

## INVITATION TO BID

TOWN OF CARY  
Cary, North Carolina

Sealed bids must be submitted no later than **2 p.m. on Wednesday, July 22, 2026 to the Town of Cary, Attn: Reid Saunders, Facilities, Construction, & Field Services Department, 1<sup>st</sup> floor Conference Room #11130, located at 316 North Academy Street, Cary, NC 27512.** Bids will be opened and read publicly for the furnishing of materials, labor, and equipment for the construction of **Cary Tennis Park Post Tension Courts, Project No. PR3106.** Brief project description is as follows:

The Cary Tennis Park Post Tension project scope of work includes the demolition and installation of (12) new post-tension concrete courts and associated amenities including concrete walkways and retaining walls, elevated concrete bleacher seating areas, court and bleacher canopy structures, stormwater drain improvements, underground utilities, and tennis court equipment.

Plans, Specifications and Contract documents may be viewed electronically at <http://townofcary.contractorsplanroom.com> upon registering online after **Thursday, June 18, 2026.** Hard copies of Plans, Specifications and Contract documents may be viewed at the Facilities, Construction, & Field Services Department located at Cary Town Hall, after **Monday, June 22, 2026 upon request.** The following agencies have been notified of the project: the Associated General Contractors – Raleigh office, McGraw-Hill Construction Dodge, the North Carolina Institute of Minority Economic Development – Durham office, and the CDC News – Cary office after **Thursday, June 18, 2026.**

**PLANS AND SPECIFICATIONS ARE AVAILABLE TO BIDDERS ELECTRONICALLY and the Town of Cary is not responsible for bidders relying on incomplete bid documents.**

Copies of Plans, Specifications and Contract documents may be obtained after **Thursday, June 18, 2026** online at <http://townofcary.contractorsplanroom.com> at vendor pricing.

Contractors offering a proposal on this project must be licensed to do the specified type of contracting in the State of North Carolina. All bids must include a non-collusive affidavit. Contractors offering a proposal on this project must comply, and must ensure that their subcontractors comply, with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes, "Verification of Work Authorization," and must provide documentation or sign affidavits or any other documents requested by the Town of Cary demonstrating such compliance.

Each proposal shall be accompanied by a bid deposit in the **amount of not less than five percent (5%) of the amount of the bid** in the form and subject to the conditions provided in the Instruction to Bidders.

The Town of Cary reserves the right to reject any or all proposals.

Paul Webster, PE  
Director of Facilities, Construction & Field Services

## **INSTRUCTIONS TO BIDDERS**

Each proposal shall be submitted in a sealed envelope, utilizing the forms provided in the Project Manual. The sealed envelopes containing the proposals shall be plainly marked:

**Cary Tennis Park Post Tension Courts  
Town of Cary Project No. PR3106**

The envelope shall also be marked with the Bidder's name, address, North Carolina contractor license number, and name and phone number of a contact person.

Bids must be submitted no later than **2:00 PM, Wednesday, July 22, 2026 to the Cary Town Hall** located at **316 N. Academy Street, Cary, North Carolina 27513, Attn: Reid Saunders (at the front desk)**. Formal bids will be publicly opened at **2:15 PM the same day** in Cary Town Hall **Conference Room #11130**.

Each proposal shall be accompanied by a Bid Bond payable to the Town of Cary for an amount of not less than five percent (5%) of the total amount bid; or in lieu of the Bid Bond, the bidder may offer the bid deposit in the form of a cashier's check, or a certified check on a bank or trust company insured by the FDIC. The bid bond must be executed by a corporate surety licensed in North Carolina. The bid deposit may be held for a period of sixty (60) days pending award of the contract. Notification of award of contract shall be evidence of intent to contract and shall extend time for holding the contractor's bid surety for a time mutually agreed between the Town of Cary and the bidder.

**A non-mandatory, pre-bid meeting will be held with the Owner and Consultants at 1:00 PM on Wednesday, July 08, 2026 at the Cary Tennis Park located at 2727 Louis Stephens Road, Cary, North Carolina 27519.**

Owner and Consultants will discuss the project and answer pertinent questions. No oral interpretations will be made as to the meaning of the Contract Documents. Interpretation, if deemed necessary, will be in the form of a written Addendum. Interested contractors are welcome to visit the Cary Tennis Park anytime during regular, operational park hours but first need to contact the Cary Tennis Park to schedule a time to walk the site without disruption to court use.

The award of the Contract, if it is awarded, will be to the lowest responsive and responsible bidder who has demonstrated that it is in the best interest of the Owner to enter into a contract with the bidder. The determination of what is most beneficial and in the Owner's best interest is to be determined solely by the Owner. The Town of Cary reserves the right to waive technicalities and/or reject any or all proposals.

A Performance Bond and a Payment Bond, each in the amount of one hundred percent (100%) of the contract price, with a corporate surety approved by the Town of Cary, will be required for the faithful performance of the contract. Bidders shall provide certification that performance and payment bond sureties are licensed in North Carolina.

**Bidders will be required to honor their bid proposals for a period of (60) sixty days from the date of the Bid Opening until the execution of the Contract.**

All questions about the meaning or intent of the Contract Documents shall be submitted in writing to **Garrett Frank, PE, with Frank Land Design, PA at 362 West Street, Pittsboro, NC 27312, phone number 919-444-2544 or email [garrettfrank@franklanddesign.com](mailto:garrettfrank@franklanddesign.com)**. Replies will be issued by Addenda electronically thru both NC-IPS and Town of Cary "Contractor Plan Room" websites. **The Final Addenda, if required, will be issued by Thursday, July 16, 2026.** Questions received after July 16, 2026 may not be answered. Only questions answered by written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Addenda, when issued, will be on file at the offices of the Owner and Engineer at least twenty-four hours before bids are opened. It shall be the Bidder's responsibility to initiate inquiry to the Addenda issued. All such Addenda shall become part of the Contract Documents and all Bidders shall be bound by such Addenda, whether or not received by the Bidders.