



## City of Raleigh

**Request for Qualifications #:** 274-NRCTG-1

**Title:** *Walnut Creek Wetland Center Teaching Garden*

**Submittal Due Date and Time:** Tuesday, June 18th, 2024 not later than 2:00PM

### **ADDENDUM NO. 1**

Issue Date: June 11, 2024

**Issuing Department:** Parks, Recreation, and Cultural Resources, Parks and Natural Resources

**Direct all inquiries concerning this RFQ to:**

*PM Name: Kristi Moyer*

*Title Nature Preserves and Programs Director*

Email: Kristi.Moyer [@raleighnc.gov](mailto:Kristi.Moyer@raleighnc.gov)

City of Raleigh

Addendum # 1 to RFQ 274- NRCTG-1 Walnut Creek Wetland Center Community Garden

**Issue Date: June 11, 2024**

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of qualification packages and does hereby become part of the original RFQ documents and supersedes the original RFQ documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFQ as listed below and **sign and return this addendum with your submittal package.**

*Per section 1.5 “Requests for clarification and questions to this RFQ must be received by the City not later than the date shown above in Section 1.3 RFQ Timeline, for the submittal of written inquiries. The firm’s failure to request clarification and submit questions by the date in the RFQ Timeline above shall be considered to constitute the firm’s acceptance of all City’s terms and conditions and requirements. The City shall issue addenda reflecting questions and answers to this RFP, if any, and shall be posted to North Carolina electronic Vendor Portal (eVP).”*

Questions received. Answers noted after “A:”

1. What is the CIP approved budget for this phase of work?  
A:\$30,000 - \$35,000
2. What is the budgeted construction funding amount and source?  
A: The construction cost is to be determined by this phase of work. Depending on what the construction cost is projected to be, funding may come from CIP or program revenue to support construction.
3. Request City to wave the requirement of completing Appendix II-II Reference Questionnaire Form provided the City has given only 11 business days to complete and return all required references.  
A:Request denied - Please refer to the RFQ for required documentation.
4. Request the City to utilize a library for Reference Questionnaire Forms that can be used on more than one RFQ/RFP.

A: Thank you for your suggestion, we will take that under advisement. However, that is not the current Process.

*PM Name Kristi Moyer*

*Title Nature Preserves and Program Director*

**Sign below and return this addendum with your submittal response.**

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**Proposer Name & Company:** Nicholas D. Kuhn, Kimley-Horn **Date:** 6.6.2024

**Signature:** Kristi Moyer **Title:** Nature preserves and Programs Director