



October 11, 2023

For: UNC Greensboro – Sullivan Science

RECEIPT OF THIS ADDENDUM MUST BE NOTED ON THE BID FORM

ADDENDUM #1

TO ALL BIDDERS:

This addendum supplements and amends the original plans and specifications and shall be taken into account in the preparation of proposals and shall become part of the contract documents.

1. A pre-bid meeting was held at the UNC Greensboro Sullivan Science building on Thursday October 5, 2023, at 2pm.
2. The Owner wishes to reiterate the location of the bid opening on Thursday, October 19, 2023, at 2pm to be:
UNC Greensboro
105 Gray Drive
Greensboro, NC 27412
3. The Owner wishes to reiterate the use of new HUB Forms (7 pages) as included in the original bid package and again herein to be part of the bid.
4. The Owner wishes to reiterate the schedule: Access for construction starts Monday May 6, 2024 and ends Monday July 15, 2024.

Attachments:

- Sign in attendance sheet from the pre bid walk through 10/5/2023.
- Revised Notice to Bidders deleting an incorrect reference to the scope of the alternates. Alternates are correct as per original Form of Proposal.
- Revised Form of Bid Bond to include corrected reference to State of North Carolina through University of North Carolina Greensboro.
- HUB Bid Forms (same as original set).

END OF ADDENDUM #1

UNC Greensboro
 Sullivan Science Building
 301 McIver Street
 Greensboro, NC 27412
 SCO ID # 22-24773-01A
 Pre Bid Walk Through
 Thursday October 5, 2023 2pm

	Name	Company Name /Address	Phone	email
1	Michael Rogers	DEVITA	704-575-3925	mrrogers@devita-inc.com
2	BILL CHATFIELD	UNC-G	404-550-2060	wjchatfi@uncg.edu
3	April Harris	UNCG	(434)865-2407	alharr24@UNCG.edu
4	Nereida Sutton	uncg	336.334.5271	n-haine2@uncg.edu
5	Gary Denny	uncg	336-256-1073	gdenny@uncg.edu
6	Jason Kepley	HM Kern Corp	336-207-0733	jkepley@hmkern.com
7	EVAN WARREN	TWC	336-583-7275	EVAN@ TONYWILLIARD CONSTRUCTION.COM

UNC Greensboro
 Sullivan Science Building
 301 McIver Street
 Greensboro, NC 27412
 SCO ID # 22-24773-01A
 Pre Bid Walk Through
 Thursday October 5, 2023 2pm

	Name	Company Name /Address	Phone	email
1	Jess Wilmoth	Commercial Air Systems 1601 N Bridge St, Elkin, NC	(336) 244-1345	jwilmoth@hvac-cas.com
2	Steve Cook	Envirofolk	336 595-7035	Steven.cook@Etrol.net
3	Dajana Milicevic	Envirofolk	(336) 937-2815	Dajana.Milicevic@Etrol.net
4	Trey Jeffords	R.D. Graham Electric	(336) 213-3385	trey@rdgrahamelectric.com
5	Quentin Doust	South Atlantic Fireproofing (S.A.F.E.)	(336) 430-9910	quentin@safefireproofing.com
6	Rush Folger	CAS	336-428-7579	rfolger@hvac-cas.com
7				

NOTICE TO BIDDERS

Sealed proposals will be received by UNC Greensboro in Greensboro, NC, in the office of William Chatfield, 105 Gray Drive, Greensboro, NC 27412 up to 2:00 pm October 19, 2023, and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of:

UNC Greensboro Sullivan Science Building Teaching Greenhouse HVAC Replacement
SCO ID #22-24773-01A

The scope of this project will include a new air handler to replace the once through exhausted air system for the Tropical room. The new unit will have steam heating coils and chilled water-cooling coils to maintain the deaired room temperature. New conductors, conduit, breaker, disconnect and VFD shall be provided to a new air handler in the penthouse to replace the existing exhausted air system. Two new humidifiers will be provided for the Tropical and Temperate rooms. New DDC thermostat connected to the Universities existing BMS will be provided to control the new air handling unit. New DDC humidistats connected to the Universities existing BMS will be provided to control the humidifiers. New conductors, conduit, breaker, and disconnect will be provided to serve the new steam humidifier system. New VFDs will installed on the two existing air handling units serving the Temperate and Desert rooms will be provided to modulate the air flow.

Bids will be received for Single Prime contract. All proposals shall be lump sum.

Pre-Bid Meeting

An open pre-bid meeting will be held for all interested bidders on October 5, 2023, at 2:00 pm at the Sullivan Science Building, 301 McIver Street, Greensboro, NC 27412. The meeting will address project specific questions, issues, bidding procedures and bid forms.

Complete plans, specifications and contract documents will be open for inspection in the offices of DeVita and Associates, Inc., 205 Regency Executive Park Drive, Suite 315, Charlotte, NC 28217. Bid documents may be obtained by those qualified as prime bidders in PDF format for free or in printed format upon deposit of one hundred and fifty dollars (\$150.00) in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

Bidding documents, plans and specifications are published to the electronic plan room network of registered member contractors of The Blue Book and Dodge Network. This includes Construct Connect (previously ISQFT) which will also connect to AGC online. In addition, they will be uploaded to NC EVP and NC HUB,

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification as set forth the license classification required by the NC General Contractors Licensing Board under G.S. 87-1)

NOTE--SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore, a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license. **EXCEPT:** On public buildings being bid single prime, where the total value of the general

construction does not exceed 25% of the total construction value, contractors under GS87- Arts 2 and 4 (Plumbing, Mechanical & Electrical) may bid and contract directly with the Owner as the SINGLE PRIME CONTRACTOR and may subcontract to other properly licensed trades. GS87-1.1-Rules .0210.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:

DeVita & Associates, Inc.
(Name)

205 Regency Executive Park Drive, Ste 315
Charlotte, NC 28217
(Address)

980.312.5305
(Phone)

Owner:

UNC Greensboro
(Agency/Institution)

105 Gray Drive
Greensboro, NC 27412
(Address)

336.334.4545
(Phone)

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

_____ as
principal, and _____, as surety, who is
duly licensed to act as surety in North Carolina, are held and firmly bound unto the State of
North Carolina through UNC Greensboro as obligee, in the penal sum of
_____ DOLLARS, lawful money of the United States of
America, for the payment of which, well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these
presents.

Signed, sealed and dated this ____ day of ____ 20__

WHEREAS, the said principal is herewith submitting proposal for
and the principal desires to file this bid bond in lieu of making
the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that
if the principal shall be awarded the contract for which the bid is submitted and shall
execute the contract and give bond for the faithful performance thereof within ten days after
the award of same to the principal, then this obligation shall be null and void; but if the
principal fails to so execute such contract and give performance bond as required by G.S.
143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in
the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by
G.S. 143-129.1

_____(SEAL)

_____(SEAL)

_____(SEAL)

_____(SEAL)

_____(SEAL)

Identification of HUB Certified/ Minority Business Participation

I, _____, do hereby certify that on
(Name of Bidder)
 this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers, or providers of professional services.

Firm Name, Address and Phone Number	Work Type	*Minority Category	**HUB Certified
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N
			Y / N

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$)_____.

Attach to bid

Attach to bid

Attach to bid

Attach to bid

Attach to bid

AFFIDAVIT A
Listing of Good Faith Efforts
(The University of North Carolina)

County of _____

Affidavit of _____

(Name of Bidder)

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive.
(1 NC Administrative Code 30 I.0101)

- ☐ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☐ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☐ **3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☐ **5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- ☐ **6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☐ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ **8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ **9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☐ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

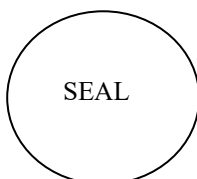
The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____

Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

Do not submit with bid

Do not submit with bid

Do not submit with bid

Do not submit with bid

AFFIDAVIT B
Intent to Perform Contract with Own Workforce
(The University of North Carolina)

This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

County of _____

Affidavit of _____
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____
_____ contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

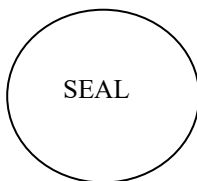
The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____

Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

Do not submit with bid

Do not submit with bid

Do not submit with bid

Do not submit with bid

AFFIDAVIT C**Portion of the Work to be Performed by HUB Certified/Minority Businesses**
(The University of North Carolina)

If the portion of the work to be executed by HUB certified/minority businesses as defined in GS143-128.2(g) and 128.4(a),(b),(e) is equal to or greater than 10% of the bidder's total contract price, then the bidder must complete this affidavit.

This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

County of _____

Affidavit of _____ I do hereby certify that on the

(Name of Bidder)

_____ contract.

(Name of Project)

Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____ % of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

Attach additional sheets if required

Name and Phone Number	*Minority Category	**HUB Certified	Work Description	Dollar Value
		Y / N		
		Y / N		
		Y / N		
		Y / N		
		Y / N		
		Y / N		

* Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

** HUB Certification with the State HUB Office is required to be counted toward state participation goals.

Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

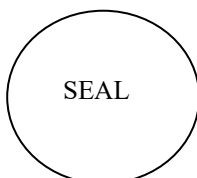
The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____

Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

AFFIDAVIT D

Good Faith Efforts

(The University of North Carolina)

This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

If the goal of 10% participation by HUB Certified/minority business **is not** achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

County of _____

Affidavit of _____ I do hereby certify that on the
(Name of Bidder)

(Project Name)

Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with HUB certified/minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

(Attach additional sheets if required)

Name and Phone Number	*Minority Category	**HUB Certified	Work Description	Dollar Value
		Y / N		
		Y / N		
		Y / N		
		Y / N		
		Y / N		

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**), American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

** HUB Certification with the State HUB Office required to be counted toward state participation goals.

Examples of documentation that may be required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

- A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
- B. Copies of quotes or responses received from each firm responding to the solicitation.
- C. A telephone log of follow-up calls to each firm sent a solicitation.
- D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
- E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.
- F. Copy of pre-bid roster
- G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.

- H. Letter detailing reasons for rejection of minority business due to lack of qualification.
- I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

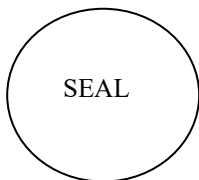
The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____

Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

****THIS DOCUMENT MUST BE SUBMITTED WITH EACH PAY REQUEST & FINAL PAYMENT****

APPENDIX E MBE DOCUMENTATION FOR CONTRACT PAYMENTS

Prime Contractor/Architect: _____

Address & Phone: _____

Project Name: _____

Pay Application #: _____ Period: _____

The following is a list of payments to be made to minority business contractors on this project for the above-mentioned period.

MBE FIRM NAME	* INDICATE TYPE OF MBE	AMOUNT PAID THIS MONTH	TOTAL PAYMENTS TO DATE	TOTAL AMOUNT COMMITTED

* Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

Date: _____

Approved/Certified By: _____

Name

Title

Signature

Signature certifies that any minority firms not previously verified in the bid/award process have been appropriately verified, services have been rendered, and payment is due as processed.