

Department/Agency	Cape Fear Community College
Project Title	HVAC Renovation Phase 3 – McLeod Building/Bldg S – Downtown Campus
Design Services	Design Build Services
Scope	<p>Cape Fear Community College is seeking proposals from qualified Design Build HVAC teams to design and construct major HVAC Renovations for this building, located at CFCC's Wilmington NC Campus.</p> <p>The Existing building is 7 floors, 114,000sf. Desired scope is replacement of VAV's, hot water coils and control dampers on existing dual deck or multizone HVAC system on two floors of the building. Work to include DDC controls, hot water piping from building riser to VAV's, grilles, outside air dampers and actuators, fire dampers and other required accessories. Upgrade air handlers from starters to VFD's. Associated removal and replacement of ceiling grid and tile.</p> <p>One firm will be selected for the entire project.</p> <p>DISADVANTAGED BUSINESS ENTERPRISES AND HISTORICALLY UNDERUTILIZED BUSINESSES ARE ENCOURAGED TO APPLY FOR PREQUALIFICATION EITHER INDEPENDENTLY OR AS PART OF A TEAMING ARRANGEMENT.</p>
Contact	David Kanoy, Executive Director of Capital Projects and Facilities
Telephone	910-362-7695
Email	dkanoy@cfcc.edu
Total Project Budget	\$1,400,000
Source of Funds	State Capital Improvement Funds.
Approved OC-25 #	N/A
Publish Date	10/30/2024
Closing Date	3:00 pm. December 5, 2024
Submit THREE (3) Copies of Letter of Interest and SF-254:	Responders are required to submit three (3)–hard copies along with a digital copy of RFP response.
Physical Location for Fed Ex/UPS Delivery:	Cape Fear Community College Attn: David Kanoy 411 North Front Street Wilmington NC 28401

<p>NC Licensing Statement</p>	<p>In order to offer contracting or engineering services in response to this solicitation, the proposing Firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>
--------------------------------------	--

SELECTING CRITERIA

In selecting Designers, the Selection Committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project. Provide a brief narrative indicating specific relevance of any examples of previous projects to CFCC's proposed project. Some ideas for demonstrating this include information on past projects involving renovations of occupied spaces, work in fully occupied buildings with uninterrupted utility coverage. HVAC only projects. Projects led as a prime contractor. Unexplained project marketing slicks will not score as well.
2. Past performance on similar projects. Provide a brief narrative indicating specific relevance of any examples of projects to CFCC's current project.
3. Adequate Staffing level and proposed Design or Consultant Team for the project.
4. Detail your current workload and State of NC monitored or owned projects underway with your firm.
5. Proposed design approach for the project including Design Team and Consultants.
6. Recent experience with project cost estimates and schedule adherence. Provide examples of cost and schedule estimating comparing favorably to actual cost and schedule adherence.
7. Construction Administration capabilities.
8. Proximity to and familiarity with the area where the project is located, and AHJ's involved.
9. Record of successfully completed projects without major legal or technical problems
10. Historically Underutilized Business representation in proposed consultant team. Provide a plan to increase participation.

SUBMITTAL CRITERIA

Proposing Firms must submit THREE (3) copies of the RFQ response and THREE (3) copies of your current Standard Form 254 OR SF 330 with the information package. A digital copy of the package will also be required as part of the submission. The current SF 254 template is located at <http://www.nc-sco.com/forms.aspx> which is the State Building Commission approved form.

In the interest of cost-savings to the Designers, consistency of the submittals and more efficient use of time by the Pre-Selection Committee, the submitted information package should not include any notebooks, binders, tabs, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed twenty **(20)** single-sided pages or ten **(10)** double-sided pages plus the SF 254 form.

E-mail and Fax submittals will not be accepted.