

Advertisement for Services

Issue Date: 5/22/2025

Project Name: On Call Pest Control and Preventative Maintenance

Project Number: 298-PestControl-FY25

Pursuant to the City of Asheville's Procurement, Purchasing and Contracting Policy, Bids will be received by the City of Asheville for the following:

Description of Work:

Provide monthly or quarterly interior and exterior insect pest control and rodent control services at various locations.

Scope of Work: Insect Control

Interior -

- Monthly inspections on and treatment for common areas including :
 - Restrooms, break areas, vending areas, kitchens, and dining areas
- Office will be inspected and treated as needed upon request

Exterior -

- Perimeter spot treatment will be done monthly as needed, at ground level up to six (6) feet out from the structure to control crawling insects.

Rodent Control

Interior -

- Vendor recommended stations in highly vulnerable areas inside the structure. Stations will be cleaned,
inspected and serviced monthly and replaced quarterly or more frequently if needed.

Exterior -

- Vendor recommended tamper resistant bait stations will be placed in strategic locations around the buildings. Stations are to be cleaned, inspected, and serviced monthly. Bait to be replaced as needed.

Service Locations-

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| • Burton St Center 134 Burton Street | • Pritchard Park 67 Patton Ave |
| • Rec Park Offices 72 Gashes Creek Rd | • McCormick Field 30 Buchanan Pl |
| • City Hall 70 Court Plaza | • Parks Maintenance 70 Gashes Creek Rd |
| • Montford Center 34 Pearson Rd | • Rec Park Pool 69 Gashes Creek Rd |
| • AFD #2 415 South French Broad | • Public Works 161 S. Charlotte St |
| • Restroom/Conference 8 River Arts Way | • Municipal Building 100 Court Plaza |

- AFD #8 904 Tunnel Rd
- AFD #13 (New Construction) 316 Broadway St
- Oakley Murphy Center/ AFD #9 749 Fairview Rd
- AFD #7 37 East Larchmont Dr.
- Senior Ops Community Center 38 Grove St
- Communications Tower 164 Reservoir Rd
- Communications Tower 166 Reservoir Rd
- Communications Tower 33 Peach Knob Dr
- Pack Square Park 80 Court Plaza
- Public Works Building E 171 S. Charlotte St
- AFD #11 7 Rocky Ridge Rd
- Fleet Maintenance 173 S. Charlotte St
- Animal Control Building & Facility Maintenance 75 Shelburne Rd
- Aston Park Tennis Center 336 Hillard Ave
- Harvest House 205 Kenilworth Rd
- Stephens Lee 30 George Washington Carver
- APD SubStation 711 Fairview Rd
- Civic Center 87 Haywood St
- Shiloh Center 121 Shiloh Rd
- AFD #6 and APD 970 Haywood Rd
- AFD #10 1903 Old Haywood Rd
- AFD #4 9 Miller Rd
- E. Asheville Rec Club 40 Bell Rd
- Outdoor Space 31 Haywood Rd
- Malvern Hills Pool 75 Rumbaugh Place
- Grant Center 285 Livingston St
- AFD #12 880 New Haw Creek Rd
- AFD #3 50 Oregon Ave
- AFD #5 1074 Hendersonville Rd
- Weaver Park 200 Murdock Ave(quarterly)
- AFD Admin Office 104 Eastside Dr Unit 210 Black Mountain (quarterly)

The bid is being awarded on annual insect and rodent control cost for 3 years using the details listed above, if there will be initial start up cost please indicate that in the bid form. When preparing your bid, include a separate line item for a "Not to exceed \$2,000 for additional services". This line is for additional services outside of the scope listed above including but not limited to additional bait stations and rodent control that exceed standard application.

Bid Schedule:

Issuance of Bid	Thursday, May 22nd, 2025
Deadline to Submit Questions	Thursday, May 29th, 2025 at 3pm
NO pre bid meeting	We recommend visiting the locations prior to bidding
Bids Due	Friday, June 6th, 2025 at 3pm
Projected Project Start	Monday, July 28th, 2025

Bid Documents:

Invitation to Bid Documents are posted on the City procurement website at www.ashevollenc.gov/bids. This is *the official source* of this solicitation. All updates to this solicitation shall come in the form of published addenda and shall be published to the same location. **The City will not be responsible for full or partial sets of Contract Documents including any addendum obtained from any other source.**

Email Address: (Bidders may email bids at their own risk):**
eMail subject: 298-PestControl-FY25
eMail sent to: Ivasbinder@ashevollenc.gov

**** The City of Asheville may send an acknowledgement of receipt of bid, however this does not guarantee eMailed bids are received. Bidders may eMail bids at their own risk.**

The City of Asheville reserves the right to reject any or all Bids and to waive informalities.

Information:

All questions concerning this Invitation to Bid should be submitted via email to:

<p>Lisa Vasbinder lvasbinder@ashevillenc.gov</p>
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Please send a confirmation/test email to Lisa Vasbinder prior to submitting your questions. Please put “**298-Pest Control-FY25**” in the subject line of your email. You will receive a confirmation email or receipt. If you do not receive a confirmation email, please reach out to the City of Asheville at 828-620-1372 before the submission deadline. This number is for email test failures only.

Asheville Business Inclusion Policy: The City of Asheville has adopted the Asheville Business Inclusion Policy to encourage women and minority businesses' participation in the public bidding process. The purpose of this outreach effort is to increase the likelihood of availability and utilization of MWBEs in the award of contracts. Bidders are hereby notified that this Bid is subject to that Policy's provisions. Questions regarding the Asheville Business Inclusion Policy may be directed to City of Asheville, Post Office Box 7148, Asheville, NC 28802-7148 or by phone at 828-259-5811 or by email abi@ashevillenc.gov.

Bidders are invited to show proof of MWBE status, to include NC Office of Historically Underutilized Businesses or other MWBE certifications. If not already certified with the ABI Office at the City of Asheville, bidders are further invited to become certified with the City of Asheville as an MWBE vendor. Please use this link: [ABI Certifications](#)

It is the Policy of the City to (1) provide minorities and women an equal opportunity to participate in all aspects of its contracting and procurement programs and (2) to prohibit any and all discrimination against persons or businesses in pursuit of these opportunities.

General Services: A 2023 disparity study conducted by the City of Asheville indicated a disparity among Minority-and Women-owned businesses (MWBEs) on general services contracts. The study indicated that of the contractors available for utilization on general services, 8.39% are Black or African-American-owned and Women-owned. The City of Asheville has set an annual aspirational MWBE goal of 8.39% for general services contracts. Although achieving this goal is not a criterion for the award of this Contract, it is expected that documents will reflect that every effort has been made to conduct inclusive outreach to ensure that contractors with existing disparities have an opportunity to participate in contracting with the City of Asheville.

The Bidder shall provide applicable ABI Affidavits, as described in the project manual on page 17 - Asheville Business Inclusion (ABI Goals), with their bid in order to be deemed responsive, failure to do so will result in the Bidders bid being deemed non-responsive and disqualified.

Drug Free Workplace: The City of Asheville is a drug-free workplace employer. By submitting this bid, the prospective contractor certifies that if awarded the contract, they and their subcontractors shall comply with the following:

The City requires contractors/vendors entering into a contract with the City to provide a drug-free workplace in the performance of said contract. The contractor, upon execution of the contract, certifies that it will provide a drug-free workplace during the performance of the work on this contract. The contractor agrees to do the following:

Notify employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the workplace and specify the actions that will be taken for violations of such prohibitions. Responsive actions should be appropriate and sufficient to address and remediate any violations of this requirement.

Miscellaneous Requirements of the Bids:

- Prospective Contractors are notified of a City policy that prohibits contracting with persons or firms who are delinquent in the payment of ad valorem taxes owed to the City of Asheville.
- All bids must be submitted on the FORM provided.

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