

Department/Agency	North Carolina Department of Public Safety
Project Title	Juvenile Justice - Multipurpose Group Home Renovations
Design Services	Architecture/Engineering
Scope of Work	<p>The NC Department of Public Safety invites experienced design firms to submit qualifications to provide design, bidding, construction administration, and closeout services for the renovation of six (6) residential Group Homes located in Chowan, Craven, Hertford, Macon, Robeson, and Wayne counties.</p> <p>All of the group homes are approximately 4,000 SF, single story facilities that share the same design and were constructed in the early 1990's.</p> <p>The scope of work for each group home will include, but is not limited to, renovations to HVAC, roof, kitchen, bathrooms, interior & exterior finishes, site, and parking.</p> <p>Full design services are required and will include all submittal requirements for the State Construction Office for all submittal phases. Cost Estimates will be updated at each design phase with each SCO submittal. Technical specifications, bidding services, construction administration services, record drawings in both AutoCAD (latest version) and Revit, and project closeout as defined by the State Construction Manual (Thirteenth Ed.) dated January 2025 will need to be provided.</p>
Contact	Greg Johnson
Telephone	(919) 631-4693
Email	gregory.e.johnson@ncdps.gov
Total Project Budget	\$1,472,000
Source of Funds	<p>SCIF General = 2022-2023 Repairs & Renovations (\$562,000)</p> <p>SCIF General = 2024-2025 Repairs & Renovations (\$455,000)</p> <p>SCIF General = 2025-2026 Repairs & Renovations (\$455,000)</p>
Approved OC-25 #	<p>#20237092028 (Community Programs Roofing, Repairs and Renovations)</p> <p>#20257092021 (Multipurpose Group Home Modernizations)</p>
Publish Date	May 5, 2026
Closing Date	Wednesday - May 27, 2026 @ 4:00 PM
Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):	<p>Department of Public Safety Attn: Greg Johnson 3040 Hammond Business Place, Suite 105 Raleigh, NC 27603</p>
Physical Location for Fed Ex/UPS Delivery (Delivery Address):	<p>Department of Public Safety Attn: Greg Johnson 3040 Hammond Business Place, Suite 105 Raleigh, NC 27603</p>
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

E-mail and Fax submittals will not be accepted.