

NC STATE UNIVERSITY

Raleigh, North Carolina Request for Proposals (RFP)

#63-KGS1025905 - Graduation Class Ring Services

For internal administrative processing, including tabulation of proposals for posting to the [Electronic Vendor Portal \(eVP\)](#), please provide your company's Federal Employer Identification Number or alternate identification number (e.g. Social Security Number). *We HIGHLY recommend you register with the new portal in order to see bid tabulations and award results. These results will also be posted on our e-procurement platform, [Bonfire](#).* Pursuant to G.S. 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is available for public inspection.

**THIS PAGE IS TO BE COMPLETED AND INCLUDED WITH
YOUR PROPOSAL. FAILURE TO DO SO MAY SUBJECT
YOUR PROPOSAL TO REJECTION.**

Federal ID Number or Social Security Number:	
SUPPLIER NAME:	
DATE:	

NC STATE UNIVERSITY

REQUEST FOR PROPOSALS (RFP)

RFP # 63-KGS1025905

TITLE: Graduation Class Ring Services

USING DEPARTMENT: Campus Enterprises: Alumni Association & Stores/Wolfpack Outfitters

ISSUE DATE: September 20, 2024

DUE DATE: **2:00 pm, Tuesday, October 22, 2024**

ISSUING AGENCY: NC State University
Procurement Services Department
Campus Box 7212
Raleigh, NC 27695

Proposals subject to the conditions made a part hereof will be accepted until **2:00 pm, Tuesday, October 22, 2024** for furnishing services described herein.

Proposals must be submitted electronically at:

<https://ncsu.bonfirehub.com/opportunities/154804>

Upload scanned pages from this RFP document included with your proposal response where indicated on the Bonfire website.

Direct all inquiries (via email) concerning this RFP to: Kristen Shelton, CPPB
NC State University
Procurement Services Department
Email: kgshelto@ncsu.edu

NOTE: Questions concerning the RFP requirements must be submitted in writing via email to kgshelto@ncsu.edu, **Subject Line: RFP #63-KGS1025905 - Questions, no later than 5:00 P.M. on Friday, October 4, 2024.** Questions will be answered in the form of an addendum to this RFP. No other contact with university representatives regarding this RFP is allowed during the proposal process. Attempts to obtain information directly from university personnel, or by any other means, may subject your proposal response to rejection. Please use the following template to submit your questions:

Reference	Vendor Question
RFP Section, Page Number	Vendor question ...?
	Insert rows as needed

1. INTRODUCTION: PURPOSE AND BACKGROUND

NC State University (herein referred to as University), on behalf of the NC State Alumni Association and NC State Stores/Wolfpack Outfitters, seeks proposals from qualified suppliers and intends to enter into an exclusive agreement to market and sell the NC State Official Class Rings. NC State University is an institution of higher education located in Raleigh, NC. It is the intention of the University to contract with a single company to provide these services for the University. Suppliers must have demonstrated competence in providing these services and must have the qualifications necessary to perform the services outlined in this RFP.

1.1 Exclusive Official Ring Program Background:

NC State University maintains a rich Class Ring tradition. Historical documents indicate that Herff-Jones was an authorized supplier of rings dating to at least 1939. More recently, Josten's was the university ring supplier from 1975 through 2005, and Balfour has been the supplier-of-record since 2006. Beginning in 2014, the University entered into an exclusive single-supplier Official Class Ring Program agreement with Balfour, which expired on June 30, 2024.

The current agreement between the University and the ring provider is a shared agreement on behalf of the NC State Alumni Association and NC State Stores, the institutionally-run bookstore doing business as Wolfpack Outfitters. Additionally, NC State's Office of Strategic Brand Management (re: trademark licensing and use of university brand IP) and NC State Athletics are interested parties to current and future agreements.

Class rings are made available to our alumni and qualified students, who have attended NC State for greater than or equal to 60 credit hours, through the manufacturer's online website and at multiple "ring events" annually. Wolfpack Outfitters and the Alumni Association currently host manufacturer representatives during two "ring weeks," as well as our graduation fairs each semester (fall and spring), which equals approximately 20 days on campus each year.

The highlight of the ring tradition at NC State is the annual "Fellowship of the Ring" events, held at the end of each semester prior to graduation. Each Fellowship event allows the new class of ring purchasers the opportunity to place their ring into the NC State Memorial Belltower, where the rings collectively spend the night and are infused with the mystical Power of the Wolfpack. Following a night in the Belltower, the rings are distributed to students during the annual ring ceremony.

1.2 Class Ring Design, Tradition And Presentation:

The NC State Ring Collection was designed for our university in 2005 by a committee of students, alumni, faculty and staff. Its distinctive features capture NC State through symbols you're sure to recognize—no matter when a student graduates.

More information about the ring design, symbolism of the ring, ring eligibility, the NC State ring tradition, and presentation of the ring can be found online at the following webpage:

<https://alumni.ncsu.edu/about/merchandise/nc-state-ring>

1.3 Definitions:

- a) Official Class Ring Program (OCRP): The OCRP includes class rings that include required design elements, including at a minimum, university-licensed indicia, the initials of the degree being attained, and the graduation year. OCRP rings may also include the university references as more fully referenced via the web link provided in Section 1.2. The University

will evaluate proposals that include alternate OCRP items (e.g. pendants) if they contain the required elements.

- b) **Exclusive Provider:** The accepted proposal will become the Exclusive Provider for the Official Class Ring Program. The Exclusive Provider will be the only entity that the University will provide a license to for the production, sale and distribution of rings within the OCRP.
- c) **Proposer:** Any entity that provides a complete response to this RFP shall be considered a qualified proposer and will be evaluated based on the criteria listed in Section 6.
- d) **Contractor:** The Contractor will be the entity that submits the proposal accepted by the University, and shall become the Exclusive Provider of Official Class Rings for the University during the contract period.
- e) **Ancillary Items:** Any products outside of the Official Class Ring offerings that the Proposer wishes to sell alongside the Official Class Ring. See Section 3.7 for additional details.
- f) **Athletic Achievement Rings:** Any rings that include university-licensed indicia that are intended to celebrate specific Athletic achievements. Athletic Achievement Rings are subject to licensing approval, must be purchased by designated Athletic Department Staff, and are royalty-exempt.
- g) **Fine Jewelry:** Jewelry containing university-licensed indicia, of substantially different design from items in the OCRP (e.g. does NOT include graduation year, degree, non-indicia references, etc), that is made of precious metals such as silver, gold or platinum. Fine Jewelry *may* be provided by the Proposer/Contractor outside of the OCRP, following all Licensing Requirements and Ancillary Item terms. Fine Jewelry may include rings, pendants, lapels, tie-tacks, earrings, necklaces, charms, bracelets and other traditional jewelry designs.
- h) **Costume and Fashion Jewelry:** Jewelry containing university-licensed indicia that is made of materials other than precious metals. Costume and Fashion Jewelry will not be considered for inclusion under the OCRP.

1.4 Student Graduation History:

NC State has maintained a stable and growing enrollment, and projects enrollment growth throughout the current decade. For Proposer's information only, the University provides the following history of the number of degrees granted by the University over the past 5 years preceding the issuance of this RFP. However, the University does not represent or warrant that any specific or minimum number of graduates from the University will occur in the future, nor does the University represent or warrant that any or all such graduates will purchase class rings or any other goods or services from the Contractor under any contract or agreement resulting from this RFP.

Source: <https://isa.ncsu.edu/facts-comparisons/factbook/>

YEAR	Associate	Bachelor	Master	Doctorate	Doctor of Veterinary Medicine	Totals
2022-2023	89	6,400	2,997	553	94	10,133
2021-2022	115	6,529	2,388	576	99	9,707
2020-2021	125	6,383	2,901	536	96	10,041
2019-2020	165	5,996	2,736	568	100	9,565
2018-2019	143	5,961	2,763	573	99	9,539

2. CONTRACT PERIOD

The term of any resulting agreement shall be for a period of five (5) years from date of award. At the University's option, and under the same terms and conditions, the contract may be extended for one (1) additional five (5) year period, not to exceed a total contract period of ten (10) years.

3. SCOPE OF WORK

Contractor will provide the following Services to University:

Men's and women's traditional style gold rings and pendants may be offered under the single-supplier class ring program. All rings offered must be available in 10k gold and 14k gold. Other types of ring material may be proposed by a Proposer and considered by the university.

3.1 Contractor Responsibilities:

3.1.1 The Contractor will hold the exclusive rights to market and sell NC State University Official Class Rings during the term of any contract or Agreement resulting from this RFP. Ring prices for year 1 of any contract or agreement resulting from this RFP must remain competitive to current market price for the women's and men's style of the official class ring in all proposed precious and non-precious metal types. Any increases in prices after the first year of such a contract or agreement must receive prior approval from the University and must be based on the Contractor's documented increases in costs of gold or other contract costs.

3.1.2 A copy of the ring design(s) shall be included in the Proposer's proposal (see Appendix A for current ring program styles and details). These are the designs that must be used as the official rings if the Proposer is selected by the University to be the Contractor, unless the Contractor receives the approval of the University to change the design after the contract award. Contractor must provide rings equal to the size and weight requirements of the current rings and in proportion to the ring size.

3.1.3 The Contractor will be responsible for all costs associated with the design, marketing and ordering of the class rings. This will include all advertising, flyers, postage, ring ceremony and any other personal contact opportunities. The aforementioned must be approved by the University before being released to the general public. At a minimum, the marketing program should address the following:

- a) Describe how your company will assist NC State in supporting and enhancing its single-supplier ring program and in maintaining and elevating the University's class ring tradition.
- b) Provide a comprehensive marketing plan to include marketing class rings to alumni, qualified students (based on credit hours) and their parents/families. Provide details on the elements of your company's program, including sales strategy, promotional/marketing materials, campus visits and any other contact from your company. The Contractor must comply with all applicable laws and University rules in its conduct of such marketing and promotion.
- c) Provide the proposed plan for on-site sales operations. Plans should indicate whether the offeror proposes to operate through the Alumni Association, the University Bookstore (Wolfpack Outfitters) or through a separate location elsewhere on-campus or off-campus as designated by NC State University. If Proposer wishes to use an on-campus location, then Proposer will be required to enter into a space license with the University as part of any agreement resulting from this RFP (applicable space use regulations here)
- d) Describe how Proposer will implement an ordering system. Response shall include an outline of the ordering process to include dates for mail outs.

- e) Describe how Proposer will support a Student Ring Ambassador program. Responses should detail how Student Ring Ambassadors will be recruited, trained, utilized and compensated during the ongoing ring sales cycle.

3.1.4 The Contractor must provide an accounting of all revenue on a quarterly basis. All commissions earned are to be evenly split between the Alumni Association and Wolfpack Outfitters, and must be sent to each department with a full accounting of all ring sales during the previous quarter.

Commission payments must be made no later than 30 days after the end of each quarter.

3.1.4.1 The current commission rate is \$130 per ring, split evenly between the Alumni Association and Wolfpack Outfitters. Proposals should consider the current commission rate as the program floor, and should discuss opportunities to raise the commission on a per-ring or sliding scale basis.

3.1.5 A revenue report must be distributed to Wolfpack Outfitters and the Alumni Association. The report must contain, at a minimum, the following information (the Contractor will be responsible for obtaining and maintaining written consent from each purchaser to collect and retain such information and to provide such information to the University for University's use):

- Names of purchaser
- Address
- Year of graduation
- Description of item purchased
- Amount of sale
- Amount of commissions paid to the University
- Indicator of whether it is an alumni sale or a student sale

3.1.6 The Contractor will communicate with and obtain the approval of the University for any and all planned events such as; tabling at graduation, bookstore events, ring ceremony, homecoming and as required by the University Representative(s).

3.2. Licensing/Brand IP Restrictions and Guidelines:

3.2.1 NC State University has active trademark and licensing policies as well as [brand guidelines](#). The awarded Contractor shall adhere strictly to these policies, rules, regulations, and guidelines. Collegiate Licensing Company (CLC) is the university's current trademark management partner of record.

3.2.1.1 The current Official Ring Program royalty rate is 12% of the retail price of each ring sale. Proposals should consider the current royalty rate as the program floor, and should discuss opportunities to raise the royalty rate during the initial and any subsequent agreement terms.

3.2.1.2 The current standard non-apparel royalty rate is 16% and could apply to Ancillary Products developed as part of this Agreement.

3.3. Ring Program:

3.3.1 The Proposer must describe its process of establishing and/or monitoring eligibility for ring purchases.

3.3.2 The Proposer must provide information on its experience with assisting schools in holding their ring ceremonies. Include an explanation of the expenses that will be funded by Proposer for the ceremony.

3.3.3 Proposer must describe the pricing factors that will affect ring prices under any contract or agreement resulting from this RFP. Proposer must provide information on how fluctuations in the gold market affect the cost to the customer, including information on what standard tools Proposer will use to calculate this cost.

3.3.4 Proposer must identify and describe its customer service policy, payment plans and payment methods. Proposer must include any "trade-in" options for old rings.

3.4. Warranty:

Proposer must include a complete description of the ring warranty it provides, including:

3.4.1 Length and conditions of guarantee regarding defects in materials and workmanship.

3.4.2 Length and scope of guarantee regarding stones and stone decorations.

3.4.3 Conditions and associated charges for ring resizing and ring adjustments.

3.4.4 Conditions and associated charges for replacement of damaged rings.

3.4.5 Conditions and associated charges for ordering additional rings.

3.4.6 Conditions and associated charges for changes in academic college designation.

3.4.7 Refund policy for rings returned for students who fail to graduate with the class designated on the ring.

3.4.8 Responsibility and procedures for resolving disputes regarding the validity of warranty clauses.

3.4.9 Conditions and associated charges for restoring ring finish.

3.4.10 Length of time a ring will be held by waiting payment completion.

3.5. Enhancements:

Proposers may include any additional program enhancements, financial or otherwise which may be of additional benefit to NC State University. Such enhancements may include, but are not limited to, financial guarantees or other additional incentives to increase revenue sharing opportunities.

3.6. Payment Plans:

Proposer must identify all ring payment plans it offers, including:

3.6.1 Minimum deposit requirements and methods of deposit payment.

3.6.2 Discounts for pre-payment of the entire order and methods of such payment.

3.6.3 Accepted forms of payment, i.e. checks, credit cards and restrictions on use.

3.6.4 Installment payment plan options.

3.6.5 Gold salvage trade-in options.

3.7. Ancillary Products:

Proposers must detail their plans to sell ancillary products (non-class ring jewelry, diploma frames, invitations/announcements, etc), if any. All ancillary products must be royalty bearing and shall follow all licensing requirements as highlighted in Section 2, with applicable category royalty rates applying to each category and item.

Proposer must indicate the licensed sales channel(s) being sought for any ancillary products. Ancillary products sold alongside the OCRP should be considered commissionable sales, and all proposed compensation (e.g. commission or other financial support) that will be provided beyond licensing royalties should be defined within the proposal. University reserves the right to approve or deny Contractor's request(s) to sell ancillary products alongside the Exclusive Official Class Ring Program.

4. SUPPLIER QUALIFICATION/EXPERIENCE REQUIREMENTS

4.1 General:

The Proposer must provide a detailed description of its general background, experience, and qualifications to perform under the terms of this RFP and any resulting contract or agreement. Include a description of your organizational structure, including resume(s) of the individual(s) proposed to be assigned as the University's account representative(s).

Provide the most current, certified year-end balance sheet and income statement and any other documentation necessary to demonstrate Proposer's capability to perform any agreement resulting from this RFP without assistance from any outside source(s).

4.2 References:

Provide a reference list of at least three (3) colleges or universities with whom you have initiated or supported a single ring program and where you have worked directly with the Alumni Association, campus bookstore, and/or student life personnel to develop the program and market the ring. Provide contact names, titles, telephone numbers, and e-mail addresses of the contact people. Provide the initial date the program was established and any pertinent program growth statistics (include a separate attachment if there is not enough space).

It is the supplier's responsibility to provide valid reference information and the University reserves the right to use reference check responses in its evaluation of proposals. References not responding to the University's request for information will be scored as if not provided. The University will not accept references that have to be coordinated by the proposing supplier. We must be able to contact references directly. Preference may be given to suppliers demonstrating these services having been provided for higher education customers.

5. SUPPLIER PROPOSAL RESPONSE

The following information is required in response to this RFP. Failure to adequately provide specific information that can be effectively evaluated by NC State may disqualify a manufacturer's equipment from consideration.

At minimum, the proposal response package shall include the following and must be uploaded in the

corresponding location on Bonfire:

1. Completed NCSU RFP
 - Cover Page with Firm Name and Tax ID#
 - Reference page
 - Signed Execution of Proposal page
2. A **detailed technical proposal** addressing **Sections 3 and 4**. Responses must be numbered corresponding to the numbered items in this RFP. Proposers should restate each of the items listed and provide their response to that item immediately thereafter. All information should be presented in the listed order. Describe in your proposal response the approach, processes and steps you will follow to perform and complete the tasks in the Scope of Work. Include any additional tasks that you recommend for achieving successful outcomes. Note any requirements you have, and any assumptions being made which impact your proposed approach or the time required to complete the work.
3. Financial Proposal (Section 7)
4. Any applicable RFP addenda subsequent to this RFP that is required for return by statement on the addendum.

Incomplete proposals will not be considered for award.

6. CRITERIA FOR EVALUATION AND AWARD

All proposals will be evaluated according to the following:

SCREENING CRITERIA: Complete proposal response (as outlined in Section 5). All items requested are included in the response package and submitted as instructed. All files are transmitted to the Bonfire site without password or other lockdown requirements and proof of insurance demonstrates existing coverage meeting required minimum limits. Incomplete responses will not be considered further.

Proposals meeting the screening criteria will then be further evaluated by the following weighted criteria in order to select the Contractor providing the best overall value to the department requesting these services:

40% Apparent Ability

The proposal provides enough information to determine that the proposing contractor has sufficient resources to provide the specified service. Items to be evaluated: proposed program clearly shows that the proposing Contractor has the resources to complete this work, narrative submitted in response to the scope of work.

10% References

Reference responses demonstrate a record of better than satisfactory history of providing similar work without issues. Would references hire again? Promptness, willingness to work with University to provide this program in a manner that the service is transparent to the attendee.

10% Qualifications/Experience

Qualifications of the Contractor in general, similar experience, specific experience is similar in nature and scope, and qualifications of personnel proposed to support any resulting contract.

40% Financial Proposal

The financial proposal is only scored based on the Class Ring Program only (Section 3.3). Ancillary products (Section 3.7) will not be included in the total cost score as to not penalize suppliers who only meet the Class Ring Program requirements.

Financial proposal scores are calculated by dividing each score into the highest total financial proposal total x 40. The highest Financial Proposal receives all of the 40 available points. The remaining proposals scores are calculated by dividing their Financial Proposal into the highest Financial Proposal and multiplying that result by 40.

Due to the retail price variability of official class rings, trademark licensing royalties will not be included in the financial score model but may be factored in the event of a tie.

1. Ring Commission
 - a. Guaranteed Annual Amount, or;
 - b. Guaranteed Annual Amount plus Per-Ring Fixed Dollar Commission, or;
 - c. Per-Ring Fixed Dollar Commission

For proposal scoring purposes, any responses that include a Per-Ring Fixed Dollar Commission will be multiplied by 550 rings to estimate an annual total commission for scoring purposes. The total initial term value will be calculated as the Ring Commission component of the financial score.

2. Marketing Commitment
 - a. Fixed Annual Marketing Spend Commitment, or;
 - b. Variable Annual Marketing Spend Commitment

The total initial term value will be calculated as the Marketing Commitment component of the financial score.

3. Sign-on Bonus

A Sign-on Bonus, if any, will be included in the total financial scoring. Term renewal bonuses, if any, will not be included in the financial score model.

Total Financial Commitment:

Ring Commission + Marketing Commitment + Sign-on Bonus = Total Financial Commitment

EXAMPLE

Supplier A's proposed total financial plan = \$100,000

Supplier B's proposed total financial plan = \$150,000

Supplier C's proposed total financial plan = \$200,000 (Highest Total Financial Proposal)

Financial Proposal scores would be calculated as follows:

Supplier C: $(200,000/200,000) \times 40 = 40$ points

Supplier B: $(150,000/200,000) \times 40 = 30$ points

Supplier A: $(100,000/200,000) \times 40 = 20$ points

7. FINANCIAL PROPOSAL

The Financial Proposal must be clearly outlined identifying all costs, fees, and/or charges to NC State.

The Proposer must propose a dollar amount of commission on each ring sold. A minimum commission of the following should be considered for the base term of the agreement, along with any renewal option terms.

Proposers are encouraged to propose a flat rate commission schedule for the proposed terms.

Additionally, proposers should define any program enhancements (Section 3.6) and commission structure that will be provided for ancillary products (Section 3.7).

Supplier Name: _____

REFERENCES

OFFERORS MUST PROVIDE THREE (3) REFERENCES FOR CLIENTS WHO HAVE PERFORMED
SIMILAR WORK IN THE PAST THREE (3) YEARS.

#1	University or College Name:	
	Contact Name:	
	Email Address:	
	Phone Number:	
	Program Establishment Date:	
	Growth Statistics:	

#2	University or College Name:	
	Contact Name:	
	Email Address:	
	Phone Number:	
	Program Establishment Date:	
	Growth Statistics:	

#3	University or College Name:	
	Contact Name:	
	Email Address:	
	Phone Number:	
	Program Establishment Date:	
	Growth Statistics:	

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL.

EXECUTION OF PROPOSAL**RFP #63-KGS1025905**

The potential Contractor certifies the following by placing an "X" in all blank spaces:

- ☐ That this proposal was signed by an authorized representative of the firm.
- ☐ That the potential Contractor has determined the cost and availability of all materials and supplies associated with performing the services outlined herein.
- ☐ That all labor costs associated with this project have been determined, including all direct and indirect costs.
- ☒ ~~That the potential Contractor has attended the pre-proposal conference and is aware of the prevailing conditions associated with performing these services.~~
- ☐ That the potential Contractor agrees to the conditions as set forth in this Request for Proposals with no exceptions.
- ☐ That the potential Contractor carries the appropriate insurance and will perform background checks on employees as required herein. See items 19 & 31 of General Contract Terms and Conditions attached.
- ☐ That no employee or agent has offered, and no State employee has accepted, any gift or gratuity in connection this contract, in violation of N.C.G.S. § 133-32; and
- ☐ That it, and each of its sub-contractors under this contract, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system, as required by G.S. §143-48.5.
- ☐ That this proposal is submitted competitively and without collusion. That none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible supplier as set forth in G.S. 143-59.1. False certification is a Class I Felony.

Therefore, in compliance with the foregoing Request for Proposal, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this proposal is accepted within forty-five (45) days from the date of the opening, to furnish the services for the prices quoted during any resulting contract period.

Contractor Name:			
Street Address:			
City and State:		Zip Code:	
Representative's Name:			
Representative's Title:			
Representative's Email:		Phone #:	
Representative's Signature:		Date:	

THIS PAGE MUST BE COMPLETED AND INCLUDED IN YOUR PROPOSAL RESPONSE

GENERAL INFORMATION ON SUBMITTING PROPOSALS

1. **EXCEPTIONS:** All proposals are subject to the terms and conditions outlined herein. All responses shall be controlled by such terms and conditions and the submission of other terms and conditions, price lists, catalogs, and/or other documents as part of an offeror's response will be waived and have no effect either on this Request for Proposals or on any contract that may be awarded resulting from this solicitation. Offeror specifically agrees to the conditions set forth in the above paragraph by signature to the proposal.

2. **PROPOSAL SUBMITTAL:** All proposals must be received by the issuing agency not later than the date and time listed on the cover sheet of this proposal. Proposals shall be uploaded to:
<https://ncsu.bonfirehub.com/opportunities/154804>.

Request for Proposals (RFP) directions are advertised at The State of North Carolina Electronic Vendor Portal System ([eVP](#)). An addendum to this RFP may be issued. If required, any subsequent addenda must be signed and submitted with the proposal upload. It is the **vendor's responsibility** to verify that all applicable addenda are submitted as required.

3. **ORAL PRESENTATIONS:** During the evaluation and at their option, the evaluators may request oral presentations from any or all offerors for the purpose of clarification or to amplify the materials presented in any part of the proposal. However, offerors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the offeror.
4. **PROPOSAL EVALUATION:** Proposals will be evaluated as outlined herein. The award of a contract to one offeror does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed to provide the best value to the University, and/or the State.
5. **COMMENCEMENT OF SERVICES:** After proposals are evaluated, and offer is made, accepted and approved by appropriate authorities, the University will issue a purchase order, a contract or a letter of agreement as an indicator to commence services.
6. **REQUEST FOR OFFERS:** Offerors are cautioned that this is a request for offers, not a request to contract and the University/State reserves the unqualified right to reject any and all offers when such rejection is deemed to be in the best interest of the University or State.
7. **ORAL EXPLANATIONS:** The University shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
8. **REFERENCE TO OTHER DATA:** Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
9. **ELABORATE PROPOSALS:** Elaborate proposals in the form of brochures or other presentations beyond that necessary to present a complete and effective proposal are not desired.

In an effort to support the sustainability efforts of the State of North Carolina we are receiving proposals via electronic submission. Please visit
<https://ncsu.bonfirehub.com/opportunities/154804> for specific submission instructions.

10. **COST FOR PROPOSAL PREPARATION:** Any costs incurred by offerors in preparing or submitting offers are the offerors' sole responsibility; the University will not reimburse any offeror for any costs incurred prior to award.
11. **TIME FOR ACCEPTANCE:** Each proposal shall state that it is a firm offer which may be accepted within a period of forty-five (45) days from the proposal opening. Although the contract is expected to be awarded prior to that time, the 45-day period is requested to allow for unforeseen delays.
12. **TITLES:** Titles and headings in this RFP and any subsequent contract are for convenience only and

shall have no binding force or effect.

13. **CONFIDENTIALITY OF PROPOSALS:** In submitting its proposal the offeror agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the using or issuing agency, government or private, until after the award of the contract. Offerors not in compliance with this provision may be disqualified, at the option of the State, from contract award. Only discussions authorized by the University are exempt from this provision.
14. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the offerors shall become the property of the State when received.
15. **OFFEROR'S REPRESENTATIVE:** Each offeror shall submit with its proposal the name, address, and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
16. **PROPRIETARY INFORMATION:** To the extent permitted by N.C.G.S. §132-1.3 trade secrets which the Contractor does not wish disclosed other than to personnel involved in the evaluation or contract administration will be kept confidential identified as follows: Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL". Any section of the proposal which is to remain confidential shall also be so marked in boldface on the title page of that section. Cost information is not confidential. In spite of what is labeled as confidential, the determination as to whether or not it shall be determined by North Carolina law.
17. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to N.C.G.S. §143-48 and Executive Order #150, the University invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
18. **PROTEST PROCEDURES:** A party wanting to protest a contract award pursuant to this solicitation must submit a written request to the Director of Purchasing, North Carolina State University, Purchasing Department, Campus Box 7212, Raleigh, NC 27695-7212. This request must be received in the University Purchasing Department within thirty (30) consecutive calendar days from the date of the contract award, and must contain specific sound reasons and any supporting documentation for the protest. NOTE: Contract award notices are sent **only** to those actually awarded contracts, and not to every person or firm responding to this solicitation. Offerors may call the purchaser listed on the first page of this document to obtain a verbal status of contract award. All protests will be handled pursuant to the North Carolina Administrative Code, Title 1, Department of Administration, Chapter 5, Purchase and Contract, Section 5B.1519.
19. **CONTRACTOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM:** Contractor Link NC allows Contractors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Electronic Vendor Portal System. Online registration and other purchasing information are available on the web site: <http://www.state.nc.us/pandc/>.
20. **RECIPROCAL PREFERENCE:** N.C.G.S. §143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident offerors. The "Principal Place of Business" is defined as the principal place from which the trade or business of the offeror is directed or managed.
21. **ENTERPRISE-LEVEL IT SYSTEMS OR TECHNOLOGIES:** The University is committed to promote and integrate universal IT accessibility in the delivery of its resources and to develop innovative solutions to accessibility challenges for students, faculty and staff. Contractors shall:
 - a. Assure all features, components and subsystems of the software or IT System contained on this RFP **fully comply** with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C.794d), (<http://www.section508.gov>);

OR

Detail why any feature, component or sub-system contained in this RFQ does not **fully comply** with Section 508, and the way in which the proposed product is out of compliance;

- b. If the Voluntary Product Accessibility Templates (VPAT) (<http://www.access-star.org/ITI-VPAT-v1.2.html>) are used, they must include compliance checklists for:
 - 1. Technical Standards;
 - 2. Function and Performance Criteria; and
 - 3. Documentation and Support
- c. The product offered in response to this RFP is subject to an accessibility evaluation by the University.

NORTH CAROLINA STATE UNIVERSITY GENERAL CONTRACT TERMS AND CONDITIONS
(Contractual and Consultant Services)

1. **GOVERNING LAW:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.
2. **SITUS:** The place of this contract, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined.
3. **INDEPENDENT CONTRACTOR:** The Contractor shall be considered to be an independent contractor and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with the University.
4. **KEY PERSONNEL:** The Contractor shall not substitute key personnel assigned to the performance of this contract without prior written approval by the University's Contract Administrator. The individuals designated as key personnel for purposes of this contract are those specified in the Contractor's proposal.
5. **SUBCONTRACTING:** Work proposed to be performed under this contract by the Contractor or its employees shall not be subcontracted without prior written approval of the University's Contract Administrator. Acceptance of an offeror's proposal shall include any subcontractor(s) specified therein.
6. **INSPECTION AT CONTRACTOR'S SITE:** The University reserves the right to inspect, at a reasonable time, the equipment/item, plant or other facilities of a prospective contractor prior to contract award, and during the contract term as necessary for the University's determination that such equipment/item, plant or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the contract.
7. **PERFORMANCE AND DEFAULT:** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner the obligations under this agreement, the University shall thereupon have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this contract prepared by the Contractor shall, at the option of the University, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials.

Notwithstanding, the Contractor shall not be relieved of liability to the University for damages sustained by the University by virtue of any breach of this agreement, and the University may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the University from such breach can be determined.

In case of default by the Contractor, the University may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The University reserves the right to require performance bond or other acceptable alternative guarantees from successful offeror without expense to the University.

In addition, in the event of default by the Contractor under this contract, the State may immediately cease doing business with the Contractor, immediately terminate for cause all existing contracts the State has with the Contractor, and de-bar the Contractor from doing future business with the State

Upon the Contractor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Contractor, the University may immediately terminate, for cause, this contract and all other existing contracts the Contractor has with the University.

8. **GOVERNMENTAL RESTRICTIONS:** In the event any Governmental restrictions are imposed which necessitate alteration of the material, quality, workmanship or performance of the items offered prior to their delivery, it shall be the responsibility of the contractor to notify, in writing, the issuing purchasing office at once, indicating the specific regulation which required such alterations. The University reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or to cancel the contract.
9. **FORCE MAJEURE:** Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by an act of war, hostile foreign action, nuclear explosion, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.
10. **TERMINATION:** The University may terminate this agreement at any time by providing written notice to the contractor at least thirty (30) days before the effective date of the termination. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the University, become its property. If the contract is terminated by the University as provided herein, the Contractor shall be paid for services satisfactorily completed, less payment or compensation previously made. All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitations. The Contractor may terminate at the beginning of any contract year, only by notification provided in writing to the University a minimum of four (4) months prior to the applicable contract year expiration.
11. **AVAILABILITY OF FUNDS:** Any and all payments to the Contractor are dependent upon and subject to the availability of funds to the University for the purpose set forth in this agreement. The university pays Net 30 days from receipt of a proper invoice.
12. **CONFIDENTIALITY:** Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the University.
13. **CARE OF PROPERTY:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished it for use in connection with the performance of this contract or purchased by it for this contract and will reimburse the State for loss of damage of such property.
14. **COPYRIGHT:** No deliverable items produced in whole or in part under this agreement shall be the subject of an application for copyright by or on behalf of the Contractor. In addition, all inventions and the copyright in and to any copyrightable work, including, but not limited to, copy, art, negatives, photographs, designs, text, software, or documentation created as part of the Contractor's performance of this project shall vest in the University, and the Contractor agrees to assign all rights therein to the University. Contractor further agrees to provide University with any and all reasonable assistance which University may require to file patent applications, to obtain copyright registrations, or to perfect its title in any such inventions or works, including the execution of any documents submitted by the University.
15. **ASSIGNMENT:** No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the University may:
1. Forward the contractor's payment check(s) directly to any person or entity designated by the Contractor, or
 2. Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).
- In no event shall such approval and action obligate the University to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.
16. **COMPLIANCE WITH LAWS:** The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including

those of federal, state, and local agencies having jurisdiction and/or authority.

17. **AFFIRMATIVE ACTION:** The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
18. **SAFETY STANDARDS:** All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate state inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization; such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers' Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.
19. **INSURANCE:** During the term of the contract, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:
 1. Worker's Compensation - The contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$500,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is subcontracted, the contractor shall require the subcontractor to provide the same coverage for any of its employees engaged in any work under the contract.
 2. Commercial General Liability - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$1,000,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability).
 3. Automobile - Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles, used in connection with the contract. The minimum combined single limit shall be \$1,000,000.00 bodily injury and property damage; \$1,000,000.00 uninsured/under insured motorist; and \$1,000.00 medical payment.

Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract.

20. **ADVERTISING:** Contractor shall not use the existence of this contract or the name of the State of North Carolina or North Carolina State University as part of any advertising without prior written approval from the University.
21. **ENTIRE AGREEMENT:** This contract and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral or written statements or agreements. This Request for Proposal, any addenda thereto, and the offeror's response are incorporated herein by reference as though set forth verbatim.

All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

22. **AMENDMENTS:** This contract may be amended only by written amendment duly executed by authorized representatives of both the University and the Contractor.
23. **TAXES:** N.C.G.S. §143-59.1 bars the Secretary of Administration from entering into contracts with Contractors if it or its affiliates meet one of the conditions of N.C.G. S. §105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the Contractor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the bid document the Contractor certifies that it and all of its affiliates, (if it has affiliates), collect(s) the appropriate taxes.
24. **GENERAL INDEMNITY:** The Contractor shall hold and save the University, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Contractor in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the Contractor provided that the Contractor is notified in writing within 30 days that the State has knowledge of such claims. The Contractor represents and warrants that it shall make no claim of any kind or nature against the University's agents who are involved in the delivery or processing of Contractor goods to the University. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.
25. **OUTSOURCING:** Any Contractor or subcontractor providing call or contact center services to the University or State of North Carolina shall disclose to inbound callers the location from which the call or contact center services are being provided.
- If, after award of a contract, the Contractor wishes to outsource any portion of the work to a location outside the United States, prior written approval must be obtained from the University agent responsible for the contract.
- Contractor must give notice to the University of any relocation of the Contractor, employees of the Contractor, subcontractors of the Contractor, or other persons performing services under a state contract outside of the United States.
26. **PRICING:** All prices offered herein shall be firm against any increases. Requests by the Contractor for a cost increase relevant to any contract extension shall be submitted in writing one hundred and eighty (180) days prior to each contract renewal. The University reserves the option of accepting a Contractor's proposed cost increase or canceling the service and seeking proposals from other Contractors. Requests for cost increases will be indexed to the same percent as any change in the Consumer Price Index/All Urban Consumers for the previous twelve month period of the request. Invoices are paid Net 30 days from receipt of an accurate invoice.
27. **DEBARMENT CERTIFICATION:** Offeror certifies to the best of its knowledge and belief, that it nor any of its principals a) are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contract by any Federal agency; b) have not within a three year period preceding this award been convicted of or had a civil judgment rendered against them for: commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) contract or subcontract; violation of Federal or state antitrust statutes relating to this submission of offers; or commission of embezzlement, theft, forgery, bribery, falsifications or destruction of records, making false statements, or receiving stolen property; and c) are not presently indicted for, or otherwise criminally or civilly charged by a government entity with, commission of any of these offenses enumerated herein. The offer certifies that they have not, within a three year period preceding this offer, had one or more contracts terminated for default

by any federal agency.

“Principals” for the purpose of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segments, and similar positions.)

This certification concerns a matter within the jurisdiction of an agency of the United States and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution. Certification of this provision is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the University, the University may terminate this agreement for default.

Offeror hereby certifies these conditions and does so by signing the execution page of this RFP document.

28. PRIVACY:

1. **Personal Identifiers:** If University provides the Contractor with personal identifiers as listed in N.C.G.S. §132-1.10 and in N.C.G.S. §14-133.20(b) or any other legally confidential information, Contractor hereby certifies that collection of this information from University is necessary for the performance of Contractor’s duties and responsibilities on behalf of University under this Contract. Contractor further certifies that it shall maintain the confidential and exempt status of any social security number information, as required by N.C.G.S. §132-1.10(c) (1), and that it shall not re-disclose personally identifiable information as directed by State and Federal laws. Failure to abide by legally applicable security measures and disclosure restrictions may result in the interruption, suspension and/or termination of the relationship with Contractor for a period of at least five (5) years from date of violation. If Contractor experiences a security breach, as defined in N.C.G.S. §75.61(14), relating to this information, in addition to the Contractor’s responsibilities under the NC Identity Theft Protection Act, Contractor shall immediately notify University with the information listed in N.C.G.S. §75-65(d)(1-4) and shall fully cooperate with University. Contractor shall indemnify University for any breach of confidentiality or failure of its responsibilities to protect confidential information. Specifically, these costs may include, but are not limited to, the cost of notification of affected persons as a result of its unauthorized release of University data provided to Contractor pursuant to the Contract.
2. **Education Records:** If the University provides the Contractor with “personally identifiable information” from a student’s education record as defined by FERPA, 34 CFR §99.3, Contractor hereby certifies that collection of this information from University is necessary for the performance of Contractor’s duties and responsibilities on behalf of University under this Contract. In this instance, University considers Contractor a school official with a legitimate interest under FERPA. Contractor further certifies that it shall maintain the confidential status of education records in their custody, and that it shall not re-disclose personally identifiable information as directed by FERPA. Failure to abide by legally applicable security measures and disclosure restrictions may result in the interruption, suspension and/or termination of the relationship with Contractor for a period of at least five (5) years from date of violation. If Contractor experiences a security breach relating to this information or if Contractor re-discloses the information, Contractor shall immediately notify University. Contractor shall indemnify University for any breach of confidentiality or failure of its responsibilities to protect the personally identifiable information. Specifically, these costs may include, but are not limited to, the cost of notification of affected persons as a result of its unauthorized release of University data provided to Contractor pursuant to the Contract.

29. **AUDITS:** The State or University auditor, or the Joint Commission on Governmental Operations and legislative employees whose primary responsibility is to provide professional or administrative services to the Commission, may audit the records of Contractor during and after the term of this Agreement to verify accounts and data affecting fees or performance in accordance with North

Carolina General Statutes §143-49(9) and §147-64.7 and Session Law 2023-134.

30. **PRESERVATION OF RECORDS:** If the University provides any data to Contractor pursuant to this Agreement then Contractor shall preserve and maintain the data for a period of three (3) years or as indicated in a litigation hold letter issued by University, to fulfill the University's obligations under the North Carolina Public Records Act and under the Federal and North Carolina Rules of Civil Procedure. Contractor shall immediately preserve and maintain data (and any generated email correspondence) upon the University's request or upon notice of litigation or audit and further Contractor shall make available all Data University may specify with the time limits required.
31. **CONTRACTOR EMPLOYEE BACKGROUND CHECKS:** The Contractor shall, at no additional cost to the University, secure appropriate background checks on all employees, independent contractors, or subcontractor employees to be assigned to any resulting contract. These background checks shall include, at a minimum, the following checks with consideration for current, past, alias and maiden names:
- Nationwide Federal Criminal search
 - National Sex Offender Registry search
 - North Carolina Statewide Criminal search
 - Criminal searches in all counties of residence outside the state of North Carolina in the past seven (7) years, except in cases when the individual has resided in the New York boroughs of Kings, Queens, New York, Nassau, Richmond, or Bronx, in which case a New York Statewide Criminal Search is required
 - Skip Trace, Residency history, or other Social Security Number-based search (to ensure validity and correct matching)

The Contractor shall align its hiring decisions to support the University's ongoing effort to maintain a safe, drug-free environment for students, faculty, staff and visitors.

These background checks shall be maintained by the Contractor and are subject to audit by appropriate University or state officials at any time during and for five (5) years after the contract end date. The University may withhold consent of any of Contractor's personnel to be placed on a University assignment at its sole discretion. The Contractor shall immediately (same day as notification) remove any employee or representative from University property if deemed by the University to be unfit for any reason.

		Men's Signet Ring w/Metal Top	Men's Signet Ring w/Stone	Women's Signet Ring w/Metal Top	Women's Signet Ring w/Stone
		4830L	4831L	4830S	4831S
					
Pennyweight (dwt)		11.5	9.5	5.5	5
Stone	Garnet	NA	X	NA	X
Stone	Black Onyx	NA	X	NA	X
Stone Cut	Smooth	NA	NA	NA	NA
	Faceted	NA	NA	NA	NA
	Fireburst	NA	NA	NA	NA
Top/Stone Feature	Crest	NA	X	NA	X
	Metal Top	X	NA	X	NA
	Incising	NA	NA	NA	NA
	Encrusting	NA	NA	NA	NA
Stone Details			Garnet - 500072 (***) A FLT FLT 13X1 GARNET FL*VV*1 Black Onyx - 500068 ((***) A FLT FLT 13X11 BLACK ONYX N*VV*1)		Garnet - 500066 (***) A FLT FLT 10X8 GARNET FL*VV*1 Black Onyx - 500067 ((***) A FLT FLT 10X8 BLACK ONYX N*VV*1)

		Men's Traditional Ring Large w/Stone	Men's Traditional Ring Extra Large w/Stone	Men's Traditional Ring Large w/Stone	Men's Traditional Ring Extra Large w/Stone
		4902AL	986APL1	4902AL MT	986APL1 MT
					
Pennyweight (dwt)		10.75	15.28	10.75	15.28
Stone	Garnet	X	X	NA	NA
Stone	Black Onyx	X	X	NA	NA
Stone Cut	Smooth	NA	NA	NA	NA
	Faceted	NA	NA	NA	NA
	Fireburst	NA	NA	NA	NA
Top/Stone Feature	Crest	X	X	NA	NA
	Metal Top	NA	NA	X	X
	Incising	NA	NA	NA	NA
	Encrusting	NA	NA	NA	NA
Stone Details		Antique 12X10	Antique 12X10		

		Women's Traditional Ring w/Stone	Women's Traditional Ring w/Metal Top	Women's Regency	Dinner Ring	Women's Dinner Ring
		4902AS	4902AS MT	BREGE	1091S	404S
						
Pennyweight (dwt)		8.01	8.01	3.71	5.33	3.26
Stone	Garnet	X	NA	NA	NA	NA
Stone	Black Onyx	X	NA	NA	X	X
Stone Cut	Smooth	NA	NA	NA	NA	NA
	Faceted	NA	NA	NA	NA	NA
	Fireburst	NA	NA	NA	NA	NA
Top/Stone Feature	Crest	X	NA	NA	NA	NA
	Metal Top	NA	X	X	NA	NA
	Incising	NA	NA	NA	X	X
	Encrusting	NA	NA	NA	X	X
Stone Details		Antique 10X8			Incising - 4174 (RECT FLAT FLAT 18X11 BLACK ONYX) Encrusting - 4174 (RECT FLAT FLAT 18X11 BLACK ONYX)	Incising - 4175 (RECT FLAT FLAT 14X8.5 BLACK ONYX) Encrusting - 4175 (RECT FLAT FLAT 14X8.5 BLACK ONYX)

		Crescent CZ/D	Noblese
		BCRES CZ/D NCS	BNOBL NCS
			
Pennyweight (dwt)		2.02	2.8
Stone	Garnet	NA	X
Stone	Black Onyx	NA	X
Stone Cut	Smooth	NA	NA
	Faceted	NA	NA
	Fireburst	NA	NA
Top/Stone Feature	Crest	NA	X
	Metal Top	X	NA
	Incising	NA	NA
	Encrusting	NA	NA
Stone Details		4 CZs - 4572 (RND FACET FACET 3 PT (2.0MM CUBIC ZIRCONIA) OR 2 CZs/2 Garnet - 3141 (RND FACET FACET 3 POINTS GARNET) 4572 (RND FACET FACET 3 PT (2.0MM) CUBIC ZIRCONIA)	Garnet 314307 (ANTQ FLAT FACET 6X4.5 GARNET FL 2H) Black Onyx 8094 (ANTQ FLAT FACET 6X4.5 BLK.ONYX 2H)