



Beaufort County, North Carolina

Beaufort County Emergency Management

1420 Highland Drive | Washington, North Carolina | 27889

Phone (252) 940-6510

Addendum #2

Issue Date: June 9, 2025

RFP EMS FY25-011 Comfort Shelters

This addendum is being issued to provide clarification to specifications of the bid following questions from potential bidders. The Proposer must acknowledge receipt of this addendum (Attachment A) for the Proposal to be deemed acceptable. No consideration will be allowed due to any potential Proposer not being aware of or familiar with this addendum. This addendum shall form part of the RFP and is to be read, interpreted, and coordinated with all other parts.

What specific personnel are needed?

Personnel for operations of sheltering such as logistics, mobilization, demob, support. Not running shelter evacuees

How many shelters should personnel be planned for?

This would depend on disaster level, these can be grouped (i.e. 1-3, 4-6)

Where will the shelters be located?

Disaster dependent.

What type of structure will shelter be (i.e. Tent, brick and mortar, etc.)?

Tent, Western Shelter

How many personnel for each position are needed?

Monitoring of supplied shelter, mobilization, demobilization

Will "Comfort Shelters" be opened "pre" or "post" landfall?

Post

What is the shelter capacity (i.e. 50, 100, 1000, etc.) to plan staffing for?

50-100

Will meals be provided at shelter? If yes, who is responsible for this task?

If yes, who is responsible for this task. Not by contractor

Will shelter personnel have meals available to them at the shelter or will contractor be responsible for providing meals to personnel?

Yes, provided for staff.



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Will shelter personnel have designated sleeping quarters on-site at shelters or will contractor be responsible for providing lodging for personnel?

[Sleeping on-site, rooms provided by contractor](#)

What level of background screening is required for personnel?

[Background check](#)

What specific personnel to support Shower/Restroom Trailers and Washer/Dryer Trailers?

[Support for logistics, mobilizations, demobilizations, support.](#)

How many personnel to support Shower/Restroom Trailers and Washer/Dryer Trailers?

[Same as above](#)

Standby Costs - Will standby costs be paid weekly from time contract is awarded through Nov 30, or will Subs be paid a lump sum to have a specific number of personnel on standby for this contract?

[These will be paid starting activation from disaster.](#)

Vendor must be capable of mobilizing within [Insert Required Timeframe, e.g., 24–48 hours] upon request from Beaufort County Emergency Management.

Will the County please provide the expected mobilization timeframe? Or acknowledge future timelines will be determined at the task-order level based on the event and needs of the County?

[The expected mobilization timeline is 24-48 hours upon activation.](#)

****These questions apply to both FY25-009 and FY25-011****

Could you please confirm whether Beaufort County will provide a pricing sheet or template that lists the required asset line items for each RFP?

EMS FY25 011 Comfort Shelters and Hygiene Services [Page 4, Number 4 discusses “Pricing and Fee Schedule”](#)

EMS FY25 009 Sanitation and Hygiene Services [Page 4, Number 4 discusses “Pricing and Fee Schedule”](#)



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Can the Owner provide any further insight and information on how it wants this project to be quoted, and more specifics on what exactly it wants priced?

This will be the pricing for comfort shelters, laundry services w/ water, shower trailers with water. This can be priced in groups(ex. 2-4, 4-8 w/ staffing) also this can be applied to the fee schedule.

Will this contract be used only for hurricane prep? And is the period of performance only during the June 1 – November 30th time frame?

This will be for any disaster that Beaufort County may encounter. Terms are listed in the Terms portion of the RFP.

Will the contracting party do an amendment to the contract for winterization on the bladders/ tanks or does the all-in cost need to reflect this?

The cost should be reflected. In Beaufort County we are more susceptible to Hurricanes than winter weather.

As for the Comfort Shelters, do you have any more information on what is being requested?

- Is this just for tents or are you wanting pricing for like sleeper trailers? [Western Shelters, Tents, etc.](#)
- What size Tent structures are you looking for us to provide and price? Our county is vast in landscape, these sizes could vary. So options could be included in the FEE Schedule.
- What are the expected uses of the tent structures? (living quarters, cafeteria, etc?) [Possible.](#)
- Flooring requested? [This can be an option.](#)

Please confirm what is meant when it says vendors are responsible for “operation of temporary shelter facilities”? [Providing labor for facilities. Beaufort County will provide sheltering staffing.](#)

Please confirm whether the Owner will be “operating” and overseeing the actual evacuee facilities. [Please see above.](#)

Do you have any sort of pricing sheet for vendors to use so that Owner receives an apples to apples comparable quote from the various vendors. [No.](#)



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Under "Equipment Costs," what type of **temporary shelters** are you specifically requesting? Are you referring to tents, trailers, yurts, or another format?

Please include tents, trailers, yurts, western shelters is applicable.

Under "Travel & Lodging Costs," is this section intended to cover **travel and accommodations for deployed personnel**, or does it also include transportation of equipment and materials?

Yes, please include this portion for mobilization fees.

Are these intended as separate standalone contracts?

These contracts can be separate and standalone.

SCOPE:

Cooling Tent vs Sheltering Tent

Will the County please clarify the specific differences between a "Cooling Tent" in RFP FY25-011 and a "Sheltering Tent" in RFP FY25-009? These appear to be identical in form and function.

These can be the same.

Response & Deployment Plan

Incident Command System (ICS) compliance and integration with emergency response operations.

-There are varying levels of ICS compliance and ICS is a component of NIMS. Will the County please clarify the level of ICS compliance required?

To follow the ICS guidelines pertaining to Command, Operations, Planning, Logistics, and Finance. This will fall under the logistics branch.



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Insurance & Compliance

Compliance with FEMA reimbursement requirements and procurement guidelines

With the County anticipating partial or full FEMA reimbursement for work performed under a resultant contract from the above reference RFP, we respectfully request the RFP be amended to add the applicable Service Contract Act Wage Determination as well as ALL applicable federal acquisition clauses.

This will follow all FEMA guidelines, 44 CFR Part 206, 44 CFR Part 207. These are outlined in the 2 CFR 200 uniform guidance.

Response Time & Activation

Vendor must maintain availability during hurricane season (June 1 – November 30) and provide standby capabilities upon notice of a pending disaster.

-Please clarify, is the County requiring dedicated assets for pending disasters?

These are pre-positioning contracts. These are put into place before a disaster, dedicating services to Beaufort County, NC. These are not active until the activation of the resources needed.

(Note: First addendum was on the Eprocurement site and was only to point out the due date clarification. This is the only addendum issued with questions.)