



BID NOTIFICATION

BID 20273 – Policy and Procedure Management Framework

Published: April 16, 2025

Expiration: May 8, 2025

Guilford County Purchasing Department is soliciting proposals from qualified firms to develop and implement a robust framework for the creation, storage, implementation, and management of policies and procedures. The County aims to initiate implementation of this framework through two pilot projects. These projects are designed to conduct comprehensive analysis and mapping of the County's Manager's roles and responsibility and implement robust policy frameworks within the Guilford County Finance Department. The County invites all interested and qualified firms who meet the requirements of the RFP to submit a response.

A non-mandatory Pre-Proposal ZoomGov Meeting will be held on Wednesday, April 23, 2025, at 10:00 A.M. You may join the ZoomGov Meeting from your computer, tablet or smartphone.

During the bidding period questions will be taken until 2:00 P.M., on Monday, April 28, 2025. All questions pertaining to this RFP must be emailed to the Guilford County Purchasing Department at DG_Purchasing@guilfordcountync.gov.

All bidding documents, drawing and specifications are available for viewing on Guilford County's Vendor Self Service automated bidding system at: <https://guilfordcountync.munisselfservice.com>

Participation of minority-owned and women-owned businesses is encouraged.

Guilford County reserves the right to reject any or all bids and to waive informalities.