



## **City of Raleigh**

**Request for Qualifications #: 274-PRCR-Rothgeb-2025**

**Title: Rothgeb Street Streambank Stabilization Project**

**Submittal Due Date and Time:** *April 9, 2025, 1pm*

### **ADDENDUM NO. 1**

**Issue Date:** April 4, 2025

**Issuing Department:** Parks, Recreation and Cultural Resources Department  
**Direct all inquiries concerning this RFQ Addendum to:**

*David Bender*  
*Capital Projects Manager*  
*Email: [david.bender@raleighnc.gov](mailto:david.bender@raleighnc.gov)*

City of Raleigh  
Addendum # 1 to **Rothgeb Street Streambank Stabilization Project**

**Issue Date: April 4, 2025**

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of qualification packages and does hereby become part of the original RFQ documents and supersedes the original RFQ documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFQ as listed below and **sign and return this addendum with your submittal package.**

**Pre-Bid Conference Agenda – Wednesday, March 26, 2025, 1PM**

**Pre-Bid Sign In:** After the meeting, but before the end of the day (03/26/2025), please send an email providing the following information to [david.bender@raleighnc.gov](mailto:david.bender@raleighnc.gov) so that we can have a record of your attendance. You may also include the following information in the chat box during the pre-bid meeting.

Email Subject: Rothbeb Street Streambank Stabilization Project Pre-Bid Sign In

Name: \_\_\_\_\_

Company Representing: \_\_\_\_\_

Your email: \_\_\_\_\_

**Project Overview:** The project consists of the streambank stabilization.

The Project consists generally of the following major items:

The project is located along the Crabtree Creek Trail at Rothgeb Park: the project site can be entered at Crabtree Creek Greenway Trailhead between Greenway MM 9 ¼ and MM 9 ½ from Rothgeb Drive.

The stabilization includes installation of wood toe with soil lifts along approximately 100 linear feet of Crabtree Creek. The site will be revegetated with trees, shrubs, and seeding. The contractor will be responsible for providing necessary erosion and sediment control as well as traffic control.

**Bid Opening** - Pursuant to the General Statutes of North Carolina, Section 143-128 et. Seq, sealed proposals are invited and will be received in person on **April 9, 2025, at 1:00 PM in conference room 609 of the Raleigh Municipal Building at, 222 W. Hargett Street Raleigh, NC.** Bids shall be submitted in signed hard copy; electronic copies **will not** be accepted. The sealed proposal public opening can also be viewed via virtual meeting in an effort to limit the size of meetings. We strongly recommend viewing the opening via streaming and strongly recommend that each submitting firm only send one representative if desiring to have an in-person presence, so that recommended social distancing can be provided.

**City Contacts:** David P. Bender will serve as Project Manager and the City contact for the project (919) 996-4798 or at [david.bender@raleighnc.gov](mailto:david.bender@raleighnc.gov).

**NCDOT STANDARDS:** NCDOT Standard Drawings and Specifications dated January 2018.

**Notice to Proceed:** When we have a Contract, the date of NTP will be negotiated.

**Liquidated Damages** Liquidated damages of \$1,000 per calendar day that expires after Substantial Completion of 180 days, will be assessed until the work is substantially completed. If the project is not completed in 180 days (Section 520 Agreement, p. 00520-3), the contractor will pay \$1,000 per day until the work is completed and ready for final payment. **The completion time includes completion of all Punch List Items.**

**Construction Meetings** (SC-10.03.A - Item #3a)

Pre-Construction Conference will be scheduled after execution of the Contract and Contractor will provide construction schedule during the meeting

The City plans to conduct Bi-Weekly or as necessary the construction meetings throughout the project onsite.

**DBE Requirements:** The City expects the bidders to provide a good faith effort to achieve the MWBE participation goal of 15%. The MWBE contractors must be certified with the City and NCDOT. The bidders must maintain records of all MWBE solicitations. The City website has a list of all City-certified DBE companies. Questions related to the MWBE program can be directed to Maria A. Torres at [maria.a.torres@raleighnc.gov](mailto:maria.a.torres@raleighnc.gov) or call (919) 996-4271.

**Right-of-way Agreements:** There are no right of way agreements in the project.

**Status of Utility Relocations:** There are no utility relocations in the project.

**Status of Permits:**

Waiting for the 404 permit authorization.

Contractor shall apply for ES&C and Tree Protection permits.

Release of City Site Permits requires the installation and inspection of the Tree Protection Fence.

**Addendums:** Questions and comments on the plans and specifications received in writing after April 2, 2025, may not be answered (Section 00200 Instructions to Bidders, p. 00200-7). The final Addendum, if required, will be issued by end of the day on April 4, 2025. The questions and comments received after the mentioned time may not be answered.

**Bid Package:** Contractors to submit Bid Package according to BIDDING REQUIREMENTS (Section 00200 Instructions to Bidders thru Section 00444 Notice to Contractor) section of the Contract Documents.

**Pre-Bid Conference Sign-In:**

Name	Company/Org	Email
David Bender	City of Raleigh P&R	<a href="mailto:David.bender@raleighnc.gov">David.bender@raleighnc.gov</a>

Andrew Simansky	Resource Environmental Solutions	asimansky@res.us
Troy Hutchins	Troy Hutchins Construction	<a href="mailto:Troy@Troyhutchinsconstruction.com">Troy@Troyhutchinsconstruction.com</a>
Branden hayes	Dragonfly Pond Works	<a href="mailto:Brandon@dragonflypondworks.com">Brandon@dragonflypondworks.com</a>
Ryan Bush	Dragonfly Pond Works	<a href="mailto:Ryanbush@dragonflypondwork.com">Ryanbush@dragonflypondwork.com</a>
Will Frantzen	Dragonfly Pond Works	Will@dragonflypondwork.com
Cory Anderson	Stantec	cory.anderson@stantec.com

**Additional Contact Information:**

Maria A. Torres  
 MWBE Coordinator  
 City of Raleigh  
 Department of Equity and Inclusion  
 Minority & Women-Owned Business Enterprise Program  
 (p) 919-996-4271  
 Maria.A.Torres@raleighnc.gov

**Sign below and return this addendum with your submittal response.**

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**Proposer Name & Company:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_