

Questions for RFP #251-24-264 – Community Liaisons for McKinney-Vento

Reference	Vendor Question	Answers
Background and Project Objectives Page 5	What number or percentage of students enrolled in WCPSS are from families who qualify for services under the McKinney-Vento legislation?	To date, there are approximately 3600 students who are currently identified and enrolled in the WCPSS McKinney-Vento Program.
Scope of Work Page 5	Is there a specific case management/electronic records system or software that WCPSS requires?	A shared electronic referral form and spreadsheet in Excel is used to document all information.
Scope of Work Page 5	Can a vendor submit a proposal for a specific sub-geography in the 854 square miles or for a specific number of students/families based on capacity?	While we do work to assign cases within regions for individual contractors, they must be willing to work anywhere in the county. There is no cap on the number of students who may be referred.
Scope of Work Page 5	Has WCPSS defined performance metrics or indicators that must be tracked, measured, and/or reported? If so, what are they, and what are the required reporting intervals?	Daily documentation of outcomes is expected to be recorded in the database. Metrics include time to respond to referral and time to resolve issue for referral.
	Am I allowed to submit this proposal in person to 1551 Rock Quarry Road, Building F, or does it have to be mailed?	Bids may be delivered in person in a sealed envelope.