

**Request for Quotation
(Informal Bid)**

BID NO: 5-97360002

TITLE: Sun Valley High School Fire Doors

PROCUREMENT

LEAD: Craig Reeder
UCPS Purchasing Department
Craig.reeder@ucps.k12.nc.us

BID/QUOTE SUBMITTAL

Bids will be received no later than: **3:00 pm on July 25th, 2024**

Bid shall be submitted in the manner indicated below: **facilitiesbids@ucps.k12.nc.us**

PREBID MEETING

Attendance is not mandatory.

1:30 pm on July 9th at the front office of Sun Valley High School

It is the sole responsibility of the Bidder, Contractor to familiarize themselves to all aspects of this project. Failure to meet this requirement will not justify a change order.

COMMUNICATION

During the bid process, all communication relating to this bid shall be directed to the Procurement Lead identified above. Failure to meet the requirement may consider your bid non-responsible.

All questions relating to this project shall be directed to the Procurement Lead identified above in the form of **an email no later than 2:00 pm July 17th 2024**. Answers will be provided to all bidders in the form of an addendum.

DESCRIPTION OF PROJECT:

Union County Public Schools seeks quotes/informal bids for the above referenced Project.

The Scope of Work is attached as Exhibit 1.

AWARD:

UCPS desires to promptly approve and sign a contract after a decision has been made to award. Company awarded the contract is expected to promptly sign the contract in the form attached hereto as Exhibit A. Any requested changes to this contract form should be provided with your response.

UCPS reserves the right to award this project in a method considered to be most advantageous. This includes the right to issue single award, multiple awards, or reject all bids. UCPS is not required to award a contract.

Exhibit 1

SCOPE OF WORK

- See attached plan and optimize list of doors and hardware

Bidders Checklist:

___ Bid Submittal form

___ Affidavit A or B

___ Identification of Minority Business Form

___ Contractors Qualification Statement

___ 5 % Bid Bond

Project title: **Sun Valley High School Fire Doors**Location: **5211 Old Charlotte Hwy, Monroe, NC 28110**BID NO: **5-97360002**

By submitting this proposal, the potential contractor certifies the proposal is signed by an authorized representative of the firm.

- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, sales tax, etc. have been determined and included in the proposed cost.
- The offeror is aware of prevailing conditions associated with performing these services.
- The potential contractor has read and understands the conditions set forth in this bid and agrees to them with no exceptions.

Therefore, in compliance with this Request for Proposal, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 60 days from the date of the opening, to furnish the subject services for a cost not to exceed:

Base Bid:

Base Bid	\$ _____ (Includes (5%) allowance funds)						
Alternate 1: Not Applicable	\$ _____ (Add or Deduct)						
Alternate 2: Not Applicable	\$ _____ (Add or Deduct)						
Acknowledge Addenda:	Addendum 1 ___ Addendum 2 ___ Addendum 3 ___ Addendum 4 ___ Not Applicable <u>x</u>						
Project Schedule:	Consecutive <u>calendar</u> days required to achieve Final Completion from issuance of Notice to Proceed: _____ calendar days						
<table border="1"> <tr> <td>Notice to Proceed:</td> <td>August 1, 2024</td> </tr> <tr> <td>Substantial Completion:</td> <td>December 13, 2024</td> </tr> <tr> <td>Final Completion:</td> <td>December 20, 2024</td> </tr> </table>	Notice to Proceed:	August 1, 2024	Substantial Completion:	December 13, 2024	Final Completion:	December 20, 2024	
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Unit Costs:

Unit Costs may be used to add or delete from the project.

1. N/A

Execution:

Offeror: _____ Federal Tax ID No. _____

License Description: _____ License No. _____

Address: _____ City, State, Zip _____

Telephone Number: _____ Mobile: _____ Email: _____

By: _____ Date: _____ Title: _____

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of _____

(Name of Bidder)

Affidavit of _____

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- ☐ **1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ☐ **2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ☐ **3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ☐ **4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ☐ **5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- ☐ **6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ☐ **7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ☐ **8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ☐ **9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ☐ **10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

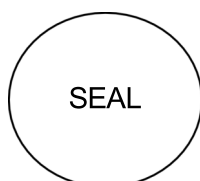
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.

County of _____

Affidavit of _____
(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____
_____ contract.
(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

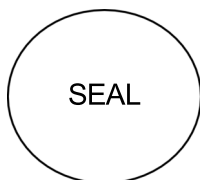
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

SUN VALLEY HIGH SCHOOL FIRE DOOR & HARDWARE REPLACEMENT

1. 1 pair of fire doors by room 170 and 171
 - Two new hollow metal doors 90-minute fire rated (no vision kit)
 - Two new door closers. LCN 4111 SCUSH
 - Two new fire-rated surface vertical rod exit devices (less bottom rod). Von Duprin 9927EO-F-LBR
2. 1 pair of fire doors by room 103 and 104
 - Two new hollow metal doors 90-minute fire rated (no vision kit)
 - Two new door closers. LCN 4111 SCUSH
 - Two new fire-rated surface vertical rod exit devices (less bottom rod). Von Duprin 9927EO-F-LBR
3. 1 pair of fire doors by Auditorium

- Two new magnets

4. 1 pair of fire doors by room 133 and 136

- Two new hollow metal doors 90-minute fire rated (no vision kit)
- Two new door closers. LCN 4111 SCUSH
- Two new fire-rated surface vertical rod exit devices (less bottom rod). Von Duprin 9927EO-F-LBR

5. 1 pair of fire doors by room 147 and 148

- Two new hollow metal doors 90-minute fire rated (no vision kit)
- Two new door closers. LCN 4111 SCUSH
- Two new fire-rated surface vertical rod exit devices (less bottom rod). Von Duprin 9927EO-F-LBR

