



Request for Qualifications

Issue Date: 09/18/2026

Project Name: City Hall Chiller Replacement Design Build

Project Number: 298-FY26-CMD-RFQ-CHChillerReplacement-DB

Pursuant to North Carolina General Statute 143-64.31 thru 143-64.34, Letters of Interest and Statements of Qualifications for Professional Services will be received by the City of Asheville Capital Management Department at 70 Court Plaza, Asheville NC 28801, until 3:00pm on Thursday October 16, 2025 for the following:

Description of Work:

The purpose of this project is to design, remove, supply, and install a new chiller and three (3) 3 phase centrifugal pumps at City Hall, Asheville NC. This will also include the decommissioning of the existing system and ensuring the new equipment meets all operational requirements. The existing chiller is approximately 18 years old.

It is expected that this request will result in the development of a list of 3-5 firms that will be interviewed. Based on the submittals and possibly the interviews, the highest-ranking firm will be selected for negotiations for a contract.

Qualifications Schedule:

Issuance of RFQ	Thursday, September 18, 2025
Pre-Submittal Meeting (Optional) <u>Location:</u> City Hall 70 Court Plaza Asheville, NC 28801	Monday, September 30, 2025 @ 1:00pm
Deadline to Submit Questions	Friday, October 3, 2025 5:00pm
Addendum Posted	Tuesday, October 7, 2025
Qualifications Due	Thursday, October 16, 2025, 3:00pm
Projected Contract Execution	Tuesday December 2, 2025
Projected Project Start	Monday December 15, 2025

Solicitation Documents:

This Request for Qualifications (RFQ) is posted on the City procurement website at www.ashevillenc.gov/bids. This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Contract Documents including any addendum obtained from any other source.**

Sealed Proposals (must be glued/taped shut) may be delivered to:

Physical Address (FedEx, UPS, Hand Delivery)
City of Asheville 70 Court Plaza Security Station BID BOX Asheville, NC 28801
Attn: Sierra Branch RFQ #: 298-FY26-CMD-RFQ-CHChillerReplacement-DB RFQ Name/Description: City Hall Chiller Replacement Design Build

Hours of Operation: 8:30 a.m. - 5:00 p.m. (EST), Monday through Friday

Phone: 828-660-4292

Email: sbranch@ashevillenc.gov

Information:

All questions concerning this Request for Qualifications (RFQ) should be submitted via email to:

Sierra Branch, Project Manager sbranch@ashevillenc.gov
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Drug Free Workplace: The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective consultant certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires consultants/contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The consultant, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The consultant agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

Miscellaneous Requirements of the Submittals:

- Prospective Consultants are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.

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