pick-up
- Opening and closing gates
- Picking up trash around dumpsters as needed
- On-call delivery and removal of 30-yard dumpsters
- Delivery and weekly cleaning of portable toilets for summer and sports events

The purpose of this RFP is to identify the best-qualified service provider based on pricing, service offerings, and experience.

II. REQUIRED SERVICES:

Bidders must provide the following services as part of the contract:

1. **Weekly Trash Pick-Up:** Provide scheduled trash pick-up service at all designated sites.
2. **Weekly Recycle Pick-Up:** Provide scheduled recycling pick-up service at all designated sites.
3. **Gate Operations:** Open and close gates as necessary to facilitate service.
4. **Trash Pickup Around Dumpsters:** Clean and remove trash around the dumpsters when necessary.
5. **30-Yard Dumpsters (On-Call):** Provide delivery and removal of 30-yard dumpsters upon request.

6. **Portable Toilets (Weekly Delivery & Cleaning):** Provide and maintain portable toilets during the summer and for sports events, including weekly cleaning.

III. BID INSTRUCTIONS:

All bids must include the following:

1. **Individual Site Details:**

- Identify each site and provide pricing based on:
 - The number and size of receptacles.
 - The frequency of pick-up at each site.
 - Weekly total for the normal schedule.

2. **Total Pricing for All Sites:**

- Provide a total cost for all services at the normal schedule for all sites.

3. **Non-Auto-Renewal Contract:**

- The contract term will be for **Three Years**, with no automatic renewal.

IV. CONTRACT TERMS & CONDITIONS:

1. **Service Start Date:**

- New service shall commence on **June 2, 2025**.

2. **Bid Deadline:**

- All bids must be submitted no later than **April 21, 2025, by 9:00 AM**.

3. **Bid Submission Requirements:**

- **Sealed Bids:** All bids must be sealed.
- **Labeling:** All bid envelopes must be clearly labeled with "Trash and Recycling Collection Services - Company Name"
- **Delivery Method:** Bids may be delivered via:
 - US Postal Service
 - FedEx
 - UPS
 - Hand-delivery

4. **Submit Bids To:**

R. Dale Ladd
350 Old Murdock Rd.
Troutman, NC 28166

5. **Service Performance & Contract Cancellation:**

- Iredell-Statesville Schools reserves the right to cancel the contract if the services provided are deemed unsatisfactory.

V. EVALUATION CRITERIA:

Bids will be evaluated based on the following criteria:

1. **Compliance with Requested Information:**
Bids that do not contain all the required information will not be considered.
2. **Pricing and Cost Structure:**
Consideration of pricing based on the services offered.
3. **Experience and References:**
Demonstrated experience in providing similar services.
4. **Quality and Reliability of Services:**
Evaluation of proposed schedules, performance history, and reliability.

VI. QUESTIONS AND CLARIFICATIONS:

All questions regarding this RFP must be submitted in writing VIA email to the contact below no later than April 7, 2025. All questions and answers will be shared with potential bidders.

Contact:

R. Dale Ladd
Email: r.daleladd@iss.k12.nc.us
Phone: 704-873-3755

VII. DISCLAIMER:

Iredell-Statesville Schools reserves the right to reject any or all bids and to accept the bid that is in the best interest of the school district. All submitted proposals become the property of Iredell-Statesville Schools.

