

<b>Department/Agency</b>	<b>Department of Natural and Cultural Resources - Museum of History</b>
<b>Project Title</b>	<b>Tobacco Farm Life Museum - Repairs and Renovations</b>
<b>Design Services</b>	<b>Architecture/Engineering</b>
<b>Scope of Work</b>	<p><b>This repair and renovation project will address the deficiencies identified in the State Construction Office FCAP Inspection Report dated March 22, 2024 and the Department of Insurance Fire &amp; Safety Inspection Report dated July 15, 2025 for the Tobacco Farm Life Museum complex located in Kenly, NC.</b></p> <p>In the SCO FCAP Inspection Report, deficiencies were identified for multiple buildings in the complex including the Museum (Gallery, Gift Shop, Offices, Exhibits &amp; Tours, and Restrooms), Outdoor Stage, Schoolhouse, Old House, Kitchen, Packhouse, and Blacksmith Shop. In addition, deficiencies were identified for the complex including accessibility improvements for parking lot areas, sidewalks &amp; walking paths and the need for additional egress &amp; exit lights/signs at various locations.</p> <p>In the DOI Fire &amp; Safety Inspection Report, deficiencies were identified for multiple buildings in the complex including for Old School House, Blacksmith Shop, and Sheltered Outdoor Stage as well as deficiencies for the complex in general.</p> <p><b><u>IN ADDITION TO</u> the paper submittals, please email a PDF copy of the letter of Interest and SF-254 to <a href="mailto:david.bateman@dncr.nc.gov">david.bateman@dncr.nc.gov</a> for easier electronic sharing with the pre-selection committee (HARD COPIES ARE STILL REQUIRED).</b></p>
<b>Contact</b>	<b>David Bateman</b>
<b>Telephone</b>	<b>919-814-6612</b>
<b>Email</b>	<b><a href="mailto:david.bateman@dncr.nc.gov">david.bateman@dncr.nc.gov</a></b>
<b>Total Project Budget</b>	<b>\$2,570,000 (with \$1,500,000 in currently available funds)</b>
<b>Source of Funds</b>	<b>SCIF General (2025-2026 Repairs &amp; Renovations)</b>
<b>Approved OC-25 #</b>	<b>#20274820063</b>
<b>Publish Date</b>	<b>February 6, 2026</b>
<b>Closing Date</b>	<b>Thursday - February 26, 2026 @ 4:00 PM</b>
<b>Submit THREE (3) Copies of Letter of Interest and SF-254 (Mailing Address):</b>	<b>Capital Projects – David Bateman 4605 Mail Service Center Raleigh, NC 27699-4605</b>
<b>Physical Location for Fed Ex/UPS Delivery (Delivery Address):</b>	<b>Capital Projects – David Bateman 109 E. Jones Street Raleigh, NC 27601</b>
<b>NC Licensing Statement</b>	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p><b>NC Board of Architecture:</b> (<a href="http://www.ncbarch.org">http://www.ncbarch.org</a>)  <b>NC Board of Examiners for Engineers &amp; Surveyors:</b> (<a href="http://www.ncbels.org">http://www.ncbels.org</a>)  <b>NC Board of Landscape Architects:</b> (<a href="http://www.ncbola.org">http://www.ncbola.org</a>)</p>

### **STATE BUILDING COMMISSION - SELECTING CRITERIA**

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

### **STATE BUILDING COMMISSION - SUBMITTAL CRITERIA**

Proposing firms must submit THREE (3) copies of the Letter of Interest and THREE (3) copies of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

**E-mail only** and Fax submittals will not be accepted.