

BID ADDENDUM

FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S)/SERVICES.

UNC System Office Bid Number: **68-SOFWP0126**
 Prospective Bidder:
 Bid Opening Date/Time: February 13, 2026, at 10:00 a.m. EST
 Addendum Number: **01**
 Addendum Date: February 2, 2026

The University of North Carolina issues this addendum to University of North Carolina RFP 68-SOFWS0126 to change the bid opening date and time and to provide answers to properly submitted Vendor questions.

The questions and answers are:

| RFP Reference Section | Question | Answers |
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| 68-SOFWP0126 | Could you please confirm the acceptable method for submitting responses to this RFP? Specifically, is electronic submission permitted, and if so, should submissions be sent via email (to Mr. Bob) or through an alternative submission portal? | Please disregard any references to NC BIDS in the RFP. Vendors shall submit their proposals via the North Carolina electronic Vendor Portal at https://evp.nc.gov/ |
| 6.3.3 | The RFP indicates that all proposal responses must be submitted electronically via NC BIDS. Could you please confirm whether the bid submission should be completed through eVP or NC BIDS? | Please disregard any references to NC BIDS in the RFP. Vendors shall submit their proposals via the North Carolina electronic Vendor Portal at https://evp.nc.gov/ |
| General | Since the RFP does not specify a project start date, could you please share the tentative timeline or anticipated start date for the project? | After the RFP process is fully concluded and the contract is finalized, institutions shall be immediately permitted to access the services. There are 16 universities in the UNC System. If a UNC System institution chooses to use the services, its implementation timeline may differ from that of other institutions. |
| 6.3.2 | Would the University consider it acceptable for vendors to submit Execution Page and | The University prefers for a Vendor to merge all portions of Vendor's response into a single document if possible and for a Vendor to submit as few |

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| | Attachments A-H as a single consolidated PDF, with the remaining response sections (Sections b-h) provided in a separate PDF document? | separate documents in any case. |
| 2.1 | The RFP indicates UNC's intent to establish an agency convenience contract for use by constituent institutions. Could you please confirm whether UNC anticipates making a single vendor award or multiple vendor awards under the solicitation? | While the intent of this RFP is to award a Contract to a single Vendor, the State reserves the right to make separate awards to different Vendors for one or more line items, to not award one or more line items or to cancel this RFP in its entirety without awarding a Contract, if it is considered to be most advantageous to the State and the State to do so. |
| 2.1 | The RFP notes that a 1.75% convenience contract fee is assessed annually on the total billed amount. Could you please confirm the invoice process for the 1.75% convenience contract fee payable annually to UNC? | Vendor will provide an accounting of the entire billed cost of any work performed pursuant to the convenience contract and will pay the UNC System Office an annual payment of the entire billed cost of any work performed pursuant to the convenience contract. |
| 3.2.2(a) | The RFP requests submission of a completed VRAR with the proposal. Would it be acceptable for us to submit our completed HECVAT instead? | Vendors are required to provide a completed Vendor Readiness Assessment Report Non-State Hosted Solutions ("VRAR") at offer submission. This report is located at the following website: https://it.nc.gov/documents/vendor-readiness-assessment-report |
| Attachment D | Would the UNC System be open to an additional discount to supersede the 1.75% convenience contract fee? | No. |
| Attachment B | The Bidder intends to note any deviations from the general Terms and Conditions in the "Exceptions to Requirements and Specifications" section. Please confirm whether this approach is acceptable, or if you would prefer deviations to be captured through redlining Attachment B. | Any errata or exceptions to the State's requirements and specifications may be presented on a separate page labeled "Exceptions to Requirements and Specifications". Include references to the corresponding requirements and specifications of the Solicitation. Any deviations shall be explained in detail. The Vendor shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable. Offers of alternative or non-equivalent goods or services may be rejected if not found substantially conforming; and if offered, must be supported by independent documentary verification that the offer substantially conforms to the specified goods or services specification. If a vendor materially deviates from RFP requirements or specifications, its offer may be determined to be non-responsive by the State. Offers conditioned upon acceptance of Vendor Errata or Exceptions may be determined to be non-responsive by the State. |
| Attachment E | The Vendor acknowledges that, to the extent the awarded | This contract awarded from this RFP will not involve the creation, research, investigation, or generation of |

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| | <p>contract involves the creation, research, investigation or generation of a future RFP or other solicitation; the Vendor will be precluded from bidding on the subsequent RFP or other solicitation and from serving as a subcontractor to an awarded vendor. We'd appreciate your clarification on what this means, to ensure we are interpreting it correctly.</p> | <p>a future RFP or other solicitation.</p> |
| <p>4.0 COST OF VENDOR'S OFFER</p> | <p>Are you able to provide a breakdown of total faculty headcount across the different system institutions? Alternatively, a total faculty count across the system would be very helpful. This is an input into our pricing model and would be helpful for providing more precision on cost.</p> | <p>Please visit the UNC System Fact Sheets webpage (https://www.northcarolina.edu/unc-system-fact-sheets/) to view faculty and staff totals.</p> <p>Note: When searching the page, first use the Select Institution option at the top of the page. After selecting an institution, click the Impact and Operations tab to view the relevant data.</p> |

All other information contained in the RFP remains the same.

INSTRUCTIONS:

1. Return one properly executed copy of this addendum **prior** to the Bid Opening Date/ Time listed above.
2. Please make the following change(s) in the bid referenced above:
3. Check **ONE** of the following options:
 - Bid has **not** been submitted. **Any changes** resulting from this addendum are included in our bid.
 - Bid has already been submitted. **No changes** resulted from this addendum.

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Bid has already been submitted. Changes resulting from this addendum are as follows.

Execute Addendum:

Bidder: _____

Authorized Signature: _____ **Date:** _____

Name and Title (Typed): _____