

00 10 00 - ADVERTISEMENT FOR BIDS

The City of Charlotte (hereinafter the "City") will receive sealed bids for the following Project:

PROJECT NAME: CATS Light Rail Administration Facility Roof Recovery and Replacement

BID NUMBER: 269-2024-045

PRE-BID DATE /TIME: December 14, 2023 – 10:00 AM/PM (LOCAL TIME)
PRE-BID LOCATION: CATS Light Rail Administration Facility
3200 South Boulevard
Charlotte, NC 28209

BID DUE DATE: January 9th, 2023
BID DUE TIME: No later than 2:00 PM (LOCAL TIME)

BID SUBMITTAL LOCATION: Bids must be submitted electronically through the Procurement Portal (<https://charlottenc.bonfirehub.com>)

BID OPENING DATE: January 9, 2023
BID OPENING TIME: 2:00 PM (LOCAL TIME)

BID OPENING LOCATION: MICROSOFT TEAMS ONLY
Video Conference Link:
Click here to join the meeting
Meeting ID: 246 736 040 688
Passcode: 4yTJxD
[Download Teams](#) | [Join on the web](#)
Or call in (audio only)
[+1 872-256-4172,,574753986#](#) United States, Chicago
Phone Conference ID: 574 753 986#

PRE-BID MEETING AND SITE VISIT ATTENDANCE

Prospective Bidders, subcontractors, specialty contractors, and suppliers will have an opportunity to ask questions and familiarize themselves with the Project. A walk-through of the project site will occur directly after the pre-bid meeting to obtain a better understanding of the project scope of work. Any information exchanged during the meeting that impacts the project bid documents or the bid process is non-binding unless subsequently issued in an addendum.

The pre-bid meeting and site visit are not mandatory, but attendance is strongly advised.

RIGHT TO REJECT

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

DESCRIPTION OF WORK:

The project involves of roof recover and replacement at the Charlotte Area Transit System (CATS) Light Rail Administration Facility, 3200 South Boulevard, Charlotte, North Carolina.

- 1) Roof Areas A, B, C and E (Re-Cover):
 - a. Removal of lightning protection system and storage for reuse.
 - b. Removal and disposal of all existing metal flashings, scupper liners and coping caps; installation of new polyisocyanurate roof insulation, gypsum cover board and overlay, fleeceback Polyvinyl-Chloride (PVC) roof membrane and flashings, wood blocking, metal flashings, coping caps, PVC scupper liners and all associated miscellaneous work as specified herein.
 - c. Removal of existing brick along wall above roof level at Area D as necessary; and installation of new through-wall flashing and brick replacement consisting of use of salvaged brick if in good condition and providing new brick (to match existing) as required. d. Reinstallation of lightning protection system upon completion of the roofing work according to specifications and requirements of the original UL master label installation.
- 2) Roof Area D (Replacement):
 - a. Removal of lightning protection system and storage for reuse.
 - b. Removal and disposal of all existing metal flashings, coping caps (except along expansion joint at west side) and scupper liners, single-ply membrane and flashings, gypsum cover board, insulation, and gypsum underlayment; installation of new gypsum underlayment, flat and tapered polyisocyanurate roof insulation, gypsum cover board, fleeceback Polyvinyl-Chloride (PVC) roof membrane and flashings, wood blocking, metal flashings, coping caps, PVC scupper liners and all associated miscellaneous work as specified herein.
 - c. Reinstallation of lightning protection system upon completion of the roofing work according to specifications and requirements of the original UL master label installation.

PROJECT LOCATION:

Charlotte Area Transit System (CATS) Light Rail Administration Facility
3200 South Boulevard
Charlotte, NC 28209

EXPERIENCE MODIFICATION RATING (EMR)

An EMR of .9 or less, averaged over the last three (3) years, is required to be considered for award of this project.

A letter, on Insurance Carrier's letterhead, documenting EMR Factor rating is required at time of Bid and must be included in the Bid Submission.

SUBSTITUTION DURING BID PHASE

The intent of these bid documents is to comport with *North Carolina General Statute 133-3* in all instances. Refer to *AIA 701 3.3 SUBSTITUTIONS* for additional information.

Substitution requests will be accepted only from general contractors who have purchased the bid documents. Submit e-mail requests as follows:

- The subject line must identify:
 - The fact that it is a substitution request,
 - The name of the project, and
 - The specification section number for the product;
- All materials shall be in PDF format;

- Manufacturer's model number, and other pertinent identification;
- Attest that the alternate material is in compliance with all specification requirements; and
- A line by line comparison of the substituted product compared with the specified products shall be included with the product information.

Equivalent submittals shall specify manufacturer's model number, and other pertinent identification, and attest that the alternate material is in compliance with all specification requirements

All requests must be submitted **no later than seven (7) full calendar days**, as stated herein or as amended by addendum, prior to the day that bids are due. Request received after this deadline **will not** be addressed by the architect. Submit request to the following:

Vu Nguyen

Terracon
2701 Westport Rd
Charlotte, NC 28208
Main Phone: **704.594.8934**
Email: Vu.Nguyen@terracon.com

BID DOCUMENTS:

Bidding documents, which includes a downloadable copy of one (1) Project Manual and one (1) full-size Drawing set, are available for free from the Procurement Portal at <https://charlottenc.bonfirehub.com>.

Bidders must be properly licensed under North Carolina state law to perform the work.

A 5% bid security is required with each bid that equals or exceeds \$250,000. Bid security shall be submitted in accordance with article § 4.2 BID SECURITY of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

FOR THIS PROJECT, BIDS MUST BE SUBMITTED ELECTRONICALLY THROUGH THE PROCUREMENT PORTAL (HTTPS://CHARLOTTENC.BONFIREHUB.COM). All bid documents shall be submitted in accordance with article § 4.3 SUBMISSION OF BIDS of SECTION 00 20 00 – INSTRUCTIONS TO BIDDERS.

ENGINEERING ESTIMATE:

The estimated cost of this Project is **\$500,000.00 - \$1,000,000.00**

PROJECT INFORMATION REQUEST:

For information regarding this Invitation to Bid, contact as follows:

David Larson, *Procurement Agent*
City of Charlotte
Department of General Services – City Procurement
600 East Fourth Street
Charlotte, NC 28202
Direct Phone: **(704) 432.6092**
Email: **david.larson@charlottenc.gov**

Please submit questions or inquiries in writing through the **Vendor Discussions** section of the Procurement Portal (<https://charlottenc.bonfirehub.com>) at least **seven (7) calendar days** before the Bid

Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date.

DISADVANTAGE BUSINESS ENTERPRISE (DBE)

This Contract is subject to the requirements of 49 C.F.R. Part 26, *Participation by Disadvantaged Business Enterprises in DOT Financial Assistance Programs* and the City's DBE Program. The DBE Program is incorporated into and made a part of the Bidding Documents and resulting Contract. Copies of the DBE Program may be obtained online at <http://charmeck.org/city/charlotte/cats/about/Business/procurement/Pages/dbesbe.aspx>; under "City of Charlotte's DBE Program (document)" on the www.ridetransit.org "Doing Business with CATS as a DBE/SBE" page.

Pursuant to 49 C.F.R. Part 26 and the DBE Program, all Bidders must affirmatively ensure that in any contract entered into with the City, DBEs will be afforded equal opportunity to participate in subcontracting opportunities.

A contract goal of **4.0%** DBE participation has been established for this Contract.

A Bid will not be considered responsive unless the Bidder complies with 49 C.F.R. Part 26 and the City's DBE Program. Using the List of Subcontractors/Suppliers – FORM A provided in Section 00 40 00 of this Project Manual, Bidders are required to submit with their Bid, in accordance with federal law and the DBE Program Requirements, the names, addresses, contact information, how long each subcontractor has been in business (age of firm), annual gross receipts, respective scopes of Work to be performed, NAICS Code, NCDOT Reporting Number, the dollar values of each subcontract that the Bidder proposes for participation in the Contract Work, and the dollar value of total DBE participation for the Contract. The required information must be listed for **ALL** subcontractors and suppliers, not just the DBE subcontractors and suppliers. The purpose of this information is to facilitate the evaluation of proposed subcontractors' technical ability. Bidders will not, by naming subcontractors or suppliers at the time they submit their Bids, be precluded from contracting with other or additional subcontractors or suppliers in the event of an award; however, in the case of subcontractors and suppliers proposed as DBEs, the Bidder must first obtain the written approval of the City Civil Rights Officer or his designee, before replacing any such subcontractor or suppliers or reassigning its Work to another subcontractor or suppliers.

Failure to submit said detail of DBE participation on the List of Subcontractors/Suppliers – FORM A (or evidence of Good Faith Efforts (GFEs) to maximize DBE participation on the Evidence of Good Faith Efforts – FORM C in Section 00 40 00 of this Project Manual) with the Bid, will result in Bid rejection. Note: Only DBE certified vendors (i) listed in the NC-DOT's *Directory of Firms*, (ii) there identified in the vendor profile under *Certifications* as *DBE*, and (iii) designated using a NAICS code(s) identifying a commercially useful function for the Project referenced within these Bid Documents; may be submitted on FORM A to meet the DBE good faith efforts goal requirements. For additional requirements for DBE participation, including what constitutes GFEs, refer to Article 2 Disadvantaged Business Enterprises of Section 00 55 00 of this Project Manual. Guidelines for DBE involvement, definitions, and eligibility standards are consistent with 49 C.F.R. Part 26.

It is imperative that Bidders read and understand all requirements relating to DBEs as stated here and in Article 2 Disadvantaged Business Enterprises of Section 00 55 00 of this Project Manual.

Buy America

Buy America requires all iron, steel and manufactured products used in the Project to be produced in the United States.

As a matter of Bid responsiveness, Bidders must indicate in their Bid how they intend to comply with Buy America requirements. Bidders must complete and sign whichever of the two (2) certificates is applicable; **under no circumstance should both certificates be submitted**. The certificate must be signed by the person signing the Bid Form and submitted with the Bid. The certificate cannot be submitted after Bids have been opened. The certificate shall become part of the Contract Documents. See Section 00 40 00 of this Project Manual for the certifications.

A Bidder who has submitted an incomplete Buy America certificate or an incorrect certificate of non-compliance through an inadvertent or clerical error (but not including failure to sign the certificate, submission of certificates of

both compliance and non-compliance, or failure to submit any certification), may submit to the FTA Chief Counsel and CATS General Counsel within ten (10) calendar days of bid opening a written explanation of the circumstances surrounding the submission of the incomplete or incorrect certification in accordance with 28 U.S.C. 1746, sworn under penalty of perjury, stating that the submission resulted from inadvertent or clerical error.

Failure to comply with Buy America requirements, in addition to other remedies available to the City, will result in the Contractor removing the non-compliant product and replacing it with a Buy America compliant product at the sole cost and expense of the Contractor, as well as any other costs associated with replacement.

It is imperative that Bidders read and understand all requirements relating to Buy America as stated here and in Article 1.3 Buy America of Section 00 55 00 of this Project Manual.