

<b>Department/Agency</b>	NC Department of Adult Correction
<b>Project Title</b>	Foothills Correctional Institution - Roof Replacement
<b>Design Services</b>	Architecture/Engineering
<b>Scope of Work</b>	<p>The Department of Adult Correction invites experienced design firms to submit qualifications to provide design and construction administration services for roof replacements for multiple buildings (8 roof sections) at the Foothills Correctional Institution located in Morganton, NC. Each building currently has a ballasted single-ply roof system that was installed in 1994. Each roof was determined to be in poor condition during a recent roof assessment. This project aligns with the priorities contained in the Roofing Assessment and Strategic Plan initiated in 2019 and updated bi-annually.</p> <p>Full design services are required and will include all submittal requirements for the State Construction Office for all submittal phases, Cost Estimates updated at each phase with each SCO submittal, with Technical Specifications <i>edited with Masterworks</i> in Masterspec 2006, bidding services, construction administration services, record drawings in both AutoCAD (latest version) and Revit, and project closeout as defined by the State Construction Manual (Twelfth Ed.) dated March of 2019.</p>
<b>Contact</b>	Mark Overby
<b>Telephone</b>	(919) 324-1297
<b>Email</b>	<a href="mailto:mark.overby@dac.nc.gov">mark.overby@dac.nc.gov</a>
<b>Total Project Budget</b>	\$6,656,000
<b>Source of Funds</b>	Repairs and Renovations Reserves (2023-2024 and 2024-2025)
<b>Approved OC-25 #</b>	#202552520137
<b>Publish Date</b>	<b>July 10, 2024</b>
<b>Closing Date</b>	<b>Wednesday July, 31, 2024 @ 4:00 PM</b>
<b>Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):</b>	Department of Adult Correction Attn: Mark Overby, Sr. PM Central Engineering 4216 Mail Service Center Raleigh, NC 27699-4216
<b>Physical Location for Fed Ex/UPS Delivery (Delivery Address):</b>	Department of Correction Attn: Mark Overby Sr. PM, Central Engineering 2020 Yonkers Road, Door #1 Raleigh, NC 27604
<b>NC Licensing Statement</b>	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (<a href="http://www.ncbarch.org">http://www.ncbarch.org</a>)  NC Board of Examiners for Engineers &amp; Surveyors: (<a href="http://www.ncbels.org">http://www.ncbels.org</a>)  NC Board of Landscape Architects: (<a href="http://www.ncbola.org">http://www.ncbola.org</a>)</p>

### STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

### STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.