



STATE OF NORTH CAROLINA

DHHS – DIVISION OF STATE OPERATED HEALTHCARE FACILITIES

Invitation for Bid #: 30-25032

LAUNDRY MANAGEMENT SERVICES

Date of Issue: January 14, 2025

Bid Opening Date: February 3, 2025

At 1:00 PM ET

Direct all inquiries concerning this IFB to:

Rita Sutton

Facility Type Manager

Email: rita.sutton@dhhs.nc.gov

Phone: 984.220.1049



STATE OF NORTH CAROLINA

Invitation for Bid

30-25032

For internal State agency processing, including tabulation of bids, provide your company's eVP (Electronic Vendor Portal) Number. Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

**This page shall be filled out and returned with your bid.
Failure to do so may subject your bid to rejection.**

Vendor Name

Vendor eVP#

Note: For a contract to be awarded to you, your company (you) must be a North Carolina registered vendor in good standing. You must enter the vendor number assigned through eVP (Electronic Vendor Portal). If you do not have a vendor number, register at <https://vendor.ncgov.com/vendor/login>

STATE OF NORTH CAROLINA DHHS – DIVISION OF STATE OPERATED HEALTHCARE FACILITIES	
Refer <u>ALL</u> Inquiries regarding this IFB to the procurement lead through the Message Board in the Sourcing Tool. See section 2.6 for details:	Invitation for Bid #: 30-25032
	Bids will be publicly opened virtually via Microsoft TEAMS: Monday, February 3, 2025 @ 1:00 PM
Using Agency: Cherry Hospital; Walter B. Jones Alcohol and Drug Abuse Treatment Center; Caswell Developmental Center; Longleaf Neuro-Medical Treatment Center; Central Regional Hospital; Murdoch Developmental Center	Commodity No. and Description: 911115 - Laundering Services
Requisition No.: TBD	

EXECUTION

In compliance with this Invitation for Bid (IFB), and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein.

By executing this bid, the undersigned Vendor understands that false certification is a Class I felony and certifies that:

- this bid is submitted competitively and without collusion (G.S. 143-54),
- none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and
- it is not an ineligible Vendor as set forth in G.S. 143-59.1.

Furthermore, by executing this bid, the undersigned certifies to the best of Vendor's knowledge and belief, that:

- it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-Contractors for any Contract awarded as a result of this IFB, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

As required by Executive Order 24 (2017), the undersigned vendor certifies will comply with all Federal and State requirements concerning fair employment and that it does not and will not discriminate, harass, or retaliate against any employee in connection with performance of any Contract arising from this solicitation.

G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public contracts; or awarding or administering public contracts; or inspecting or supervising delivery of the public contract of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of this response to the IFB, the undersigned certifies, for Vendor's entire organization and its employees or agents, that Vendor is not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

By executing this bid, Vendor certifies that it has read and agreed to the **INSTRUCTION TO VENDORS** and the **NORTH CAROLINA GENERAL TERMS AND CONDITIONS** incorporated herein. These documents can be accessed from the Ariba Sourcing Tool.

Failure to execute/sign bid prior to submittal may render bid invalid and it MAY BE REJECTED. Late bids shall not be accepted.

COMPLETE/FORMAL NAME OF VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #21):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		FAX NUMBER:
VENDOR'S AUTHORIZED SIGNATURE*:	DATE:	EMAIL:

VALIDITY PERIOD

Offer shall be valid for at least sixty (60) days from date of bid opening, unless otherwise stated here: _____ days, or if extended by mutual agreement of the parties in writing. Any withdrawal of this offer shall be made in writing, effective upon receipt by the agency issuing this IFB.

ACCEPTANCE OF BIDS

If your bid is accepted, all provisions of this IFB, along with the written results of any negotiations, shall constitute the written agreement between the parties ("Contract"). The NORTH CAROLINA GENERAL TERMS AND CONDITIONS are incorporated herein and shall apply. Depending upon the Goods or Services being offered, other terms and conditions may apply, as mutually agreed.

FOR STATE USE ONLY: Offer accepted and Contract awarded this _____ day of _____, 20____, as indicated on the attached certification, by _____.

(Authorized Representative of DHHS – Division of State Operated Healthcare Facilities)

Contents

1.0	PURPOSE AND BACKGROUND	4
1.1	CONTRACT TERM	4
2.0	GENERAL INFORMATION.....	4
2.1	INVITATION FOR BID DOCUMENT	4
2.2	E-PROCUREMENT FEE	5
2.3	NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS	5
2.4	IFB SCHEDULE	5
2.5	PRE-BID CONFERENCE.....	6
2.6	BID QUESTIONS.....	6
2.7	BID SUBMITTAL.....	7
2.8	BID CONTENTS	8
2.9	ALTERNATE BIDS.....	8
2.10	DEFINITIONS, ACRONYMS, AND ABBREVIATIONS	8
3.0	METHOD OF AWARD AND BID EVALUATION PROCESS	9
3.1	METHOD OF AWARD	9
3.2	CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION	9
3.3	BID EVALUATION PROCESS	9
3.4	PERFORMANCE OUTSIDE THE UNITED STATES.....	10
3.5	INTERPRETATION OF TERMS AND PHRASES	10
4.0	REQUIREMENTS	11
4.1	PRICING.....	11
4.2	ESTIMATED QUANTITIES	11
4.3	PICK UP AND DELIVERY.....	11
4.4	INVOICES.....	12
4.5	FINANCIAL STABILITY	12
4.6	HUB PARTICIPATION	12
4.7	REFERENCES	13
4.8	BACKGROUND CHECKS.....	13
4.9	PERSONNEL.....	13
4.10	VENDOR'S REPRESENTATIONS.....	13
4.11	AGENCY INSURANCE REQUIREMENTS MODIFICATION.....	13
4.12	VACCINATION AND INFECTION CONTROL MEASURES	14
5.0	SPECIFICATIONS AND SCOPE OF WORK	14
5.1	GENERAL SPECIFICATIONS	14
5.2	REQUIREMENTS	16
5.3	SPECIFICATIONS	18
5.4	DEVIATIONS	21
6.0	CONTRACT ADMINISTRATION.....	21
6.1	CONTRACT MANAGER AND CUSTOMER SERVICE	21
6.2	POST AWARD PROJECT REVIEW MEETINGS	21
6.3	CONTINUOUS IMPROVEMENT.....	22
6.4	PERIODIC MONTHLY STATUS REPORTS	22
6.5	ACCEPTANCE OF WORK.....	22
6.6	TRANSITION ASSISTANCE	22
6.7	DISPUTE RESOLUTION	22
6.8	CONTRACT CHANGES	23
6.9	ATTACHMENTS	23
	ATTACHMENT A: PRICING FORM	24

1.0 PURPOSE AND BACKGROUND

The Division of State Operated Healthcare Facilities (DSOHF) oversees and manages thirteen (13) state operated healthcare facilities that treat adults and children with mental illness, developmental disabilities, substance use disorders and neuro-medical needs. The DSOHF Mission is in collaboration with our partners and with a commitment to rights, equity, and inclusion, we provide a system of high-quality care to individuals whose complex behavioral and medical needs exceed the level of care available in the community. These facilities are inpatient facilities that operate 24/7/365 days per year.

The intent of this solicitation is to obtain competitive pricing from qualified Vendors and award an Agency Specific Contract Term Contract for the provision of Laundry Management Services for Customer Owned Goods as well as Vendor Rented Linens. Service is for the pickup of specialized hospital, soiled laundry (which includes blood, urine, and feces), separate laundry, wash, dry, press flats (un-fitted sheets, pillow cases, leak proof laundry bags, cloth laundry bags, laundry cart covers with elastic, microfiber string mop heads, microfiber cleaning rags, microfiber mop pads, non-skid socks, blankets, patient personal clothing that is heavily soiled with biohazardous substances and {**bedspreads if applicable**} only), fold and package for delivery, and deliver clean laundry to DSOHF facilities, based on their facility stamped logo and/or markings located within the patient's clothing. In addition to the delivery specified in section 4.4: delivery should include Holiday, Adverse Weather, and/or catastrophic event (i.e. flood, fire etc.). The State does not guarantee a minimum or maximum amount for this contract.

Facilities included in this contract are:

Walter B. Jones Alcohol and Drug Abuse Treatment Center	2577 West 5 th Street, Greenville, NC 27834
Caswell Developmental Center	2415 W. Vernon Avenue, Kinston, NC 28504
Cherry Hospital – Royster	201 Stevens Mill Road, Goldsboro, NC 27530
Cherry Hospital - Main	1401 W. Ash Street, Goldsboro, NC 27530
Longleaf Neuro-Medical Treatment Center	4761 Ward Blvd., Wilson, NC 27893
Central Regional Hospital – Main	300 Veazey Road, Butner, NC 27509
Central Regional Hospital – Annex	1003 12 th Street Unit #2, Butner, NC 27509
Murdoch Developmental Center	1600 East E. Street, Butner, NC 27509

1.1 CONTRACT TERM

The Contract shall have an initial term of **two (2) years**, beginning on the date of final Contract execution (the “Effective Date”) or **March 6, 2025**, whichever is later.

At the end of the Contract's initial term, the State shall have the option, in its sole discretion, to renew the Contract on the same terms and conditions for up to one (1) additional one-year term. The State will give the Vendor written notice of its intent to exercise each option no later than thirty (30) days before the end of the Contract's then-current term. In addition to any optional renewal terms, and with the Vendor's concurrence, the State reserves the right to extend the Contract after the last active term.

Bids shall be submitted in accordance with the terms and conditions of this IFB and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 INVITATION FOR BID DOCUMENT

This IFB is comprised of the base IFB document, any attachments, and any addenda released before Contract award, which are incorporated herein by reference.

2.2 E-PROCUREMENT FEE

ATTENTION: This is an NC eProcurement solicitation facilitated by the Ariba Network. The E-Procurement fee may apply to this solicitation. See the paragraph entitled **ELECTRONIC PROCUREMENT** of the North Carolina General Terms and Conditions.

General information on the E-Procurement Services can be found at: <http://eprocurement.nc.gov/>.

What is the Ariba Network?

The Ariba Network is a web-based platform that serves as a connection point for buyers and vendors. Vendors can log in to the Ariba Network to view purchase orders, respond to electronic requests for quotes, participate in Sourcing Events, and collaborate with buyers on contract documents.

For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site:

<http://eprocurement.nc.gov/training/vendor-training>.

2.3 NOTICE TO VENDORS REGARDING IFB TERMS AND CONDITIONS

It shall be the Vendor's responsibility to read the Instructions to Vendors, the North Carolina General Terms and Conditions, all relevant exhibits and attachments, and any other components made a part of this IFB and comply with all requirements and specifications herein. Vendors are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this IFB.

If Vendors have questions or issues regarding any component of this IFB, those must be submitted as questions in accordance with the instructions in the BID QUESTIONS Section. If the State determines that any changes will be made as a result of the questions asked, then such decisions will be communicated in the form of an IFB addendum. The State may also elect to leave open the possibility for later negotiation of specific provisions of the Contract that have been addressed during the question-and-answer period, prior to contract award.

Other than through the process of negotiation under 01 NCAC 05B.0503, the State rejects and will not be required to evaluate or consider any additional or modified terms and conditions submitted with Vendor's bid or otherwise. This applies to any language appearing in or attached to the document as part of the Vendor's bid that purports to vary any terms and conditions or Vendors' instructions herein or to render the bid non-binding or subject to further negotiation. Vendor's bid shall constitute a firm offer that shall be held open for the period required herein ("Validity Period" above).

The State may exercise its discretion to consider Vendor proposed modifications. By execution and delivery of this IFB Response, the Vendor agrees that any additional or modified terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect, and will be disregarded unless expressly agreed upon during negotiations and incorporated by way of a Best and Final Offer (BAFO). Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject Vendor's bid as nonresponsive.

2.4 IFB SCHEDULE

The table below shows the intended schedule for this IFB. The State will make every effort to adhere to this schedule.

Event	Responsibility	Date and Time
Issue IFB	State	January 14, 2025
Hold Pre-Bid Meeting - VIRTUAL	State	January 24, 2025 @ 1:00 PM
Submit Written Questions	Vendor	January 27, 2025, by 2:00 PM
Provide Response to Questions	State	January 28, 2025
Submit Bids	Vendor	February 3, 2025, by 1:00 PM Microsoft Teams Join the meeting now Meeting ID: 277 598 495 638

		Passcode: wH7uN6W4 Dial in by phone +1 984-204-1487,,837419204# United States, Raleigh Find a local number Phone conference ID: 837 419 204# Join on a video conferencing device Tenant key: ncgov@m.webex.com Video ID: 118 842 065 1
Contract Award	State	TBD

2.5 PRE-BID CONFERENCE

Urged and Cautioned Pre-Bid Conference

Date: January 24, 2025
 Time: 1:00 PM Eastern Time
 Location: **MICROSOFT TEAMS**
[Join the meeting now](#)
 Meeting ID: 224 589 442 408
 Passcode: de3Sn7XX

Dial in by phone
 +1 984-204-1487,,329975716# United States, Raleigh
[Find a local number](#)
 Phone conference ID: 329 975 716#

Join on a video conferencing device
 Tenant key: ncgov@m.webex.com
 Video ID: 112 904 064 6

Contact #: 984-220-1049

Instructions: Vendor representatives are URGED and CAUTIONED to visit the site and apprise themselves of the conditions and requirements which will affect the performance of the work called for by this IFB. A non-mandatory pre-bid conference is scheduled for this IFB. Submission of a bid shall constitute sufficient evidence of this compliance and no allowance will be made for unreported conditions which a prudent Vendor would recognize as affecting the performance of the work called for in this IFB.

Vendor is cautioned that any information released to attendees during the pre-bid conference, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this IFB, must be confirmed by written addendum before it can be considered to be a part of this IFB and any resulting contract.

2.6 BID QUESTIONS

Upon review of the IFB documents, Vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the Bid Questions process, Vendors shall submit any such questions by the "Submit Written Questions" date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum.

Questions related to the content of the solicitation, or the procurement process should be directed to the person on the title page of this document via the Sourcing Tool's message board by the date and time specified in the IFB SCHEDULE Section of this IFB. Vendors will enter "IFB # 30-25032 – Questions" as the subject of the message. Question submittals should include a reference to the applicable IFB section. This is the only manner in which questions will be received.

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM ET to 5:00 PM ET.

Questions received prior to the submission deadline date, the State's response, and any additional terms deemed necessary by the State will be posted in the Sourcing Tool in the form of an addendum and shall become an Addendum to this IFB. No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this IFB, shall be considered authoritative or binding. Vendors shall rely *only* on written material contained in the IFB and an addendum to this IFB.

2.7 BID SUBMITTAL

IMPORTANT NOTE: This is an absolute requirement. Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor's sole responsibility to ensure its bid has been received as described in this IFB by the specified time and date of opening. Failure to submit a bid in strict accordance with instructions provided shall constitute sufficient cause to reject a Vendor's bids(s). Solicitation responses are subject to Sealed Bidding requirements.

Vendor's bids for this procurement must be submitted through the Sourcing Tool. For training on how to use the Sourcing Tool to view solicitations, submit questions, develop responses, upload documents, and submit offers to the State, Vendors should go to the following site: <https://eprocurement.nc.gov/training/vendor-training>

Questions or issues related to using the Sourcing Tool itself can be directed to the North Carolina eProcurement Help Desk at 888-211-7440, Option 2. Help Desk representatives are available Monday through Friday from 7:30 AM EST to 5:00 PM EST.

Tips for Using the Sourcing Tool

1. Vendors should review available training and confirm that they are able to access the Sourcing Event, enter responses, and upload files well in advance of the date and time response are due to allow sufficient time to seek assistance from the North Carolina eProcurement Help Desk.
2. Vendors may submit their responses early to make sure there are no issues, and then submit a revised response any time prior to the response due date and time. The State will only review the most recent response.
3. Vendors should respond to all relevant sections of the Sourcing Event. Certain questions or items are required in order to submit a response and are denoted with an asterisk. The Sourcing Tool will not allow a response to be submitted unless all required items are completed. The Sourcing Tool will provide error messages to help identify any required information that is missing when response is submitted.
4. Simply saving your response in the Sourcing Tool is not the same as submitting your response to the State. Vendors should make sure they complete the submission process and receive a message that their response was successfully submitted.

5. **Only Bids submitted through the Content Section of the Ariba Sourcing Event will be considered. Bids submitted through the Message Board will not be accepted or considered for award.**

If confidential and proprietary information is included in the bid, also submit one (1) signed, REDACTED copy of the bid. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services, or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the bid with its bid submission, the Department may release an unredacted version if a record request is received.

2.8 BID CONTENTS

Vendors shall provide responses to all questions and complete all attachments for this IFB that require the Vendor to provide information and upload them to the Sourcing Event in the Sourcing Tool. Vendor may not be able to submit its response in the Sourcing Tool unless all required items are addressed. Vendors shall provide authorized signatures where requested. Failure to provide all required items, or Vendor's submission of incomplete items, may result in the State rejecting Vendor's bid, in the State's sole discretion.

Vendors shall upload the following items and attachments in the Sourcing Tool:

- a) Completed and signed version of all EXECUTION PAGES, along with the body of the IFB.
- b) Signed receipt pages of any addenda released in conjunction with this IFB, if required to be returned.
- c) Completed version of ATTACHMENT A: PRICING
- d) Completed version of ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION
- e) Completed version of ATTACHMENT E: CUSTOMER REFERENCE FORM
- f) Completed version of ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR
- g) Completed and signed version of ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION
- h) Completed and signed version of ATTACHMENT H: STATE CERTIFICATIONS
- i) Completed and signed version of ATTACHMENT I: STATE OF NORTH CAROLINA SUBSTITUTE W-9 FORM

2.9 ALTERNATE BIDS

Unless provided otherwise in this IFB, Vendor may submit alternate bids for comparable Goods, various methods or levels of Service(s), or that propose different options. Alternate bid must specifically identify the IFB requirements and advantage(s) addressed by the alternate bid. Each bid must be for a specific set of Goods and Services and must include specific pricing. If a Vendor chooses to respond with various offerings, Vendor shall follow the specific instructions for uploading Alternate Bids in the Sourcing Tool.

2.10 DEFINITIONS, ACRONYMS, AND ABBREVIATIONS

Relevant definitions for this IFB are provided in 01 NCAC 05A .0112 and in the Instructions to Vendors found in the Sourcing Tool, which are incorporated herein by this reference.

The following definitions, acronyms, and abbreviations are also relevant to this IFB:

- a) **AGENCY SPECIFIC TERM CONTRACT:** A contract generally intended to cover all normal requirements for a commodity for a specified period of time based on estimated quantities for a single entity.
- b) **CDC – CASWELL DEVELOPMENTAL CENTER:** Provides services and support for individuals with intellectual and developmental disabilities, complex behavioral challenges and other medical conditions for North Carolina's Eastern region.
- c) **CH – CHERRY HOSPITAL:** Serves North Carolina's Eastern region for those experiencing severe mental illness.
- d) **CRH – CENTRAL REGIONAL HOSPITAL:** Larges of three (3) state psychiatric hospitals and is located outside Raleigh/Durham/Chapel Hill area. Serves children, adolescents, adults and seniors with an array of psychiatric conditions.
- e) **DHHS – DEPARTMENT OF HEALTH AND HUMAN SERVICES:** Manages the delivery of health and human related services for all North Carolinians, especially our most vulnerable people – children, elderly, disabled and low-income families.
- f) **DSOHF – DIVISION OF STATE OPERATED HEALTHCARE FACILITIES:** Oversees and manages 13 state operated healthcare facilities that treat adults and children with mental illness, developmental disabilities, substance use disorders, and neuro-medical needs.
- g) **LNMTTC – LONGLEAF NEURO-MEDICAL TREATMENT CENTER:** Specialized skilled nursing facility certified by the Centers for Medicare and Medicaid Services that serves adults with chronic and complex medical conditions that co-

exist with neurodevelopmental and/or neurocognitive disorders, and/or a diagnosis of severe and persistent mental illness.

- h) **MDC – MURDOCH DEVELOPMENTAL CENTER:** Provides services and support to people with intellectual and developmental disabilities, complex behavioral challenges and other medical conditions for North Carolina’s Central region.
- i) **WBJ ADTAC – WALTER B. JONES ALCOHOL AND DRUG ABUSE TREATMENT CENTER:** Serves adults in need of substance use disorder treatment and psychiatric stabilization.

3.0 METHOD OF AWARD AND BID EVALUATION PROCESS

3.1 METHOD OF AWARD

North Carolina G.S. 143-52 provides a general list of criteria the State shall use to award contracts, as supplemented by the additional criteria herein. The Goods or Services being procured shall dictate the application and order of criteria; however, all award decisions shall be in the State’s best interest.

All responsive bids will be reviewed, and an award or awards will be based on the responsive bid(s) offering the lowest price that meets the specifications provided herein, to include any required verifications set out here in such as but not limited to past performance, references, and financial documents.

While the intent of this IFB is to award a Contract(s) to a single Vendor, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items, or to cancel this IFB in its entirety without awarding a Contract, if it is considered to be most advantageous to the State to do so.

The State reserves the right to waive any minor informality or technicality in bids received.

3.2 CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

While this IFB is under evaluation, the responding Vendor, including any subcontractors and suppliers, is prohibited from engaging in conversations intended to influence the outcome of the evaluation. See Paragraph 29. of the Instructions to Vendors entitled COMMUNICATIONS BY VENDORS

Each Vendor submitting a bid to this IFB, including its employees, agents, subcontractors, suppliers, subsidiaries and affiliates, is prohibited from having any communications with any person inside or outside the using agency; issuing agency; other government agency office or body (including the purchaser named above, any department secretary, agency head, members of the General Assembly and Governor’s office); or private entity, if the communication refers to the content of Vendor’s bid or qualifications, the content of another Vendor’s proposal, another Vendor’s qualifications or ability to perform a resulting contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of proposals, the award of a contract, or both.

Any Vendor not in compliance with this provision shall be disqualified from evaluation and award. A Vendor’s proposal may be disqualified if its subcontractor and/or supplier engage in any of the foregoing communications during the time that the procurement is active (*i.e.*, the issuance date of the procurement until the date of contract award or cancellation of the procurement). Only those discussions, communications or transmittals of information authorized or initiated by the issuing agency for this IFB or inquiries directed to the purchaser named in this IFB regarding requirements of the IFB (prior to proposal submission) or the status of the award (after submission) are excepted from this provision.

3.3 BID EVALUATION PROCESS

Only responsive submissions will be evaluated.

The State will conduct an evaluation of responsive Bids, as follows:

Bids will be received according to the method stated in the Bid Submittal section above.

All bids must be received by the issuing agency not later than the date and time specified in the IFB SCHEDULE Section above, unless modified by Addendum. Vendors are cautioned that this is a request for offers, not an offer or request to contract, and the State reserves the unqualified right to reject any and all offers at any time if such rejection is deemed to be in the best interest of the State.

At the date and time provided in the IFB SCHEDULE Section above, unless modified by Addendum, the bids from each responding Vendor will be opened publicly and all offers (except those that have been previously withdrawn, or voided bids) will be tabulated. The tabulation shall be made public at the time it is created. When negotiations after receipt of bids is authorized pursuant to G.S. 143-49 and 01 NCAC 05B.0503, only the names of offerors and the Goods and Services offered shall be tabulated at the time of opening. Cost and price shall become available for public inspection at the time of the award. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of a Vendor's pricing position.

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the bid. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all bids should be complete and reflect the most favorable terms available from the Vendor. Prices bid cannot be altered or modified as part of a clarification.

Bids will generally be evaluated, based on completeness, content, cost and responsibility of the Vendor to supply the requested Goods and Services. Specific evaluation criteria are listed in Section 3.1 METHOD OF AWARD.

Upon completion of the evaluation process, the State will make Award(s) based on the evaluation and post the award(s) to the *electronic Vendor Portal (eVP)*, <https://evp.nc.gov>, under the IFB number for this solicitation. Award of a Contract to one Vendor does not mean that the other bids lacked merit, but that, all factors considered, the selected bid was deemed most advantageous and represented the best value to the State.

The State reserves the right to negotiate with one or more Vendors, or to reject all original offers and negotiate with one or more sources of supply that may be capable of satisfying the requirement, and in either case to require Vendor to submit a Best and Final Offer (BAFO) based on discussions and negotiations with the State.

3.4 PERFORMANCE OUTSIDE THE UNITED STATES

Vendor shall complete ATTACHMENT F: LOCATION OF WORKERS UTILIZED BY VENDOR. In addition to any other evaluation criteria identified in this IFB, the State may also consider, for purposes of evaluating proposed or actual contract performance outside of the United States, how that performance may affect the following factors to ensure that any award will be in the best interest of the State:

- a) Total cost to the State
- b) Level of quality provided by the Vendor
- c) Process and performance capability across multiple jurisdictions
- d) Protection of the State's information and intellectual property
- e) Availability of pertinent skills
- f) Ability to understand the State's business requirements and internal operational culture
- g) Particular risk factors such as the security of the State's information technology
- h) Relations with citizens and employees
- i) Contract enforcement jurisdictional issues

3.5 INTERPRETATION OF TERMS AND PHRASES

This IFB serves two functions: (1) to advise potential Vendors of the parameters of the solution being sought by the State; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. The use of phrases such as "shall," "must," and "requirements" are intended to create enforceable contract conditions. In determining whether bids should be evaluated or rejected, the State will take into consideration the degree to which Vendors have proposed

or failed to propose solutions that will satisfy the State's needs as described in the IFB. Except as specifically stated in the IFB, no one requirement shall automatically disqualify a Vendor from consideration. However, failure to comply with any single requirement may result in the State exercising its discretion to reject a bid in its entirety.

4.0 REQUIREMENTS

This Section lists the requirements related to this IFB. By submitting a bid, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements, and terms and conditions stated in this IFB. If a Vendor is unclear about a requirement or specification, or believes a change to a requirement would allow for the State to receive a better bid, the Vendor is urged to submit these items in the form of a question during the question and answer period in accordance with the Bid Questions Section above.

4.1 PRICING

Bid price shall constitute the total cost to the State for complete performance in accordance with the requirements and specifications herein, including all applicable charges for handling, transportation, administrative and other similar fees. Complete ATTACHMENT A: PRICING FORM included in this IFB. The pricing provided in ATTACHMENT A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting Contract.

4.2 ESTIMATED QUANTITIES

Quantities set forth in this solicitation are estimates only, and the successful Vendor shall supply at quote prices actual quantities as ordered regardless of whether such total quantities are more or less than those shown in the solicitation. No maximum or minimum quantities are guaranteed. The State shall not be obligated to purchase more than its normal requirements. The State will be responsible only for items requested and received.

4.3 PICK UP AND DELIVERY

There will be one (1) pickup/delivery site per location. The Vendor shall deliver Free-On-Board (FOB) Destination to the following locations:

Walter B. Jones Alcohol and Drug Abuse Treatment Center	2577 West 5 th Street, Greenville, NC 27834
Caswell Developmental Center	2415 W. Vernon Avenue, Kinston, NC 28504
Cherry Hospital – Royster	201 Stevens Mill Road, Goldsboro, NC 27530 (MONDAY – FRIDAY)
Cherry Hospital - Main	1401 W. Ash Street, Goldsboro, NC 27530 (WEEKENDS AND HOLIDAYS)
Longleaf Neuro-Medical Treatment Center	4761 Ward Blvd., Wilson, NC 27893
Central Regional Hospital – Main	300 Veazey Road, Butner, NC 27509
Central Regional Hospital – Annex	1003 12 th Street Unit #2, Butner, NC 27509
Murdoch Developmental Center	1600 East E. Street, Butner, NC 27509

Awarded Vendor shall complete delivery as outlined below. In addition, pickup/delivery shall include Holidays, Adverse Weather, and/or catastrophic events (ie: flood, fire etc.).

Laundry services should be completed and returned within twenty-four (24) hours unless not required by the Facility as stated below

Walter B. Jones ADATC: Vendor shall provide for the pick-up and delivery of laundry three (3) times weekly on Mondays, Wednesdays and Fridays (subject to change based on facility need) to the Center for Center-owned items and rental items, as

identified. Pick-up and delivery must occur during normal working hours from 7:00 AM to 3:30 PM, Monday through Friday. The Center has approximately 66 beds.

Caswell Developmental Center: Vendor shall provide for the daily pick-up and delivery on Monday – Friday. Cleaned Laundry should be delivered between 6:30am and 8:00am and Soiled laundry can be picked up between 6:30am and 2:00pm. Our dock is open between the hours of 6:30am to 2:30pm Monday – Friday.

Cherry Hospital: Vendor shall provide for the daily pick-up and delivery on Monday – Friday. Cleaned Laundry should be delivered before 10am and Soiled laundry should be picked up by 2pm. Our dock is open between the hours of 7am to 2pm Monday – Friday.

Longleaf Neuro-Medical Treatment Center: Vendor shall provide for the daily pick-up and delivery on Monday – Friday, at least, with optional pick-up/delivery also on Saturday or Sunday, between 7:30am and 9:00am. The facility dock is open between the hours of 7:30am to 2pm Monday – Friday, and upon pick-up/delivery pre-scheduled times on Saturday/Sunday, in the event of delivery/pickup delay.

Central Regional Hospital – Main: Vendor shall provide for the daily pick-up and delivery on Monday – Friday. Soiled Laundry should be picked up before 10am and clean laundry would be delivered by 2pm. Our dock is open between the hours of 7am to 2pm Monday – Friday.

Central Regional Hospital – Annex: Vendor shall provide for the daily pick-up and delivery on Monday – Friday. Soiled Laundry should be picked up before 10am and clean laundry would be delivered by 2pm. Our dock is open between the hours of 7am to 2pm Monday – Friday.

The exact schedule can be modified if mutually agreeable between the facilities and the Vendor.

For completion by Vendor: Delivery will be made from _____ (city, state) within _____ consecutive calendar days after receipt of purchase order. Promptness of start date and delivery will be used as a factor in the award criteria.

4.4 INVOICES

Vendor shall invoice the Purchasing Agency. The standard format for invoicing shall be Single Invoices meaning that the Vendor shall provide the Purchasing Agency with an invoice for each order. Invoices shall include detailed information to allow Purchasing Agency to verify pricing at point of receipt matches the correct price from the original date of order. The following fields shall be included on all invoices, as relevant:

Vendor's Billing Address, Customer Account Number, NC Contract Number, Order Date, Buyer's Order Number, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure.

INVOICES MAY NOT BE PAID UNTIL AN INSPECTION HAS OCCURRED AND THE GOODS OR SERVICES ACCEPTED.

4.5 FINANCIAL STABILITY

As a condition of contract award, the Vendor must certify that it has the financial capacity to perform and to continue to perform its obligations under the Contract; that Vendor has no constructive or actual knowledge of an actual or potential legal proceeding being brought against Vendor that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

Each Vendor shall certify it is financially stable by completing ATTACHMENT G: CERTIFICATION OF FINANCIAL CONDITION. The State is requiring this certification to minimize potential issues from contracting with a Vendor that is financially unstable. From the date of the Certification to the expiration of the Contract, the Vendor shall notify the State within thirty (30) days of any occurrence or condition that materially alters the truth of any statement made in this Certification. The Contract Manager may require annual recertification of the Vendor's financial stability.

4.6 HUB PARTICIPATION

Pursuant to North Carolina General Statute G.S. 143-48, it is State policy to encourage and promote the use of small, minority, physically handicapped, and women contractors in purchasing Goods and Services. As such, this IFB will serve to identify those

Vendors that are minority owned or have a strategic plan to support the State's Historically Underutilized Business program by meeting or exceeding the goal of 10% utilization of diverse firms as 1st or 2nd tier subcontractors. Vendor shall complete ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION.

4.7 REFERENCES

Vendor shall upload to the Sourcing Tool at least three (3) references, using ATTACHMENT E: CUSTOMER REFERENCE FORM, for which it has provided Services of similar size and scope to those proposed herein. The State may contact these users to determine whether the Services provided are substantially similar in scope to those proposed herein and whether Vendor's performance has been satisfactory. The information obtained may be considered in the evaluation of the Bid.

4.8 BACKGROUND CHECKS

Any personnel or agent of Vendor performing Services under any Contract arising from this IFB may be required to undergo a background check at the expense of the Vendor, if so requested by the State.

4.9 PERSONNEL

Vendor warrants that qualified personnel shall provide Services under this Contract in a professional manner. "Professional manner" means that the personnel performing the Services will possess the skill and competence consistent with the prevailing business standards in the industry. Vendor will serve as the prime contractor under this Contract and shall be responsible for the performance and payment of all subcontractor(s) that may be approved by the State. Names of any third-party Vendors or subcontractors of Vendor may appear for purposes of convenience in Contract documents; and shall not limit Vendor's obligations hereunder. Vendor will retain executive representation for functional and technical expertise as needed in order to incorporate any work by third party subcontractor(s).

Should the Vendor's bid result in an award, the Vendor shall be required to agree that it will not substitute key personnel assigned to the performance of the Contract without prior written approval by the Contract Lead. Vendor shall further agree that it will notify the Contract Lead of any desired substitution, including the name(s) and references of Vendor's recommended substitute personnel. The State will approve or disapprove the requested substitution in a timely manner. The State may, in its sole discretion, terminate the Services of any person providing Services under this Contract. Upon such termination, the State may request acceptable substitute personnel or terminate the contract Services provided by such personnel.

4.10 VENDOR'S REPRESENTATIONS

If Vendor's bid results in an award, Vendor agrees that it will not enter any agreement with a third party that may abridge any rights of the State under the Contract. If any Services, deliverables, functions, or responsibilities not specifically described in this solicitation are required for Vendor's proper performance, provision and delivery of the Service and deliverables under a resulting Contract, or are an inherent part of or necessary sub-task included within such Service, they will be deemed to be implied by and included within the scope of the Contract to the same extent and in the same manner as if specifically described in the Contract. Unless otherwise expressly provided herein, Vendor will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the Vendor to provide and deliver the Services and/or other Deliverables.

4.11 AGENCY INSURANCE REQUIREMENTS MODIFICATION

A. Default Insurance Coverage from the General Terms and Conditions applicable to this Solicitation:

- ☐ Small Purchases
- ☐ Contract value in excess of the Small Purchase threshold, but up to \$1,000,000.00
- ☒ Contract value in excess of \$1,000,000.00

4.12 VACCINATION AND INFECTION CONTROL MEASURES

All Division of State Operated Healthcare Facilities (DSOHF) staff and contractors must comply with immunization requirements as a condition of performing work in any DSOHF facility. DSOHF Vaccination policy (No. 182; September 20, 2022) applies to all DSOHF employees, volunteers, students, and trainees, working for or within a DSOHF facility. In addition, DHHS employees, whose assigned primary worksite is within or on the grounds of a DSOHF facility shall follow to this policy. Moreover, the vaccination policy applies to all contract and temporary workers who: 1.) have direct contact with patients/residents in a DSOHF facility, or 2.) work primarily within or on the grounds of a DSOHF facility, or 3.) have an employee-employer relationship working for or within a DSOHF facility.

This policy does not apply to outside health providers rendering services to Division patients/residents on their own behalf and at their own location, except to the extent required by applicable state or federal laws or regulations.

DSOHF FACILITIES listed in this Contract will exercise its discretion in refusing the assignment and denying entry to any contractor or affiliate thereof who has not provided proof of vaccination against COVID-19. However, the DSOHF facility will permit a valid medical or religious exemption from vaccination, pursuant to the DSOHF Vaccination policy (No. 182; September 20, 2022).

DSOHF staff and contractors must adhere to the policies and procedures of DSOHF FACILITIES listed in this Contract including control measures to detect and prevent the spread of communicable diseases. When indicated, based on the presence of a communicable disease in the facility, or in the community, DSOHF FACILITIES listed in this Contract may order control measures, including screening/testing to detect the communicable disease or immunity thereto, source control, PPE, reassignment, furlough, or physical isolation from patients/residents of any covered individual who: 1.) has regular contact with patients/residents; or 2.) who provides services to patients/residents; or 3.) who work in any facility area.

5.0 SPECIFICATIONS AND SCOPE OF WORK

5.1 GENERAL SPECIFICATIONS

The North Carolina Department of Health & Human Services, Division of State Operated Healthcare Facilities is seeking bids for Laundry Services, for customer owned goods and Vendor rental items, for six (6) State facilities located in the Eastern and Central regions of North Carolina.

Service is for the pickup of specialized hospital, soiled laundry (which includes blood, urine, and feces) separate laundry, wash, dry, press flat items (un-fitted sheets, pillowcases and [** bedspreads if applicable**] only), fold and pack clean laundry for return delivery to the six (6) facilities grouped by their specified color code or facility stamp.

The Vendor shall provide all management, personnel, training, transportation, supplies, equipment, and materials necessary to complete the services, as described in this IFB. The number of laundry pick-ups and deliveries may be increased or decreased based on what's in the best interest of patient care. The facilities do not guarantee a minimum or maximum usage since demand for the service may fluctuate based on the number of patients at the facilities.

Walter B. Jones ADATC:

Walter B. Jones ADATC averages a daily census of 66 patients. Pick up of soiled laundry, separate, wash, dry, press flat items (un-fitted sheets and pillowcases only), fold and pack clean laundry, and delivery to Walter B. Jones ADATC, Vendor provided linens as listed in Section 5.3, and all goods that are owned by Walter B. Jones ADATC.

Caswell Developmental Center:

Caswell Developmental Center averages a daily census of 232 patients and generates approximately 184 tons of laundry per year. Pick up of soiled laundry, separate, wash, dry, press flat items (un-fitted sheets and pillowcases only), fold and pack clean laundry, and deliver to Caswell Developmental Center, goods that are owned by Caswell Developmental Center. Caswell Developmental Center owned linens are stamped with Caswell Center markings.

Cherry Hospital:

Cherry Hospital averages a daily census of 336 patients and generates approximately 252 tons of laundry per year. Pick up of soiled laundry. All items shall be washed, dried and separated. Flat press unfitted sheets, pillowcases and special wash tablecloths. Fold and pack clean laundry, and delivery to Cherry Hospital, goods that are owned by Cherry Hospital. Cherry Hospital owned linens are stamped with Cherry Hospital logo and/or markings within the patient's clothing.

Below are the special packaging needs for Cherry:

Packaging Requirements:

1. Clean special washed items are to be packed/bagged separately.
2. Nutritional Services towels are to be packed/bagged separately.
3. String/dust mops are to be packed/bagged separately.
4. Large bath towels and small bath towels (white) are to be separated from each other (delivery preferences).
5. Like items are to be packed together (ex: bath towels; washcloths; fitted and flat sheets; pillowcases; blankets).
6. Large items shall be packed at the bottom with small items packed and placed on top.

Longleaf Neuro-Medical Treatment Center:

Longleaf Neuro-Medical Treatment Center (LNMTC) averages a current daily census of 95 patients and generates approximately 82 tons of laundry per year. Pick-up of soiled laundry, separate, wash, dry, press flat items (un-fitted sheets and pillowcases only), fold and pack clean laundry, and delivery to LNMTC, goods that are owned by LNMTC. LNMTC owned linens have a facility stamp. Bar Towel Service is based on the Vendor supplying and laundering bar towels (utilized in the facility kitchen) on a weekly basis. Vendor shall supply approximately 1,300 white microfiber bar towels weekly and shall be bundled in clear, plastic bags and delivered on Friday (unless another day is requested/specified by Kitchen Staff/Management) with pickup of soiled towels on the same day. Vendor shall establish a par level of clean towels to be maintained at all times based on the needs of the facility. Vendor shall supply extra empty linen carts, the number as specified by Facility Contract Manager, each day along with clean laundry delivery, to be used in internal Facility transport of clean laundry.

Central Regional Hospital - Main and Annex:

Central Regional Hospital averages a daily census of 336 patients and generates approximately 252 tons of laundry per year. Pick up of soiled laundry, separate laundry, wash, dry, press flat items (un-fitted sheets and pillowcases only), fold and pack clean laundry, and delivery to CRH, goods that are owned by CRH. CRH owned linens have a border of PLUM thread.

Murdoch Developmental Center:

Murdoch Developmental Center averages a daily census of 400 patients and generates approximately 183 tons of laundry per year without mops which is currently done on campus. The Vendor shall provide for the pick-up of soiled laundry, separate, wash, dry, press flats (un-fitted sheets & pillowcases only), fold, bundle, and delivery to Murdoch, goods that are owned by Murdoch. Murdoch's owned linens that have a border of RED thread.

Below are the special packaging needs for Murdoch:

Packaging Requirements:

1. Clean linen should be dried, pressed flat items (un-fitted sheets and pillowcases only) neatly folded, and packaged - tied/wrapped tightly, and correctly.
2. Linen Packs should consist of the following:
 - Bath towels- 10
 - Wash cloths-50 (not rolled - just laid out flat)
 - Pillowcases-12 (not rolled - just folded)
 - Flat sheets-10
 - Fitted sheets-5 (keep knit and poly fitted separate)
 - Hand towels-25 (not rolled - just folded)
3. Any rag linen should be bagged up in plastic bag and returned to MDC daily.
4. Linen carts should be packed neatly for delivery. Clean carts should consist of the follow items:

- Cart bath towels only
- Cart Flat sheets and pillowcases
- Cart of fitted sheets only - Reason bundling two (2) types knit and poly
- Cart of hand towels and wash cloths
- Cart of laundry bags and miscellaneous items

Vendor shall provide facilities with the choice of Laundry Bulk Transport Trucks or Laundry Carts equipment with a back saver spring platform to reduce staff stressors. The trucks should allow you to insert shelves inside to organize, secure and separate laundry. Covers shall be provided for both types of laundry transport trucks and placed over the trucks for sanitation purposes. Example of the approved carts is pictured below.



5.2 REQUIREMENTS

A. LAUNDERING REQUIREMENTS

All linens shall be laundered, in accordance with North Carolina Administrative code **15A NCAC 18A.1319** (<http://reports.oah.state.nc.us/ncac.asp>), meeting the minimum requirements as listed below:

15A NCAC 18A .1319 FURNISHINGS AND LAUNDRY

(a) Furnishings in an institution, including furniture, curtains, rugs, and blinds, shall be kept clean and in good repair. Mattresses shall be kept clean, dry, and in good repair.

(b) Bed linens that are provided by the institution for use by residents shall be free from holes and tears. A resident's bed linens shall be changed when no longer clean. Linens that are not clean shall be placed in a covered container or bag devoted to this purpose at the point of use and stored in the covered container or bag until sanitized in accordance with Paragraph (c) of this Rule to contain and minimize aerosolization of and exposure to any waste products. Such covered containers or bags shall be kept clean between uses and labeled to indicate the contents. Linens that are not clean shall be handled and stored separately from cleaned and sanitized linens.

(c) Linens provided by the institution that are not clean shall be cleaned and sanitized in accordance with this paragraph. When hot water in washing machines is used to sanitize linens provided by the institution, the washing machines shall be operated in accordance with the manufacturer's instructions. When chemicals are used to sanitize linens provided by the institution, linens shall be washed in accordance with the following:

- (1) using a solution of at least 50 parts per million chlorine; or
- (2) using laundry sanitizer that is registered in accordance with 40 C.F.R. 152 and that is used in accordance with the manufacturer's instructions.

(d) Clothing and linens that are provided by a resident for the resident's personal use shall be that resident's personal laundry. Personal laundry that is not clean shall be kept separate from clean clothing and linens using covered containers or bags that are labeled to indicate their contents and kept clean between uses. Containers or bags that are used to hold personal laundry that is not clean shall not be used for clean personal laundry. When a resident's personal laundry is combined with the personal laundry of one or more other residents and washed together by the institution, the combined personal laundry shall be washed in accordance with Paragraph (c) of this Rule.

(e) Laundry areas and equipment shall be kept clean.

(f) Wheelchairs, walkers, lifts, and other mobility equipment shall be kept clean and sanitized between uses by different resident.

B. GENERAL REQUIREMENTS

- 1) The Vendor shall exercise due care for all persons and property on the facilities premises when operating vehicles and moving heavy or awkward loads. The Vendor shall be responsible for damage done to Center property by any of its employees, representatives or equipment. Any resulting damage must be repaired by the Vendor at its expense and must be completed within two (2) weeks from the occurrence of such damage. Should the Center decide to repair damage caused by the Vendor, the Vendor shall reimburse the Center within two (2) weeks of the completion of the repairs.
- 2) The Vendor shall be responsible for the behavior of its representatives on the facilities premises; professional and courteous behavior is required at all times. Unprofessional behavior by the Vendor's representatives may be considered grounds for termination of the contract.
- 3) Vendor shall conform to all state, local and national codes, laws, ordinances and rules and regulations as applicable.
- 4) Safety regulations. The Vendor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor, Occupational Safety and Health Standards as identified in the link provided below, pertinent to the work specified. (<http://www.nclabor.com/osha/osh.htm>)
- 5) Reporting: Vendor shall provide a written report by the 5th, of each month that includes the Center name and the itemized total of laundered items from the previous calendar month. This report shall be delivered to the facilities designated Contract Administrator and must be in Microsoft Excel or Word format.
- 6) Upon arrival at the facility, Vendor shall report to Housekeeping Staff. Vendor shall be required to provide written proof of laundry items being delivered before leaving the facility. Information must include, date of service, number of items delivered and driver's name and signature.
- 7) Delays shall be communicated to designated Housekeeping Staff via phone and/or email.
- 8) Vendor shall launder, sanitize, dry and press linens, and other items; including, pulling stained items for re-wash before drying. Laundered items shall be clean, sanitary and free of dirt, grime and burns which may be attributed to the laundering.
- 9) Vendor shall not inter-mingle clean and soiled items, at any time, and shall clean and sanitize all bags, carts, trucks, and other supplies and equipment, as necessary, to prevent any contamination of cleaned items by soiled items.
- 10) Group and deliver color coded, goods owned by the Facilities in clean and sanitary laundry carts.
- 11) Clean laundry shall be bundled and sealed in plastic to prevent contamination.
- 12) Each cart of clean laundry shall have a dated ticket attached listing contents and weight.
- 13) Soiled laundry that is picked up at each location shall be returned to the pickup location fully laundered within 24 hours.
- 14) Items billed for but determined to be missing shall be supplied by the Contractor in the next regularly scheduled delivery at no additional cost to the State.
- 15) The Contractor shall establish procedures for the settlement of claims for loss or damage of property of patient's while in the Contractor's possession.

REQUIREMENTS VENDOR'S RESPONSE

Specifications:	Product/Service Offered Meets Specification
Items provided are laundered in accordance with 15A NCAC 18A.1319 FURNISHINGS AND LAUNDRY as stated above?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Vendor shall provide delivery for holidays, adverse weather, and/or catastrophic events (i.e., flood, fire etc.)?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Vendor shall provide a twenty-four (24)-hour turnaround time for laundry services?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Vendor will provide the special packaging requirements for Cherry Hospital and Murdoch Developmental Center as stated above?	<input type="checkbox"/> YES <input type="checkbox"/> NO

5.3 SPECIFICATIONS

Vendor shall supply the DSOHF facilities with all management, equipment, personnel, transportation, and materials/consumables necessary to provide laundry management services for the laundering of facility owned linens and rental/laundrying of Vendor owned linens as indicated below.

WALTER B. JONES ALCOHOL AND DRUG ABUSE TREATMENT CENTER			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Scrub Tops	Each	5,600
2	Scrub Pants	Each	5,100
3	Sweat Shirts	Each	5,000
4	Sweat Pants	Each	5,000
5	Socks	Each	3,000
VENDOR OWNED LINEN			
1	Flat Sheet, Twin Size	Each	4,100
2	Flat Sheet, Queen Size	Each	4,100
3	Standard Pillowcase, White	Each	4,300
4	Bath Towels	Each	20,000
5	Wash Cloths	Each	20,000
6	Blankets	Each	3,500
7	Rugs	Each	780
8	Bar/Shop Towels	Each	1,000
9	Runners	Each	312
10	Dust Mops	Each	520

CASWELL DEVELOPMENTAL CENTER			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Bath Towels	Lbs	21,2152
2	Flat Sheets	Lbs	55,669
3	Fitted Sheets	Lbs	20,738
4	Pillowcases	Lbs	6,160
5	Blankets	Lbs	72,992

CHERRY HOSPITAL			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Wash Cloth, White Size: 12x12 Material Make Up: 80% cotton/20% rayon	Lbs	20,880
2	Large Bath Towel, White Size: 24x50 Material Make Up: 80% cotton/20% rayon	Lbs	186,240

3	Twin Flat Sheet, White Size: 66x108 Material Make Up: 80% cotton/20% rayon	Lbs	31,440
4	Twin Fitted Sheet, White Size: 66x108 Material Make Up: 80% cotton/20% rayon	Lbs	42,720
5	Standard Pillowcase, White Size: STD Material Make Up: 80% cotton/20% rayon	Lbs	8,640
6	Misc. Grease Rags Size: Various Material Make Up: 80% cotton/20% rayon	Lbs	2,970
7	Gowns Size: N/A Material Make Up: Cotton	Lbs	7,560
8	Bibs Size: N/A Material Make Up: Cotton	Lbs	5,762
9	Table Clothes, Rectangular, White Size: 90x132 Material Make Up: 80% cotton/20% rayon	Lbs	786
10	Table Clothes, Round, White Size: 108 round Material Make Up: 80% cotton/20% rayon	Lbs	786
11	Hand Towels, Blue and Green Size: 16x27 Material Make Up: Cotton	Lbs	20,880
12	Leak Proof Laundry Bags, Light Green w/drawstring Size: 31x31 Material Make Up: Vinyl Backed Polyester	Lbs	20,880
13	Laundry Bags, White Size: 24x30 Material Make Up: Cotton	Lbs	20,880
14	String Mop Heads, Blue Size: N/A Material Make Up: Microfiber	Lbs	6,960
15	String Mop Heads, White and Green Size: N/A Material Make Up: Microfiber	Lbs	6,690
16	String Mop Heads, White and Yellow Size: N/A Material Make Up: Microfiber	Lbs	6,690
17	Non-Skid Socks, Yellow with White Non-Skid Size: N/A Material Make Up: Cotton	Lbs	20,880
18	Patient Clothing – Heavily Soiled with Biohazard Substances Size: N/A Material Make Up: Various	Lbs	8,640

LONGLEAF NEURO-MEDICAL TREATMENT CENTER			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Wash Cloth, White	Lbs	10,000
2	Large Bath Towel	Lbs	90,000
3	Twin Flat Sheet, White	Lbs	15,000
4	Twin Fitted Sheet, White	Lbs	15,000
5	Standard Pillowcase, White	Lbs	6,000
6	Blankets, Blue	Lbs	7,000
7	Mopheads	Lbs	40
8	Dust Mops	Lbs	40
9	Gowns	Lbs	10,000
10	Patient Personal Clothing	Lbs	1,000
11	Clothing Protectors	Lbs	10,000
VENDOR OWNED LINEN			
1	Bar Towel Service	Each	67,000

CENTRAL REGIONAL HOSPITAL			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Flat Sheet, Twin Size	Lbs	31,440
2	Fitted Sheet, Twin Size	Lbs	42,720
3	Standard Pillowcase, White	Lbs	8,640
4	Twin Bed Spread, White	Lbs	20,880
5	Bath Towels	Lbs	186,240
6	Wash Cloths	Lbs	20,880
7	Misc. Grease Rags	Lbs	2,970
8	Gowns	Lbs	7,560
9	Bibs	Lbs	5,762

MURDOCH DEVELOPMENTAL CENTER			
FACILITY OWNED LINEN			
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE
1	Flat Sheet, Twin Size	Lbs	87,956
2	Fitted Sheet, Twin Size KNIT	Lbs	53,605
3	Standard Pillowcase, White	Lbs	9,282
4	Twin Blanket, White	Lbs	5,714
5	Twin Bed Spread, White	Lbs	5,714
6	Bath Towels	Lbs	141,775
7	Wash Cloths	Lbs	4,660
8	Hand Towel	Lbs	15,777
9	Protective Briefs, White	Lbs	5,681
10	Wet Mop 24oz	Lbs	8,100
11	Soiled Laundry/Hamper Bag (fluid resistant)	Lbs	41,053
12	Gowns	Lbs	2,162

5.4 DEVIATIONS

The nature of all deviations from the Specifications listed herein shall be clearly described by the Vendor. Otherwise, it will be considered that items offered by the Vendor are in strict compliance with the Specifications provided herein, and the successful Vendor shall be required to supply conforming goods and/or services. Deviations shall be explained in detail on an attached sheet. However, no implication is made or intended by the State that any deviation will be acceptable. Do not list objections to the North Carolina General Terms and Conditions in this section.

6.0 CONTRACT ADMINISTRATION

All Contract Administration requirements are conditioned on an award resulting from this solicitation. This information is provided for the Vendor's planning purposes.

6.1 CONTRACT MANAGER AND CUSTOMER SERVICE The Vendor shall be required to designate and make available to the State a contract manager. The contract manager shall be the State's point of contact for Contract related issues and issues concerning performance, progress review, scheduling, and service.

Contract Manager Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

The Vendor shall be required to designate and make available to the State for customer service. The customer service point of contact shall be the State's point of contact for customer service-related issues to include invoices, credits, complaints and other organizational information.

Customer Service Point of Contact	
Name:	
Office Phone #:	
Mobile Phone #:	
Email:	

6.2 POST AWARD PROJECT REVIEW MEETINGS

The Vendor, at the request of the State, shall be required to meet periodically with the State for Project Review meetings. The purpose of these meetings will be to review project progress reports, discuss Vendor and State performance, address outstanding issues, review problem resolution, provide direction, evaluate continuous improvement and cost saving ideas, and discuss any other pertinent topics.

6.3 CONTINUOUS IMPROVEMENT

The State encourages the Vendor to identify opportunities to reduce the total cost the State. A continuous improvement effort consists of various ways to enhance business efficiencies as performance progresses.

6.4 PERIODIC MONTHLY STATUS REPORTS

The Vendor shall be required to provide detailed laundry management reports to the designated Contract Lead of each facility on a monthly basis. This report shall include, at a minimum, information concerning the itemized count of soiled linen processed and all clean linen delivered, showing cart number and weight and/or number of pieces for the previous month. These reports shall be well organized and easy to read. The Vendor shall submit these reports electronically using the format required by the Purchasing Agency. The Vendor shall submit the reports in a timely manner and on a regular schedule as agreed by the parties.

Within ten (10) business days of the award of the Contract the Vendor shall submit a final work plan and a sample report, both to the designated Contract Lead for approval.

6.5 ACCEPTANCE OF WORK

Performance of the work and/or delivery of Goods shall be conducted and completed at least in accordance with the Contract requirements and recognized and customarily accepted industry practices. Performance shall be considered complete when the Services or Goods are approved as acceptable by the Contract Administrator.

Acceptance of Vendor's work product shall be based on the following criteria:

1. Services are performed in accordance with the requirements and frequency as listed within this IFB.
2. Laundered items are returned cleaned, sanitary and free of dirt, grime and burns which may be attributed to the laundering.

The State shall have the obligation to notify Vendor, in writing ten (10) calendar days following completion of such work or delivery of a deliverable described in the Contract that it is not acceptable. The notice shall specify in reasonable detail the reason(s) it is unacceptable. Acceptance by the State shall not be unreasonably withheld; but may be conditioned or delayed as required for reasonable review, evaluation, installation, or testing, as applicable to the work or deliverable. Final acceptance is expressly conditioned upon completion of all applicable assessment procedures. Should the work or deliverables fail to meet any specifications, acceptance criteria or otherwise fail to conform to the Contract, the State may exercise any and all rights hereunder, including, for Goods deliverables, such rights provided by the Uniform Commercial Code, as adopted in North Carolina.

6.6 TRANSITION ASSISTANCE

If a Contract results from this solicitation, and the Contract is not renewed at the end of the last active term, or is canceled prior to its expiration, for any reason, Vendor shall provide transition assistance to the State, at the option of the State, for up to six (6) months to allow for the expired or canceled portion of the Services to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Services to the State or its designees. If the State exercises this option, the Parties agree that such transition assistance shall be governed by the terms and conditions of the Contract (notwithstanding this expiration or cancellation), except for those Contract terms or conditions that do not reasonably apply to such transition assistance. The State shall agree to pay Vendor for any resources utilized in performing such transition assistance at the most current rates provided by the Contract for performance of the Services or other resources utilized.

6.7 DISPUTE RESOLUTION

During the performance of the Contract, the parties agree that it is in their mutual interest to resolve disputes informally. Any claims by the Vendor shall be submitted in writing to the State's Contract Manager for resolution. Any claims by the State shall

be submitted in writing to the Vendor's Project Manager for resolution. The Parties shall agree to negotiate in good faith and use all reasonable efforts to resolve such dispute(s).

During the time the Parties are attempting to resolve any dispute, each shall proceed diligently to perform their respective duties and responsibilities under this Contract. The Parties will agree on a reasonable amount of time to resolve a dispute. If a dispute cannot be resolved between the Parties within the agreed upon period, either Party may elect to exercise any other remedies available under the Contract, or at law. This provision, when agreed in the Contract, shall not constitute an agreement by either party to mediate or arbitrate any dispute.

6.8 CONTRACT CHANGES

Contract changes, if any, over the life of the Contract shall be implemented by contract amendments agreed to in writing by the State and Vendor. Amendments to the contract can only be done through the contract administrator.

6.9 ATTACHMENTS

All attachments to this IFB are the copies found within the Ariba Sourcing Tool, and are incorporated herein, and shall be submitted by responding in the Sourcing Tool.

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ATTACHMENT A: PRICING FORM

Furnish and deliver laundry management services for six (6) DSOHF facilities.

LOCATION 1: WALTER B JONES ADATC, GREENVILLE NC

WALTER B. JONES ALCOHOL AND DRUG ABUSE TREATMENT CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Scrub Tops	Each	5,600			
2	Scrub Pants	Each	5,100			
3	Sweatshirts	Each	5,000			
4	Sweatpants	Each	5,000			
5	Socks	Each	3,000			
TOTAL VALUE FACILITY OWNED LINEN YEARS 1 AND 2:						
VENDOR OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Flat Sheet, Twin Size	Each	4,100			
2	Flat Sheet, Queen Size	Each	4,100			
3	Standard Pillowcase, White	Each	4,300			
4	Bath Towels	Each	20,000			
5	Wash Cloths	Each	20,000			
6	Blankets	Each	3,500			
7	Rugs	Each	780			
8	Bar/Shop Towels	Each	1,000			
9	Runners	Each	312			
10	Dust Mops	Each	520			
TOTAL VALUE VENDOR OWNED LINEN YEARS 1 AND 2:						
TOTAL CONTRACT VALUE YEARS 1 AND 2:						

OPTIONAL YEAR 3:

WALTER B. JONES ALCOHOL AND DRUG ABUSE TREATMENT CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3	
1	Scrub Tops	Each	5,600			
2	Scrub Pants	Each	5,100			
3	Sweatshirts	Each	5,000			
4	Sweatpants	Each	5,000			
5	Socks	Each	3,000			
TOTAL VALUE FACILITY OWNED LINEN OPTIONAL YEAR 3:						
VENDOR OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3	
1	Flat Sheet, Twin Size	Each	4,100			
2	Flat Sheet, Queen Size	Each	4,100			
3	Standard Pillowcase, White	Each	4,300			

4	Bath Towels	Each	20,000		
5	Wash Cloths	Each	20,000		
6	Blankets	Each	3,500		
7	Rugs	Each	780		
8	Bar/Shop Towels	Each	1,000		
9	Runners	Each	312		
10	Dust Mops	Each	520		
TOTAL VALUE VENDOR OWNED LINEN OPTIONAL YEAR 3:					
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:					

LOCATION 2: CASWELL DEVELOPMENTAL CENTER, KINSTON NC

CASWELL DEVELOPMENTAL CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Bath Towels	Lbs	21,2152			
2	Flat Sheets	Lbs	55,669			
3	Fitted Sheets	Lbs	20,738			
4	Pillowcases	Lbs	6,160			
5	Blankets	Lbs	72,992			
TOTAL CONTRACT VALUE YEARS 1 AND 2:						

OPTIONAL YEAR 3:

CASWELL DEVELOPMENTAL CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3	
1	Bath Towels	Lbs	21,2152			
2	Flat Sheets	Lbs	55,669			
3	Fitted Sheets	Lbs	20,738			
4	Pillowcases	Lbs	6,160			
5	Blankets	Lbs	72,992			
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:						

LOCATION 3: CHERRY HOSPITAL, GOLDSBORO NC

CHERRY HOSPITAL						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Wash Cloth, White Size: 12x12 Material Make Up: 80% cotton/20% rayon	Lbs	20,880			
2	Large Bath Towel, White Size: 24x50 Material Make Up: 80% cotton/20% rayon	Lbs	186,240			
3	Twin Flat Sheet, White Size: 66x108	Lbs	31,440			

	Material Make Up: 80% cotton/20% rayon					
4	Twin Fitted Sheet, White Size: 66x108 Material Make Up: 80% cotton/20% rayon	Lbs	42,720			
5	Standard Pillowcase, White Size: STD Material Make Up: 80% cotton/20% rayon	Lbs	8,640			
6	Misc. Grease Rags Size: Various Material Make Up: 80% cotton/20% rayon	Lbs	2,970			
7	Gowns Size: N/A Material Make Up: Cotton	Lbs	7,560			
8	Bibs Size: N/A Material Make Up: Cotton	Lbs	5,762			
9	Table Clothes, Rectangular, White Size: 90x132 Material Make Up: 80% cotton/20% rayon	Lbs	786			
10	Table Clothes, Round, White Size: 108 round Material Make Up: 80% cotton/20% rayon	Lbs	786			
11	Hand Towels, Blue and Green Size: 16x27 Material Make Up: Cotton	Lbs	20,880			
12	Leak Proof Laundry Bags, Light Green w/drawstring Size: 31x31 Material Make Up: Vinyl Backed Polyester	Lbs	20,880			
13	Laundry Bags, White Size: 24x30 Material Make Up: Cotton	Lbs	20,880			
14	String Mop Heads, Blue Size: N/A Material Make Up: Microfiber	Lbs	6,960			
15	String Mop Heads, White and Green Size: N/A Material Make Up: Microfiber	Lbs	6,690			
16	String Mop Heads, White and Yellow Size: N/A Material Make Up: Microfiber	Lbs	6,690			
17	Non-Skid Socks, Yellow with White Non-Skid Size: N/A Material Make Up: Cotton	Lbs	20,880			

18	Patient Clothing – Heavily Soiled with Biohazard Substances Size: N/A Material Make Up: Various	Lbs	8,640			
TOTAL CONTRACT VALUE YEARS 1 AND 2:						

OPTIONAL YEAR 3:

CHERRY HOSPITAL					
FACILITY OWNED LINEN					
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3
1	Wash Cloth, White Size: 12x12 Material Make Up: 80% cotton/20% rayon	Lbs	20,880		
2	Large Bath Towel, White Size: 24x50 Material Make Up: 80% cotton/20% rayon	Lbs	186,240		
3	Twin Flat Sheet, White Size: 66x108 Material Make Up: 80% cotton/20% rayon	Lbs	31,440		
4	Twin Fitted Sheet, White Size: 66x108 Material Make Up: 80% cotton/20% rayon	Lbs	42,720		
5	Standard Pillowcase, White Size: STD Material Make Up: 80% cotton/20% rayon	Lbs	8,640		
6	Misc. Grease Rags Size: Various Material Make Up: 80% cotton/20% rayon	Lbs	2,970		
7	Gowns Size: N/A Material Make Up: Cotton	Lbs	7,560		
8	Bibs Size: N/A Material Make Up: Cotton	Lbs	5,762		
9	Table Clothes, Rectangular, White Size: 90x132 Material Make Up: 80% cotton/20% rayon	Lbs	786		
10	Table Clothes, Round, White Size: 108 round Material Make Up: 80% cotton/20% rayon	Lbs	786		
11	Hand Towels, Blue and Green Size: 16x27 Material Make Up: Cotton	Lbs	20,880		
12	Leak Proof Laundry Bags, Light Green w/drawstring	Lbs	20,880		

	Size: 31x31 Material Make Up: Vinyl Backed Polyester				
13	Laundry Bags, White Size: 24x30 Material Make Up: Cotton	Lbs	20,880		
14	String Mop Heads, Blue Size: N/A Material Make Up: Microfiber	Lbs	6,960		
15	String Mop Heads, White and Green Size: N/A Material Make Up: Microfiber	Lbs	6,690		
16	String Mop Heads, White and Yellow Size: N/A Material Make Up: Microfiber	Lbs	6,690		
17	Non-Skid Socks, Yellow with White Non-Skid Size: N/A Material Make Up: Cotton	Lbs	20,880		
18	Patient Clothing – Heavily Soiled with Biohazard Substances Size: N/A Material Make Up: Various	Lbs	8,640		
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:					

LOCATION 4: LONGLEAF NEURO-MEDICAL TREATMENT CENTER, WILSON NC

LONGLEAF NEURO-MEDICAL TREATMENT CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Wash Cloth, White	Lbs	10,000			
2	Large Bath Towel	Lbs	90,000			
3	Twin Flat Sheet, White	Lbs	15,000			
4	Twin Fitted Sheet, White	Lbs	15,000			
5	Standard Pillowcase, White	Lbs	6,000			
6	Blankets, Blue	Lbs	7,000			
7	Mopheads	Lbs	40			
8	Dust Mops	Lbs	40			
9	Gowns	Lbs	10,000			
10	Patient Personal Clothing	Lbs	1,000			
11	Clothing Protectors	Lbs	10,000			
TOTAL VALUE FACILITY OWNED LINEN YEARS 1 AND 2:						
VENDOR OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Bar Towel Service	Each	67,000			
TOTAL VALUE VENDOR OWNED LINEN YEARS 1 AND 2:						
TOTAL CONTRACT VALUE YEARS 1 AND 2:						

OPTIONAL YEAR 3:

LONGLEAF NEURO-MEDICAL TREATMENT CENTER					
FACILITY OWNED LINEN					
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3
1	Wash Cloth, White	Lbs	10,000		
2	Large Bath Towel	Lbs	90,000		
3	Twin Flat Sheet, White	Lbs	15,000		
4	Twin Fitted Sheet, White	Lbs	15,000		
5	Standard Pillowcase, White	Lbs	6,000		
6	Blankets, Blue	Lbs	7,000		
7	Mopheads	Lbs	40		
8	Dust Mops	Lbs	40		
9	Gowns	Lbs	10,000		
10	Patient Personal Clothing	Lbs	1,000		
11	Clothing Protectors	Lbs	10,000		
TOTAL VALUE FACILITY OWNED LINEN OPTIONAL YEAR 3:					
VENDOR OWNED LINEN					
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3
1	Bar Towel Service	Each	67,000		
TOTAL VALUE VENDOR OWNED LINEN OPTIONAL YEAR 3:					
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:					

LOCATION 5: CENTRAL REGIONAL HOSPITAL, BUTNER NC

CENTRAL REGIONAL HOSPITAL								
FACILITY OWNED LINEN								
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1		EXTENDED COST YEAR 2	
1	Flat Sheet, Twin Size	Lbs	31,440					
2	Fitted Sheet, Twin Size	Lbs	42,720					
3	Standard Pillowcase, White	Lbs	8,640					
4	Twin Bed Spread, White	Lbs	20,880					
5	Bath Towels	Lbs	186,240					
6	Wash Cloths	Lbs	20,880					
7	Misc. Grease Rags	Lbs	2,970					
8	Gowns	Lbs	7,560					
9	Bibs	Lbs	5,762					
TOTAL CONTRACT VALUE YEARS 1 AND 2:								

OPTIONAL YEAR 3:

CENTRAL REGIONAL HOSPITAL					
FACILITY OWNED LINEN					
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3
1	Flat Sheet, Twin Size	Lbs	31,440		

2	Fitted Sheet, Twin Size	Lbs	42,720		
3	Standard Pillowcase, White	Lbs	8,640		
4	Twin Bed Spread, White	Lbs	20,880		
5	Bath Towels	Lbs	186,240		
6	Wash Cloths	Lbs	20,880		
7	Misc. Grease Rags	Lbs	2,970		
8	Gowns	Lbs	7,560		
9	Bibs	Lbs	5,762		
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:					

LOCATION 6: MURDOCH DEVELOPMENTAL CENTER, BUTNER NC

MURDOCH DEVELOPMENTAL CENTER						
FACILITY OWNED LINEN						
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST YEAR 1	EXTENDED COST YEAR 2
1	Flat Sheet, Twin Size	Lbs	87,956			
2	Fitted Sheet, Twin Size KNIT	Lbs	53,605			
3	Standard Pillowcase, White	Lbs	9,282			
4	Twin Blanket, White	Lbs	5,714			
5	Twin Bed Spread, White	Lbs	5,714			
6	Bath Towels	Lbs	141,775			
7	Wash Cloths	Lbs	4,660			
8	Hand Towel	Lbs	15,777			
9	Protective Briefs, White	Lbs	5,681			
10	Wet Mop 24oz	Lbs	8,100			
11	Soiled Laundry/Hamper Bag (fluid resistant)	Lbs	41,053			
12	Gowns	Lbs	2,162			
TOTAL CONTRACT VALUE YEARS 1 AND 2:						

OPTIONAL YEAR 3:

MURDOCH DEVELOPMENTAL CENTER					
FACILITY OWNED LINEN					
ITEM	DESCRIPTION	UOM	ESTIMATED ANNUAL USAGE	UNIT COST	EXTENDED COST OPTIONAL YEAR 3
1	Flat Sheet, Twin Size	Lbs	87,956		
2	Fitted Sheet, Twin Size KNIT	Lbs	53,605		
3	Standard Pillowcase, White	Lbs	9,282		
4	Twin Blanket, White	Lbs	5,714		
5	Twin Bed Spread, White	Lbs	5,714		
6	Bath Towels	Lbs	141,775		
7	Wash Cloths	Lbs	4,660		
8	Hand Towel	Lbs	15,777		
9	Protective Briefs, White	Lbs	5,681		
10	Wet Mop 24oz	Lbs	8,100		

11	Soiled Laundry/Hamper Bag (fluid resistant)	Lbs	41,053		
12	Gowns	Lbs	2,162		
TOTAL CONTRACT VALUE OPTIONAL YEAR 3:					

FACILITY	YEARS 1 AND 2 CONTRACT VALUE	OPTIONAL YEAR 3	TOTAL CONTRACT VALUE (3-YEAR TERM)
Walter B. Jones ADATC			
Caswell Developmental Center			
Cherry Hospital			
Longleaf Neuro-Medical Treatment Center			
Central Regional Hospital			
Murdoch Developmental Center			
TOTAL CONTRACT VALUE:			