

## ADVERTISEMENT FOR BIDS

### Owner

**City of Conover**  
**101 1st Street E/ PO Box 549**  
**Conover, NC 28613**

Separate sealed SINGLE PRIME BIDS for the renovation of the **SECOND AND THIRD LEVEL UPFIT OF CONOVER CITY HALL, CITY OF CONOVER**– An upfit of approximately 6,494 SF renovation to the upper two levels and 161 SF on the lower level with the stairs– to be constructed in Conover, NC are requested from qualified, licensed General Contractors.

BIDS will be received by the Owner (City of Conover) and the Architect (Campbell Design, PA) at the office of the Owner at the City Hall – Council Chambers Room at 101 1st Street E, Conover, NC 28613 until **2:00 PM on Thursday, January 28, 2025**, and then at said location publicly opened and read aloud.

The CONTRACT DOCUMENTS may be examined at the following locations:

- 1 By Appointment Only at the Office of Campbell Design, PA at: Campbell Design 29 S College Ave, Newton, NC 28658
- 2 During normal business hours at the City of Conover – Planning Department: City of Conover City Hall 101 1st Street E, Conover, NC 28613
- 3 Electronic project documents, including complete plans and specifications for this project, can be obtained at no cost online at a Dropbox folder after Wednesday, December 18, 2024, by contacting Julia Campbell by email at Campbell Design at [jcampbell@campbelldesign.com](mailto:jcampbell@campbelldesign.com). Bidders shall obtain an invitation to the Dropbox folder by emailing business contact information including business name, business address, current email address and contact name and phone number with Conover City Hall Upfit in email subject line to [jcampbell@campbelldesign.com](mailto:jcampbell@campbelldesign.com)
- 4 All single prime bidders are hereby notified that they shall be properly licensed by the state of North Carolina.
- 5 Bidders are advised that only written responses to questions (responses will be made a part of an addendum) will be considered as modifications to the Contract Documents. Verbal responses are not valid. All questions should be sent in writing as per Section 006319 - Document Clarification Request (DCR) by email to the Architect's office at least five (5) business days prior to the date for receipt of bids - by **2:00 PM on Thursday, January 28, 2025**. Please email all questions to Campbell Design at [jcampbell@campbelldesign.com](mailto:jcampbell@campbelldesign.com).

A Mandatory Pre-Bid Meeting will be held at the City of Conover City Hall – Council Chambers Room at **10 AM on Tuesday, January 7, 2025** All Bidders must have a representative attend this meeting. Failure to attend this meeting will result in disqualification of the Bidder.

The City of Conover reserves the right to reject all bids, to waive informalities and technicalities, and to cancel the Bid Process at any time.