
PROJECT MANUAL

Cleveland Community College Welding Shop

DEVITA & ASSOCIATES, INC.

PROJECT NO. 24529

January 28, 2025
Bid Documents Set

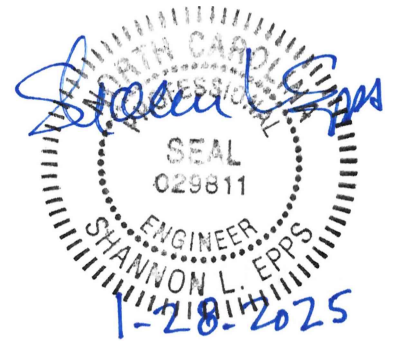
MECHANICAL
ENGINEER DIVISION
23

DeVita & Associates, Inc.
205 Regency Executive Park Dr.
Suite 315
Charlotte, NC 28217
Tel. 864.527.0307
Keith F. Mattison, PE
Lic # NC 16469



ELECTRICAL
ENGINEER DIVISION
26

DeVita & Associates, Inc.
205 Regency Executive Park Dr.
Suite 315
Charlotte, NC 28217
Tel. 864.720.2819
Shannon L. Epps, PE
Lic # NC 029811



DeVita & Associates, Inc.
205 Regency Executive Park Drive
Suite 315
Charlotte, NC 28217
(877) 4-DEVITA - PH
NC Firm License #C-0819
WWW.DEVITAINC.COM

CLEVELAND COMMUNITY COLLEGE
WELDING SHOP
137 S. Post Road
Shelby, NC 28152

1/28/2025

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PRISON PROPERTY RENOVATION / V
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STATE OF NORTH CAROLINA STANDARD FORM OF INFORMAL CONTRACT AND GENERAL CONDITIONS

FOR
Cleveland Community College
Welding Shops HVAC Project

SCOPE OF WORK

The scope of this project is to provide ventilation, heating, and cooling to keep the building in the 65 F to 80 F range during the year.

NOTICE TO BIDDERS

Sealed bid for this work will be received by:

Attn: Stephen Matheny
VP of Business Operations and CFO
Cleveland Community College
137 S. Post Road
Jack Hunt Building, Board Room 2086
Shelby, NC 28152
704-669-4116

up to **2 PM, on March 6, 2025**, and immediately thereafter publicly opened and read aloud.

Complete plans and specifications and contract documents can be obtained by email request from:

DeVita & Associates, Inc.
205 Regency Executive Park, Suite 315
Charlotte, NC
704.335.0396
kconnor@devitainc.com

1. Bidding documents, plans and specifications are published to the electronic plan room network of registered member contractors of The Blue Book and Dodge Network. This is now known as Construct Connect (previously ISQFT) which will also connect to AGC online.
2. Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts. Per GS143-128 single prime Electrical Contractors must identify on this proposal form their license classification.
3. No bid may be withdrawn after the opening of bids for a period of 30 days. The Owner reserves the right to reject any or all bids and waive informalities. Bids shall be made only on the

BID/ACCEPTANCE form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

Please note on the envelope –

Bid: Attn: Stephen Matheny
Cleveland Community College
Welding Shops HVAC Project
DATE: **March 6, 2025**
Contractor Name
License Number

Pre-bid conference will be mandatory and take place at 2 pm on February 20, 2025

Cleveland Community College
137 S. Post Road
Jack Hunt Building, Board Room 2086
Shelby, NC 28152

In addition to the Bid Form, contractor is to submit a completed Bid Bond and completed Identification of HUB Certified/Minority Business Participation Form.

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BID/ACCEPTANCE FORM

for

**Cleveland Community College
Welding Shops HVAC Project**

We are in receipt of Addendum _____1 _____2 _____3 _____4

The undersigned, as bidder, proposes and agrees if this bid is accepted to contract with the State of North Carolina through the Trustees of Cleveland Community College or the furnishing of all materials, equipment, and labor necessary to complete the construction of the work described in these documents in full and complete accordance with plans, specifications, and contract documents, and to the full and entire satisfaction of the State of North Carolina and the Trustees of Cleveland Community College and DeVita & Associates, Inc., for the sum of:

BASE BID: _____ **Dollars \$** _____

Alternate #1 - Replace the four 4,000 cfm heating and cooling make up air units with two 6,000 cfm heating only units and a single 5,000 cfm heating and cooling unit.

(Add/Deduct) _____ **Dollars \$** _____

Circle one

Alternate #2 - Provide the cost of the following, which is mandatory work, but shall be priced separately from the base bid. Replace existing Federal Pacific Panelboard with new panel A and reconnect existing branch circuits. Provide new feeder to new distribution panel.

(Add/Deduct) _____ **Dollars \$** _____

Circle one

Respectively submitted this _____ day of _____ 20

(Contractor's Name)

Federal ID#: _____

By: _____

Witness: _____

Title: _____

(Owner, partner, corp. Pres. Or Vice President)

(Proprietorship or Partnership)

Address: _____

Attest: *(corporation)*

Email Address: _____

(Corporate Seal)

By: _____ License #: _____

Title: _____
(Corporation, Secretary./Ass't Secretary.)

ACCEPTED by the STATE OF NORTH CAROLINA
through the

Trustees of Cleveland Community College

Total amount of accepted by the owner, included base bid and bid alternates: _____

BY: _____ TITLE: _____

Date: _____

GENERAL CONDITIONS

1. GENERAL

It is understood and agreed that by submitting a bid that the Contractor has examined these contract documents, drawings and specifications and has visited the site of the Work and has satisfied himself relative to the Work to be performed.

2. DEFINITIONS

Owner: "Owner" shall mean, The State of North Carolina through The Trustees of Cleveland Community College.

Contractor: "Contractor" shall mean the entity that will provide the services for the Owner.

Designer: The **designer(s)** are those referred to within this contract, or their authorized representatives. The Designer(s), as referred to herein, shall mean architect and/or engineer responsible for preparing the project plans and specifications. They will be referred to hereinafter as if each were of the singular number, masculine gender.

Contract Documents: "Contract Documents" shall consist of the Notice to Bidders; General Conditions of the Contract; special conditions if applicable; Supplementary General Conditions; the drawing and specifications, including all bulletins, addenda or other modifications of the drawings and specifications incorporated into the documents prior to their execution; the bid; the contract; the performance bond if applicable; and insurance certificates. All of these items together form the contract.

INTENT AND EXECUTION OF DOCUMENTS

The drawings and specifications are complementary, one to the other. That which is shown on the drawings or called for in the specifications shall be as binding as if it were both called for and shown. The intent of the drawings and specifications is to establish the scope of all labor, materials, transportation, equipment, and any and all other things necessary to provide a complete job. In case of discrepancy or disagreement in the Contract Documents, the order of precedence shall be: Form of Contract, specifications, large-scale detail drawings, small-scale drawings.

In such cases where the nature of the work requires clarification by the Designer/ Owner, the Designer/ Owner shall furnish such clarification. Clarifications and drawings shall be consistent with the intent of the Contract Documents and shall become a part thereof.

4. AS-BUILT MARKED-UP CONSTRUCTION DOCUMENTS

Contractor shall provide one complete set of legible "as-built" marked-up construction drawings and specifications recording any and all changes made to the original design during the course of construction. In the event no changes occurred, submit construction drawings and specifications set with notation "No Changes." The Designer/Owner must receive "As-built" marked-up construction drawings and specifications before the final pay request can be processed.

5. SUBMITTAL DATA

The Contractor awarded the contract shall submit all specified submittals to the Owner/Designer. A minimum number of copies as specified by the owner, of all required submittal data pertaining to construction, performance and general dimensional criteria of the components listed in the technical specifications shall be submitted. No material or equipment shall be ordered or installed prior to written approval of the submittals by the Designer/Owner. Failure to provide submittal data for review on equipment listed in the technical specifications will result in removal of equipment by the Contractor at his expense if the equipment is not in compliance with the specifications.

6. SUBSTITUTIONS

In accordance with the provisions of G.S. 133-3, material, product, or equipment substitutions proposed by the bidders to those specified herein can only be considered during the bidding phase until five (5) days prior to the receipt of bids or by the date specified in the pre bid conference, when submitted to the Designer with sufficient data to confirm material, product, or equipment equality. Proposed substitutions submitted after this time will be considered only as potential change order.

Submittals for proposed substitutions shall include the following information:

- a. Name, address, and telephone number of manufacturer and supplier as appropriate.
- b. Trade name, model or catalog designation.
- c. Product data including performance and test data, reference standards, and technical descriptions of material, product, or equipment. Include color samples and samples of available finishes as appropriate.
- d. Detailed comparison with specified products including performance capabilities, warranties, and test results.
- e. Other pertinent data including data requested by the Designer to confirm product equality.

If a proposed material, product, or equipment substitution is deemed equal by the Designer to those specified, all bidders of record will be notified by Addendum.

7. WORKING DRAWINGS AND SPECIFICATIONS AT THE JOB SITE

The contractor shall maintain, in readable condition at his job site one complete set of working drawings and specifications for his work including all shop drawings. Such drawings and specifications shall be available for use by the owner, designer or his authorized representative.

The contractor shall maintain at the job site, a day-to-day record of work-in-place that is at variance with the contract documents. Such variations shall be fully noted on project drawings by the contractor and submitted to the designer upon project completion and no later than 30 days after acceptance of the project.

8. MATERIALS, EQUIPMENT, EMPLOYEES

- a. The contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, heat, sanitary facilities, water, scaffolding and incidentals necessary for the completion of his work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto, as shown on the plans, stated in the specifications, or reasonably implied therefrom, all in accordance with the contract documents.
- b. All materials shall be new and of quality specified, except where reclaimed material is authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.
- c. Upon notice, the contractor shall furnish evidence as to quality of materials.
- d. Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufacturers are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed. However, the contractor shall be aware that the cited examples are used only to denote the quality standard of product desired and that they do not restrict bidders to a specific brand, make, manufacturer or specific name; that they are used only to set forth and convey to bidders the general style, type, character and quality of product desired; and that equivalent products will be acceptable. Request for substitution of materials, items, or equipment shall

be submitted to the designer for approval or disapproval; the designer prior to the opening of bids shall make such approval or disapproval. Alternate materials may be requested after the award if it can clearly be demonstrated that it is an added benefit to the owner and the designer and owner approves.

- e. The designer is the judge of equality for proposed substitution of products, materials or equipment.
- f. If at any time during the construction and completion of the work covered by these contract documents, the language, conduct, or attire of any workman of the various crafts be adjudged a nuisance to the owner or designer, or if any workman be considered detrimental to the work, the contractor shall order such parties removed immediately from grounds.
- g. The Contractor shall cooperate with the designer and the owner in coordinating construction activities.
- h. The Contractor shall maintain qualified personnel and effective supervision at the site at all times during the project and exercise the appropriate quality control program to ensure compliance with the project drawings and specifications. The designer is responsible for determining compliance with the drawings and specifications.

9. CODES, PERMITS AND INSPECTIONS

The Contractor shall obtain the required permits, if required, give all notices, and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. If the Contractor observes that the drawings and specifications are at variance therewith, he shall promptly notify the Designer in writing. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the Owner, he shall bear all cost arising there from.

All work under this contract shall conform to the current North Carolina Building Code and other state and national codes as are applicable.

Projects constructed by the State of North Carolina or by any agency or institution of the State are not subject to county or municipal building codes and may* not be subject to inspection by county or municipal authorities. Where appropriate, the Contractor shall, cooperate with the county or municipal authorities by obtaining building permits. The contractor at no cost may obtain permits to the owner.

All fire alarm work shall be in accordance with the latest State Construction Office (SCO) *Guidelines for Fire Alarm Installation* (NFPA72). Where the contract documents are in conflict with the SCO guidelines, the SCO guidelines shall govern. The Contractor shall be responsible for all the costs for the correction of the work where he installs it in conflict with the latest edition of the SCO *Guidelines for Fire Alarm Installation*.

*Inspection and certification of compliance by local authorities is necessary if an architect or engineer was not employed on the project, or if the plans and specifications were not approved and the construction inspected by the State Construction Office.

10. PROTECTION OF WORK, PROPERTY, THE PUBLIC AND SAFETY

- a. The contractors shall be jointly responsible for the entire site and the building or construction of the same and provide all the necessary protections, as required by the owner or designer, and by laws or ordinances governing such conditions. They shall be responsible for any damage to the owner's property or of that of others on the job, by them, their personnel, or their subcontractors, and shall make good such damages. They shall be responsible for and pay for any damages caused to the owner. All contractors shall have access to the project at all times, except as indicated in the Supplemental General Conditions.
- b. The contractor shall provide cover and protect all portions of the structure when the work is not in progress, provide and set all temporary roofs, covers for doorways, sash and windows, and all other materials necessary to protect all the work on the building, whether set by him, or any of the

subcontractors. Any work damaged through the lack of proper protection or from any other cause, shall be repaired or replaced without extra cost to the owner.

- c. No fires of any kind will be allowed inside or around the operations during the course of construction without special permission from the designer and owner.
- d. The contractor shall protect all trees and shrubs designated to remain in the vicinity of the operations by building substantial boxes around it. He shall barricade all walks, roads, etc., as directed by the designer to keep the public away from the construction. All trenches, excavations or other hazards in the vicinity of the work shall be well barricaded and properly lighted at night.
- e. The contractor shall provide all necessary safety measures for the protection of all persons on the job, including the requirements of the A.G.C. *Accident Prevention Manual in Construction*, as amended, and shall fully comply with all state laws or regulations and North Carolina State Building Code requirements to prevent accident or injury to persons on or about the location of the work. He shall clearly mark or post signs warning of hazards existing, and shall barricade excavations, elevator shafts, stairwells and similar hazards. He shall protect against damage or injury resulting from falling materials and he shall maintain all protective devices and signs throughout the progress of the work.
- f. The contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926, published in Volume 39, Number 122, Part II, June 24, 1974, *Federal Register*), and revisions thereto as adopted by General Statutes of North Carolina 95-126 through 155.
- i. In the event of emergency affecting the safety of life, the protection of work, or the safety of adjoining properties, the contractor is hereby authorized to act at his own discretion, without further authorization from anyone, to prevent such threatened injury or damage. Any compensation claimed by the contractor on account of such action shall be determined as provided for under Article 13(b).
- j. Any and all costs associated with correcting damage caused to adjacent properties of the construction site or staging area shall be borne by the contractor. These costs shall include but not be limited to flooding, mud, sand, stone, debris, and discharging of waste products.

11. SUBCONTRACTS AND SUBCONTRACTORS

The Contractor is and remains fully responsible for his own acts or omissions as well as those of any subcontractor or of any employee of either. The Contractor agrees that no contractual relationship exists between the subcontractor and the Owner in regard to the contract, and that the subcontractor acts on this work as an agent or employee of the Contractor.

12. CONTRACTOR-SUBCONTRACTOR RELATIONSHIPS

The Contractor agrees that the terms of these Contract Documents shall apply equally to each Subcontractor as to the Contractor, and the Contractor agrees to take such action as may be necessary to bind each Subcontractor to these terms. The Contractor further agrees to conform to the Code of Ethical Conduct as adopted by the Associated General Contractors of America, Inc., with respect to Contractor-Subcontractor relationships. The Owner reserves the right to limit the amount of portions of work to be subcontracted as hereinafter specified.

13. CHANGES IN THE WORK AND CLAIMS FOR EXTRA COST

- a. The owner may have changes made in the work covered by the contract. These changes will not invalidate and will not relieve or release the contractor from any guarantee given by him pertinent to the contract provisions. These changes will not affect the validity of the guarantee bond and will not relieve the surety or sureties of said bond. All extra work shall be executed under conditions of the original contract.
- b. Except in an emergency endangering life or property, no change shall be made by the contractor except upon receipt of approved change order from the designer, countersigned by the owner authorizing such change. No claim for adjustments of the contract price shall be valid unless this

procedure is followed. Should a claim for extra compensation by the contractor be denied by the designer or the owner, the contractor may pursue his claim in accordance with G.S. 143-135.3.

In the event of emergency endangering life or property, the contractor may be directed to proceed on a time and material basis whereupon the contractor shall proceed and keep accurately on such form as specified by the designer or owner, a correct account of costs together with all proper invoices, payrolls and supporting data. Upon completion of the work the change order will be prepared as outlined under either Method "c(1)" or Method "c(2)" or both.

- c. In determining the values of changes, either additive or deductive, contractors are restricted to the use of the following methods:
1. Where the extra work involved is covered by unit prices quoted in the proposal, or subsequently agreed to by the Contractor, Designer, Owner and State Construction Office the value of the change shall be computed by application of unit prices based on quantities, estimated or actual as agreed of the items involved, except in such cases where a quantity exceeds the estimated quantity allowance in the contract by one hundred percent (100%) or more. In such cases, either party may elect to proceed under subparagraph c (2) herein. If neither party elects to proceed under c (2), then unit prices shall apply.
 2. The contracting parties shall negotiate and agree upon the equitable value of the change prior to issuance of the change order, and the change order shall stipulate the corresponding lump sum adjustment to the contract price.
- d. Under Paragraph "b" and Methods "c(2)" above, the allowances for overhead and profit combined shall be as follows: all contractors (the single contracting entity (prime), his subcontractors(1st tier subs), or their sub-subcontractors (2nd tier subs, 3rd tier subs, etc.) shall be allowed a maximum of 10% on work they each self-perform; the prime contractor shall be allowed a maximum of 5% on contracted work of his 1st tier sub; 1st tier, 2nd tier, 3rd tier, etc. contractors shall be allowed a maximum of 2.5% on the contracted work of their subs. ; Under Method "c(1)", no additional allowances shall be made for overhead and profit. In the case of deductible change orders, under Method "c(2)" and Paragraph (b) above, the contractor shall include no less than five percent (5%) profit, but no allowances for overhead.
- e. The term "net cost" as used herein shall mean the difference between all proper cost additions and deductions. The "cost" as used herein shall be limited to the following:
1. The actual costs of materials and supplies incorporated or consumed as part of the work;
 2. The actual costs of labor expended on the project site; labor expended in coordination, change order negotiation, record document maintenance, shop drawing revision or other tasks necessary to the administration of the project are considered overhead whether they take place in an office or on the project site.
 3. The actual costs of labor burden, limited to the costs of social security (FICA) and Medicare/Medicaid taxes; unemployment insurance costs; health/dental/vision insurance premiums; paid employee leave for holidays, vacation, sick leave, and/or petty leave, not to exceed a total of 30 days per year; retirement contributions; worker's compensation insurance premiums; and the costs of general liability insurance when premiums are computed based on payroll amounts; the total of which shall not exceed thirty percent (30%) of the actual costs of labor;
 4. The actual costs of rental for tools, excluding hand tools; equipment; machinery; and temporary facilities required for the work;
 5. The actual costs of premiums for bonds, insurance, permit fees and sales or use taxes related to the work.

Overtime and extra pay for holidays and weekends may be a cost item only to the extent approved by the owner.

- f. Should concealed conditions be encountered in the performance of the work below grade, or should concealed or unknown conditions in an existing structure be at variance with the conditions indicated by the contract documents, the contract sum and time for completion may be equitably adjusted by change order upon claim by either party made within thirty (30) days after the condition has been identified. The cost of such change shall be arrived at by one of the foregoing methods. All change orders shall be supported by a unit cost breakdown showing method of arriving at net cost as defined above.
- g. Change orders shall be submitted by the contractor in writing to the owner/designer for review and approval. The contractor will provide such proposal and supporting_data in suitable format. The designer shall verify correctness. Delay in the processing of the change order due to lack of proper submittal by the contractor of all required supporting data shall not constitute grounds for a time extension or basis of a claim. Within fourteen (14) days after receipt of the contractor's accepted proposal including all supporting documentation required by the designer, the designer shall prepare the change order and forward to the contractor for his signature or otherwise respond, in writing, to the contractor's proposal. Within seven (7) days after receipt of the change order executed_by the contractor, the designer shall, certify the change order by his signature, and forward the change order and all supporting data to the owner for the owner's signature. The owner shall execute the change order, within seven (7) days of receipt.

At the time of signing a change order, the contractor shall be required to certify as follows:

"I certify that my bonding company will be notified forthwith that my contract has been changed by the amount of this change order, and that a copy of the approved change order will be mailed upon receipt by me to my surety."

- h. A change order, when issued, shall be full compensation, or credit, for the work included, omitted or substituted. It shall show on its face the adjustment in time for completion of the project as a result of the change in the work.
- i. If, during the progress of the work, the owner requests a change order and the contractor's terms are unacceptable, the owner, may require the contractor to perform such work on a time and material basis whereupon the contractor shall proceed and keep accurately on such form as specified by the Designer or owner, a correct account of cost together with all proper invoices, payrolls and supporting data. Upon completion of the work a change order will be prepared with allowances for overhead and profit per paragraph d. above and "net cost" and "cost" per paragraph e. above. Without prejudice, nothing in this paragraph shall preclude the owner from performing or to have performed that portion of the work requested in the change order.

14. ANNULMENT OF CONTRACT

If the contractor fails to begin the work under the contract within the time specified, or the progress of the work is not maintained on schedule, or the work is not completed within the time specified, or fails to perform the work with sufficient workmen and equipment or with sufficient materials to ensure the prompt completion of said work, or shall perform the work unsuitably or shall discontinue the prosecution of the work, or if the contractor shall become insolvent or be declared bankrupt or commit any act of bankruptcy or insolvency, or allow any final judgment to stand against him unsatisfied for a period of forty-eight (48) hours, or shall make an assignment for the benefit of creditors, or for any other cause whatsoever shall not carry on the work in an acceptable manner, the owner may give notice in writing, sent by certified mail, return receipt requested, to the contractor and his surety (if applicable) of such delay, neglect or default, specifying the same, and if the contractor within a period of seven (7) days after such notice shall not proceed in accordance therewith, then the owner shall, declare this contract in default, and, thereupon, the surety shall promptly take over the work and complete the performance of this contract in the manner and within the time frame specified. In the event the contractor, or the surety (if applicable) shall fail to take over the work to be done under this contract within seven (7) days after being so notified and notify the owner in writing, sent by certified mail, return receipt requested, that he is taking the same over and stating that he will diligently pursue and complete the same, the owner shall have full power and authority, without violating the contract, to take the prosecution of the work out of the hands of said contractor, to appropriate or use any or all

contract materials and equipment on the grounds as may be suitable and acceptable and may enter into an agreement, either by public letting or negotiation, for the completion of said contract according to the terms and provisions thereof or use such other methods as in his opinion shall be required for the completion of said contract in an acceptable manner. All costs and charges incurred by the owner, together with the costs of completing the work under contract, shall be deducted from any monies due or which may become due said contractor and surety (if applicable). In case the expense so incurred by the owner shall be less than the sum which would have been payable under the contract, if it had been completed by said contractor, then the said contractor and surety (if applicable) shall be entitled to receive the difference, but in case such expense shall exceed the sum which would have been payable under the contract, then the contractor and the surety (if applicable) shall be liable and shall pay to the owner the amount of said excess.

15. TERMINATION FOR CONVENIENCE

- a. Owner may at any time and for any reason terminate Contractor's services and work at Owner's convenience, after notification to the contractor in writing via certified mail. Upon receipt of such notice, Contractor shall, unless the notice directs otherwise, immediately discontinue the work and placing of orders for materials, facilities and supplies in connection with the performance of this Agreement.
- b. Upon such termination, Contractor shall be entitled to payment only as follows: (1) the actual cost of the work completed in conformity with this Agreement; plus, (2) such other costs actually incurred by Contractor as approved by Owner; (3) plus ten percent (10%) of the cost of the balance of the work to be completed for overhead and profit. There shall be deducted from such sums as provided in this subparagraph the amount of any payments made to Contractor prior to the date of the termination of this Agreement. Contractor shall not be entitled to any claim or claim of lien against Owner for any additional compensation or damages in the event of such termination and payment.

16. OWNER'S RIGHT TO DO WORK

If, during the progress of the work or during the period of guarantee, the contractor fails to prosecute the work properly or to perform any provision of the contract, the owner, after seven (7) days' written notice sent by certified mail, return receipt requested, to the contractor from the designer, may perform or have performed that portion of the work. The cost of the work may be deducted from any amounts due or to become due to the contractor, such action and cost of same having been first approved by the designer. Should the cost of such action of the owner exceed the amount due or to become due the contractor, then the contractor or his surety, or both, shall be liable for and shall pay to the owner the amount of said excess.

17. REQUESTS FOR PAYMENT

Contractor shall refer to the Supplemental General Conditions for specific directions on payment schedule, procedures and the name and address where to send applications for payments for this project. It is imperative that invoices be sent only to the above address in order to assure proper and timely delivery and handling.

The Designer/Owner will process all Contractor pay requests as the project progresses. The Contractor shall receive payment within thirty (30) consecutive days after Designer/Owner's approval of each pay request. Payment will only be made for work performed as determined by the Designer/Owner.

Retainage:

- a. Retainage withheld will not exceed 5% at any time.
- b. The same terms apply to general contractor and subcontractors alike.
- c. Following 50% completion of the project no further retainage will be withheld if the contractor/subcontractor has performed their work satisfactorily.
- d. Exceptions:
 1. Owner/Contractor can reinstate retainage if the contractor/subcontractor does not continue to perform satisfactorily.

2. Following 50% completion of the project, the owner is authorized to withhold additional retainage from a subsequent periodic payment if the amount of retainage withheld falls below 2.5%.

Final payment will be made within forty-five (45) consecutive days after acceptance of the work, receipt of marked-up "as-built" drawings and specifications and the submission both of notarized Contractor's affidavit and final pay request. All pay requests shall be submitted to the Designer/Owner for approval.

THE CONTRACTOR'S FINAL PAYMENT AFFIDAVIT SHALL STATE: "THIS IS TO CERTIFY THAT ALL COSTS OF MATERIALS, EQUIPMENT, LABOR, SUBCONTRACTED WORK, AND ALL ELSE ENTERING INTO THE ACCOMPLISHMENT OF THIS CONTRACT, INCLUDING PAYROLLS, HAVE BEEN PAID IN FULL."

18. PAYMENTS WITHHELD

The designer with the approval of the Owner may withhold payment for the following reasons:

- a. Faulty work not corrected.
- b. The unpaid balance on the contract is insufficient to complete the work in the judgment of the designer.
- c. To provide for sufficient contract balance to cover liquidated damages that will be assessed.
- d. The secretary of the Department of Administration may authorize the withholding of payment for the following reasons:
 - i. Claims filed against the contractor or evidence that a claim will be filed.
 - ii. Evidence that subcontractors have not been paid.

When grounds for withholding payments have been removed, payment will be released. Delay of payment due the contractor without cause will make owner liable for payment of interest to the contractor as provided in G.S. 143-134.1. As provided in G.S. 143-134.1(e), the owner shall not be liable for interest on payments withheld by the owner for unsatisfactory job progress, defective construction not remedied, disputed work, or third-party claims filed against the owner or reasonable evidence that a third-party claim will be filed.

19. MINIMUM INSURANCE REQUIREMENTS

The work under this contract shall not commence until the contractor has obtained all required insurance and verifying certificates of insurance have been approved in writing by the owner. These certificates shall document that coverages afforded under the policies will not be cancelled, reduced in amount or coverages eliminated until at least thirty (30) days after mailing written notice, by certified mail, return receipt requested, to the insured and the owner of such alteration or cancellation. If endorsements are needed to comply with the notification or other requirements of this article copies of the endorsements shall be submitted with the certificates.

a. Worker's Compensation and Employer's Liability

The contractor shall provide and maintain, until final acceptance, workmen's compensation insurance, as required by law, as well as employer's liability coverage with minimum limits of \$100,000.

b. Public Liability and Property Damage

The contractor shall provide and maintain, until final acceptance, comprehensive general liability insurance, including coverage for premises operations, independent contractors, completed operations, products and contractual exposures, as shall protect such contractors from claims arising out of any bodily injury, including accidental death, as well as from claims for property

damages which may arise from operations under this contract, whether such operations be by the contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them and the minimum limits of such insurance shall be as follows:

Bodily Injury: \$500,000 per occurrence
Property Damage: \$100,000 per occurrence / \$300,000 aggregate

In lieu of limits listed above, a \$500,000 combined single limit shall satisfy both conditions.

Such coverage for completed operations must be maintained for at least two (2) years following final acceptance of the work performed under the contract.

c. **Property Insurance (Builder's Risk/Installation Floater)**

The contractor shall purchase and maintain property insurance until final acceptance, upon the entire work at the site to the full insurable value thereof. This insurance shall include the interests of the owner, the contractor, the subcontractors and sub-subcontractors in the work and shall insure against the perils of fire, wind, rain, flood, extended coverage, and vandalism and malicious mischief. If the owner is damaged by failure of the contractor to purchase or maintain such insurance, then the contractor shall bear all reasonable costs properly attributable thereto; the contractor shall effect and maintain similar property insurance on portions of the work stored off the site when request for payment per articles so includes such portions.

d. **Deductible**

Any deductible, if applicable to loss covered by insurance provided, is to be borne by the contractor.

e. **Other Insurance**

The contractor shall obtain such additional insurance as may be required by the owner or by the General Statutes of North Carolina including motor vehicle insurance, in amounts not less than the statutory limits.

f. **Proof of Carriage**

The contractor shall furnish the owner with satisfactory proof of carriage of the insurance required before written approval is granted by the owner.

20. ASSIGNMENT

No assignment of the Contractor's obligations or the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the Owner and solely as a convenience to the Contractor, the Owner may: (1) forward the Contractor's payment check directly to any person or entity designated by the Contractor, and (2) include any person or entity designated by Contractor as a joint payee on the Contractor's payment check. In no event shall such approval and action obligate the Owner to anyone other than the Contractor, and the Contractor shall remain responsible for fulfillment of all contract obligations.

21. CLEANING UP AND RESTORATION OF SITE

The Contractor shall keep the sites and surrounding area reasonably free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the Owner. Before final inspection and acceptance of the project, the Contractor shall thoroughly clean the sites, and completely prepare the project and site for use by the Owner.

At the end of construction, the contractor shall oversee and implement the restoration of the construction site to its original state. Restoration includes but not limited to walks, drives, lawns, trees and shrubs, corridors, stairs and other elements shall be repaired, cleaned or otherwise restored to their original state.

22. GUARANTEE

The contractor shall unconditionally guarantee materials and workmanship against patent defects arising from faulty materials, faulty workmanship or negligence for a period of twelve (12) months following the final acceptance of the work and shall replace such defective materials or workmanship without cost to the owner.

Where items of equipment or material carry a manufacturer's warranty for any period in excess of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. The contractor shall replace such defective equipment or materials, without cost to the owner, within the manufacturer's warranty period.

Additionally, the owner may bring an action for latent defects caused by the negligence of the contractor, which is hidden or not readily apparent to the owner at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable law.

Guarantees for roofing workmanship and materials shall be stipulated in the specifications sections governing such roof, equipment, materials, or supplies.

23. STANDARDS

All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate State inspector which customarily requires the label or re-examination listing or identification marking of appropriate safety standard organization, such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and/or National Electrical Manufacturers Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and State and federal requirements relating to clean air and water pollution.

All equipment and products must be independent third party tested and labeled (UL, FM, or CTS) before final connections to Owner services or utilities.

24. TAXES

- a. Federal excise taxes do not apply to materials entering into state work (Internal Revenue Code, Section 3442(3)).
- b. Federal transportation taxes do not apply to materials entering into state work (Internal Revenue Code, Section 3475(b) as amended).
- c. North Carolina sales tax and use tax, as required by law, do apply to materials entering into state work and such costs shall be included in the bid proposal and contract sum.
- d. Local option sales and use taxes, as required by law, do apply to materials entering into state work as applicable and such costs shall be included in the bid proposal and contract sum.
- e. **Accounting Procedures for Refund of County Sales & Use Tax**

Amount of county sales and use tax paid per contractor's statements:

Contractors performing contracts for state agencies shall give the state agency for whose project the property was purchased a signed statement containing the information listed in G.S. 105-164.14(e).

The Department of Revenue has agreed that in lieu of obtaining copies of sales receipts from contractors, an agency may obtain a certified statement as of April 1, 1991 from the contractor setting forth the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and the amount of local sales and use taxes paid thereon. If the property was purchased out-of-state, the county in which the property was

delivered should be listed. The contractor should also be notified that the certified statement may be subject to audit.

In the event the contractors make several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices, the counties, and the county sales and use taxes paid thereon.

Name of taxing county: The position of a sale is the retailer's place of business located within a taxing county where the vendor becomes contractually obligated to make the sale. Therefore, it is important that the county tax be reported for the county of sale rather than the county of use.

When property is purchased from out-of-state vendors and the county tax is charged, the county should be identified where delivery is made when reporting the county tax.

Such statement must also include the cost of any tangible personal property withdrawn from the contractor's warehouse stock and the amount of county sales or use tax paid thereon by the contractor.

Similar certified statements by his subcontractors must be obtained by the general contractor and furnished to the claimant.

Contractors are not to include any tax paid on supplies, tools and equipment which they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment which actually become a part of or annexed to the building or structure.

25. EQUAL OPPORTUNITY CLAUSE

The non-discrimination clause contained in Section 202 (Federal) Executive Order 11246, as amended by Executive Order 11375, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the secretary of Labor, are incorporated herein.

The contractor(s) agree not to discriminate against any employee or applicant for employment because of physical or mental disabilities in regard to any position for which the employee or applicant is qualified. The contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with such disabilities without discrimination based upon their physical or mental disability in all employment practices.

26. MINORITY BUSINESS PARTICIPATION

GS 143-128.2 establishes a ten percent (10%) goal for participation by minority business in total value of work for each State building project.

For construction contracts with a value of less than \$300,000, the Owner has the responsibility to make a good faith effort to solicit minority bids and to attain the goal. The contractor shall include with his bid a completed Identification of HUB Certified/Minority Business Participation form. Contractor shall submit completed Appendix E MBE Documentation for Contract Payments form with final payment request.

For construction contracts with a value of \$300,000 or greater, the contractor shall comply with the document *Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts* including Identification of Minority Business Participation, Affidavits A, B, C, and D, and Appendix E. These forms provided herein are hereby incorporated and made a part of this contract.

27. ACCESS TO PERSONS AND RECORDS

The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by the Owner in accordance with General Statute 147-64.7. The Owner's internal auditors shall also have the right to access and copy the Contractor's records relating to the Contract and Project during the term of the Contract and within two years following the completion of the Project/close-out of the Contract to verify accounts, accuracy, information, calculations and/or data affecting and/or relating to Contractor's requests for payment, requests for

change orders, change orders, claims for extra work, requests for time extensions and related claims for delay/extended general conditions costs, claims for lost productivity, claims for lost efficiency, claims for idle equipment or labor, claims for price/cost escalation, pass-through claims of subcontractors and/or suppliers, and/or any other type of claim for payment or damages from Owner and/or its project representatives.

28. GOVERNING LAWS

This contract is made under and shall be governed by and construed in accordance with the laws of the State of North Carolina. The Contractor shall comply with all applicable federal, State and local laws, statutes, ordinances and regulations including, but not limited to, the Omnibus Transportation Act of 1991 and its implementing regulations.

29. CONTRACTOR EVALUATION

The contractor's overall work performance on the project shall be fairly evaluated in accordance with the State Building Commission policy and procedures, for determining qualifications to bid on future State projects. In addition to final evaluation, an interim evaluation may be prepared during the progress of project. The owner may request the contractor's comments to evaluate the designer.

SUPPLEMENTARY GENERAL CONDITIONS

TIME OF COMPLETION

The Contractor shall commence work to be performed under this Contract on a date to be specified in written order from the Designer/Owner and shall fully complete all work hereunder within One hundred and twenty days 120 days from the Notice to Proceed. For each day in excess of the above number of days, the Contractor shall pay the Owner the amount of Two Hundred Dollars (\$200) as liquidated damages reasonably estimated in advance to cover the losses to be incurred by the Owner should the Contractor fail to complete the Work within the time specified.

If the Contractor is delayed at anytime in the progress of his work by any act or negligence of the Owner, his employees or his separate contractor, by changes ordered in the work; by abnormal weather conditions; by any causes beyond the Contractor's control or by other causes deemed justifiable by Owner, then the contract time may be reasonably extended in a written order from the Owner upon written request from the contractor within ten days following the cause for delay. Time extensions for weather delays, acts of God, labor disputes, fire, delays in transportation, unavoidable casualties or other delays which are beyond the control of the Owner do not entitle the Contractor to compensable damages for delays. Any contractor claim for compensable damages for delays is limited to delays caused solely by the owner or its agents.

CONSTRUCTION SCHEDULE:

One hundred and twenty days (120) from construction start date as approved by Cleveland Community College for all labor and on-site work to be completed.

PAYMENTS

Contractor shall submit monthly application for payment (AIA Cert of Payment Forms G702-703 preferred) to ATTN: Michael Rogers email address: mrogers@devitainc.com and copy Keith Connor email address: kconnor@devitainc.com and Stephen Matheny email address mathenys508clevelandcc.edu

Contractor shall submit Appendix E MBE Documentation for Contract Payments form with final payment request.

ROOFING GUARANTEE

Assuming no roof penetrations anticipated as a result of our work.

UTILITIES

Owner to provide power with connections and extensions by the Contractor.

Contractor to provide portable toilet for their onsite duration within the work zone perimeter for the Contractor's use.

STORAGE

There is limited storage on site. Any requests by the contractor to store material and/or equipment on site will need prior coordination and approval by Owner.

USE OF SITE

Work hours are 7:30am to 5pm Monday through Friday. Prior approval is required from Cleveland Community College and security to work outside these work hours.

SECURITY

Police On Call (704) 669-4097.

Since the work will take place at the Prison/Impact Center, no interactions or contact will be allowed with students/inmates during the construction.

There will be an establishment of a work zone perimeter around the facility involving the construction. Contractor and its employees must always remain within the designated work area.

All tools must strictly be attended to and stored in secured locations at the end of each workday.

BID BOND FORM

Contractor shall include with his bid a completed Bid Bond Form in the amount of 5% of the total bid amount included in these specifications.

PERFORMANCE AND PAYMENT BONDS

Contractor shall furnish a Performance Bond and Payment Bond executed by a surety company authorized to do business in North Carolina. The bonds shall be in the full contract amount. Bonds shall be executed in the form bound with these specifications (Forms 307 & 308). An authorized agent of the bonding company who is licensed to do business in North Carolina shall countersign all bonds.

MINORITY BUSINESS PARTICIPATION

The contractor shall include with his bid a completed Identification of HUB Certified/Minority Business Participation form included in these specifications.

GUIDELINES FOR RECRUITMENT AND SELECTION OF MINORITY BUSINESSES FOR PARTICIPATION IN STATE CONSTRUCTION CONTRACTS

In accordance with G.S. 143-128.2 (effective January 1, 2002) these guidelines establish goals for minority participation in single-prime bidding, separate-prime bidding, construction manager at risk, and alternative contracting methods, on State construction projects in the amount of \$300,000 or more. The legislation provides that the State shall have a verifiable ten percent (10%) goal for participation by minority businesses in the total value of work for each project for which a contract or contracts are awarded. These requirements are published to accomplish that end.

SECTION A: INTENT

It is the intent of these guidelines that the State of North Carolina, as awarding authority for construction projects, and the contractors and subcontractors performing the construction contracts awarded shall cooperate and in good faith do all things legal, proper and reasonable to achieve the statutory goal of ten percent (10%) for participation by minority businesses in each construction project as mandated by GS 143-128.2. Nothing in these guidelines shall be construed to require contractors or awarding authorities to award contracts or subcontracts to or to make purchases of materials or equipment from minority-business contractors or minority-business subcontractors who do not submit the lowest responsible, responsive bid or bids.

SECTION B: DEFINITIONS

1. Minority - a person who is a citizen or lawful permanent resident of the United States and who is:
 - a. Black, that is, a person having origins in any of the black racial groups in Africa;
 - b. Hispanic, that is, a person of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Islands, regardless of race;
 - c. Asian American, that is, a person having origins in any of the original peoples of the Far East, Southeast Asia and Asia, the Indian subcontinent, the Pacific Islands;
 - d. American Indian, that is, a person having origins in any of the original peoples of North America; or
 - e. Female
2. Minority Business - means a business:
 - a. In which at least fifty-one percent (51%) is owned by one or more minority persons, or in the case of a corporation, in which at least fifty-one percent (51%) of the stock is owned by one or more minority persons or socially and economically disadvantaged individuals; and
 - b. Of which the management and daily business operations are controlled by one or more of the minority persons or socially and economically disadvantaged individuals who own it.
3. Socially and economically disadvantaged individual - means the same as defined in 15 U.S.C. 637. "Socially disadvantaged individuals are those who have been subjected to racial or ethnic prejudice or cultural bias because of their identity as a member of a group without regard to their individual qualities". "Economically disadvantaged individuals are those socially disadvantaged individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same business area who are not socially disadvantaged".
4. Public Entity - means State and all public subdivisions and local governmental units.
5. Owner - The State of North Carolina, through the Agency/Institution named in the contract.
6. Designer – Any person, firm, partnership, or corporation, which has contracted with the State of North Carolina to perform architectural or engineering, work.
7. Bidder - Any person, firm, partnership, corporation, association, or joint venture seeking to be awarded a public contract or subcontract.

8. Contract - A mutually binding legal relationship or any modification thereof obligating the seller to furnish equipment, materials or services, including construction, and obligating the buyer to pay for them.
9. Contractor - Any person, firm, partnership, corporation, association, or joint venture which has contracted with the State of North Carolina to perform construction work or repair.
10. Subcontractor - A firm under contract with the prime contractor or construction manager at risk for supplying materials or labor and materials and/or installation. The subcontractor may or may not provide materials in his subcontract.

SECTION C: RESPONSIBILITIES

1. Office for Historically Underutilized Businesses, Department of Administration (hereinafter referred to as HUB Office).

The HUB Office has established a program, which allows interested persons or businesses qualifying as a minority business under G.S. 143-128.2, to obtain certification in the State of North Carolina procurement system. The information provided by the minority businesses will be used by the HUB Office to:

- a. Identify those areas of work for which there are minority businesses, as requested.
- b. Make available to interested parties a list of prospective minority business contractors and subcontractors.
- c. Assist in the determination of technical assistance needed by minority business contractors.

In addition to being responsible for the certification/verification of minority businesses that want to participate in the State construction program, the HUB Office will:

- (1) Maintain a current list of minority businesses. The list shall include the areas of work in which each minority business is interested.
- (2) Inform minority businesses on how to identify and obtain contracting and subcontracting opportunities through the State Construction Office and other public entities.
- (3) Inform minority businesses of the contracting and subcontracting process for public construction building projects.
- (4) Work with the North Carolina trade and professional organizations to improve the ability of minority businesses to compete in the State construction projects.
- (5) The HUB Office also oversees the minority business program by:
 - a. Monitoring compliance with the program requirements.
 - b. Assisting in the implementation of training and technical assistance programs.
 - c. Identifying and implementing outreach efforts to increase the utilization of minority businesses.
 - d. Reporting the results of minority business utilization to the Secretary of the Department of Administration, the Governor, and the General Assembly.

2. State Construction Office

The State Construction Office will be responsible for the following:

- a. Furnish to the HUB Office a minimum of twenty-one days prior to the bid opening the following:
 - (1) Project description and location;
 - (2) Locations where bidding documents may be reviewed;
 - (3) Name of a representative of the owner who can be contacted during the advertising period to advise who the prospective bidders are;
 - (4) Date, time and location of the bid opening.
 - (5) Date, time and location of prebid conference, if scheduled.
- b. Attending scheduled prebid conference, if necessary, to clarify requirements of the general statutes regarding minority-business participation, including the bidders' responsibilities.

- c. Reviewing the apparent low bidders' statutory compliance with the requirements listed in the proposal, that must be complied with, if the bid is to be considered as responsive, prior to award of contracts. The State reserves the right to reject any or all bids and to waive informalities.
- d. Reviewing of minority business requirements at Preconstruction conference.
- e. Monitoring of contractors' compliance with minority business requirements in the contract documents during construction.
- f. Provide statistical data and required reports to the HUB Office.
- g. Resolve any protest and disputes arising after implementation of the plan, in conjunction with the HUB Office.

3. Owner

Before awarding a contract, owner shall do the following:

- a. Develop and implement a minority business participation outreach plan to identify minority businesses that can perform public building projects and to implement outreach efforts to encourage minority business participation in these projects to include education, recruitment, and interaction between minority businesses and non-minority businesses.
- b. Attend the scheduled prebid conference.
- c. At least 10 days prior to the scheduled day of bid opening, notify minority businesses that have requested notices from the public entity for public construction or repair work and minority businesses that otherwise indicated to the Office for Historically Underutilized Businesses an interest in the type of work being bid or the potential contracting opportunities listed in the proposal. The notification shall include the following:
 - 1. A description of the work for which the bid is being solicited.
 - 2. The date, time, and location where bids are to be submitted.
 - 3. The name of the individual within the owner's organization who will be available to answer questions about the project.
 - 4. Where bid documents may be reviewed.
 - 5. Any special requirements that may exist.
- d. Utilize other media, as appropriate, likely to inform potential minority businesses of the bid being sought.
- e. Maintain documentation of any contacts, correspondence, or conversation with minority business firms made in an attempt to meet the goals.
- f. Review, jointly with the designer, all requirements of G.S. 143-128.2(c) and G.S. 143-128.2(f) – (i.e. bidders' proposals for identification of the minority businesses that will be utilized with corresponding total dollar value of the bid and affidavit listing good faith efforts, or affidavit of self-performance of work, if the contractor will perform work under contract by its own workforce) - prior to recommendation of award to the State Construction Office.
- g. Evaluate documentation to determine good faith effort has been achieved for minority business utilization prior to recommendation of award to State Construction Office.
- h. Review prime contractors' pay applications for compliance with minority business utilization commitments prior to payment.
- i. Make documentation showing evidence of implementation of Owner's responsibilities available for review by State Construction Office and HUB Office, upon request

4. Designer

Under the single-prime bidding, separate prime bidding, construction manager at risk, or alternative contracting method, the designer will:

- a. Attend the scheduled prebid conference to explain minority business requirements to the prospective bidders.
- b. Assist the owner to identify and notify prospective minority business prime and subcontractors of potential contracting opportunities.
- c. Maintain documentation of any contacts, correspondence, or conversation with minority business firms made in an attempt to meet the goals.
- d. Review jointly with the owner, all requirements of G.S. 143-128.2(c) and G.S.143-128.2(f) – (i.e. bidders' proposals for identification of the minority businesses that will be utilized with

corresponding total dollar value of the bid and affidavit listing Good Faith Efforts, or affidavit of self-performance of work, if the contractor will perform work under contract by its own workforce) - prior to recommendation of award.

- e. During construction phase of the project, review “MBE Documentation for Contract Payment” – (Appendix E) for compliance with minority business utilization commitments. Submit Appendix E form with monthly pay applications to the owner and forward copies to the State Construction Office.
- f. Make documentation showing evidence of implementation of Designer’s responsibilities available for review by State Construction Office and HUB Office, upon request.

5. Prime Contractor(s), CM at Risk, and Its First-Tier Subcontractors

Under the single-prime bidding, the separate-prime bidding, construction manager at risk and alternative contracting methods, contractor(s) will:

- a. Attend the scheduled prebid conference.
- b. Identify or determine those work areas of a subcontract where minority businesses may have an interest in performing subcontract work.
- c. At least ten (10) days prior to the scheduled day of bid opening, notify minority businesses of potential subcontracting opportunities listed in the proposal. The notification will include the following:
 - (1) A description of the work for which the subbid is being solicited.
 - (2) The date, time and location where subbids are to be submitted.
 - (3) The name of the individual within the company who will be available to answer questions about the project.
 - (4) Where bid documents may be reviewed.
 - (5) Any special requirements that may exist, such as insurance, licenses, bonds and financial arrangements.

If there are more than three (3) minority businesses in the general locality of the project who offer similar contracting or subcontracting services in the specific trade, the contractor(s) shall notify three (3), but may contact more, if the contractor(s) so desires.

- d. During the bidding process, comply with the contractor(s) requirements listed in the proposal for minority participation.
- e. Identify on the bid, the minority businesses that will be utilized on the project with corresponding total dollar value of the bid and affidavit listing good faith efforts as required by G.S. 143-128.2(c) and G.S. 143-128.2(f).
- f. Make documentation showing evidence of implementation of PM, CM-at-Risk and First-Tier Subcontractor responsibilities available for review by State Construction Office and HUB Office, upon request.
- g. Upon being named the apparent low bidder, the Bidder shall provide one of the following: (1) an affidavit (Affidavit C) that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the applicable goal; (2) if the percentage is not equal to the applicable goal, then documentation of all good faith efforts taken to meet the goal. Failure to comply with these requirements is grounds for rejection of the bid and award to the next lowest responsible and responsive bidder.
- h. The contractor(s) shall identify the name(s) of minority business subcontractor(s) and corresponding dollar amount of work on the schedule of values. The schedule of values shall be provided as required in Article 31 of the General Conditions of the Contract to facilitate payments to the subcontractors.
- i. The contractor(s) shall submit with each monthly pay request(s) and final payment(s), “MBE Documentation for Contract Payment” – (Appendix E), for designer’s review.
- j. During the construction of a project, at any time, if it becomes necessary to replace a minority business subcontractor, immediately advise the owner, State Construction Office, and the Director of the HUB Office in writing, of the circumstances involved. The prime contractor shall make a good faith effort to replace a minority business subcontractor with another minority business subcontractor.

- k. If during the construction of a project additional subcontracting opportunities become available, make a good faith effort to solicit subbids from minority businesses.
- l. It is the intent of these requirements apply to all contractors performing as prime contractor and first tier subcontractor under construction manager at risk on state projects.

6. Minority Business Responsibilities

While minority businesses are not required to become certified in order to participate in the State construction projects, it is recommended that they become certified and should take advantage of the appropriate technical assistance that is made available. In addition, minority businesses who are contacted by owners or bidders must respond promptly whether or not they wish to submit a bid.

SECTION 4: DISPUTE PROCEDURES

It is the policy of this state that disputes that involves a person's rights, duties or privileges, should be settled through informal procedures. To that end, minority business disputes arising under these guidelines should be resolved as governed under G.S. 143-128(g).

SECTION 5: These guidelines shall apply upon promulgation on state construction projects. Copies of these guidelines may be obtained from the Department of Administration, State Construction Office, (physical address) 301 North Wilmington Street, Suite 450, NC Education Building, Raleigh, North Carolina, 27601-2827, (mail address) 1307 Mail Service Center, Raleigh, North Carolina, 27699-1307, phone (919) 807-4100, Website: www.nc-sco.com

SECTION 6: In addition to these guidelines, there will be issued with each construction bid package provisions for contractual compliance providing minority business participation in the state construction program.

MINORITY BUSINESS CONTRACT PROVISIONS (CONSTRUCTION)

APPLICATION:

The **Guidelines for Recruitment and Selection of Minority Businesses for Participation in State Construction Contracts** are hereby made a part of these contract documents. These guidelines shall apply to all contractors regardless of ownership. Copies of these guidelines may be obtained from the Department of Administration, State Construction Office, (physical address) 301 North Wilmington Street, Suite 450, NC Education Building, Raleigh, North Carolina, 27601-2827, (mail address) 1307 Mail Service Center, Raleigh, North Carolina, 27699-1307, phone (919) 807-4100, Website: <http://www.nc-sco.com>

MINORITY BUSINESS SUBCONTRACT GOALS:

The goals for participation by minority firms as subcontractors on this project have been set at 10%.

The bidder must identify on its bid, the minority businesses that will be utilized on the project with corresponding total dollar value of the bid and affidavit (Affidavit A) listing good faith efforts **or** affidavit (Affidavit B) of self-performance of work, if the bidder will perform work under contract by its own workforce, as required by G.S. 143-128.2(c) and G.S. 143-128.2(f).

The lowest responsible, responsive bidder must provide Affidavit C, that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the applicable goal.

OR

Provide Affidavit D, that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, **with documentation of Good Faith Effort, if the percentage is not equal to the applicable goal.**

OR

Provide Affidavit B, which includes sufficient information for the State to determine that the bidder does not customarily subcontract work on this type project.

The above information must be provided as required. Failure to submit these documents is grounds for rejection of the bid.

MINIMUM COMPLIANCE REQUIREMENTS:

All written statements, affidavits or intentions made by the Bidder shall become a part of the agreement between the Contractor and the State for performance of this contract. Failure to comply with any of these statements, affidavits or intentions, or with the minority business Guidelines shall constitute a breach of the contract. A finding by the State that any information submitted either prior to award of the contract or during the performance of the contract is inaccurate, false or incomplete, shall also constitute a breach of the contract. Any such breach may result in termination of the contract in accordance with the termination provisions contained in the contract. It shall be solely at the option of the State whether to terminate the contract for breach.

In determining whether a contractor has made Good Faith Efforts, the State will evaluate all efforts made by the Contractor and will determine compliance in regard to quantity, intensity, and results of these efforts. Good Faith Efforts include:

- (1) Contacting minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor or available on State or local government maintained lists at least 10 days before the bid or proposal date and notifying them of the nature and scope of the work to be performed.
- (2) Making the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bid or proposals are due.
- (3) Breaking down or combining elements of work into economically feasible units to facilitate minority participation.
- (4) Working with minority trade, community, or contractor organizations identified by the Office for Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- (5) Attending any prebid meetings scheduled by the public owner.
- (6) Providing assistance in getting required bonding or insurance or providing alternatives to bonding or insurance for subcontractors.
- (7) Negotiating in good faith with interested minority businesses and not rejecting them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- (8) Providing assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisting minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- (9) Negotiating joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- (10) Providing quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

APPENDIX E

MBE DOCUMENTATION FOR CONTRACT PAYMENTS

Prime Contractor/Architect: _____

Address & Phone: _____

Project Name: _____

Pay Application #: _____ Period: _____

The following is a list of payments made to Minority Business Enterprises on this project for the above-mentioned period.

MBE FIRM NAME	* INDICATE TYPE OF MBE	AMOUNT PAID THIS MONTH	TOTAL PAYMENTS TO DATE	TOTAL AMOUNT COMMITTED

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A), American Indian (I), Female (F), Social and Economically Disadvantage (D)

Date: _____ Approved/Certified By: _____

Name

Title

Signature

SUBMIT WITH EACH PAY REQUEST & FINAL PAYMENT

Identification of HUB Certified/ Minority Business Participation

I, _____,
(Name of Bidder)

do hereby certify that on this project, we will use the following HUB Certified/ minority business as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work Type	*Minority Category	**HUB Certified (Y/N)

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

The total value of minority business contracting will be (\$) _____.

State of North Carolina AFFIDAVIT A – Listing of Good Faith Efforts

County of _____

(Name of Bidder)

Affidavit of _____

I have made a good faith effort to comply under the following areas checked:

Bidders must earn at least 50 points from the good faith efforts listed for their bid to be considered responsive. (1 NC Administrative Code 30 I.0101)

- 1 – (10 pts)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor, or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- 2 --(10 pts)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- 3 – (15 pts)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- 4 – (10 pts)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- 5 – (10 pts)** Attended prebid meetings scheduled by the public owner.
- 6 – (20 pts)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- 7 – (15 pts)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- 8 – (25 pts)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- 9 – (20 pts)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- 10 - (20 pts)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

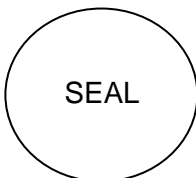
The undersigned, if apparent low bidder, will enter into a formal agreement with the firms listed in the Identification of Minority Business Participation schedule conditional upon scope of contract to be executed with the Owner. Substitution of contractors must be in accordance with GS143-128.2(d) Failure to abide by this statutory provision will constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of the minority business commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina --AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.

County of _____

Affidavit of _____

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____ contract.

(Name of Project)

In making this certification, the Bidder states that the Bidder does not customarily subcontract elements of this type project, and normally performs and has the capability to perform and will perform all elements of the work on this project with his/her own current work forces; and

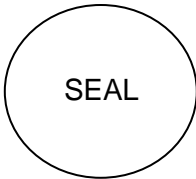
The Bidder agrees to provide any additional information or documentation requested by the owner in support of the above statement. The Bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible.

The undersigned hereby certifies that he or she has read this certification and is authorized to bind the Bidder to the commitments herein contained.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina - AFFIDAVIT C - Portion of the Work to be Performed by HUB Certified/Minority Businesses

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the portion of the work to be executed by HUB certified/minority businesses as defined in GS143-128.2(g) and 128.4(a),(b),(e) is equal to or greater than 10% of the bidders total contract price, then the bidder must complete this affidavit.
 This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being low bidder.

Affidavit of _____ I do hereby certify that on the _____
 (Name of Bidder)

_____ (Project Name)
 Project ID# _____ Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. Attach additional sheets if required

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A) American Indian (I), Female (F) Socially and Economically Disadvantaged (D)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

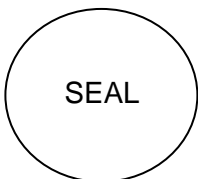
Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

State of North Carolina AFFIDAVIT D – Good Faith Efforts

County of _____

(Note this form is to be submitted only by the apparent lowest responsible, responsive bidder.)

If the goal of 10% participation by HUB Certified/ minority business **is not** achieved, the Bidder shall provide the following documentation to the Owner of his good faith efforts:

Affidavit of _____ I do hereby certify that on the _____
(Name of Bidder)

Project ID# _____ (Project Name) Amount of Bid \$ _____

I will expend a minimum of _____% of the total dollar amount of the contract with HUB certified/ minority business enterprises. Minority businesses will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. (Attach additional sheets if required)

Name and Phone Number	*Minority Category	**HUB Certified Y/N	Work Description	Dollar Value

*Minority categories: Black, African American (**B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**) Socially and Economically Disadvantaged (**D**)

**** HUB Certification with the state HUB Office required to be counted toward state participation goals.**

Examples of documentation that may be required to demonstrate the Bidder's good faith efforts to meet the goals set forth in these provisions include, but are not necessarily limited to, the following:

- A. Copies of solicitations for quotes to at least three (3) minority business firms from the source list provided by the State for each subcontract to be let under this contract (if 3 or more firms are shown on the source list). Each solicitation shall contain a specific description of the work to be subcontracted, location where bid documents can be reviewed, representative of the Prime Bidder to contact, and location, date and time when quotes must be received.
- B. Copies of quotes or responses received from each firm responding to the solicitation.
- C. A telephone log of follow-up calls to each firm sent a solicitation.
- D. For subcontracts where a minority business firm is not considered the lowest responsible sub-bidder, copies of quotes received from all firms submitting quotes for that particular subcontract.
- E. Documentation of any contacts or correspondence to minority business, community, or contractor organizations in an attempt to meet the goal.
- F. Copy of pre-bid roster
- G. Letter documenting efforts to provide assistance in obtaining required bonding or insurance for minority business.
- H. Letter detailing reasons for rejection of minority business due to lack of qualification.
- I. Letter documenting proposed assistance offered to minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letter of credit, including waiving credit that is ordinarily required.

Failure to provide the documentation as listed in these provisions may result in rejection of the bid and award to the next lowest responsible and responsive bidder.

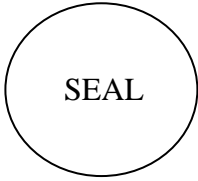
Pursuant to GS143-128.2(d), the undersigned will enter into a formal agreement with Minority Firms for work listed in this schedule conditional upon execution of a contract with the Owner. Failure to fulfill this commitment may constitute a breach of the contract.

The undersigned hereby certifies that he or she has read the terms of this commitment and is authorized to bind the bidder to the commitment herein set forth.

Date: _____ Name of Authorized Officer: _____

Signature: _____

Title: _____



State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____

My commission expires _____

FORM OF BID BOND

KNOW ALL MEN BY THESE PRESENTS THAT _____

_____ as principal, and _____, as surety, who is duly licensed to act as surety in North Carolina, are held and firmly bound unto Cleveland Community College as obligee, in the penal sum of _____ DOLLARS, lawful money of the United States of America, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this ____ day of ____ 20__

WHEREAS, the said principal is herewith submitting proposal for and the principal desires to file this bid bond in lieu of making the cash deposit as required by G.S. 143-129.

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION is such, that if the principal shall be awarded the contract for which the bid is submitted and shall execute the contract and give bond for the faithful performance thereof within ten days after the award of same to the principal, then this obligation shall be null and void; but if the principal fails to so execute such contract and give performance bond as required by G.S. 143-129, the surety shall, upon demand, forthwith pay to the obligee the amount set forth in the first paragraph hereof. Provided further, that the bid may be withdrawn as provided by G.S. 143-129.1

_____(SEAL)

_____(SEAL)

_____(SEAL)

_____(SEAL)

_____(SEAL)

FORM OF CONSTRUCTION CONTRACT

(ALL PRIME CONTRACTS)

THIS AGREEMENT, made the _____ day of _____ in the year of 20__ by and between _____

_____ hereinafter called the Party of the First Part and the Trustees of Cleveland Community College

_____ hereinafter called the Party of the Second Part.

WITNESSETH:

That the Party of the First Part and the Party of the Second Part for the consideration herein named agree as follows:

1. Scope of Work: The Party of the First Part shall furnish and deliver all of the materials, and perform all of the work in the manner and form as provided by the following enumerated plans, specifications and documents, which are attached hereto and made a part thereof as if fully contained herein: advertisement; Instructions to Bidders; General Conditions; Supplementary General Conditions; specifications; accepted proposal; contract; performance bond; payment bond; power of attorney; workmen's compensation; public liability; property damage and builder's risk insurance certificates; approval of attorney general; certificate by the Office of State Budget and Management, and drawings, titled:

Consisting of the following sheets:

Dated: _____ and the following addenda:

Addendum No _____ Dated: _____ Addendum No. _____ Dated: _____

Addendum No _____ Dated: _____ Addendum No. _____ Dated: _____

Addendum No _____ Dated: _____ Addendum No. _____ Dated: _____

Addendum No _____ Dated: _____ Addendum No. _____ Dated: _____

2. That the Party of the First Part shall commence work to be performed under this agreement on a date to be specified in a written order of the Party of the Second Part and

shall fully complete all work hereunder within _____ consecutive calendar days from said date. For each day in excess thereof, liquidated damages shall be as stated in Supplementary General Conditions. The Party of the First Part, as one of the considerations for the awarding of this contract, shall furnish to the Party of the Second Part a construction schedule setting forth planned progress of the project broken down by the various divisions or part of the work and by calendar days as outlined in Article 14 of the General Conditions of the Contract.

3. The Party of the Second Part hereby agrees to pay to the Party of the First Part for the faithful performance of this agreement, subject to additions and deductions as provided in the specifications or proposal, in lawful money of the United States as follows:

_____ (\$ _____).

Summary of Contract Award:

4. In accordance with Article 31 and Article 32 of the General Conditions of the Contract, the Party of the Second Part shall review, and if approved, process the Party of the First Party's pay request within 30 days upon receipt from the Designer. The Party of the Second Part, after reviewing and approving said pay request, shall make payments to the Party of the First Part on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the First Party, less five percent (5%) of the amount of such estimate which is to be retained by the Second Party until all work has been performed strictly in accordance with this agreement and until such work has been accepted by the Second Party. The Second Party may elect to waive retainage requirements after 50 percent of the work has been satisfactorily completed on schedule as referred to in Article 31 of the General Conditions.

5. Upon submission by the First Party of evidence satisfactory to the Second Party that all payrolls, material bills and other costs incurred by the First Party in connection with the construction of the work have been paid in full, final payment on account of this agreement shall be made within thirty (30) days after the completion by the First Party of all work covered by this agreement and the acceptance of such work by the Second Party.

6. It is further mutually agreed between the parties hereto that if at any time after the execution of this agreement and the surety bonds hereto attached for its faithful performance, the Second Party shall deem the surety or sureties upon such bonds to be unsatisfactory, or if, for any reason, such bonds cease to be adequate to cover the performance of the work, the First Party shall, at its expense, within five (5) days after the receipt of notice from the Second Party so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the Second Party. In such event no further payment to the First Party shall be deemed to be due under this agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the Second Party.

7. The Party of the First Part attest that it and all of its subcontractors have fully complied with all requirements of NCGS 64 Article 2 in regards to E-Verification as required by Section 2.(c) of Session Law 2013-418, codified as N.C. Gen. Stat. § 143-129(j).

IN WITNESS WHEREOF, the Parties hereto have executed this agreement on the day and date first above written in _____ counterparts, each of which shall without proof or accounting for other counterparts, be deemed an original contract.

Witness:

(Proprietorship or Partnership)

Contractor: (Trade or Corporate Name)

By: _____

Title: _____
(Owner, Partner, or Corp. Pres. or Vice Pres. only)

Attest: (Corporation)

By: _____

Title: _____
(Corp. Sec. or Asst. Sec. only)

(CORPORATE SEAL)

Trustees of Cleveland Community College

Witness:

By: _____

Title: _____

FORM OF PERFORMANCE BOND

Date of Contract: _____

Date of Execution: _____

Name of Principal
(Contractor) _____

Name of Surety: _____

Name of Contracting
Body: _____

Amount of Bond: _____

Project

KNOW ALL MEN BY THESE PRESENTS, that we, the principal and surety above named, are held and firmly bound unto the above named contracting body, hereinafter called the contracting body, in the penal sum of the amount stated above for the payment of which sum well and truly to be made, we bind, ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal entered into a certain contract with the contracting body, identified as shown above and hereto attached:

NOW, THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of said contract during the original term of said contract and any extensions thereof that may be granted by the contracting body, with or without notice to the surety, and during the life of any guaranty required under the contract, and shall also well and truly perform and fulfill all the undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the surety being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument under their several seals on the date indicated above, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Executed in _____ counterparts.

Witness:

(Proprietorship or Partnership)

Attest: (Corporation)

By: _____

Title: _____
(Corp. Sec. or Asst. Sec. only)

(Corporate Seal)

Contractor: (Trade or Corporate Name)

By: _____

Title: _____
(Owner, Partner, or Corp. Pres. or Vice Pres. only)

(Surety Company)

By: _____

Title: _____
(Attorney in Fact)

(Surety Corporate Seal)

Witness:

Countersigned:

(N.C. Licensed Resident Agent)

Name and Address-Surety Agency

Surety Company Name and N.C.
Regional or Branch Office Address

FORM OF PAYMENT BOND

Date of Contract: _____
Date of Execution: _____
Name of Principal
(Contractor) _____
Name of Surety: _____
Name of Contracting
Body: _____
Amount of Bond: _____
Project _____

KNOW ALL MEN BY THESE PRESENTS, that we, the principal and surety above named, are held and firmly bound unto the above named contracting body, hereinafter called the contracting body, in the penal sum of the amount stated above for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal entered into a certain contract with the contracting body identified as shown above and hereto attached:

NOW, THEREFORE, if the principal shall promptly make payment to all persons supplying labor/material in the prosecution of the work provided for in said contract, and any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to the surety being hereby waived, then this obligation to be void; otherwise to remain in full force and virtue.

IN WITNESS WHEREOF, the above-bounden parties have executed this instrument under their several seals on the date indicated above, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Executed in _____ counterparts.

Witness:

(Proprietorship or Partnership)

Attest: (Corporation)

By: _____

Title: _____
(Corp. Sec. or Asst. Sec.. only)

(Corporate Seal)

Witness:

Countersigned:

(N.C. Licensed Resident Agent)

Name and Address-Surety Agency

Surety Company Name and N.C.
Regional or Branch Office Address

Contractor: (Trade or Corporate Name)

By: _____

Title _____
(Owner, Partner, or Corp. Pres. or Vice
Pres. only)

(Surety Company)

By: _____

Title: _____
(Attorney in Fact)

(Surety Corporate Seal)

Sheet for Attaching Power of Attorney

Sheet for Attaching Insurance Certificates

APPROVAL OF THE ATTORNEY GENERAL

**CERTIFICATION BY THE OFFICE OF STATE
BUDGET AND MANAGEMENT**

Provision for the payment of money to fall due and payable by the

under this agreement has been provided for by allocation made and is available for the purpose of carrying out this agreement.

This _____ day of _____ 20____.

Signed _____
Budget Officer

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Project information.
 - 2. Work covered by Contract Documents.
 - 3. Contractor's use of site and premises.
 - 4. Work restrictions.

1.3 PROJECT INFORMATION

- A. Project Identification: Cleveland Community College
 - 1. Project Location: 137 S. Post Road, Shelby, NC 28152.
- B. Owner: Cleveland Community College, 137 S. Post Road, Shelby, NC 28152
 - 1. Owner's Representative: Mr. Stephen Matheny, VP of Business Operations and CFO, 137 S. Post Road, Shelby, NC 28152 704.669.4116
- C. Engineer: DeVita & Associates, Inc. 205 Regency Executive Park Drive, Suite 315, Charlotte, NC 28217
 - 1. Engineer's Representative: Mr. Michael Rogers, PE, 205 Regency Executive Park Drive, Suite 315, Charlotte, NC 28217 980.312.5305

1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and includes, but is not limited to, the following:
 - 1. The scope of this project will be to provide ventilation, heating, and cooling to keep the building in the 65 F to 80 F range during the year.
- B. Type of Contract:
 - 1. Bids will be received for a Single Prime contract. The proposal shall be a lump sum.

1.5 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Access to the building shall be coordinated with the Owner throughout the construction process.
- B. The contract time of completion in construction calendar days will be established based on the contractor's Form of Proposal Construction Calendar Days which is One Hundred Twenty Days (120 days) from the date of the Notice to Proceed (NTP) which will be specified in written order from the Owner. The Notice to Proceed date will be set as early as possible based on execution of the construction contract and will be established in the contract and it shall be binding and utilized in determining any delays.

The Notice to Proceed date is expected, but not guaranteed, to occur mid-April 2025. No extensions of time will be granted if the Contractor in whole or in part delays the Notice to Proceed date by failure to provide forms and/or insurance certificates required to execute the Form of Construction Contract.

Once this is established in the contract it shall be binding and utilized in determining any delays. Before commencing Work of each phase, submit and updated copy of Contractor's construction schedule showing the sequence, commencement, and completion dates, for all phases of the Work.

- C. Limits on Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - 1. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.
- D. Condition of Existing Structure: Maintain portions of existing building affected by construction operations throughout construction period. Repair damage caused by construction operations.
- E. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.6 WORK RESTRICTIONS

- A. Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.
- B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Any necessary shutdowns of electrical or other utilities must be approved at least two (2) weeks in advance with Mr. Stephen Matheny, VP of Business Operations and CFO, 137 S. Post Rd., Shelby, NC 28152 704.669.4116.
 - 2. Careful management and coordination of identification of all temporary utility sources will be required in a timely manner.

- C. It is imperative that adjacent utilities and other existing services be maintained at all times except for scheduled interruptions.
- D. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Owner's property is not permitted.

1.7 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
 - 1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 - 2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
 - 3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
 - 4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 012300 - ALTERNATES
PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.2 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.3 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Execute accepted alternates under the same conditions as other work of the Contract.
- C. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

Alternate #1 - Replaces the four 4,000 cfm heating and cooling make up air units with two 6,000 cfm heating only units and a single 5,000 cfm heating and cooling unit.

Alternate #2 - Provide the cost of the following WHICH IS MANDATORY WORK, BUT SHALL BE PRICED SEPARATELY FROM THE BASE BID.

Replace existing Federal Pacific Panelboard with new panel A and reconnect existing branch circuits. Provide new feeder to new distribution panel.

END OF SECTION 012300

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

1.2 MINOR CHANGES IN THE WORK

- A. Designer will issue a detailed description of proposed changes in the work authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time.
 - 1. Work Change Proposal Requests issued by Designer are not instructions either to stop work in progress or to execute the proposed change.

1.3 PROPOSAL REQUESTS

- A. Owner-Initiated Proposal Requests: Designer will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
 - 1. Work Change Proposal Requests issued by Designer are not instructions either to stop work in progress or to execute the proposed change.
 - 2. Within ten (10) days after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
 - a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
 - b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
 - c. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
- B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Designer.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

1.4 CHANGE ORDER PROCEDURES

On Owner's approval of a Work Change Proposal Request, Designer will issue a Change Order for signatures of Contractor. Contractor will sign the Change Order and forward all copies to the Designer. The Designer will forward to the Owner for review and signature. The Owner will return to the Designer, who will forward to the North Carolina State Construction office for review and signature. The North Carolina State Construction office will return to the Designer, who will forward an original of the executed Change order.

1.5 CONSTRUCTION CHANGE DIRECTIVE

- A. Construction Change Directive: Designer may issue a Construction Change Directive which instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order. Construction Change Directive contains a complete description of change in the Work.
- B. Overhead and Profit: Overhead shall include all Conditions of the Contract and all general requirements such as project Management, scheduling, home office expense, layout, reproduction of drawings and specifications, testing and inspection, shop drawings, samples, coordination, shop drawing preparation, proposal request estimating, supervision (including general and non-working foreman), small tools and expendable items, taxes, temporary facilities, services, including access and safety provisions, as built drawings, estimating general and administrative overhead and profit. Pricing of proposal requests need to be accomplished within 10 calendar days maximum following receipt by the Contractor.
- C. In the event of additions and deletions of items of direct labor and/or material, the item quantities shall be algebraically summed prior to the incorporation of applicable prices, unit prices, and/or the Overhead and Profit percentage as applicable.
- D. Overhead and Profit shall not exceed fifteen percent (15%) on own labor, material and rentals and ten% (10%) on subcontracted work. Five percent (5%) on deductive work.

PART 2 - PRODUCTS (Not Used)
PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

1.2 SCHEDULE OF VALUES

- A. Coordination: Coordinate preparation of the Schedule of Values with preparation of Contractor's construction schedule.
 - 1. Coordinate line items in the schedule of values with items required to be indicated as separate activities in Contractor's construction schedule.
 - 2. Submit the schedule of values to Designer at earliest possible date, but no later than twenty-one (21) days before the date scheduled for submittal of initial Applications for Payment.
- B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section. Include the following Project identification on the Schedule of Values:
 - 1. Project name and location
 - 2. Name of designer
 - 3. Contractor's name and address
 - 4. Date of Submittal
 - 5. Arrange Schedule of Values consistent with format of AIA Document G703 and continuation sheets.
 - 6. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Provide multiple line items for principal subcontract amounts where appropriate.
 - 7. Arrange the Schedule of Values so that Labor and Material are called out separately.
 - 8. Provide a separate line item in the Schedule of Values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored onsite, but not yet installed.
 - 9. Itemize separate line-item costs for Performance and Labor and Material Payment Bonds.
 - 10. All contractors responsible for MEP coordination drawings shall include a line item for coordination drawings.
 - 11. Upon request by Designer, furnish supporting data to substantiate its correctness.
 - 12. For each line item with a value of more than ten percent (10%) of the total contract sum include further breakdown of major components.
 - 13. Round off figures to the nearest One Hundred (\$100) dollars, total shall equal the Contract Sum.
 - 14. Closeout Costs. Include separate line items under Contractor and principal subcontracts for Project closeout requirements in an amount totaling five percent (5%) of the Contract Sum and subcontract amount.

15. Schedule of Values Revisions: Revise the schedule of values when Change Orders or Construction Change Directives result in a change in the Contract Sum. Include at least one separate line item for each Change Order and Construction Change Directive.

1.3 APPLICATIONS FOR PAYMENT

- A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Designer and paid for by Owner.
- B. Payment Application Times: Submit Application for Payment to Designer by the 20th of the month. The period covered by each Application for Payment is one month, ending on the 25th day of the month.
 1. Submit draft copy of Application for Payment seven (7) days prior to due date for review by Designer.
- C. Application for Payment Forms: Use AIA Document G703 and continuation sheets as the form for Applications for Payment. In addition to the following attachments:
 1. Affidavit of Release of Liens
 2. Partial Waiver and Lien Release
 3. Appendix E
 4. State of North Carolina and County Sales and Use Tax
 5. Signed Updated project Schedule
- D. Application Preparation: Complete every entry on the form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Designer will return incomplete applications without action.
 1. Entries shall match data on the Schedule of Values and Contractor's construction schedule. Use updated schedules if revisions were made.
 2. Include amounts for work completed following previous Application for Payment, Include only amounts for work completed at time of Application for Payment.
 3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
- E. Transmittal: Submit five (5) signed and notarized original copies of each Application for Payment to Designer. All copies shall include required attachments.
 1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.
- F. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
 1. List of subcontractors.
 2. Schedule of Values.
 3. Product lists.
 4. Submittal schedule (preliminary if not final).
 5. List of Contractor's staff assignments.
 6. List of Contractor's staff assignments.

7. Copies of specialty permits required for Contractor's own work.
 8. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
 9. Certificates of Insurance and insurance policies.
 10. Performance and Labor and Material Payment bonds.
- G. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
1. Evidence of completion of Project closeout requirements.
 2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
 3. Updated final statement, accounting for final changes to the Contract Sum.
 4. List of Minority Business subcontractors and material suppliers showing breakdowns and contract information.
 5. Contractor's Affidavit of Payment of Debts and Claims, Section 317.
 6. AIA Document G706A, Contractor's Affidavit of Release of Liens, Section 316.
 7. AIA Document G707, Consent of Surety to Final Payment, Section 318.
 8. Evidence that claims have been settled.
 9. Final liquidated damages settlement statement.
- H. Stored materials
1. A payment which requests monies for materials delivered and stored, but not yet incorporated into the project, will be accompanied by an itemized list of materials. Contractors shall furnish all receipts, vouchers or other documentation required to substantiate the itemization in the application. A properly executed waiver of lien and insurance certificate for stored materials shall be attached for the specific pay application.
 2. If materials are stored off site, and the Designer is required to inspect it, such costs, including the Designer's time and travel cost, shall be borne by the Contractor.
 3. Payments due to the contractor that are unpaid for more than thirty (30) days from the date of the contractor invoice shall bear interest at the annual rate of zero percent (0%) from the due date, compounded monthly.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900

SECTION 013119 - PROJECT MEETINGS**PART 1 - GENERAL****1.1 DESCRIPTION OF WORK****A. Work Included This Section:**

1. This Section specifies administrative and procedural requirements for project meetings including but not limited to:
 - a) Pre-Bid Meeting
 - b) Pre-Construction Meeting
 - c) Regular Jobsite Meetings

1.2 PRE-CONSTRUCTION CONFERENCE

A. A pre-construction conference shall be scheduled by the Owner and Designer and held at the Project site or other convenient location after execution of the Agreement or Notice To Proceed, whichever comes first and prior to commencement of construction activities.

B. Attendees:

1. The Owner, Designer and the Contractor(s) and its superintendent(s) and prime subcontractor's shall each be represented at the conference by persons authorized to conclude matters relating to the Work.

1.3 REGULAR JOBSITE MEETINGS

A. The Contractor shall conduct regular jobsite meetings weekly and monthly at regularly scheduled times convenient for all parties involved.

B. The Contractor shall prepare a written progress report for their contract and shall recommend any constructive measures as may be appropriate prior to all meetings.

C. Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting, such as the Owner and Designer.

D. Weekly Progress Meetings:

1. To enable orderly review and subcontractor coordination of progress during construction and to provide for systematic discussion of problems, weekly project meetings shall be held throughout the construction period.
2. Persons designated by each Subcontractor shall attend and participate in weekly project meetings shall have all required authority to commit the Contractor or Subcontractor to decisions agreed upon in the project meetings.
3. The Contractor shall conduct the meetings, compile minutes of each meeting and will distribute copies to the Owner and the Designer. The Contractor shall distribute such

other copies as he wishes. Each Contractor shall, to the maximum extent practicable, assign the same person or persons to represent the Contractor or Subcontractor at project meetings throughout the construction period.

E. Monthly Owner, Designer, Contractor (OAC) Project Meetings:

1. The Designer will conduct the OAC meetings and compile minutes of each meeting and will distribute copies to the Owner and Contractor. The Contractor shall distribute other copies as required. The Contractor shall, to the maximum extent practicable, assign the same person or persons to represent the Contractor at project meetings throughout the construction period.
2. To enable orderly review of progress during construction and to provide for systematic discussion of problems, project meetings shall be held monthly throughout the construction period
3. The Contractor shall attend and participate in the OAC project meetings and shall have all required authority to commit the Contractor and Subcontractor(s) to decisions agreed upon in the project meetings.
4. The agenda shall include:
 - a. Distribution of written agenda
 - b. Recognition of new personnel assigned to the project
 - c. Confirm attendance by all contractors
 - d. Review minutes of previous meeting for corrections or omissions
 - e. Changes in project personnel telephone numbers
 - f. Short Term Schedule Projections (by each contractor)
 - g. Progress Report (percentage complete by each contractor)
 - h. Report on HUB percentage participation on the project; calculated by dividing
 - i. the contractor's HUB commitment (value) by the contractor's total contract
 - j. Long Term Schedule Projections (by each contractor)
 - k. Review of weather-related delays for previous month
 - l. RFI's in progress
 - m. Review of Bulletin Drawing Log
 - n. Change Orders in Progress (Execution)
 - o. Potential Change Orders
 - p. Accidents
 - q. Owner's Project Manager's Comments
 - r. State Construction Office Representative's Comments
 - s. Schedule next monthly progress meeting

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION 01315

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

1. GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Preliminary Construction Schedule.
2. Construction Schedule
3. Submittals Schedule
4. Daily construction reports.
5. Site condition / special reports.

1.2 DEFINITIONS

- A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.
1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
 2. Predecessor Activity: An activity that precedes another activity in the network.
 3. Successor Activity: An activity that follows another activity in the network.
- B. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.
- C. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.
- D. Event: The starting or ending point of an activity.
- E. Float: The measure of leeway in starting and completing an activity.
1. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
 2. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

1.3 SUBMITTALS

- A. SUBMITTAL SCHEDULE

Preparation: Within fourteen (14) calendar days of Notice to Proceed submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, resubmittal, ordering, manufacturing, fabrication, and delivery when establishing dates.

- B. Daily Construction Reports: Submit copy daily to the Prime Contractor for each day that
- C. Special Reports: Submit copy to the Prime Contractor at time of unusual event.

1.4 COORDINATION

- A. Coordinate Contractor's Construction Schedule with the Schedule of Values, submittal schedule, progress reports, payment requests, and other required schedules and reports.
 - 1. Secure time commitments for performing critical elements of the Work from entities involved.
 - 2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

2. PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

- A. The Contractor will provide scheduling services, which will incorporate each Contractor's scheduling input information and provide a total project schedule. Schedule and report work using Critical Path Method, hereinafter referred to as CPM. Requirements for CPM are included to insure adequate planning and execution of the Work and to assist Designer and Owner in evaluating progress of the Work economically and chronologically.
- B. Construction Schedule: See General Conditions and Supplementary General Conditions Article 14 and for time schedule for submittal of the Construction Schedule.
- C. Level of Detail: Except for procurement and General Conditions requirements, differentiate activities on schedule so that no single activity shown requires more than twenty-one (21) calendar days to complete except as to non-design or non-construction activities (such as procurement of materials, delivery of equipment, and concrete curing) and any other activities for which the Designer may approve the showing of longer durations. The schedule shall show not only the activities for actual construction work but shall include all activities assigned to subconsultants and/or subcontractor for each trade category of the project and activities such as the construction contractors work of submittal of shop drawings, inspections, equipment schedules, samples, coordination, drawings, templates fabrication, delivery and the like, the Owner's or Designer's review and approval of shop drawings, equipment schedules, samples and templates and the delivery of Owner furnished equipment, if any.
- D. Feasibility: The Construction Schedule will represent the Contractor's best judgment for completion of the work in compliance with specific Contractual Milestone Dates.

2.2 CONSTRUCTION SCHEDULE

- A. Schedule Content: Time scaled and cost loaded CPM Construction Schedule shall be a detailed graphic representation of all activities that affect progress and cost of Construction Plan. See General Conditions and Supplementary General Conditions Article 14 for specific requirements.
- B. Milestones: Contract milestones shall be imposed in the schedule. All contract milestones shall finish not later than the times and/or dates set forth for such contract milestones in the contract. There will be some flexibility permitting milestone adjustments if the Contractor requests such a change and demonstrates a realistic means for the adjustments. Such request shall be in writing.
- C. Approvals: The Owner reserves the right to reject any and all schedules.
- D. Distribution: The Prime Contractor will distribute updated project schedule to Owner, Designer, and all Contractors.
- E. Work Week: The project schedule shall be based on a standard five (5) day workweek. All Contractors shall adhere to the standard workweek; however, each Contractor shall have the option of working additional hours or days as deemed necessary by the Contractor in order to maintain the agreed upon project schedule, at no additional cost to the project. In addition, weekend days should be used as make-up days as necessary to meet the project schedule at no additional cost.

2.3 SCHEDULE REVISIONS

- A. Revisions to the approved construction Schedule must be approved in writing by Designer and Owner.
- B. Submit requests for revisions to schedule to the Designer together with written rationale and description of logic for rescheduling work to maintain Specific Contractual Milestone Dates.

1. Updated revisions acceptable to the Designer and Owner will be incorporated into next update of the Construction Schedule.

- C. Owner: Changes initiated by Owner and implemented by Change Orders which have potential to affect critical dates will require Contractor to prepare revised schedule for the Designer's and Owner's concurrence. Approved revisions will be incorporated into the Construction Schedule. Adjustments in scheduled completion dates, either for intermediate activities or for Contract as a whole, will be considered only to extent that there is not sufficient float to absorb the revisions accepted.

2.4 RECOVERY SCHEDULE

- A. Contractor shall submit to the Designer notice of need for recovery schedule as necessary to meet the contractual milestone dates.

- B. Schedule Preparation: Incorporate best available information from Subcontractors and others which will permit return to Construction Schedule within subsequent pay period. Prepare Recovery Schedule to same level of detail as Construction Schedule.

2.5 FLOAT TIME

- A. Float or slack time associated with one chain of activities is defined as amount of time between earliest start date and latest start date or between earliest finish date and latest finish date for such activities, as depicted on Construction Schedule. Any schedule reflecting a completion date shorter than the contract completion date shall be considered to have float.
- B. EXECUTION (Not Used)

END OF SECTION 013200

SECTION 013300 – SUBMITTAL PROCEDURES
PART 1 - GENERAL

1.1 SUMMARY

- A. Wherever possible throughout the contract documents, the minimum acceptable quality of workmanship and materials has been defined either by manufacturer's name and catalog number or by reference to recognized industry standards.
- B. To ensure that the specified products are furnished and installed in accordance with the design intent, procedures have been established for advance submittal of design data and for its review and approval by the Designer.
- C. SEE GENERAL CONDITIONS and SUPPLEMENTS THERETO, the Specification Sections, and TABULATION OF SPECIFICATION SUBMITTALS AND SPECIAL REQUIREMENTS for required submittals.
- D. PHOTOGRAPHS OF THE SITE: The Contractor shall make photographs of the site showing site conditions as existing prior to the starting of any work. Two prints of each photograph shall be made, 1 for the Designer and 1 for the Contractor. Prints shall be 203 mm by 254 mm (8" by 10") in size, glossy prints. A minimum of 2 photographs shall be made of the overall site and additional photographs shall be made of any unusual site conditions that will affect the work. Photographs shall clearly show the existing site condition.

1.2 CONTRACTOR RESPONSIBILITIES

- A. Submittals: Submit to the Designer, minimum eight (8) copies, one (1) digital copy of shop drawings, product data, and color charts as required by the Contract Documents. Submit to the Designer, minimum six (6) physical samples. The Designer will retain two (2) copies. In the case where color is of issue, three (3) originals must be provided. Submit material in sufficient detail to permit analysis and review; include:
 - 1. Submittal schedule.
 - 2. Schedule of Values.
 - 3. Order of Construction Procedure and Progress Schedule.
 - 4. Progress and Material Location Reports.
 - 5. Daily Construction Reports.
 - 6. Notification of Delay.
 - 7. Shop drawings.
 - 8. Product data.
 - 9. Certificates of compliance.
 - 10. Samples.
 - 11. Brochures and schedules.
 - 12. Manufacturer's current written specifications or instructions.
 - 13. Owner's manuals for maintenance, cleaning, care, and operation, and maintenance tools.

- B. Verification of Submitted Material: Verify field measurements, field construction criteria, and catalog numbers and similar data. Contractor's responsibility for errors and omissions in B. submittals is not relieved by Designer's review of submittals. By approving and submitting shop drawings, samples, or other product data, Contractor represents that he has determined and verified all field measurements, field construction criteria, materials, catalog numbers, and similar data or will do so, and that he has checked and coordinated submittal with the requirements of the project and of the Contract Documents.
- C. Deviations: No deviations from the plans and specifications will be allowed unless specifically authorized by the Designer and Owner. Notify Designer in writing at the time of submission of any minor variations from the Contract Documents and clearly note/highlight that on the submittal.
- D. Certification: Certify by stamped, signed, and dated notation on each submittal, with the applicable specification section indicated, that submittal has been reviewed by Contractor, conforms to all the requirements of the Contract Documents, and applies directly to this Project. Submittals without Contractor's stamp and certification shall be rejected and returned without review.
- E. Subcontracts: Coordinate the Work of all Subcontractors and include Subcontract Work in the Progress Schedule and other submittals specified under this Section.
- F. Begin no work which requires submittals until return of submittal with Designer's stamp with approval to proceed.
- G. Make all submittals in groups containing all associated items. Designer may reject partial submittals.
- H. The Owner and Designer reserve the right to reject shop drawings for review for reasons including, but not limited to, the inability to clearly read the information or dimensions on the drawings, scale too small for proper review, improper information and/or incomplete submittal. Submittals rejected must be redrawn, reworked and/or recompiled without delay.
- I. No extension of construction time will be allowed for delay in checking shop drawings, submittals, samples, or data because of the Contractor's, Subcontractor's, or Fabricator's failure to check shop drawings before submitting them to the Designer. All shop drawings shall be prepared to show how the material relates specifically to the conditions of the Project. Standard manufacturer's drawings that do not show how and where the material is to be used will not be considered. Shop drawings shall not be reproductions or portions of reproductions of the Contract Documents. Coordinated shop drawings at the same scale indicating all mechanical, electrical, and plumbing shall be required between all trades. The Contractor shall submit its drawings to the other involved Contractors.

1.3 DESIGNER'S DUTIES

- A. Designer's Review: Review submittals specifically related to the documents prepared by the Designer, with reasonable promptness so as to cause no delay in work progress. The Designer responsible for such related submittals shall approve or disapprove the submittal.

1. Review submittals within ten (10) calendar days.
 2. Review only for design concept of project, information given in Contract Documents, and general arrangement and conformance of the subject of the submitted item.
 3. Review of separate item does not constitute review of an assembly in which item functions.
 4. Affix stamp and initials or signature certifying to review of submittal.
 5. Return submittals to the Designer for distribution.
- B. Designer's Stamp: The Designer's stamp be interpreted as follows:
1. No Exceptions Taken: Fabrication and installation may proceed.
 2. Make Corrections Noted: Noted: Fabrication and installation may proceed, in accordance with comments indicated. Re-submittals not required.
 3. Revise and Resubmit: Correct and resubmit shop drawings for final review. Do not fabricate nor install.
 4. Rejected: Major non-conformance with requirements. Prepare new shop drawings. Do not fabricate nor install.

1.4 CHANGES IN THE WORK

- A. Change Order Required: Should the Designer's notation on a submittal involve additional work not covered by the original contract documents, such notation or change shall not be construed as a Change Order authorizing such additional cost. Notify the Designer within ten (10) calendar days of the asserted change, for review. If no response is received within this time frame it will be assumed by all parties that there will be no Change Order Requests. Obtain a written Change Order before undertaking the work. Similarly, should the Designer's notation involve less work than covered by the original contract documents, notify the Designer of the credit arising from the change.
- B. Changes in Project Scope or Contract: Should any notation on a submittal be considered by the Contractor to involve a change in Contract scope or contract relations, or the substitution of a material different from that on which the contract is base

PART 2 - PRODUCTS

2.1 SUBMITTAL ITEMS

- A. Submittal Schedule: Within fourteen (14) calendar days of Notice to Proceed, provide a schedule for submittal of shop drawings, samples, and brochures indicating proposed submittal dates to the Designer for review. Allow approximately ten (10) calendar days for the Designer's review and approval of individual submittals with additional time allotted depending upon the quantity of the material submitted and without affecting the construction schedule for the project. Also allow time for resubmittal of items that may be disapproved. Nor the Designer shall not be responsible for delays in shop drawing submittals, as well as continuous re-submittals, caused by Contractor as Contractor shall overcome such delays.
- B. Submittal Log: Maintain an accurate submittal log for the duration of the construction period, showing status of all submittals of all types. Make a log available to the Designer for review upon request. A master submittal log will be kept by the Contractor.

- C. Schedule of Values:
 - 1. Submit the Schedule of Values to the Designer at earliest possible date but no later than twenty-one days before the date scheduled for submittal of initial Applications for Payment. See Specification Section 01 29 00 Payment Procedures for Schedule of Values format requirements.
- D. Schedule of Unit Material Values:
 - 1. Submit separate schedule of unit prices for materials to be stored on which progress payments will be made.
 - 2. Make form of submittal parallel to Schedule of Values, with each line item identified same as line item in Schedule of Values.
- E. List separately those quantities of materials procured and stored on site, and procured and stored off site. Payment for materials stored will be limited to those materials listed in Schedule of Unit Material Values.
- F. Include in unit prices only the cost of materials, delivery and unloading at site, and sales taxes.
- G. Make sure that unit prices multiplied by quantities given equal material cost of that item in Schedule of Values.
- H. Order of Construction Procedure:
 - 1. Submit an Order of Construction Procedure within fourteen (14) days of the execution of the Contract or receipt of the Notice to Proceed, whichever is earlier, describing in written form the general step-by-step procedure of construction. Depart from this order if required by project conditions; however, make no significant changes without Designer's prior review.
- I. Initial Progress Schedule:
 - 1. Submit an Initial Progress Schedule within fourteen (14) days of the execution of the Contract or receipt of the Notice to Proceed, whichever is earlier, describing in written form the general step-by-step procedure of construction.
- J. Form of Submittal: Submit schedule in graph form. A straight-line graphic chart will not be considered adequate.
- K. Status of Work: Readily indicate the definite status of the work as scheduled so that at weekly intervals it may be clearly determined whether the actual state of the work is in accord with the schedule and what subdivision, if any, is responsible for delays. The schedule shall indicate the dollar value to be completed each month.
- L. Itemization: Identify the work of separate floors or phases, or other logically grouped activities, and shall include sub schedules, which define critical portions of the entire schedule. Provide separate sub schedules showing submittals, review time, procurement schedules and delivery dates.
- M. As otherwise required, but not less than monthly, a correct report eight (8) copies including the

following items:

1. Updated Progress Schedule: Show actual progress, major changes in the scope of the work, activities modified since the last previous revision, and other identifiable changes. Show the percentage of each part completed, with its relation to the total project.
2. Report on Materials Off Site: Submit a statement of progress on and delivery dates for all materials or equipment items being fabricated away from the building site.
3. Report on Delivered Materials: Submit a list of materials delivered to the site, which list shall be cumulative, showing materials previously reported plus all items recently delivered.
4. Requests for Information: Unless more frequently or urgently necessary, submit as part of the report a list of items on which information from the Designer is required by the Contractor.

N. Daily Construction Reports:

1. Contractor shall submit a daily Construction Report to include, but not limited to the following data:
 - a. Reports are to be numbered consecutively with a report submitted each calendar day for the duration of the contract, commencing on the date of award of contract.
 - b. Date.
 - c. Each contractor and subcontractor to be listed separately with a brief description of work performed each day by each contractor.
2. Each Contractor's number of personnel indicating quantity by classification, i.e. foremen, journeymen, and apprentices.
3. Personnel are to be totaled daily indicating total for day or report and cumulative man-days to date. (Definition of man-days: 6 men indicated on job – 6 man-days).
4. Visitors to site indicated by name and affiliation.
5. Any unusual occurrences are to be reported in detail.
6. Any outstanding information required, delays to the work, etc., are to be noted separately on the report.

O. Report shall be furnished to the Designer with Application for Payment each month.

P. Notification of Delay: If the Contractor at any time knows or has reason to believe that the delivery of any item of material or equipment, the shortage of qualified labor, delays caused by others, or the occurrence of any other difficulty may cause a delay in carrying out the Work in accordance with the reviewed Order of Construction or the Progress Schedule, he shall notify the Designer in writing within three (3) days, or as required by the Conditions of the Contract.

Q. Shop Drawings:

1. Submit original drawings, diagrams, schedules and other data specifically prepared for the work to illustrate some portion of the work.
 - a. Prepare drawings using a qualified detailer, and identify details by reference to specification section, and to sheet and detail number shown on Contract Drawings.
 - b. Sheet size: 8-1/2" x 11" minimum, 30" x 42" maximum; all drawings within each set to be the same size.
 - c. Include a blank area 6" x 6" adjoining the title block for imprinting the Designer's stamp.
 - d. Do not reproduce Contract Documents as shop drawings. Show necessary fabrication, layout, setting, and erection details, working and erection dimensions, arrangements, sectional views and information for making connections with other work. Make all shop drawings accurately to a scale sufficiently large to show all pertinent features of the item and its method of connection to work. Show descriptive names of materials and equipment, and locations at which materials or equipment are to be installed in the Work.
 - e. Contractors with detailed shop drawings requiring more than ten (10) shop drawings or requiring staggered submittals must meet with Designer and submit a written schedule, the sequence of drawing preparation, and a plan showing the sequence of installation. Acceptance of the above three (3) items by Designer must be obtained prior to the beginning of shop drawings or any fabrications.
- R. Product Data:
 1. Manufacturer's Standard Schematic Drawings:
 - a. Modify drawings to delete information that is not applicable to the project.
 - b. Supplement standard information to provide additional information applicable to project.
 - c. Manufacturer's catalog sheets, brochures, diagrams, schedules, performance charts, illustrations and other standard descriptive data:
 - 1) Clearly mark each copy to identify pertinent materials, products or models.
 - 2) Show dimensions and clearances required.
 - 3) Show performance characteristics and capacities.
 - 4) Show wiring diagrams and controls where applicable.
- S. Certificates of Compliance:
 1. Where indicated in the specifications, furnish to the Designer notarized certificates stating that materials provided comply with the requirements specified. Certificate may be on Contractor's standard forms, or, at his option, may consist of a letter from the Contractor certifying compliance, duly notarized.

2. Certificates shall note material, section in which the material is specified, referenced compliance requirement, and a statement that the referenced material complies with the requirement. Certificates for several materials specified within a single specification section may be grouped into one certificate. Submit certificates of compliance for each specification section at the same time that other submittals such as shop drawings, samples, etc., are submitted.

T. Samples:

1. Physical examples to illustrate materials, equipment and workmanship, and to establish standards by which completed work is judged. Provide attached tags 4" x 6" for all samples with identification required on submittal.

2. Office samples: Of sufficient size and quantity to clearly illustrate functional and physical characteristics with integrally related parts and attachment devices, and full range of color samples. After review, acceptable samples may be used in construction.

3. Accuracy of Sample: Unless otherwise directed by Designer, all samples shall be of the precise article proposed to be furnished.

U. Special Reports, Records and Data:

1. Submit to the Designer and Owner such other schedules of quantities and costs, progress schedules, payrolls, reports, estimates, records and other data as the Designer or Owner may request concerning work performed or to be performed under this contract.

V. Overhead Coordination, Steel, and Underground Utilities drawings:

1. Color coded CAD based Coordination Shop Drawings shall indicate Site Utilities, Steel, Mechanical, Plumbing, Fire Protection, and Electrical work. Drawings shall indicate all rated walls, all duct work, mechanical lines 2" and over except all lines which require gravity draining are to be shown. All plumbing lines 2" and over, truck lines of fire protection system and all sprinkler heads, and all major pieces of equipment are to be indicated. Electrical light fixtures shall be indicated. In addition, all Mechanical, Plumbing, Fire Protection, and Electrical work required by the designers shall be indicated. All steel members shall be shown.

2. Color coded CAD based drawings shall be produced in 1/4" scale except that mechanical rooms, air handling equipment rooms, and the like shall be produced in 1/2" scale. Drawings shall be color coded by trade overlay and be reproducible.

W. Sequence of production of Drawings shall be as follows:

1. Mechanical trade initiates the CAD based drawings including furnishing of reproducible sheet. Sequence of preparation shall be:

a. Ductwork

1) Remainder of mechanical work including equipment and piping.

2) Base color shall be blue.

2. Plumbing trade shall indicate CAD based piping (supply, waste, vent, etc.) overlaid on the sheets furnished by mechanical trade. Base color shall be green.
3. Fire protection CAD based drawings shall be shown on the same sheets after completion of plumbing work drawings. Base color shall be red.
4. Electrical CAD based drawings shall be shown on the same sheets after completion of the above. Base color shall be purple.
5. Pneumatic tube CAD based drawings shall be shown on the same sheets after completion of the above. Base color shall be yellow.

Each trades overlay shall be in a different color as noted herein.

7. Mechanical Contractor to provide color coded full-size drawings with all trades' files overlaid for approval.
8. Meetings shall be held to produce and coordinate the drawings and to review and resolve conflicts. Meetings will be scheduled by the Designer.
9. CAD based Drawings must be complete and submitted to the Designer for his review forty-five (45) days after award of contract. The Designer's review shall not denote responsibility of content of Drawings on his part, but to check for general conformity and requirements of the Contract Documents.
10. Each Drawing shall have space allotted for each Contractor to sign, indicating acceptance and approval of all work shown.
11. The Designer will furnish at no cost a color capable CAD based disc to the Contractor for use in preparing the overhead coordination drawings.

PART 3 - EXECUTION

3.1 SUBMITTAL REQUIREMENTS

A. Timing of Submittals:

1. Make all submittals far enough in advance of scheduled dates for installation to provide all required time for reviews, for securing necessary approvals for possible revision and resubmittals and for placing orders and securing delivery.
2. In scheduling, allow at least ten (10) calendar days in total for Designer's review following the Designer's receipt of submittal.
3. Schedule submittals at least twenty-one (21) days before dates the reviewed submittals will be needed.

B. Grouping of Submittals:

1. Unless otherwise specifically permitted, make all submittals in groups containing all associated items. The Designer will reject partial submittals as not complying with the provisions of the contract documents.

C. Reproductions for Submittals:

1. Unless otherwise required by the Contract Documents submit one (1) reproducible transparency of all drawing with two (2) prints. Submit eight (8) sets or one (1) digital copy of product data and brochures. Submit six (6) samples of materials required for approval or coordination with other finishes. The Designer will retain two (2) copies or one (1) digital copy.

D. Transmittal: All submittals must be addressed to:

Michael Rogers, PE
DeVita & Associates, Inc.
mrogers@devitainc.com

E. Accompany submittals with transmittal letter, in duplicate, containing submittals which will be returned unreviewed if the following information is not present.

1. Date of current submittal and, where applicable date and number of all previous versions.
2. Project title and number.
3. Contractor's name and address.
4. The number of each shop drawing, project datum and sample submitted.
5. Notification of deviations from Contract Documents.
6. Contract Drawing and Specification section referenced.
7. Other pertinent data.

F. Identification: Submittals will be returned unreviewed if the following is not present.

1. Date and previous revision dates.
2. Reason for the submittal; i.e., approval, re-submittal, information.
3. Project title, Designer's project number and submittal drawing number.
4. Graphic scales.
5. The names of:
 - a. Designer
 - b. Contractor and contact person if a submitted item requires discussion.
 - c. Supplier.
 - d. Manufacturer.
 - e. Separate Detailer when pertinent.
6. Specification section and subparagraph reference.
7. Identification of product or material.
8. Relation of adjacent structure or materials.
9. Field dimensions, clearly identified as such.

10. References to Specification section and Contract Document drawing number.
 11. Applicable standards, such as ASTM number or Federal Specification.
 12. A blank space, 6" x 6", for the Designer's stamp.
 13. Identification of deviations from Contract Documents.
 14. Contractor's stamp, initialed or signed, certifying to review of submittal, verification of field measurements and compliance with Contract Documents.
- G. Changes from Approved Submittals: After submittals have been reviewed, make no change in manufacturer, brand or type unless satisfactory evidence is presented that the Contractor has placed his order in a timely manner, but the Manufacturer cannot make scheduled delivery of approved materials, or that materials delivered have been rejected and the substitution of suitable materials is an urgent necessity, or that other conditions become apparent which indicate the approval of such substitute materials to be in the best interest of the Owner.

3.2 DISTRIBUTION OF APPROVED SUBMITTALS

- A. Distribution: After final Designer's review, make adequate copies of approved submittals and distribute for operations. At a minimum, The Contractor must make all corrections indicated on the submittal and furnish ten (10) sets of approved and, if required, corrected shop drawings noted "FIELD USE" or "FOR CONSTRUCTION". Additional sets may be required for coordination with other trades and shall be furnished as requested at no additional cost. Retain Job Site mock-ups and samples until Designer approves removal.
- B. Distribute approved copies of Shop Drawings and Project Data to the following:
1. Contractor's file.
 2. Contractors.
 3. Suppliers.
 4. Fabricators.
- C. Distribute samples as directed.

END OF SECTION 013300

SECTION 014000 – QUALITY REQUIREMENTS
PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
 - 2. Requirements for Contractor to provide quality-assurance and quality-control services required by Designer, Owner, or authorities having jurisdiction are not limited by provisions of this Section.
 - 3. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.

1.2 DEFINITION

- A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Designer.
- C. Preconstruction Testing: Tests and inspections performed specifically for the Project before products and materials are incorporated into the Work to verify performance or compliance with specified criteria.
- D. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
- E. Source Quality-Control Testing: Tests and inspections that are performed at the source, i.e., plant, mill, factory, or shop.
- F. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

- G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.
 - H. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade or trades.

1.3 CONFLICTING REQUIREMENTS

- A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Designer for a decision before proceeding.
- B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Designer for a decision before proceeding.

1.4 ACTION SUBMITTALS

- A. Shop Drawings: For mockups, provide plans, sections, and elevations, indicating materials and size of mockup construction.
 - 1. Indicate manufacturer and model number of individual components.
 - 2. Provide axonometric drawings for conditions difficult to illustrate in two dimensions

1.5 INFORMATIONAL SUBMITTALS

- A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.
- B. Contractor's Quality-Control Manager Qualifications: For supervisory personnel.
- C. Contractor's Statement of Responsibility: When required by authorities having jurisdiction, submit copy of written statement of responsibility sent to authorities having jurisdiction before starting work on the following systems.
 - 1. Seismic-force resisting system, designated seismic system, or component listed in the designated seismic system quality assurance plan prepared by the Designer.
 - 2. Main wind-force resisting system or a wind-resisting component listed in the wind-force-resisting system quality assurance plan prepared by the Designer.

- D. Testing Agency Qualifications: For testing agencies specified in “Quality Assurance” Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- E. Schedule of Tests and Inspections: Prepare in tabular form and include the following:
 - 1. Specification Section number and title.
 - 2. Entity responsible for performing tests and inspections.
 - 3. Description of test and inspection.
 - 4. Identification of applicable standards.
 - 5. Identification of test and inspection methods.
 - 6. Number of tests and inspections required.
 - 7. Time schedule or time span for tests and inspections.
 - 8. Requirements for obtaining samples.
 - 9. Unique characteristics of each quality-control service.

1.6 CONTRACTOR'S QUALITY-CONTROL PLAN

- A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Designer. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.
- B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.
 - 1. Project quality-control manager may also serve as Project superintendent.
- C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.
- D. Testing and Inspection: Include in quality-control plan a comprehensive schedule of Work requiring testing or inspection, including the following:
 - 1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
 - 2. Special inspections required by authorities having jurisdiction and indicated on the “Statement of Special Inspections.”

3. Owner-performed tests and inspections indicated in the Contract Documents.
 - E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.
 - F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results. Include work Designer has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.
- 1.7 REPORTS AND DOCUMENTS
- A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
 1. Date of issue.
 2. Project title and number.
 3. Name, address, and telephone number of testing agency.
 4. Dates and locations of samples and tests or inspections.
 5. Names of individuals making tests and inspections.
 6. Description of the Work and test and inspection method.
 7. Identification of product and Specification Section.
 8. Complete test or inspection data.
 9. Test and inspection results and an interpretation of test results.
 10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements
 12. Name and signature of laboratory inspector.
 13. Recommendations on retesting and reinspecting.
 - B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:
 1. Name, address, and telephone number of technical representative making report.
 2. Statement on condition of substrates and their acceptability for installation of product.
 3. Statement that products at Project site comply with requirements.
 4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
 5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 6. Statement whether conditions, products, and installation will affect warranty.
 7. Other required items indicated in individual Specification Sections.

- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
1. Name, address, and telephone number of factory-authorized service representative making report.
 2. Statement that equipment complies with requirements.
 3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 4. Statement whether conditions, products, and installation will affect warranty.
 5. Other required items indicated in individual Specification Sections.
- D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.8 QUALITY ASSURANCE

- A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar to those indicated for this Project in material, design, and extent.

- F. Specialists: Certain Specification Sections require that specific construction activities shall performed by entities who are recognized experts in those operations. Specialists shall satisfy 1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.
- G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.
 - 1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
 - 2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.
- H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:
 - 1. Contractor responsibilities include the following:
 - a. Provide test specimens representative of proposed products and construction.
 - b. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
 - c. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
 - d. Build site-assembled test assemblies and mockups using installers who will perform same tasks for Project.
 - e. Build laboratory mockups at testing facility using personnel, products, and methods of construction indicated for the completed Work.
 - f. When testing is complete, remove test specimens, assemblies, and mockups; do not reuse products on Project.
 - 2. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Designer, with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.

1.9 QUALITY CONTROL

- A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.
1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
 2. Payment for these services will be made from testing and inspecting allowances, as authorized by Change Orders.
 3. Costs for retesting and reinspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to the Contractor, and the Contract Sum will be adjusted by Change Order.
- B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
 2. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.
 - a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.
 3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspecting will be performed.
 4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 01 Section "Submittal Procedures."
- D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- F. Testing Agency Responsibilities: Cooperate with Designer and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Designer and Contractor promptly of irregularities or deficiencies observed in the

- Work during performance of its services.
2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform any duties of Contractor.
- G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Delivery of samples to testing agencies.
 6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 7. Security and protection for samples and for testing and inspecting equipment at Project site.
- H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.
- I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of the Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's construction schedule. Update as the Work progresses.
1. Distribution: Distribute schedule to Owner, Designer, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.
- 1.10 SPECIAL INSPECTIONS AND TESTS
- A. Special Inspections and Tests: Owner will engage a qualified special inspector to conduct special inspections and tests required by authorities having jurisdiction as the responsibility of Owner, and as follows:
1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviewing the completeness and adequacy of those procedures to perform the Work.
 2. Notifying Designer and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
 3. Submitting a certified written report of each test, inspection, and similar quality-control

- service to Designer with copy to Contractor and to authorities having jurisdiction.
4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
 5. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
 6. Retesting and reinspecting corrected work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Designer.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and modifications as they occur. Provide access to test and inspection log for Designer's reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Division 01 Section "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

SECTION 017423 - FINAL CLEANING**PART 1 - GENERAL****1.1 DESCRIPTION OF WORK**

- A. Work Included This Section:
 - 1. This Section specifies administrative and procedural requirements for final cleaning at Substantial Completion.
- B. Environmental Requirements:
 - 1. Conduct cleaning and waste disposal operations in compliance with all laws and ordinances. Comply fully with federal and local environmental and anti-pollution regulations.
 - 2. Burning or burying of debris, rubbish or other waste material on the premises shall not be permitted.

PART 2 - PRODUCTS**2.1 MATERIALS**

- A. Cleaning Agents:
 - 1. Use cleaning materials and agents recommended by the manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property, or that might damage finished surfaces.

PART 3 - EXECUTION**3.1 FINAL CLEANING**

- A. General:
 - 1. Employ experienced workers or cleaners for final cleaning. Clean each surface or unit of Work to the condition expected from a professional building cleaning and maintenance program. Comply with manufacturer's instructions.
 - 2. Complete the following cleaning operations before requesting inspection for Certification of Substantial Completion for the entire Project or a portion of the Project:
 - a) Remove tools, construction equipment, machinery, and surplus material from the site.
 - b) Clean exposed exterior and interior hard-surface finishes to a dirt-free condition, free of stains, films and similar foreign substances. Restore reflective surfaces to their original condition.
 - c) Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
 - d) Broom clean concrete floors and walks.
 - e) Clean transparent materials, including mirrors and glasses in doors and windows. Remove glazing compounds and other substances that are noticeable vision-

obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care not to scratch surfaces.

- f) Remove labels that are not permanent labels.
- g) Touch-up and otherwise repair and restore marred exposed finishes and surfaces. Replace finishes and surfaces that can not be satisfactorily repaired or restored, or that show evidence of repair or restoration.
- h) Carefully, remove all paint over "UL" and similar labels, including mechanical and electrical nameplates and doors and door frames. All labels shall be like new and readable.
- i) Leave the Project clean and ready for final inspection.

END OF SECTION 017423

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 – GENERAL

1.1 CONTRACT CLOSEOUT PROCEDURES

A. Comply with the following procedures for closing out the project. In cases of the Owner accepting partial occupancy, comply with the following procedures individually for each phase of the work as that phase is completed.

B. Substantial Completion:

1. When the Contractor considers the Work substantially complete, he shall submit to the Designer written notice that the Work, or designated portion thereof, is substantially complete, with a list of items to be completed or corrected.
2. Within a reasonable time after receipt of such notice, Designer will inspect to determine the status of completion.
3. Should the Designer determine that the Work is not substantially complete:

a. He shall promptly notify the Contractor in writing, giving the reasons for such determination, including a list of items to be completed or corrected.

b. The Contractor shall remedy the deficiencies in the Work and send a second written notice of substantial completion to the Designer.

c. The Designer will then reinspect the Work.

4. If, in the Designer's opinion, the extent of incomplete work is excessive, he may cancel the remainder of his inspection and decline to prepare a list of incomplete items until the work is more nearly complete.

5. When the Designer concurs that the Work is substantially complete, he will prepare a Certificate of Substantial Completion, using AIA Form G-704, accompanied by the Contractor's list of items to be completed or corrected, as verified and amended by the Designer. He will then submit the Certificate to the Owner and Contractor for their written acceptance of the responsibilities assigned to them in the Certificate.

C. Final Completion:

1. When Contractor considers the Work is complete, he shall submit written certification That:

a. Contract Documents have been reviewed.

b. Work has been inspected for compliance with Contract Documents.

- c. Work has been completed in accordance with Contract Documents or describe in detail, work remaining to be completed and when it will be complete and ready for inspection.
- d. Equipment and systems have been tested in the presence of the Owner's representative and are operational.
- e. Final cleanup has been performed as specified.
- f. All keys have been delivered to Owner.
- g. All operating tools, replacement items, and "attic stock" materials specified have been delivered to Owner.
- h. Digital copies of catalog or catalog sheets, samples, maintenance instructions, etc. are turned over to the Owner via the Designer. Physical samples, if required. Submit Digital copies of all project record documents including As Built drawings and specifications for final approved.

1..2 ADJUSTMENT OF ACCOUNTS

A. Final Adjustments of Accounts: Submit a final statement of accounting to the Designer. Statement shall reflect all adjustments to the Contract Sum:

- 1. The original Contract Sum.
- 2. Additions and deductions resulting from:
 - Previous Change Orders.
 - Deductions for uncorrected Work.
 - Deductions for reinspection permits.
- 3. Other adjustments.
 - Total Contract Sum, as adjusted.
 - Previous Payments.
 - Sum remaining due.

B. The Designer will prepare a final Change Order, reflecting approved adjustments to the Contract Sum that was not previously made by Change Orders.

END OF SECTION 017700

SECTION 017823 - OPERATION AND MAINTENANCE DATA

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
1. Operation and maintenance documentation directory manuals.
 2. Emergency manuals.
 3. Systems and equipment operation manuals.
 4. Systems and equipment maintenance manuals.
 5. Product maintenance manuals.

1.2 CLOSEOUT SUBMITTALS

- A. Submit operation and maintenance manuals indicated. Provide content for each manual as specified in individual Specification Sections, and as reviewed and approved at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
1. Designer will comment on whether content of operation and maintenance submittals is acceptable.
 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.
- B. Format: Submit operation and maintenance manuals in the following format:
1. Submit electronic file to Designer. Enable reviewer comments on draft submittals.
 2. Submit two (2) paper copies for Owner of FINAL APPROVED MANUAL.
- C. Final Manual Submittal: Submit manual in final form prior to requesting inspection for Substantial Completion and at least fifteen (15) days before commencing demonstration and training. Designer will return copy with comments.
1. Correct or revise each manual to comply with Designer and Cx Authority comments. Submit copies of each corrected manual within fifteen (15) days of receipt of Designer and Cx Authority comments and prior to commencing demonstration and training.
- D. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

1.3 FORMAT OF OPERATION AND MAINTENANCE MANUALS

- A. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
 2. File Names and Bookmarks: Bookmark individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.
- B. Manuals, Paper Copy: Submit manuals in the form of hard-copy, bound and labeled volumes.
1. Binders: Heavy-duty, three-ring, vinyl-covered, binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch (215-by-280-mm) paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 2. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.
- 1.4 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS
- A. Organization of Manuals: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
1. Title page.
 2. Table of contents.
 3. Manual contents.
- B. Title Page: Include the following information:
1. Subject matter included in manual.
 2. Name and address of Project.
 3. Name and address of Owner.
 4. Date of submittal.
 5. Name and contact information for Contractor.
 6. Name and contact information for Construction Manager.
 7. Name and contact information for Architect.
 8. Name and contact information for Commissioning Authority.
 9. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
 10. Cross-reference to related systems in other operation and maintenance manuals.

- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

1.5 EMERGENCY MANUALS

- A. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- B. Content: Organize manual into a separate section for each of the following:
 - 1. Type of emergency.
 - 2. Emergency instructions.
 - 3. Emergency procedures.
- C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
 - 1. Fire.
 - 2. Flood.
 - 3. Gas leak.
 - 4. Water leak.
 - 5. Power failure.
 - 6. Water outage.
 - 7. System, subsystem, or equipment failure.
 - 8. Chemical release or spill.
- D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- E. Emergency Procedures: Include the following, as applicable:
 - 1. Instructions on stopping.
 - 2. Shutdown instructions for each type of emergency.
 - 3. Operating instructions for conditions outside normal operating limits.
 - 4. Required sequences for electric or electronic systems.
 - 5. Special operating instructions and procedures.

1.6 SYSTEMS AND EQUIPMENT OPERATION MANUALS

- A. Systems and Equipment Operation Manual: Assemble a complete set of data indicating operation of each system, subsystem, and piece of equipment not part of a system. Include information required for daily operation and management, operating standards, and routine and special operating procedures.
- B. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
 - 1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
 - 2. Performance and design criteria if Contractor has delegated design responsibility.
 - 3. Operating standards.
 - 4. Operating procedures.
 - 5. Operating logs.
 - 6. Wiring diagrams.
 - 7. Control diagrams.
 - 8. Piped system diagrams.
 - 9. Precautions against improper use.
 - 10. License requirements including inspection and renewal dates.
- C. Descriptions: Include the following:
 - 1. Product name and model number. Use designations for products indicated on Contract Documents.
 - 2. Manufacturer's name.
 - 3. Equipment identification with serial number of each component.
 - 4. Equipment function.
 - 5. Operating characteristics.
 - 6. Limiting conditions.
 - 7. Performance curves.
 - 8. Engineering data and tests.
 - 9. Complete nomenclature and number of replacement parts.
- D. Operating Procedures: Include the following, as applicable:
 - 1. Startup procedures.
 - 2. Equipment or system break-in procedures.
 - 3. Routine and normal operating instructions.
 - 4. Regulation and control procedures.
 - 5. Instructions on stopping.
 - 6. Normal shutdown instructions.
 - 7. Seasonal and weekend operating instructions.
 - 8. Required sequences for electric or electronic systems.
 - 9. Special operating instructions and procedures.
- E. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

- F. Piped Systems: Diagram piping as installed, and identify color coding where required for identification.

1.7 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Systems and Equipment Maintenance Manuals: Assemble a complete set of data indicating maintenance of each system, subsystem, and piece of equipment not part of a system. Include manufacturers' maintenance documentation, preventive maintenance procedures and frequency, repair procedures, wiring and systems diagrams, lists of spare parts, and warranty information.
- B. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranties and bonds, as described below.
- C. Manufacturers' Maintenance Documentation: Include the following information for each component part or piece of equipment:
 - 1. Standard maintenance instructions and bulletins; include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
 - a. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
 - 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
 - 3. Identification and nomenclature of parts and components.
 - 4. List of items recommended to be stocked as spare parts.
- D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
 - 1. Test and inspection instructions.
 - 2. Troubleshooting guide.
 - 3. Precautions against improper maintenance.
 - 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - 5. Aligning, adjusting, and checking instructions.
 - 6. Demonstration and training video recording, if available.
- E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
- F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

- G. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.
- H. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1.8 PRODUCT MAINTENANCE MANUALS

- A. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- B. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.
- C. Product Information: Include the following, as applicable:
 - 1. Product name and model number.
 - 2. Manufacturer's name.
 - 3. Color, pattern, and texture.
 - 4. Material and chemical composition.
 - 5. Reordering information for specially manufactured products.
- D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
 - 1. Inspection procedures.
 - 2. Types of cleaning agents to be used and methods of cleaning.
 - 3. List of cleaning agents and methods of cleaning detrimental to product.
 - 4. Schedule for routine cleaning and maintenance.
 - 5. Repair instructions.
- E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
 - 1. Include procedures to follow and required notifications for warranty claims.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017823

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Instruction in operation and maintenance of systems, subsystems, and equipment.
 - 2. Demonstration and training video recordings.

1.2 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
 - 1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

1.3 CLOSEOUT SUBMITTALS

- A. Demonstration and Training Video Recordings: Submit two (2) copies within seven (7) days of end of each training module.
 - 1. At completion of training, submit complete training manual(s) for Owner's use prepared in same format required for operation and maintenance manuals specified in Section 017823 "Operation and Maintenance Data."

1.4 QUALITY ASSURANCE

- A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
- B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.

- C. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination."

1.5 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data have been reviewed and approved by Architect.

1.6 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:
 - 1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
 - 2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Systems and equipment operation manuals.
 - c. Systems and equipment maintenance manuals.
 - d. Product maintenance manuals.
 - e. Project Record Documents.
 - f. Identification systems.
 - g. Warranties and bonds.
 - h. Maintenance service agreements and similar continuing commitments.
 - 3. Emergencies: Include the following, as applicable:

- a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
- a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
- a. Alignments.
 - b. Checking adjustments.
 - c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
- a. Diagnostic instructions.
 - b. Test and inspection procedures.
7. Maintenance: Include the following:
- a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning.
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
8. Repairs: Include the following:
- a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.

- d. Instructions for identifying parts and components.
- e. Review of spare parts needed for operation and maintenance.

1.7 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."
- B. Set up instructional equipment at instruction location.

1.8 INSTRUCTION

- A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
- B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
- C. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
 - 1. Schedule training with Owner through Designer with at least seven (7) days' advance notice.
- D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
- E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a demonstration performance-based test.
- F. Cleanup: Collect used and leftover educational materials. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 017900

SECTION 230130.52 - EXISTING HVAC AIR DISTRIBUTION SYSTEM CLEANING**1 - GENERAL****1.1 SUMMARY**

- A. Section includes cleaning existing HVAC air-distribution equipment, ducts, plenums, and system components.

1.2 DEFINITIONS

- A. ACAC: American Council for Accredited Certification.
- B. AIHA-LAP: American Industrial Hygiene Association Lab Accreditation Program
- C. ASCS: Air systems cleaning specialist.
- D. CESB: Council of Engineering and Scientific Specialty Boards.
- E. CMI: Certified Microbial Investigator.
- F. CMC: Certified Microbial Consultant.
- G. CMR: Certified Microbial Remediator.
- H. CMRS: Certified Microbial Remediation Supervisor.
- I. EMLAP: Environmental Microbiology Laboratory Accreditation Program.
- J. IEP: Indoor Environmental Professional.
- K. IICRC: Institute of Inspection, Cleaning, and Restoration Certification.
- L. NADCA: National Air Duct Cleaners Association.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.4 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

1.5 QUALITY ASSURANCE

- A. ASCS Qualifications: A certified member of NADCA.
 - 1. Certification: Employ an ASCS certified by NADCA on a full-time basis.
 - 2. Supervisor Qualifications: Certified as an ASCS by NADCA.

2 - PRODUCTS (Not Applicable)**3 - EXECUTION****3.1 PREPARATION**

- A. Inspect HVAC air-distribution equipment, ducts, plenums, and system components to determine appropriate methods, tools, and equipment required for performance of the Work.
- B. Cleaning Plan: Prepare a written plan for air-distribution system cleaning that includes strategies and step-by-step procedures.
- C. Proceed with work only after conditions detrimental to performance of the Work have been corrected and cleaning plan has been approved.
- D. Use the existing service openings, as required for proper cleaning, at various points of the HVAC system for physical and mechanical entry and for inspection. Any new opening needed shall be access doors per Section 233300.

- E. Mark the position of manual volume dampers and air-directional mechanical devices inside the system prior to cleaning.

3.2 CLEANING

- A. Comply with NADCA ACR.
- B. Perform electrical lockout and tagout according to Owner's standards or authorities having jurisdiction.
- C. Remove non-adhered substances and deposits from within the HVAC system.
- D. Systems and Components to Be Cleaned: All air-moving and -distribution equipment.
- E. Collect debris removed during cleaning. Ensure that debris is not dispersed outside the HVAC system during the cleaning process.
 - 1. Particulate Collection: For particulate collection equipment, include adequate filtration to contain debris removed. Locate equipment downwind and away from all air intakes and other points of entry into the building.
 - 2. HEPA filtration with 99.97 percent collection efficiency for particles sized 0.3 micrometer or larger shall be used where the particulate collection equipment is exhausting inside the building.
- F. Control odors and mist vapors during the cleaning and restoration process.
- G. Mark the position of manual volume dampers and air-directional mechanical devices inside the system prior to cleaning. Restore them to their marked position on completion of cleaning.
- H. System components shall be cleaned so that all HVAC system components are visibly clean. On completion, all components must be returned to those settings recorded just prior to cleaning operations.
- I. Clean all air-distribution devices, registers, grilles, and diffusers.
- J. Clean non-adhered substance deposits according to NADCA ACR and the following:
 - 1. Clean air-handling units, airstream surfaces, components, condensate collectors, and drains.
 - 2. Ensure that a suitable operative drainage system is in place prior to beginning wash-down procedures.
 - 3. Clean evaporator coils, reheat coils, and other airstream components.
- K. Air-Distribution Systems:
 - 1. Create service openings with new access doors per section 233300 in the HVAC system as necessary to accommodate cleaning.
 - 2. Mechanically clean air-distribution systems specified to remove all visible contaminants, so that the systems are capable of passing the HVAC System Cleanliness Tests (see NADCA ACR).
- L. Debris removed from the HVAC system shall be disposed of according to applicable Federal, state, and local requirements.
- M. Mechanical Cleaning Methodology:
 - 1. Source-Removal Cleaning Methods: The HVAC system shall be cleaned using source-removal mechanical cleaning methods designed to extract contaminants from within the HVAC system and to safely remove these contaminants from the facility. No cleaning method, or combination of methods, shall be used that could potentially damage components of the HVAC system or negatively alter the integrity of the system.
 - a. Use continuously operating vacuum-collection devices to keep each section being cleaned under negative pressure.
 - b. Cleaning methods that require mechanical agitation devices to dislodge debris that is adhered to interior surfaces of HVAC system components shall be equipped to safely remove these devices. Cleaning methods shall not damage the integrity of HVAC system components or damage porous surface materials, such as duct and plenum liners.

2. Cleaning Mineral-Fiber Insulation Components:
 - a. Fibrous-glass thermal or acoustical insulation elements present in equipment or ductwork shall be thoroughly cleaned with HEPA vacuuming equipment while the HVAC system is under constant negative pressure and shall not be permitted to get wet according to NADCA ACR.
 - b. Cleaning methods used shall not cause damage to fibrous-glass components and will render the system capable of passing the HVAC System Cleanliness Tests (see NADCA ACR).
 - c. Fibrous materials that become wet shall be discarded and replaced.
- N. Coil Cleaning:
 1. See NADCA ACR, "Coil Surface Cleaning" Section. Type 1, or Type 1 and Type 2, cleaning methods shall be used to render the coil visibly clean and capable of passing coil cleaning verification.
 2. Coil drain pans shall be subject to NADCA ACR, "Non-Porous Surfaces Cleaning Verification." Ensure that condensate drain pans are operational.
 3. Electric-resistance coils shall be de-energized, locked out, and tagged before cleaning.
 4. Cleaning methods shall not cause any appreciable damage to, cause displacement of, inhibit heat transfer, or cause erosion of the coil surface or fins, and shall comply with coil manufacturer's written recommendations.
 5. Rinse thoroughly with clean water to remove any latent residues.

3.3 CLEANLINESS VERIFICATION

- A. Verify cleanliness according to NADCA ACR, "Verification of HVAC System Cleanliness" Section.
- B. Surface-Cleaning Verification: Perform visual inspection for cleanliness. If no contaminants are evident through visual inspection, the HVAC system shall be considered clean. If visible contaminants are evident through visual inspection, those portions of the system where contaminants are visible shall be re-cleaned and subjected to re-inspection for cleanliness.
- C. Verification of Coil Cleaning: Coil will be considered clean if the coil is free of foreign matter and chemical residue, based on a thorough visual inspection.
- D. Prepare a written cleanliness verification report.

3.4 RESTORATION

- A. Restore and repair HVAC air-distribution equipment, ducts, plenums, and components according to NADCA ACR, "Restoration and Repair of Mechanical Systems" Section.
- B. Restore service openings capable of future reopening. Comply with requirements in **Section 233113 "Metal Ducts."**
- C. Replace damaged insulation according to Section 230713 "Duct Insulation."
- D. Ensure that closures do not hinder or alter airflow.
- E. New closure materials, including insulation, shall match opened materials and shall have removable closure panels fitted with gaskets and fasteners.
- F. Restore manual volume dampers and air-directional mechanical devices inside the system to their marked position on completion of cleaning.

END OF SECTION 230130.52

SECTION 230513 - COMMON MOTOR REQUIREMENTS FOR HVAC EQUIPMENT

1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general requirements for single-phase and polyphase, general-purpose, horizontal, small and medium, squirrel-cage induction motors for use on alternating-current power systems up to 600 V and installed at equipment manufacturer's factory or shipped separately by equipment manufacturer for field installation.

1.3 COORDINATION

- A. Coordinate features of motors, installed units, and accessory devices to be compatible with the following:
 - 1. Motor controllers.
 - 2. Torque, speed, and horsepower requirements of the load.
 - 3. Ratings and characteristics of supply circuit and required control sequence.
 - 4. Ambient and environmental conditions of installation location.

2 - PRODUCTS

2.1 GENERAL MOTOR REQUIREMENTS

- A. Comply with NEMA MG 1 unless otherwise indicated.

2.2 MOTOR CHARACTERISTICS

- A. Duty: Continuous duty at ambient temperature of 40 deg C and at altitude of 3300 feet above sea level.
- B. Capacity and Torque Characteristics: Sufficient to start, accelerate, and operate connected loads at designated speeds, at installed altitude and environment, with indicated operating sequence, and without exceeding nameplate ratings or considering service factor.

2.3 POLYPHASE MOTORS

- A. Description: NEMA MG 1, Design B, medium induction motor.
- B. Efficiency: Premium efficient, as defined in NEMA MG 1.
- C. Service Factor: 1.15.
- D. Multispeed Motors: Variable torque.
 - 1. For motors with 2:1 speed ratio, consequent pole, single winding.
 - 2. For motors with other than 2:1 speed ratio, separate winding for each speed.
- E. Multispeed Motors: Separate winding for each speed.
- F. Rotor: Random-wound, squirrel cage.
- G. Bearings: Regreasable, shielded, antifriction ball bearings suitable for radial and thrust loading.
- H. Temperature Rise: Match insulation rating.
- I. Insulation: Class F.
- J. Code Letter Designation:
 - 1. Motors 15 HP and Larger: NEMA starting Code F or Code G.

2. Motors Smaller Than 15 HP: Manufacturer's standard starting characteristic.

2.4 ADDITIONAL REQUIREMENTS FOR POLYPHASE MOTORS

- A. Motors Used with Reduced-Voltage and Multispeed Controllers: Match wiring connection requirements for controller with required motor leads. Provide terminals in motor terminal box, suited to control method.
- B. Motors Used with Variable-Frequency Controllers:
 1. Windings: Copper magnet wire with moisture-resistant insulation varnish, designed and tested to resist transient spikes, high frequencies, and short time rise pulses produced by pulse-width-modulated inverters.
 2. Premium-Efficient Motors: Class B temperature rise; Class F insulation.
 3. Inverter-Duty Motors: Class F temperature rise; Class H insulation.
 4. Thermal Protection: Comply with NEMA MG 1 requirements for thermally protected motors.
- C. Severe-Duty Motors: Comply with IEEE 841, with 1.15 minimum service factor.

2.5 SINGLE-PHASE MOTORS

- A. Motors larger than 1/20 hp shall be one of the following, to suit starting torque and requirements of specific motor application:
 1. Permanent-split capacitor.
 2. Split phase.
 3. Capacitor start, inductor run.
 4. Capacitor start, capacitor run.
- B. Multispeed Motors: Variable-torque, permanent-split-capacitor type.
- C. Bearings: Prelubricated, antifriction ball bearings or sleeve bearings suitable for radial and thrust loading.
- D. Motors 1/20 HP and Smaller: Shaded-pole type.
- E. Thermal Protection: Internal protection to automatically open power supply circuit to motor when winding temperature exceeds a safe value calibrated to temperature rating of motor insulation. Thermal-protection device shall automatically reset when motor temperature returns to normal range.

3 - EXECUTION (Not Applicable)
END OF SECTION 230513

SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT**PART 1 - GENERAL****1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY**A. Section Includes:**

1. Metal pipe hangers and supports.
2. Trapeze pipe hangers.
3. Fiberglass pipe hangers.
4. Metal framing systems.
5. Fiberglass strut systems.
6. Thermal-hanger shield inserts.
7. Fastener systems.
8. Pipe stands.
9. Equipment supports.

B. Related Requirements:

1. Section 055000 "Metal Fabrications" for structural-steel shapes and plates for trapeze hangers for pipe and equipment supports.
2. Section 230548.13 "Vibration Controls for HVAC" for vibration isolation devices.
3. Section 233113 "Metal Ducts" for duct hangers and supports.

1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.

- B. Shop Drawings: Show fabrication and installation details and include calculations for the following; include Product Data for components:

1. Trapeze pipe hangers.
2. Metal framing systems.
3. Fiberglass strut systems.
4. Pipe stands.
5. Equipment supports.

- C. Delegated-Design Submittal: For trapeze hangers indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.

1. Detail fabrication and assembly of trapeze hangers.
2. Include design calculations for designing trapeze hangers.

1.04 INFORMATIONAL SUBMITTALS

- A. Welding certificates.

1.05 QUALITY ASSURANCE

- A. Structural-Steel Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code, Section IX.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

- A. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design trapeze pipe hangers and equipment supports.
- B. Structural Performance: Hangers and supports for HVAC piping and equipment shall withstand the effects of gravity loads and stresses within limits and under conditions indicated according to ASCE/SEI 7.
 - 1. Design supports for multiple pipes, including pipe stands, capable of supporting combined weight of supported systems, system contents, and test water.
 - 2. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.
 - 3. Design seismic-restraint hangers and supports for piping and equipment.

2.02 METAL PIPE HANGERS AND SUPPORTS

- A. Carbon-Steel Pipe Hangers and Supports:
 - 1. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
 - 2. Galvanized Metallic Coatings: Pregalvanized, hot-dip galvanized, or electro-galvanized.
 - 3. Nonmetallic Coatings: Plastic coated, or epoxy powder-coated.
 - 4. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
 - 5. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel or stainless steel.
- B. Stainless-Steel Pipe Hangers and Supports:
 - 1. Description: MSS SP-58, Types 1 through 58, factory-fabricated components.
 - 2. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion to support bearing surface of piping.
 - 3. Hanger Rods: Continuous-thread rod, nuts, and washer made of stainless steel.
- C. Copper Pipe and Tube Hangers:
 - 1. Description: MSS SP-58, Types 1 through 58, copper-plated steel, factory-fabricated components.
 - 2. Hanger Rods: Continuous-thread rod, nuts, and washer made of copper-plated steel.

2.03 TRAPEZE PIPE HANGERS

- A. Description: MSS SP-58, Type 59, shop- or field-fabricated pipe-support assembly made from structural carbon-steel shapes with MSS SP-58 carbon-steel hanger rods, nuts, saddles, and U-bolts.

- B. MFMA Manufacturer Metal Framing Systems:
 - 1. Description: Shop- or field-fabricated, pipe-support assembly made of steel channels, accessories, fittings, and other components for supporting multiple parallel pipes.
 - 2. Standard: Comply with MFMA-4 factory-fabricated components for field assembly.
 - 3. Channels: Continuous slotted steel channel with inturred lips.
 - 4. Channel Width: Selected for applicable load criteria.
 - 5. Channel Nuts: Formed or stamped nuts or other devices designed to fit into channel slot and, when tightened, prevent slipping along channel.
 - 6. Hanger Rods: Continuous-thread rod, nuts, and washer made of carbon steel.
 - 7. Metallic Coating: Electroplated zinc or Hot-dip galvanized.

2.04 THERMAL-HANGER SHIELD INSERTS

- A. Insulation-Insert Material for Cold Piping: ASTM C552, Type II cellular glass with **100-psi (688-kPa)** or ASTM C591, Type VI, Grade 1 polyisocyanurate with **125-psi (862-kPa)** minimum compressive strength and vapor barrier.
- B. Insulation-Insert Material for Hot Piping: Water-repellent-treated, ASTM C533, Type I calcium silicate with **100-psi (688-kPa)**, ASTM C552, Type II cellular glass with **100-psi (688-kPa)** or ASTM C591, Type VI, Grade 1 polyisocyanurate with **125-psi (862-kPa)** minimum compressive strength.
- C. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.
- D. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.
- E. Insert Length: Extend 2 inches (50 mm) beyond sheet metal shield for piping operating below ambient air temperature.

2.05 FASTENER SYSTEMS

- A. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened Portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
- B. Mechanical-Expansion Anchors: Insert-wedge-type anchors for use in hardened Portland cement concrete; with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

2.06 PIPE STANDS

- A. General Requirements for Pipe Stands: Shop- or field-fabricated assemblies made of manufactured corrosion-resistant components to support roof-mounted piping.
- B. Compact Pipe Stand:
 - 1. Description: Single base unit with integral-rod roller, pipe clamps, or V-shaped cradle to support pipe, for roof installation without membrane penetration.
 - 2. Base: Single, vulcanized rubber, molded polypropylene, or polycarbonate.
 - 3. Hardware: Galvanized steel or polycarbonate.
 - 4. Accessories: Protection pads.

- C. Low-Profile, Single Base, Single-Pipe Stand:
1. Description: Single base with vertical and horizontal members, and pipe support, for roof installation without membrane protection.
 2. Base: Single, vulcanized rubber, molded polypropylene, or polycarbonate.
 3. Vertical Members: Two, galvanized or stainless-steel, continuous-thread 1/2-inch (12-mm) rods.
 4. Horizontal Member: Adjustable horizontal, galvanized or stainless-steel pipe support channels.
 5. Hardware: Galvanized or Stainless steel.
 6. Accessories: Protection pads.
 7. Height: 12 inches (300 mm) above roof.
- D. High-Profile, Single Base, Single-Pipe Stand:
1. Description: Single base, vertical and horizontal members, and pipe support, for roof installation without membrane penetration.
 2. Base: Single vulcanized rubber or molded polypropylene.
 3. Vertical Members: Two, galvanized or stainless-steel, continuous-thread 1/2-inch (12-mm) rods.
 4. Horizontal Member: One, adjustable height, galvanized-or stainless-steel pipe support slotted channel or plate.
 5. Pipe Supports: Roller, Clevis hanger or Swivel hanger.
 6. Hardware: Galvanized or Stainless steel.
- E. Curb-Mounted-Type Pipe Stands: Shop- or field-fabricated pipe supports made from structural-steel shapes, continuous-thread rods, and rollers, for mounting on permanent stationary roof curb.

2.07 EQUIPMENT SUPPORTS

- A. Description: Welded, shop- or field-fabricated equipment support made from structural carbon-steel shapes.

2.08 MATERIALS

- A. Aluminum: ASTM B221.
- B. Carbon Steel: ASTM A1011/A1011M.
- C. Structural Steel: ASTM A36/A36M, carbon-steel plates, shapes, and bars; galvanized.
- D. Stainless Steel: ASTM A240/A240M.
- E. Threaded Rods: Continuously threaded. Zinc-plated or galvanized steel for indoor applications and stainless steel for outdoor applications. Mating nuts and washers of similar materials as rods.
- F. Grout: ASTM C1107/C1107M, factory-mixed and -packaged, dry, hydraulic-cement, nonshrink and nonmetallic grout; suitable for interior and exterior applications.
1. Properties: Nonstaining, noncorrosive, and nongaseous.
 2. Design Mix: 5000-psi 28-day compressive strength.

PART 3 - EXECUTION

3.01 APPLICATION

- A. Comply with requirements in Section 078413 "Penetration Firestopping" for firestopping materials and installation for penetrations through fire-rated walls, ceilings, and assemblies.
- B. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb.

3.02 HANGER AND SUPPORT INSTALLATION

- A. Metal Pipe-Hanger Installation: Comply with MSS SP-58. Install hangers, supports, clamps, and attachments as required to properly support piping from the building structure.
- B. Metal Trapeze Pipe-Hanger Installation: Comply with MSS SP-58. Arrange for grouping of parallel runs of horizontal piping, and support together on field-fabricated trapeze pipe hangers.
 - 1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified for individual pipe hangers.
 - 2. Field fabricate from ASTM A36/A36M, carbon-steel shapes selected for loads being supported. Weld steel according to AWS D1.1/D1.1M.
- C. Fiberglass Pipe-Hanger Installation: Comply with applicable portions of MSS SP-58. Install hangers and attachments as required to properly support piping from building structure.
- D. Metal Framing System Installation: Arrange for grouping of parallel runs of piping, and support together on field-assembled strut systems.
- E. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.
- F. Fastener System Installation:
 - 1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.
 - 2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
- G. Pipe Stand Installation:
 - 1. Pipe Stand Types except Curb-Mounted Type: Assemble components and mount on smooth roof surface. Do not penetrate roof membrane.
 - 2. Curb-Mounted-Type Pipe Stands: Assemble components or fabricate pipe stand and mount on permanent, stationary roof curb. See Section 077200 "Roof Accessories" for curbs.
- H. Install hangers and supports complete with necessary attachments, inserts, bolts, rods, nuts, washers, and other accessories.

- I. Equipment Support Installation: Fabricate from welded-structural-steel shapes.
- J. Install hangers and supports to allow controlled thermal and seismic movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.
- K. Install lateral bracing with pipe hangers and supports to prevent swaying.
- L. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.
- M. Load Distribution: Install hangers and supports so that piping live and dead loads and stresses from movement will not be transmitted to connected equipment.
- N. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and to not exceed maximum pipe deflections allowed by ASME B31.9 for building services piping.
- O. Insulated Piping:
 - 1. Attach clamps and spacers to piping.
 - a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
 - b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
 - c. Do not exceed pipe stress limits allowed by ASME B31.9 for building services piping.
 - 2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
 - 3. Install MSS SP-58, Type 40, protective shields on cold piping with vapor barrier. Shields shall span an arc of 180 degrees.
 - a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
 - 4. Shield Dimensions for Pipe: Not less than the following:
 - a. NPS 1/4 to NPS 3-1/2 12 inches long and 0.048 inch thick.
 - b. NPS 4 : 12 inches long and 0.06 inch thick.
 - c. NPS 5 and NPS 6 18 inches long and 0.06 inch thick.
 - d. NPS 8 to NPS 14 : 24 inches long and 0.075 inch thick.
 - e. NPS 16 to NPS 24: 24 inches long and 0.105 inch thick.
 - 5. Pipes NPS 8 and Larger: Include wood or reinforced calcium-silicate-insulation inserts of length at least as long as protective shield.
 - 6. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

3.03 EQUIPMENT SUPPORTS

- A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.
- B. Grouting: Place grout under supports for equipment and make bearing surface smooth.

- C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.04 METAL FABRICATIONS

- A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.
- B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.
- C. Field Welding: Comply with AWS D1.1/D1.1M procedures for shielded, metal arc welding; appearance and quality of welds; and methods used in correcting welding work; and with the following:
 - 1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
 - 2. Obtain fusion without undercut or overlap.
 - 3. Remove welding flux immediately.
 - 4. Finish welds at exposed connections so no roughness shows after finishing and so contours of welded surfaces match adjacent contours.

3.05 ADJUSTING

- A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.
- B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.06 PAINTING

- A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 - 1. Apply paint by brush or spray to provide a minimum dry film thickness of 2.0 mils.
- B. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A780/A780M.

3.07 HANGER AND SUPPORT SCHEDULE

- A. Specific hanger and support requirements are in Sections specifying piping systems and equipment.
- B. Comply with MSS SP-58 for pipe-hanger selections and applications that are not specified in piping system Sections.
- C. Use hangers and supports with galvanized metallic coatings for piping and equipment that will not have field-applied finish.
- D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.

- E. Use carbon-steel pipe hangers and supports, metal trapeze pipe hangers and metal framing systems and attachments for general service applications.
- F. Use copper-plated pipe hangers and copper stainless-steel attachments for copper piping and tubing.
- G. Use padded hangers for piping that is subject to scratching.
- H. Use thermal-hanger shield inserts for insulated piping and tubing.
- I. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
 - 1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of noninsulated or insulated, stationary pipes NPS 1/2 to NPS 30 (DN 15 to DN 750).
 - 2. Yoke-Type Pipe Clamps (MSS Type 2): For suspension of up to 1050 deg F (566 deg C), pipes NPS 4 to NPS 24 (DN 100 to DN 600), requiring up to 4 inches (100 mm) of insulation.
 - 3. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes NPS 3/4 to NPS 36 (DN 20 to DN 900), requiring clamp flexibility and up to 4 inches (100 mm) of insulation.
 - 4. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes NPS 1/2 to NPS 24 (DN 15 to DN 600) if little or no insulation is required.
 - 5. Pipe Hangers (MSS Type 5): For suspension of pipes NPS 1/2 to NPS 4 (DN 15 to DN 100), to allow off-center closure for hanger installation before pipe erection.
 - 6. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated, stationary pipes NPS 3/4 to NPS 8 (DN 20 to DN 200).
 - 7. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8 (DN 15 to DN 200).
 - 8. Adjustable Band Hangers (MSS Type 9): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8 (DN 15 to DN 200).
 - 9. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of noninsulated, stationary pipes NPS 1/2 to NPS 8 (DN 15 to DN 200).
 - 10. Split Pipe Ring with or without Turnbuckle Hangers (MSS Type 11): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 8 (DN 10 to DN 200).
 - 11. Extension Hinged or Two-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated, stationary pipes NPS 3/8 to NPS 3 (DN 10 to DN 80).
 - 12. U-Bolts (MSS Type 24): For support of heavy pipes NPS 1/2 to NPS 30 (DN 15 to DN 750).
 - 13. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
 - 14. Pipe Saddle Supports (MSS Type 36): For support of pipes NPS 4 to NPS 36 (DN 100 to DN 900), with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate.
 - 15. Pipe Stanchion Saddles (MSS Type 37): For support of pipes NPS 4 to NPS 36 (DN 100 to DN 900), with steel-pipe base stanchion support and cast-iron floor flange or carbon-steel plate, and with U-bolt to retain pipe.
 - 16. Adjustable Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes NPS 2-1/2 to NPS 36 (DN 65 to DN 900) if vertical adjustment is required, with steel-pipe base stanchion support and cast-iron floor flange.

17. Single-Pipe Rolls (MSS Type 41): For suspension of pipes NPS 1 to NPS 30 (DN 25 to DN 750), from two rods if longitudinal movement caused by expansion and contraction might occur.
 18. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes NPS 2-1/2 to NPS 24 (DN 65 to DN 600), from single rod if horizontal movement caused by expansion and contraction might occur.
 19. Complete Pipe Rolls (MSS Type 44): For support of pipes NPS 2 to NPS 42 (DN 50 to DN 1050) if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is unnecessary.
 20. Pipe Roll and Plate Units (MSS Type 45): For support of pipes NPS 2 to NPS 24 (DN 50 to DN 600) if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is unnecessary.
 21. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes NPS 2 to NPS 30 (DN 50 to DN 750) if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.
- J. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24 (DN 24 to DN 600).
 2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 (DN 20 to DN 600) if longer ends are required for riser clamps.
- K. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches (150 mm) for heavy loads.
 2. Steel Clevises (MSS Type 14): For 120 to 450 deg F (49 to 232 deg C) piping installations.
 3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.
 4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
 5. Steel Weldless Eye Nuts (MSS Type 17): For 120 to 450 deg F (49 to 232 deg C) piping installations.
- L. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
 2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joist construction, to attach to top flange of structural shape.
 3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
 4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
 5. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
 6. C-Clamps (MSS Type 23): For structural shapes.
 7. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
 8. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.

9. Steel-Beam Clamps with Eye Nuts (MSS Type 28): For attaching to bottom of steel I-beams for heavy loads.
 10. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.
 11. Malleable-Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.
 12. Welded-Steel Brackets: For support of pipes from below or for suspending from above by using clip and rod. Use one of the following for indicated loads:
 - a. Light (MSS Type 31): 750 lb (340 kg).
 - b. Medium (MSS Type 32): 1500 lb (680 kg).
 - c. Heavy (MSS Type 33): 3000 lb (1360 kg).
 13. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
 14. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
 15. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.
- M. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel-Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
 2. Protection Shields (MSS Type 40): Of length recommended in writing by manufacturer to prevent crushing insulation.
 3. Thermal-Hanger Shield Inserts: For supporting insulated pipe.
- N. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Restraint-Control Devices (MSS Type 47): Where indicated to control piping movement.
 2. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches (32 mm).
 3. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41, roll hanger with springs.
 4. Spring Sway Braces (MSS Type 50): To retard sway, shock, vibration, or thermal expansion in piping systems.
 5. Variable-Spring Hangers (MSS Type 51): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from hanger.
 6. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from base support.
 7. Variable-Spring Trapeze Hangers (MSS Type 53): Preset to indicated load and limit variability factor to 25 percent to allow expansion and contraction of piping system from trapeze support.
 8. Constant Supports: For critical piping stress and if necessary to avoid transfer of stress from one support to another support, critical terminal, or connected equipment. Include auxiliary stops for erection, hydrostatic test, and load-adjustment capability. These supports include the following types:
 - a. Horizontal (MSS Type 54): Mounted horizontally.
 - b. Vertical (MSS Type 55): Mounted vertically.
 - c. Trapeze (MSS Type 56): Two vertical-type supports and one trapeze member.
- O. Comply with MSS SP-58 for trapeze pipe-hanger selections and applications that are not specified in piping system Sections.

- P. Comply with MFMA-103 for metal framing system selections and applications that are not specified in piping system Sections.
- Q. Use powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

END OF SECTION 230529

SECTION 230553 - IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Equipment labels.
 - 2. Warning signs and labels.
 - 3. Pipe labels.
 - 4. Duct labels.
 - 5. Stencils.
 - 6. Warning tags.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For color, letter style, and graphic representation required for each identification material and device.
- C. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.
- D. Valve numbering scheme.
- E. Valve Schedules: For each piping system to include in maintenance manuals.

2 - PRODUCTS

2.1 EQUIPMENT LABELS

- A. Metal Labels for Equipment:
 - 1. Material and Thickness: Brass, 0.032-inch stainless steel, 0.025-inch anodized aluminum, 0.032-inch minimum thickness, and having predrilled or stamped holes for attachment hardware.
 - 2. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch
 - 3. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
 - 4. Fasteners: Stainless-steel rivets or self-tapping screws.
 - 5. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- B. Plastic Labels for Equipment:
 - 1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch or 1/8 inch thick, and having predrilled holes for attachment hardware.
 - 2. Letter Color: White or Yellow
 - 3. Background Color: Black White Yellow.
 - 4. Maximum Temperature: Able to withstand temperatures up to 160 deg F.

5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
 6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
 7. Fasteners: Stainless-steel rivets or self-tapping screws.
 8. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- C. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), and the Specification Section number and title where equipment is specified.
- D. Equipment Label Schedule: For each item of equipment to be labeled, on 8-1/2-by-11-inch bond paper. Tabulate equipment identification number, and identify Drawing numbers where equipment is indicated (plans, details, and schedules) and the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.

2.2 WARNING SIGNS AND LABELS

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware.
- B. Letter Color: White or Yellow
- C. Background Color: Black.
- D. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
- E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
- G. Fasteners: Stainless-steel rivets or self-tapping screws.
- H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- I. Label Content: Include caution and warning information plus emergency notification instructions.

2.3 DUCT LABELS

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware.
- B. Letter Color: White or Yellow
- C. Background Color: Black.
- D. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
- E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-quarters the size of principal lettering.
- G. Fasteners: Stainless-steel rivets or self-tapping screws.
- H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- I. Duct Label Contents: Include identification of duct service using same designations or abbreviations as used on Drawings; also include duct size and an arrow indicating flow direction.

1. Flow-Direction Arrows: Integral with duct system service lettering to accommodate both directions or as separate unit on each duct label to indicate flow direction.

2.4 STENCILS

A. Stencils for Ducts:

1. Lettering Size: Minimum letter height of 1-1/4 inches for viewing distances up to 15 feet and proportionately larger lettering for greater viewing distances.
2. Stencil Material: Fiberboard or metal.
3. Stencil Paint: Exterior, gloss, alkyd enamel. Paint may be in pressurized spray-can form.
4. Identification Paint: Exterior, alkyd enamel. Paint may be in pressurized spray-can form.

B. Stencils for Access Panels and Door Labels, Equipment Labels, and Similar Operational Instructions:

1. Lettering Size: Minimum letter height of 1/2 inch for viewing distances up to 72 inches and proportionately larger lettering for greater viewing distances.
2. Stencil Material: Fiberboard or metal.
3. Stencil Paint: Exterior, gloss, alkyd enamel. Paint may be in pressurized spray-can form.
4. Identification Paint: Exterior, alkyd enamel. Paint may be in pressurized spray-can form.

2.5 WARNING TAGS

A. Description: Preprinted or partially preprinted accident-prevention tags of plasticized card stock with matte finish suitable for writing.

1. Size: 3 by 5-1/4 inches minimum. Approximately 4 by 7 inches
2. Fasteners: Brass grommet and wire.
3. Nomenclature: Large-size primary caption such as "DANGER," "CAUTION," or "DO NOT OPERATE."
4. Color: Safety-yellow background with black lettering.

3 - EXECUTION

3.1 PREPARATION

- #### A. Clean piping and equipment surfaces of substances that could impair bond of identification devices, including dirt, oil, grease, release agents, and incompatible primers, paints, and encapsulants.

3.2 GENERAL INSTALLATION REQUIREMENTS

- #### A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- #### B. Coordinate installation of identifying devices with locations of access panels and doors.
- #### C. Install identifying devices before installing acoustical ceilings and similar concealment.

3.3 EQUIPMENT LABEL INSTALLATION

- #### A. Install or permanently fasten labels on each major item of mechanical equipment.
- #### B. Locate equipment labels where accessible and visible.

3.4 PIPE LABEL INSTALLATION

- #### A. Piping Color Coding: Painting of piping is specified in Section 099123 "Interior Painting" or Section 099600 "High-Performance Coatings."
- #### B. Stenciled Pipe Label Option: Stenciled labels may be provided instead of manufactured pipe labels, at Installer's option. Install stenciled pipe labels, complying with ASME A13.1, with painted, color-coded bands or rectangles on each piping system.

1. Identification Paint: Use for contrasting background.
2. Stencil Paint: Use for pipe marking.
- C. Pipe Label Locations: Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels, and plenums; and exterior exposed locations as follows:
 1. Near each valve and control device.
 2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
 3. Near penetrations and on both sides of through walls, floors, ceilings, and inaccessible enclosures.
 4. At access doors, manholes, and similar access points that permit view of concealed piping.
 5. Near major equipment items and other points of origination and termination.
 6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.
 7. On piping above removable acoustical ceilings. Omit intermediately spaced labels.
- D. Directional Flow Arrows: Arrows shall be used to indicate direction of flow in pipes, including pipes where flow is allowed in both directions.
- E. Pipe Label Color Schedule:
 1. Heating Water Piping: White letters on a safety-green background or Black letters on a safety-orange background.
 2. Refrigerant Piping: Black letters on a safety-orange background, White letters on a safety-purple background, Black letters on a safety-white background, White letters on a safety-gray background or White letters on a safety-black background.

3.5 DUCT LABEL INSTALLATION

- A. Install plastic-laminated or self-adhesive duct labels with permanent adhesive on air ducts in the following color codes:
 1. Blue: For cold-air supply ducts.
 2. Yellow For hot-air supply ducts.
 3. Green: For exhaust-, outside-, relief-, return-, and mixed-air ducts.
- B. Stenciled Duct Label Option: Stenciled labels showing service and flow direction may be provided instead of plastic-laminated duct labels, at Installer's option.
- C. Locate labels near points where ducts enter into and exit from concealed spaces and at maximum intervals of 50 feet in each space where ducts are exposed or concealed by removable ceiling system.

3.6 VALVE-TAG INSTALLATION

- A. Install tags on valves and control devices in piping systems, except check valves, valves within factory-fabricated equipment units, shutoff valves, faucets, convenience and lawn-watering hose connections, and HVAC terminal devices and similar roughing-in connections of end-use fixtures and units. List tagged valves in a valve schedule.
- B. Valve-Tag Application Schedule: Tag valves according to size, shape, and color scheme and with captions similar to those indicated in the following subparagraphs:
 1. Valve-Tag Size and Shape:
 - a. Refrigerant: 1-1/2 inches or 2 inches, round or square.
 - b. Heating Water: 1-1/2 inches 2 inches (50 mm), round or square.
 2. Valve-Tag Colors:
 - a. Potable and Other Water: White letters on a safety-green background.

3.7 WARNING-TAG INSTALLATION

- A. Write required message on, and attach warning tags to, equipment and other items where required.

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. Section Includes:
 - 1. Testing, Adjusting, and Balancing of Air Systems:
 - a. Constant-volume air systems.

1.03 DEFINITIONS.

- A. AABC: Associated Air Balance Council.
- B. NEBB: National Environmental Balancing Bureau.
- C. TAB: Testing, adjusting, and balancing.
- D. TABB: Testing, Adjusting, and Balancing Bureau.
- E. TAB Specialist: An independent entity meeting qualifications to perform TAB work.

1.04 INFORMATIONAL SUBMITTALS

- A. Qualification Data: Within 45 days of Contractor's Notice to Proceed, submit documentation that the TAB specialist and this Project's TAB team members meet the qualifications specified in "Quality Assurance" Article.
- B. Contract Documents Examination Report: Within 45 days of Contractor's Notice to Proceed, submit the Contract Documents review report, as specified in Part 3.
- C. Certified TAB reports.
- D. Sample report forms.
- E. Instrument calibration reports, to include the following:
 - 1. Instrument type and make.
 - 2. Serial number.
 - 3. Application.
 - 4. Dates of use.
 - 5. Dates of calibration.

1.05 QUALITY ASSURANCE

- A. TAB Specialists Qualifications, Certified by AABC or NEBB:

1. TAB Field Supervisor: Employee of the TAB specialist and certified by AABC or NEBB.
 2. TAB Technician: Employee of the TAB specialist and certified by AABC or NEBB.
- B. Instrumentation Type, Quantity, Accuracy, and Calibration: Comply with requirements in ASHRAE 111, Section 4, "Instrumentation."
- C. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.7.2.3 - "System Balancing."
- D. Code and AHJ Compliance: TAB is required to comply with governing codes and requirements of authorities having jurisdiction.

1.06 FIELD CONDITIONS

- A. Full Owner Occupancy: Owner will occupy the site and existing building during entire TAB period. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.
- B. Partial Owner Occupancy: Owner may occupy completed areas of building before Substantial Completion. Cooperate with Owner during TAB operations to minimize conflicts with Owner's operations.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Examine the Contract Documents to become familiar with Project requirements and to discover conditions in systems designs that may preclude proper TAB of systems and equipment.
- B. Examine installed systems for balancing devices, such as test ports, gauge cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers. Verify that locations of these balancing devices are applicable for intended purpose and are accessible.
- C. Examine the approved submittals for HVAC systems and equipment.
- D. Examine design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems output, and statements of philosophies and assumptions about HVAC system and equipment controls.
- E. Examine ceiling plenums and underfloor air plenums used for HVAC to verify that they are properly separated from adjacent areas and sealed.
- F. Examine equipment performance data, including fan curves.
1. Relate performance data to Project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.
 2. Calculate system-effect factors to reduce performance ratings of HVAC equipment when installed under conditions different from the conditions used to rate equipment

performance. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," or in SMACNA's "HVAC Systems - Duct Design." Compare results with the design data and installed conditions.

- G. Examine system and equipment installations and verify that field quality-control testing, cleaning, and adjusting specified in individual Sections have been performed.
- H. Examine test reports specified in individual system and equipment Sections.
- I. Examine HVAC equipment and verify that bearings are greased, belts are aligned and tight, filters are clean, and equipment with functioning controls is ready for operation.
- J. Examine terminal units, such as variable-air-volume boxes, and verify that they are accessible and their controls are connected and functioning.
- K. Examine operating safety interlocks and controls on HVAC equipment.
- L. Examine control dampers for proper installation for their intended function of isolating, throttling, diverting, or mixing air flows.
- M. Report deficiencies discovered before and during performance of TAB procedures. Observe and record system reactions to changes in conditions. Record default set points if different from indicated values.

3.02 PREPARATION

- A. Prepare a TAB plan that includes the following:
 - 1. Equipment and systems to be tested.
 - 2. Strategies and step-by-step procedures for balancing the systems.
 - 3. Instrumentation to be used.
 - 4. Sample forms with specific identification for all equipment.
- B. Perform system-readiness checks of HVAC systems and equipment to verify system readiness for TAB work. Include, at a minimum, the following:
 - 1. Airside:
 - a. Verify that leakage and pressure tests on air distribution systems have been satisfactorily completed.
 - b. Duct systems are complete with terminals installed.
 - c. Volume, smoke, and fire dampers are open and functional.
 - d. Clean filters are installed.
 - e. Fans are operating, free of vibration, and rotating in correct direction.
 - f. Variable-frequency controllers' startup is complete and safeties are verified.
 - g. Automatic temperature-control systems are operational.
 - h. Ceilings are installed.
 - i. Windows and doors are installed.
 - j. Suitable access to balancing devices and equipment is provided.

3.03 GENERAL PROCEDURES FOR TESTING AND BALANCING

- A. Perform testing and balancing procedures on each system in accordance with the procedures contained in AABC's "National Standards for Total System Balance", ASHRAE 111, or

NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and in this Section.

- B. Cut insulation, ducts, pipes, and equipment casings for installation of test probes to the minimum extent necessary for TAB procedures.
 - 1. After testing and balancing, patch probe holes in ducts with same material and thickness as used to construct ducts.
 - 2. Where holes for probes are required in piping or hydronic equipment, install pressure and temperature test plugs to seal systems.
 - 3. Install and join new insulation that matches removed materials. Restore insulation, coverings, vapor barrier, and finish in accordance with Section 23 "HVAC Insulation".
- C. Mark equipment and balancing devices, including damper-control positions, valve position indicators, fan-speed-control levers, and similar controls and devices, with paint or other suitable, permanent identification material to show final settings.
- D. Take and report testing and balancing measurements in inch-pound (IP) units.

3.04 TESTING, ADJUSTING, AND BALANCING OF HVAC EQUIPMENT

- A. Test, adjust, and balance HVAC equipment indicated on Drawings, including, but not limited to, the following:
 - 1. Motors.
 - 2. Pumps.
 - 3. Fans and ventilators..
 - 4. Terminal units.
 - 5. Unit heaters.
 - 6. Condensing units..
 - 7. Air-handling units.
 - 8. Coils.
 - 9. Fan coil units.

3.05 GENERAL PROCEDURES FOR BALANCING AIR SYSTEMS

- A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.
- B. Prepare schematic diagrams of systems' Record drawings duct layouts.
- C. For variable-air-volume systems, develop a plan to simulate diversity.
- D. Determine the best locations in main and branch ducts for accurate duct-airflow measurements.
- E. Check airflow patterns from the outdoor-air louvers and dampers and the return- and exhaust-air dampers through the supply-fan discharge and mixing dampers.
- F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.

- G. Verify that motor starters are equipped with properly sized thermal protection.
- H. Check dampers for proper position to achieve desired airflow path.
- I. Check for airflow blockages.
- J. Check condensate drains for proper connections and functioning.
- K. Check for proper sealing of air-handling-unit components.

3.06 PROCEDURES FOR CONSTANT-VOLUME AIR SYSTEMS

- A. Adjust fans to deliver total indicated airflows within the maximum allowable fan speed listed by fan manufacturer.
 - 1. Measure total airflow.
 - a. Set outside-air, return-air, and relief-air dampers for proper position that simulates minimum outdoor-air conditions.
 - b. Where duct conditions allow, measure airflow by main Pitot-tube traverse. If necessary, perform multiple Pitot-tube traverses close to the fan and prior to any outlets, to obtain total airflow.
 - c. Where duct conditions are unsuitable for Pitot-tube traverse measurements, a coil traverse may be acceptable.
 - 2. Measure fan static pressures as follows:
 - a. Measure static pressure directly at the fan outlet or through the flexible connection.
 - b. Measure static pressure directly at the fan inlet or through the flexible connection.
 - c. Measure static pressure across each component that makes up the air-handling system.
 - d. Report artificial loading of filters at the time static pressures are measured.
 - 3. Review Contractor-prepared shop drawings and Record drawings to determine variations in design static pressures versus actual static pressures. Calculate actual system-effect factors. Recommend adjustments to accommodate actual conditions.
 - 4. Comply with requirements in HVAC Sections for air-handling units for adjustment of fans, belts, and pulley sizes to achieve indicated air-handling-unit performance.
 - 5. Do not make fan-speed adjustments that result in motor overload. Consult equipment manufacturers about fan-speed safety factors. Modulate dampers and measure fan-motor amperage to ensure that no overload occurs. Measure amperage in full-cooling, full-heating, economizer, and any other operating mode to determine the maximum required brake horsepower.
- B. Adjust volume dampers for main duct, submain ducts, and major branch ducts to indicated airflows.
 - 1. Measure airflow of submain and branch ducts.
 - 2. Adjust submain and branch duct volume dampers for specified airflow.
 - 3. Re-measure each submain and branch duct after all have been adjusted.
- C. Adjust air inlets and outlets for each space to indicated airflows.
 - 1. Set airflow patterns of adjustable outlets for proper distribution without drafts.
 - 2. Measure inlets and outlets airflow.
 - 3. Adjust each inlet and outlet for specified airflow.
 - 4. Re-measure each inlet and outlet after they have been adjusted.

- D. Verify final system conditions.
 - 1. Re-measure and confirm that minimum outdoor, return, and relief airflows are within design. Readjust to design if necessary.
 - 2. Re-measure and confirm that total airflow is within design.
 - 3. Re-measure all final fan operating data, speed, volts, amps, and static profile.
 - 4. Mark all final settings.
 - 5. Test system in economizer mode. Verify proper operation and adjust if necessary.
 - 6. Measure and record all operating data.
 - 7. Record final fan-performance data.

3.07 PROCEDURES FOR AIR-COOLED CONDENSING UNITS

- A. Verify proper rotation of fan(s).
- B. Measure and record entering- and leaving-air temperatures.
- C. Measure and record entering and leaving refrigerant pressures.
- D. Measure and record operating data of compressor(s), fan(s), and motors.

3.08 PROCEDURES FOR HEAT-TRANSFER COILS

- A. Measure, adjust, and record the following data for each electric heating coil:
 - 1. Nameplate data.
 - 2. Airflow.
 - 3. Entering- and leaving-air temperature at full load.
 - 4. Air pressure drop.
 - 5. Voltage and amperage input of each phase at full load.
 - 6. Calculated kilowatt at full load.
 - 7. Fuse or circuit-breaker rating for overload protection.
- B. Measure, adjust, and record the following data for each refrigerant coil:
 - 1. Dry-bulb temperature of entering and leaving air.
 - 2. Wet-bulb temperature of entering and leaving air.
 - 3. Airflow.
 - 4. Air pressure drop.
 - 5. Entering and leaving refrigerant pressure and temperatures.

3.09 HVAC CONTROLS VERIFICATION.

- A. In conjunction with system balancing, perform the following:
 - 1. Verify HVAC control system is operating within the design limitations.
 - 2. Confirm that the sequences of operation are in compliance with Contract Documents.
 - 3. Verify that controllers are calibrated and function as intended.
 - 4. Verify that controller set points are as indicated.
 - 5. Verify the operation of lockout or interlock systems.
- B. Reporting: Include a summary of verifications performed, remaining deficiencies, and variations from indicated conditions.

3.10 TOLERANCES

- A. Set HVAC system's airflow rates and water flow rates within the following tolerances:
 - 1. Supply, Return, and Exhaust Fans and Equipment with Fans: Plus or minus 10 percent
 - 2. Air Outlets and Inlets: Plus or minus 10 percent
- B. Maintaining pressure relationships as designed shall have priority over the tolerances specified above.

3.11 PROGRESS REPORTING

- A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article, prepare a report on the adequacy of design for system-balancing devices. Recommend changes and additions to system-balancing devices, to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance-measuring and -balancing devices.
- B. Status Reports: Prepare weekly progress reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

3.12 FINAL REPORT

- A. General: Prepare a certified written report; tabulate and divide the report into separate sections for tested systems and balanced systems.
 - 1. Include a certification sheet at the front of the report's binder, signed and sealed by the certified testing and balancing engineer.
 - 2. Include a list of instruments used for procedures, along with proof of calibration.
 - 3. Certify validity and accuracy of field data.
- B. Final Report Contents: In addition to certified field-report data, include the following:
 - 1. Fan curves.
 - 2. Manufacturers' test data.
 - 3. Field test reports prepared by system and equipment installers.
 - 4. Other information relative to equipment performance; do not include Shop Drawings and Product Data.
- C. General Report Data: In addition to form titles and entries, include the following data:
 - 1. Title page.
 - 2. Name and address of the TAB specialist.
 - 3. Project name.
 - 4. Project location.
 - 5. Architect's name and address.
 - 6. Engineer's name and address.
 - 7. Contractor's name and address.
 - 8. Report date.
 - 9. Signature of TAB supervisor who certifies the report.
 - 10. Table of Contents with the total number of pages defined for each section of the report. Number each page in the report.

11. Summary of contents, including the following:
 - a. Indicated versus final performance.
 - b. Notable characteristics of systems.
 - c. Description of system operation sequence if it varies from the Contract Documents.
 12. Nomenclature sheets for each item of equipment.
 13. Data for terminal units, including manufacturer's name, type, size, and fittings.
 14. Notes to explain why certain final data in the body of reports vary from indicated values.
 15. Test conditions for fans performance forms, including the following:
 - a. Settings for outdoor-, return-, and exhaust-air dampers.
 - b. Conditions of filters.
 - c. Cooling coil, wet- and dry-bulb conditions.
 - d. Heating coil, dry-bulb conditions.
 - e. Face and bypass damper settings at coils.
 - f. Fan drive settings, including settings and percentage of maximum pitch diameter.
 - g. Other system operating conditions that affect performance.
- D. System Diagrams: Include schematic layouts of air distribution systems. Present each system with single-line diagram and include the following:
1. Quantities of outdoor, supply, return, and exhaust airflows.
 2. Duct, outlet, and inlet sizes.
 3. Terminal units.
 4. Position of balancing devices.
- E. Air-Handling-Unit Test Reports: For air-handling units, include the following:
1. Unit Data:
 - a. Unit identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Unit arrangement and class.
 - g. Discharge arrangement.
 - h. Sheave make, size in inches, and bore.
 - i. Center-to-center dimensions of sheave and amount of adjustments in inches.
 - j. Number, make, and size of belts.
 - k. Number, type, and size of filters.
 2. Motor Data:
 - a. Motor make, and frame type and size.
 - b. Horsepower and speed.
 - c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.
 - e. Sheave make, size in inches, and bore.
 - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
 3. Test Data (Indicated and Actual Values):
 - a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan speed.
 - d. Inlet and discharge static pressure in inches wg.
 - e. For each filter bank, filter static-pressure differential in inches wg.
 - f. Preheat-coil static-pressure differential in inches wg.

- g. Cooling-coil static-pressure differential in inches wg.
 - h. Heating-coil static-pressure differential in inches wg.
 - i. List for each internal component with pressure-drop, static-pressure differential in inches wg.
 - j. Outdoor airflow in cfm.
 - k. Return airflow in cfm.
 - l. Outdoor-air damper position.
 - m. Return-air damper position.
- F. Apparatus-Coil Test Reports:
- 1. Coil Data:
 - a. System identification.
 - b. Location.
 - c. Coil type.
 - d. Number of rows.
 - e. Fin spacing in fins per inch o.c.
 - f. Make and model number.
 - g. Face area in sq. ft..
 - h. Tube size in NPS.
 - i. Tube and fin materials.
 - j. Circuiting arrangement.
 - 2. Test Data (Indicated and Actual Values):
 - a. Airflow rate in cfm.
 - b. Average face velocity in fpm.
 - c. Air pressure drop in inches wg.
 - d. Outdoor-air, wet- and dry-bulb temperatures in deg F.
 - e. Return-air, wet- and dry-bulb temperatures in deg F.
 - f. Entering-air, wet- and dry-bulb temperatures in deg F.
 - g. Leaving-air, wet- and dry-bulb temperatures in deg F.
 - h. Refrigerant expansion valve and refrigerant types.
 - i. Refrigerant suction pressure in psig.
 - j. Refrigerant suction temperature in deg F.
- G. Gas-Fired Heat Apparatus Test Reports: In addition to manufacturer's factory startup equipment reports, include the following:
- 1. Unit Data:
 - a. System identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and unit size.
 - e. Manufacturer's serial number.
 - f. Fuel type in input data.
 - g. Output capacity in Btu/h.
 - h. Ignition type.
 - i. Burner-control types.
 - j. Motor horsepower and speed.
 - k. Motor volts, phase, and hertz.
 - l. Motor full-load amperage and service factor.
 - m. Sheave make, size in inches, and bore.
 - n. Center-to-center dimensions of sheave and amount of adjustments in inches.
 - 2. Test Data (Indicated and Actual Values):

- a. Total airflow rate in cfm.
 - b. Entering-air temperature in deg F.
 - c. Leaving-air temperature in deg F.
 - d. Air temperature differential in deg F.
 - e. Entering-air static pressure in inches wg.
 - f. Leaving-air static pressure in inches wg.
 - g. Air static-pressure differential in inches wg.
 - h. Low-fire fuel input in Btu/h.
 - i. High-fire fuel input in Btu/h.
 - j. Manifold pressure in psig .
 - k. High-temperature-limit setting in deg F.
 - l. Operating set point in Btu/h.
 - m. Motor voltage at each connection.
 - n. Motor amperage for each phase.
 - o. Heating value of fuel in Btu/h.
- H. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:
1. Unit Data:
 - a. System identification.
 - b. Location.
 - c. Coil identification.
 - d. Capacity in Btu/h.
 - e. Number of stages.
 - f. Connected volts, phase, and hertz.
 - g. Rated amperage.
 - h. Airflow rate in cfm.
 - i. Face area in sq. ft..
 - j. Minimum face velocity in fpm.
 2. Test Data (Indicated and Actual Values):
 - a. Heat output in Btu/h.
 - b. Airflow rate in cfm.
 - c. Air velocity in fpm.
 - d. Entering-air temperature in deg F.
 - e. Leaving-air temperature in deg F.
 - f. Voltage at each connection.
 - g. Amperage for each phase.
- I. Fan Test Reports: For supply, return, and exhaust fans, include the following:
1. Fan Data:
 - a. System identification.
 - b. Location.
 - c. Make and type.
 - d. Model number and size.
 - e. Manufacturer's serial number.
 - f. Arrangement and class.
 - g. Sheave make, size in inches, and bore.
 - h. Center-to-center dimensions of sheave and amount of adjustments in inches.
 2. Motor Data:
 - a. Motor make, and frame type and size.
 - b. Horsepower and speed.

- c. Volts, phase, and hertz.
 - d. Full-load amperage and service factor.
 - e. Sheave make, size in inches, and bore.
 - f. Center-to-center dimensions of sheave and amount of adjustments in inches.
 - g. Number, make, and size of belts.
3. Test Data (Indicated and Actual Values):
 - a. Total airflow rate in cfm.
 - b. Total system static pressure in inches wg.
 - c. Fan speed.
 - d. Discharge static pressure in inches wg.
 - e. Suction static pressure in inches wg.
- J. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
1. Report Data:
 - a. System fan and air-handling-unit number.
 - b. Location and zone.
 - c. Traverse air temperature in deg F.
 - d. Duct static pressure in inches wg.
 - e. Duct size in inches.
 - f. Duct area in sq. ft. .
 - g. Indicated airflow rate in cfm .
 - h. Indicated velocity in fpm.
 - i. Actual airflow rate in cfm.
 - j. Actual average velocity in fpm.
 - k. Barometric pressure in psig.
- K. Air-Terminal-Device Reports:
1. Unit Data:
 - a. System and air-handling unit identification.
 - b. Location and zone.
 - c. Apparatus used for test.
 - d. Area served.
 - e. Make.
 - f. Number from system diagram.
 - g. Type and model number.
 - h. Size.
 - i. Effective area in sq. ft..
 2. Test Data (Indicated and Actual Values):
 - a. Airflow rate in cfm.
 - b. Air velocity in fpm.
 - c. Preliminary airflow rate as needed in cfm.
 - d. Preliminary velocity as needed in fpm.
 - e. Final airflow rate in cfm.
 - f. Final velocity in fpm.
 - g. Space temperature in deg F.
- L. Instrument Calibration Reports:
1. Report Data:
 - a. Instrument type and make.
 - b. Serial number.

- c. Application.
- d. Dates of use.
- e. Dates of calibration.

3.13 VERIFICATION OF TAB REPORT

- A. The TAB specialist's test and balance engineer shall conduct the inspection in the presence of Construction Manager.
- B. Construction Manager shall randomly select measurements, documented in the final report, to be rechecked. Rechecking shall be limited to the lesser of either 25 percent of the total measurements recorded or the extent of measurements that can be accomplished in a normal 8-hour business day.
- C. If rechecks yield measurements that differ from the measurements documented in the final report by more than the tolerances allowed, the measurements shall be noted as "FAILED."
- D. If the number of "FAILED" measurements is greater than 10 percent of the total measurements checked during the final inspection, the TAB shall be considered incomplete and shall be rejected.
- E. If recheck measurements find the number of failed measurements noncompliant with requirements indicated, proceed as follows:
 - 1. TAB specialists shall recheck all measurements and make adjustments. Revise the final report and balancing device settings to include all changes; resubmit the final report and request a second final inspection. All changes shall be tracked to show changes made to previous report.
 - 2. If the second final inspection also fails, Owner may pursue others Contract options to complete TAB work.
- F. Prepare test and inspection reports.

3.14 ADDITIONAL TESTS

- A. Seasonal Periods: If initial TAB procedures were not performed during near-peak summer and winter conditions, perform additional TAB during near-peak summer and winter conditions.

END OF SECTION 230593

SECTION 230713 - DUCT INSULATION

1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes insulating the following duct services:
 - 1. Indoor, exposed supply and outdoor air.
 - 2. Indoor, exposed return located in unconditioned space.
 - 3. Indoor, exposed exhaust between isolation damper and penetration of building exterior.
 - 4. Outdoor, exposed supply and outdoor air.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated. Include thermal conductivity, water-vapor permeance thickness, and jackets (both factory- and field-applied if any).
- B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
 - 1. Detail application of protective shields, saddles, and inserts at hangers for each type of insulation and hanger.
 - 2. Detail insulation application at elbows, fittings, dampers, specialties and flanges for each type of insulation.
 - 3. Detail application of field-applied jackets.
 - 4. Detail application at linkages of control devices.
- C. Samples: For each type of insulation and jacket indicated. Identify each Sample, describing product and intended use. Sample sizes are as follows:
 - 1. Sheet Form Insulation Materials: 12 inches square.
 - 2. Sheet Jacket Materials: 12 inches square.
 - 3. Manufacturer's Color Charts: For products where color is specified, show the full range of colors available for each type of finish material.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For qualified Installer.
- B. Material Test Reports: From a qualified testing agency acceptable to authorities having jurisdiction indicating, interpreting, and certifying test results for compliance of insulation materials, sealers, attachments, cements, and jackets, with requirements indicated. Include dates of tests and test methods employed.
- C. Field quality-control reports.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.
- B. Surface-Burning Characteristics: For insulation and related materials, as determined by testing identical products according to ASTM E84, by a testing agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, tapes, and cement material containers, with appropriate markings of applicable testing agency.

1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.
 2. Insulation Installed Outdoors: Flame-spread index of 75 or less, and smoke-developed index of 150 or less.
- C. Mockups: Before installing insulation, build mockups for each type of insulation and finish listed below to demonstrate quality of insulation application and finishes. Build mockups in the location indicated or, if not indicated, as directed by Architect. Use materials indicated for the completed Work.
1. Ductwork Mockups:
 - a. One 10-foot section each of rectangular and round straight duct.
 - b. One each of a 90-degree mitered round and rectangular elbow, and one each of a 90-degree radius round and rectangular elbow.
 - c. One rectangular branch takeoff and one round branch take off from a rectangular duct. One round tee fitting.
 - d. One rectangular and round transition fitting.
 - e. Four support hangers for round and rectangular ductwork.
 - f. Each type of damper and specialty.
 2. For each mockup, fabricate cutaway sections to allow observation of application details for insulation materials, adhesives, mastics, attachments, and jackets.
 3. Notify Architect seven days in advance of dates and times when mockups will be constructed.
 4. Obtain Architect's approval of mockups before starting insulation application.
 5. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
 6. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
 7. Demolish and remove mockups when directed.
- 1.6 DELIVERY, STORAGE, AND HANDLING
- A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.
- 1.7 COORDINATION
- A. Coordinate sizes and locations of supports, hangers, and insulation shields specified in Section 230529 "Hangers and Supports for HVAC Piping and Equipment."
 - B. Coordinate clearance requirements with duct Installer for duct insulation application. Before preparing ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.
 - C. Coordinate installation and testing of heat tracing.
- 1.8 SCHEDULING
- A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.
 - B. Complete installation and concealment of plastic materials as rapidly as possible in each area of construction.

2 - PRODUCTS

2.1 INSULATION MATERIALS

- A. Comply with requirements in "Duct Insulation Schedule, General," "Indoor Duct and Plenum Insulation Schedule," and "Aboveground, Outdoor Duct and Plenum Insulation Schedule" articles for where insulating materials shall be applied.
- B. Products shall not contain asbestos, lead, mercury, or mercury compounds.
- C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C871.
- D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C795.
- E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.
- F. Flexible Elastomeric Insulation: Closed-cell, sponge- or expanded-rubber materials. Comply with ASTM C534, Type II for sheet materials.
- G. Mineral-Fiber Blanket Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C553, Type II and ASTM C1290, Type III with factory-applied FSP jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- H. Mineral-Fiber Board Insulation: Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- I. Mineral-Fiber, Pipe and Tank Insulation: Mineral or glass fibers bonded with a thermosetting resin. Semi-rigid board material with factory-applied ASJ complying with ASTM C1393, Type II or Type IIIA Category 2, or with properties similar to ASTM C612, Type IB. Nominal density is 2.5 lb/cu. ft. or more. Thermal conductivity (k-value) at 100 deg Fis 0.29 Btu x in./h x sq. ft. x deg For less. Factory-applied jacket requirements are specified in "Factory-Applied Jackets" Article.
- J. Polyolefin: Unicellular, polyethylene thermal plastic insulation. Comply with ASTM C534 or ASTM C1427, Type I, Grade 1 for tubular materials and Type II, Grade 1 for sheet materials.

2.2 FIRE-RATED INSULATION SYSTEMS

- A. Fire-Rated Board: Structural-grade, press-molded, xonolite calcium silicate, fireproofing board suitable for operating temperatures up to 1700 deg F. Comply with ASTM C656, Type II, Grade 6. Tested and certified to provide a 1 or 2 hour fire rating (as required) by an NRTL acceptable to authorities having jurisdiction.
- B. Fire-Rated Blanket: High-temperature, flexible, blanket insulation with FSK jacket that is tested and certified to provide a **1 or 2** hour fire rating (as required) by an NRTL acceptable to authorities having jurisdiction.

2.3 ADHESIVES

- A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated unless otherwise indicated.
- B. Flexible Elastomeric and Polyolefin Adhesive: Comply with MIL-A-24179A, Type II, Class I.
- C. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
- D. ASJ Adhesive, and FSK Jacket Adhesive: Comply with MIL-A-3316C, Class 2, Grade A for bonding insulation jacket lap seams and joints.
- E. PVC Jacket Adhesive: Compatible with PVC jacket.

2.4 MASTICS AND COATINGS

- A. Materials shall be compatible with insulation materials, jackets, and substrates.

- B. Vapor-Retarder Mastic: Water based; suitable for indoor use on below ambient services.
 - 1. Water-Vapor Permeance: Comply with ASTM C755, Section 7.2.2, Table 2, for insulation type and service conditions.
 - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
 - 3. Comply with MIL-PRF-19565C, Type II, for permeance requirements.
 - 4. Color: White.
- C. Vapor-Retarder Mastic: Solvent based; suitable for indoor use on below ambient services.
 - 1. Water-Vapor Permeance: Comply with ASTM C755, Section 7.2.2, Table 2, for insulation type and service conditions.
 - 2. Service Temperature Range: 0 to 180 deg F
 - 3. Color: White.
- D. Vapor-Retarder Mastic: Solvent based; suitable for outdoor use on below ambient services.
 - 1. Water-Vapor Permeance: Comply with ASTM C755, Section 7.2.2, Table 2, for insulation type and service conditions.
 - 2. Service Temperature Range: Minus 50 to plus 220 deg F.
 - 3. Color: White.
- E. Breather Mastic: Water based; suitable for indoor and outdoor use on above ambient services.
 - 1. Water-Vapor Permeance: ASTM E96, greater than 1.0 per mat manufacturer's recommended dry film thickness.
 - 2. Service Temperature Range: Minus 20 to plus 180 deg F.
 - 3. Color: White.

2.5 LAGGING ADHESIVES

- A. Description: Comply with MIL-A-3316C, Class I, Grade A and shall be compatible with insulation materials, jackets, and substrates.
 - 1. \
 - 2. Fire-resistant, water-based lagging adhesive and coating for use indoors to adhere fire-resistant lagging cloths over duct insulation.
 - 3. Service Temperature Range: 0 to plus 180 deg F
 - 4. Color: White.

2.6 SEALANTS

- A. FSK and Metal Jacket Flashing Sealants:
 - 1. Materials shall be compatible with insulation materials, jackets, and substrates.
 - 2. Fire- and water-resistant, flexible, elastomeric sealant.
 - 3. Service Temperature Range: Minus 40 to plus 250 deg F.
 - 4. Color: Aluminum.
- B. ASJ Flashing Sealants, and Vinyl and PVC Jacket Flashing Sealants:
 - 1. Materials shall be compatible with insulation materials, jackets, and substrates.
 - 2. Fire- and water-resistant, flexible, elastomeric sealant.
 - 3. Service Temperature Range: Minus 40 to plus 250 deg F.
 - 4. Color: White.

2.7 FACTORY-APPLIED JACKETS

- A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:
 - 1. ASJ: White, kraft-paper, fiberglass-reinforced scrim with aluminum-foil backing; complying with ASTM C1136, Type I.
 - 2. ASJ-SSL: ASJ with self-sealing, pressure-sensitive, acrylic-based adhesive covered by a removable protective strip; complying with ASTM C1136, Type I.

3. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C1136, Type II.
4. FSP Jacket: Aluminum-foil, fiberglass-reinforced scrim with polyethylene backing; complying with ASTM C1136, Type II.
5. Vinyl Jacket: White vinyl with a permeance of 1.3 perms when tested according to ASTM E96/E96M, Procedure A, and complying with NFPA 90A and NFPA 90B.

2.8 FIELD-APPLIED FABRIC-REINFORCING MESH

- A. Woven Glass-Fiber Fabric: Approximately 6 oz./sq. yd. with a thread count of 5 strands by 5 strands/sq. in. for covering ducts.
- B. Woven Polyester Fabric: Approximately 1 oz./sq. yd. with a thread count of 10 strands by 10 strands/sq. in., in a Leno weave, for ducts.

2.9 FIELD-APPLIED CLOTHS

- A. Woven Glass-Fiber Fabric: Comply with MIL-C-20079H, Type I, plain weave, and presized a minimum of 8 oz./sq. yd.

2.10 FIELD-APPLIED JACKETS

- A. Field-applied jackets shall comply with ASTM C921, Type I, unless otherwise indicated.
- B. FSK Jacket: Aluminum-foil-face, fiberglass-reinforced scrim with kraft-paper backing.
- C. PVC Jacket: High-impact-resistant, UV-resistant PVC complying with ASTM D1784, Class 16354-C; thickness as scheduled; roll stock ready for shop or field cutting and forming. Thickness is indicated in field-applied jacket schedules.
 1. Adhesive: As recommended by jacket material manufacturer.
 2. Color: White.
- D. Aluminum Jacket:
 1. Aluminum Jacket: Comply with ASTM B209 Alloy 3003, 3005, 3105, or 5005, Temper H-14.
 - a. Sheet and roll stock ready for shop or field sizing.
 - b. Finish and thickness are indicated in field-applied jacket schedules.
 - c. Moisture Barrier for Indoor Applications: 1-mil-thick, heat-bonded polyethylene and kraft paper, or 2.5-mil-thick polysurlyn.
 - d. Moisture Barrier for Outdoor Applications: 3-mil-thick, heat-bonded polyethylene and kraft paper or 2.5-mil-thick polysurlyn.
- E. Self-Adhesive Outdoor Jacket: 60-mil-thick, laminated vapor barrier and waterproofing membrane for installation over insulation located aboveground outdoors; consisting of a rubberized bituminous resin on a cross laminated polyethylene film covered with white aluminum-foil facing.

2.11 TAPES

- A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C1136.
 1. Width: 3 inches.
 2. Thickness: 11.5 mils.
 3. Adhesion: 90 ounces force/inch in width.
 4. Elongation: 2 percent.
 5. Tensile Strength: 40 lbf/inch in width.
 6. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape.
- B. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C1136.
 1. Width: 3 inches.

2. Thickness: 6.5 mils.
3. Adhesion: 90 ounces force/inch in width.
4. Elongation: 2 percent.
5. Tensile Strength: 40 lbf/inch in width.
6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.
- C. PVC Tape: White vapor-retarder tape matching field-applied PVC jacket with acrylic adhesive; suitable for indoor and outdoor applications.
 1. Width: 2 inches.
 2. Thickness: 6 mils.
 3. Adhesion: 64 ounces force/inch in width.
 4. Elongation: 500 percent.
 5. Tensile Strength: 18 lbf/inch in width.
- D. Aluminum-Foil Tape: Vapor-retarder tape with acrylic adhesive.
 1. Width: 2 inches.
 2. Thickness: 3.7 mils.
 3. Adhesion: 100 ounces force/inch in width.
 4. Elongation: 5 percent.
 5. Tensile Strength: 34 lbf/inch in width.

2.12 SECUREMENTS

- A. Bands:
 1. Aluminum: ASTM B209 Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 1/2 inch wide with wing seal or closed seal.
 2. Springs: Twin spring set constructed of stainless steel with ends flat and slotted to accept metal bands. Spring size determined by manufacturer for application.
- B. Insulation Pins and Hangers:
 1. Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch-diameter shank, length to suit depth of insulation indicated.
 2. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch-diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer.
 3. Metal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Perforated, galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
 - b. Spindle: Copper- or zinc-coated, low-carbon steel fully annealed, 0.106-inch-diameter shank, length to suit depth of insulation indicated.
 - c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
 4. Nonmetal, Adhesively Attached, Perforated-Base Insulation Hangers: Baseplate fastened to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Perforated, nylon sheet, 0.030 inch thick by 1-1/2 inches in diameter.
 - b. Spindle: Nylon, 0.106-inch-diameter shank, length to suit depth of insulation indicated, up to 2-1/2 inches

- c. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
 5. Self-Sticking-Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
 - a. Baseplate: Galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
 - b. Spindle: Copper- or zinc-coated, low-carbon steel, fully annealed, 0.106-inch-diameter shank, length to suit depth of insulation indicated.
 - c. Adhesive-backed base with a peel-off protective cover.
 6. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
 - a. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.
 7. Nonmetal Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch-thick nylon sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
- C. Staples: Outward-clinching insulation staples, nominal 3/4-inch-wide, stainless steel or Monel.
 - D. Wire: 0.062-inch soft-annealed, stainless steel.
- 2.13 CORNER ANGLES
- A. PVC Corner Angles: 30 mils thick, minimum 1 by 1 inch PVC according to ASTM D1784, Class 16354-C. White or color-coded to match adjacent surface.
 - B. Aluminum Corner Angles: 0.040 inch thick, minimum 1 by 1 inch aluminum according to ASTM B209, Alloy 3003, 3005, 3105, or 5005; Temper H-14.

3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of insulation application.
 1. Verify that systems to be insulated have been tested and are free of defects.
 2. Verify that surfaces to be insulated are clean and dry.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of ducts and fittings.
- B. Install insulation materials, vapor barriers or retarders, jackets, and thicknesses required for each item of duct system as specified in insulation system schedules.
- C. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- D. Install insulation with longitudinal seams at top and bottom of horizontal runs.
- E. Install multiple layers of insulation with longitudinal and end seams staggered.

- F. Keep insulation materials dry during application and finishing.
- G. Install insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by insulation material manufacturer.
- H. Install insulation with least number of joints practical.
- I. Where vapor barrier is indicated, seal joints, seams, and penetrations in insulation at hangers, supports, anchors, and other projections with vapor-barrier mastic.
 - 1. Install insulation continuously through hangers and around anchor attachments.
 - 2. For insulation application where vapor barriers are indicated, extend insulation on anchor legs from point of attachment to supported item to point of attachment to structure. Taper and seal ends at attachment to structure with vapor-barrier mastic.
 - 3. Install insert materials and install insulation to tightly join the insert. Seal insulation to insulation inserts with adhesive or sealing compound recommended by insulation material manufacturer.
- J. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses.
- K. Install insulation with factory-applied jackets as follows:
 - 1. Draw jacket tight and smooth.
 - 2. Cover circumferential joints with 3-inch-wide strips, of same material as insulation jacket. Secure strips with adhesive and outward clinching staples along both edges of strip, spaced 4 inches o.c.
 - 3. Overlap jacket longitudinal seams at least 1-1/2 inches Clean and dry surface to receive self-sealing lap. Staple laps with outward clinching staples along edge at 2 inches o.c.
 - a. For below ambient services, apply vapor-barrier mastic over staples.
 - 4. Cover joints and seams with tape, according to insulation material manufacturer's written instructions, to maintain vapor seal.
 - 5. Where vapor barriers are indicated, apply vapor-barrier mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- L. Cut insulation in a manner to avoid compressing insulation more than 75 percent of its nominal thickness.
- M. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.
- N. Repair damaged insulation facings by applying same facing material over damaged areas. Extend patches at least 4 inches beyond damaged areas. Adhere, staple, and seal patches similar to butt joints.

3.4 PENETRATIONS

- A. Insulation Installation at Roof Penetrations: Install insulation continuously through roof penetrations.
 - 1. Seal penetrations with flashing sealant.
 - 2. For applications requiring only indoor insulation, terminate insulation above roof surface and seal with joint sealant. For applications requiring indoor and outdoor insulation, install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
 - 3. Extend jacket of outdoor insulation outside roof flashing at least 2 inches below top of roof flashing.
 - 4. Seal jacket to roof flashing with flashing sealant.
- B. Insulation Installation at Aboveground Exterior Wall Penetrations: Install insulation continuously through wall penetrations.
 - 1. Seal penetrations with flashing sealant.
 - 2. For applications requiring only indoor insulation, terminate insulation inside wall surface and seal with joint sealant. For applications requiring indoor and outdoor insulation,

- install insulation for outdoor applications tightly joined to indoor insulation ends. Seal joint with joint sealant.
3. Extend jacket of outdoor insulation outside wall flashing and overlap wall flashing at least 2 inches.
 4. Seal jacket to wall flashing with flashing sealant.
- C. Insulation Installation at Interior Wall and Partition Penetrations (That Are Not Fire Rated): Install insulation continuously through walls and partitions.
- D. Insulation Installation at Fire-Rated Wall and Partition Penetrations: Terminate insulation at fire damper sleeves for fire-rated wall and partition penetrations. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches.
1. Comply with requirements in Section 078413 "Penetration Firestopping."
- E. Insulation Installation at Floor Penetrations:
1. Duct: For penetrations through fire-rated assemblies, terminate insulation at fire damper sleeves and externally insulate damper sleeve beyond floor to match adjacent duct insulation. Overlap damper sleeve and duct insulation at least 2 inches.
 2. Seal penetrations through fire-rated assemblies. Comply with requirements in Section 078413 "Penetration Firestopping."
- 3.5 INSTALLATION OF FLEXIBLE ELASTOMERIC INSULATION
- A. Seal longitudinal seams and end joints with manufacturer's recommended adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
- 3.6 INSTALLATION OF MINERAL-FIBER INSULATION
- A. Blanket Insulation Installation on Ducts and Plenums: Secure with adhesive and insulation pins.
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for 100 percent coverage of duct and plenum surfaces.
 2. Apply adhesive to entire circumference of ducts and to all surfaces of fittings and transitions.
 3. Install either capacitor-discharge-weld pins and speed washers or cupped-head, capacitor-discharge-weld pins on sides and bottom of horizontal ducts and sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, place pins along longitudinal centerline of duct. Space 3 inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches, place pins 16 inches o.c. each way, and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface at cross bracing.
 - c. Pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not over compress insulation during installation.
 - e. Impale insulation over pins and attach speed washers.
 - f. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
 4. For ducts and plenums with surface temperatures below ambient, install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation section with 1/2-inch outward-clinching staples, 1 inch o.c. Install vapor barrier consisting of factory- or field-applied jacket, adhesive, vapor-barrier mastic, and sealant at joints, seams, and protrusions.
 - a. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-barrier seal.

6. Insulate duct stiffeners, hangers, and flanges that protrude beyond insulation surface with 6-inch-wide strips of same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with pins spaced 6 inches o.c.

3.7 FIELD-APPLIED JACKET INSTALLATION

- A. Where glass-cloth jackets are indicated, install directly over bare insulation or insulation with factory-applied jackets.
 1. Draw jacket smooth and tight to surface with 2-inch overlap at seams and joints.
 2. Embed glass cloth between two 0.062-inch-thick coats of lagging adhesive.
 3. Completely encapsulate insulation with coating, leaving no exposed insulation.
- B. Where FSK jackets are indicated, install as follows:
 1. Draw jacket material smooth and tight.
 2. Install lap or joint strips with same material as jacket.
 3. Secure jacket to insulation with manufacturer's recommended adhesive.
 4. Install jacket with 1-1/2-inch laps at longitudinal seams and 3-inch-wide joint strips at end joints.
 5. Seal openings, punctures, and breaks in vapor-retarder jackets and exposed insulation with vapor-barrier mastic.
- C. Where metal jackets are indicated, install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Secure jacket with stainless-steel bands 12 inches o.c. and at end joints.

3.8 FIRE-RATED INSULATION SYSTEM INSTALLATION

- A. Where fire-rated insulation system is indicated, secure system to ducts and duct hangers and supports to maintain a continuous fire rating.
- B. Insulate duct access panels and doors to achieve same fire rating as duct.
- C. Install firestopping at penetrations through fire-rated assemblies. Fire-stop systems are specified in Section 078413 "Penetration Firestopping."

3.9 FINISHES

- A. Insulation with ASJ, Glass-Cloth, or Other Paintable Jacket Material: Paint jacket with paint system identified below and as specified in Section 099113 "Exterior Painting" and Section 099123 "Interior Painting."
 1. Flat Acrylic Finish: Two finish coats over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.
 - a. Finish Coat Material: Interior, flat, latex-emulsion size.
- B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer's recommended protective coating.
- C. Color: Final color as selected by Architect. Vary first and second coats to allow visual inspection of the completed Work.
- D. Do not field paint aluminum or stainless-steel jackets.

3.10 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Perform tests and inspections.
- C. Tests and Inspections:
 1. Inspect ductwork, randomly selected by Architect, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to one location(s) for each duct system defined in the "Duct Insulation Schedule, General" Article.

- D. All insulation applications will be considered defective Work if sample inspection reveals noncompliance with requirements.

3.11 DUCT INSULATION SCHEDULE, GENERAL

A. Plenums and Ducts Requiring Insulation:

1. Indoor, concealed supply, return and outdoor air.
2. Indoor, exposed supply, return and outdoor air.
3. Outdoor, exposed supply and return.
4. Indoor, exposed exhaust between isolation damper and penetration of building exterior.

B. Items Not Insulated:

1. Fibrous-glass ducts.
2. Metal ducts with duct liner of sufficient thickness to comply with energy code and ASHRAE/IESNA 90.1.
3. Factory-insulated flexible ducts.
4. Factory-insulated plenums and casings.
5. Flexible connectors.
6. Vibration-control devices.
7. Factory-insulated access panels and doors.

3.12 INDOOR DUCT AND PLENUM INSULATION SCHEDULE

A. Concealed, round and flat-oval, supply-air duct insulation shall be the following:

1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.

B. Concealed, round and flat-oval, return-air duct insulation shall be the following:

1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.

C. Concealed, round and flat-oval, outdoor-air duct insulation shall be one of the following:

1. Flexible Elastomeric: 1 inch thick.
2. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.
3. Polyolefin: 1 inch thick.

D. Concealed, rectangular, supply-air duct insulation shall be:

1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.

E. Concealed, rectangular, return-air duct insulation shall be:

1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.

F. Concealed, rectangular, outdoor-air duct insulation shall be:

1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density.

G. Concealed, outdoor-air plenum insulation shall be one of the following:

1. Flexible Elastomeric: 1 inch thick.
2. Mineral-Fiber Board: 1-1/2 inches thick and 2-lb/cu. ft. nominal density.

H. Concealed, exhaust-air plenum insulation shall be one of the following:

1. Flexible Elastomeric: 1 inch thick.
2. Mineral-Fiber Board: 1-1/2 inches thick and 2-lb/cu. ft. nominal density.

3.13 OUTDOOR, FIELD-APPLIED JACKET SCHEDULE

A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.

B. If more than one material is listed, selection from materials listed is Contractor's option.

C. Ducts and Plenums, Concealed:

1. Painted Aluminum, Smooth or Stucco: 0.020 inch thick.

D. Ducts and Plenums, Exposed, up to 48 Inches in Diameter or with Flat Surfaces up to 72 Inches:

1. Painted Aluminum, Smooth or Stucco: 0.020 inch thick.

END OF SECTION 230713

SECTION 22 3410 - FACILITY NATURAL-GAS PIPING

1.1 SUMMARY

- A. Section Includes:
 - 1. Pipes, tubes, and fittings.
 - 2. Piping specialties.
 - 3. Piping and tubing joining materials.
 - 4. Manual gas shutoff valves.
 - 5. Pressure regulators.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: For facility natural-gas piping layout. Include plans, piping layout and elevations, sections, and details for fabrication of pipe anchors, hangers, supports for multiple pipes, alignment guides, expansion joints and loops, and attachments of the same to building structure. Detail location of anchors, alignment guides, and expansion joints and loops.
- C. Delegated-Design Submittal: For natural-gas piping and equipment indicated to comply with performance requirements and design criteria, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
 - 1. Detail fabrication and assembly of seismic restraints.
 - 2. Design Calculations: Calculate requirements for selecting seismic restraints.

1.3 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and maintenance data.

1.5 QUALITY ASSURANCE

- A. Steel Support Welding Qualifications: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Pipe Welding Qualifications: Qualify procedures and operators according to ASME Boiler and Pressure Vessel Code.
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Minimum Operating-Pressure Ratings:
 - 1. Piping and Valves: 100 psig minimum unless otherwise indicated.
 - 2. Service Regulators: 100 psig minimum unless otherwise indicated.

Retain one of first two paragraphs below.

- B. Natural-Gas System Pressure within Buildings: More than 0.5 psig (3.45 kPa) but not more than 2 psig.

2.2 PIPES, TUBES, AND FITTINGS

- A. Steel Pipe: ASTM A53/A53M, black steel, Schedule 40, Type E or S, Grade B.
 - 1. Malleable-Iron Threaded Fittings: ASME B16.3, Class 150, standard pattern.
 - 2. Unions: ASME B16.39, Class 150, malleable iron with brass-to-iron seat, ground joint, and threaded ends.

2.3 PIPING SPECIALTIES

- A. Y-Pattern Strainers:
 - 1. Body: ASTM A126, Class B, cast iron with bolted cover and bottom drain connection.
 - 2. End Connections: Threaded ends for NPS 2 and smaller.
 - 3. Strainer Screen: 40 mesh startup strainer, and perforated stainless-steel basket with 50 percent free area.
 - 4. CWP Rating: 125 psig.

2.4 JOINING MATERIALS

- A. Joint Compound and Tape: Suitable for natural gas.

2.5 MANUAL GAS SHUTOFF VALVES

- A. Two-Piece, Full-Port, Bronze Ball Valves with Bronze Trim: MSS SP-110.
 - 1. Body: Bronze, complying with ASTM B584.
 - 2. Ball: Chrome-plated bronze.
 - 3. Stem: Bronze; blowout proof.
 - 4. Seats: Reinforced TFE; blowout proof.
 - 5. Packing: Threaded-body packnut design with adjustable-stem packing.
 - 6. CWP Rating: 600 psig.
 - 7. Listing: Valves NPS 1 and smaller shall be listed and labeled by an NRTL acceptable to authorities having jurisdiction.
 - 8. Service: Suitable for natural-gas service with "WOG" indicated on valve body.

2.6 PRESSURE REGULATORS

A. General Requirements:

1. Single stage and suitable for natural gas.
2. Steel jacket and corrosion-resistant components.
3. Elevation compensator.
4. End Connections: Threaded for regulators NPS 2 and smaller.

B. Line Pressure Regulators: Comply with ANSI Z21.80.

1. Body and Diaphragm Case: Cast iron or die-cast aluminum.
2. Springs: Zinc-plated steel; interchangeable.
3. Diaphragm Plate: Zinc-plated steel.
4. Seat Disc: Nitrile rubber resistant to gas impurities, abrasion, and deformation at the valve port.
5. Orifice: Aluminum; interchangeable.
6. Seal Plug: Ultraviolet-stabilized, mineral-filled nylon.
7. Single-port, self-contained regulator with orifice no larger than required at maximum pressure inlet, and no pressure sensing piping external to the regulator.
8. Pressure regulator shall maintain discharge pressure setting downstream, and not exceed 150 percent of design discharge pressure at shutoff.

Overpressure protection device is optional feature. See Evaluations.

9. Overpressure Protection Device: Factory mounted on pressure regulator.
10. Atmospheric Vent: Factory- or field-installed, stainless-steel screen in opening if not connected to vent piping.
11. Maximum Inlet Pressure: 2 psig.

C. Appliance Pressure Regulators: Comply with ANSI Z21.18.

1. Body and Diaphragm Case: Die-cast aluminum.
2. Springs: Zinc-plated steel; interchangeable.
3. Diaphragm Plate: Zinc-plated steel.
4. Seat Disc: Nitrile rubber.
5. Seal Plug: Ultraviolet-stabilized, mineral-filled nylon.
6. Factory-Applied Finish: Minimum three-layer polyester and polyurethane paint finish.
7. Regulator may include vent limiting device, instead of vent connection, if approved by authorities having jurisdiction.
8. Maximum Inlet Pressure: 2 psig.

PART 3 - EXECUTION

3.1 OUTDOOR PIPING INSTALLATION

- A. Comply with NFPA 54 for installation and purging of natural-gas piping.
- B. Install fittings for changes in direction and branch connections.

3.2 INDOOR PIPING INSTALLATION

- A. Comply with NFPA 54 for installation and purging of natural-gas piping.
- B. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements are used to size pipe and calculate friction loss, expansion, and other design considerations. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.
- C. Arrange for pipe spaces, chases, slots, sleeves, and openings in building structure during progress of construction, to allow for mechanical installations.
- D. Install piping in concealed locations unless otherwise indicated and except in equipment rooms and service areas.
- E. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.
- F. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.
- G. Locate valves for easy access.
- H. Install natural-gas piping at uniform grade of 2 percent down toward drip and sediment traps.
- I. Install piping free of sags and bends.
- J. Install fittings for changes in direction and branch connections.
- K. Verify final equipment locations for roughing-in.
- L. Drips and Sediment Traps: Install drips at points where condensate may collect, including service-meter outlets. Locate where accessible to permit cleaning and emptying. Do not install where condensate is subject to freezing.
 - 1. Construct drips and sediment traps using tee fitting with bottom outlet plugged or capped. Use nipple a minimum length of 3 pipe diameters, but not less than 3 inches long, or as indicated in drawings, and same size as connected pipe. Install with space below bottom of drip to remove plug or cap.
- M. Extend relief vent connections for service regulators, line regulators, and overpressure protection devices to outdoors and terminate with weatherproof vent cap.
- N. Conceal pipe installations in walls, pipe spaces, utility spaces, above ceilings, below grade or floors, and in floor channels unless indicated to be exposed to view.
- O. Use eccentric reducer fittings to make reductions in pipe sizes. Install fittings with level side down.
- P. Connect branch piping from top or side of horizontal piping.

- Q. Install unions in pipes NPS 2 and smaller, adjacent to each valve, at final connection to each piece of equipment. Unions are not required at flanged connections.
- R. Do not use natural-gas piping as grounding electrode.
- S. Install sleeves for piping penetrations of walls, ceilings, and floors. Comply with requirements for sleeves specified in Section 220517 "Sleeves and Sleeve Seals for Plumbing Piping."
- T. Install sleeve seals for piping penetrations of concrete walls and slabs. Comply with requirements for sleeve seals specified in Section 220517 "Sleeves and Sleeve Seals for Plumbing Piping."
- U. Install escutcheons for piping penetrations of walls, ceilings, and floors. Comply with requirements for escutcheons specified in Section 220518 "Escutcheons for Plumbing Piping."

3.3 VALVE INSTALLATION

- A. Install regulators and overpressure protection devices with maintenance access space adequate for servicing and testing.

3.4 PIPING JOINT CONSTRUCTION

- A. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
- B. Joints: provide welded or threaded joints.
- C. Threaded Joints:
 - 1. Thread pipe with tapered pipe threads complying with ASME B1.20.1.
 - 2. Cut threads full and clean using sharp dies.
 - 3. Ream threaded pipe ends to remove burrs and restore full inside diameter of pipe.
 - 4. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
 - 5. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
 - 6. as recommended by manufacturer at field welds and where damage to coating occurs during construction.
- D. Welded Joints:
 - 1. Construct joints according to AWS D10.12/D10.12M using qualified processes and welding operators.
 - 2. Bevel plain ends of steel pipe.
 - 3. Patch factory-applied protective coating as recommended by manufacturer at field welds and where damage to coating occurs during construction.

3.5 HANGER AND SUPPORT INSTALLATION

- A. Comply with requirements for seismic-restraint devices specified in Section 220548 "Vibration Controls for Plumbing Piping."
- B. Comply with requirements for pipe hangers and supports specified in Section 220529 "Hangers and Supports for Plumbing Piping and Equipment."
- C. Install hangers for steel piping with maximum horizontal spacing and minimum rod diameter, to comply with MSS-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- D. Support horizontal piping within 12 inches of each fitting.
- E. Support vertical runs of steel piping to comply with MSS-58, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.
- F. Support vertical runs of corrugated stainless-steel tubing to comply with manufacturer's written instructions, locally enforced codes, and authorities having jurisdiction requirements, whichever are most stringent.

3.6 CONNECTIONS

- A. Connect to utility's gas main according to utility's procedures and requirements.
- B. Install natural-gas piping electrically continuous, and bonded to gas appliance equipment grounding conductor of the circuit powering the appliance according to NFPA 70.
- C. Install piping adjacent to appliances to allow service and maintenance of appliances.
- D. Connect piping to appliances using manual gas shutoff valves and unions. Install valve within 72 inches of each gas-fired appliance and equipment. Install union between valve and appliances or equipment.
- E. Sediment Traps: Install tee fitting with capped nipple in bottom to form drip, as close as practical to inlet of each appliance.

3.7 LABELING AND IDENTIFYING

- A. Label and paint all new and existing piping within the equipment room. Painting and labeling is to conform to the owners requirements.

3.8 FIELD QUALITY CONTROL

- A. Test, inspect, and purge natural gas according to NFPA 54 and authorities having jurisdiction.
- B. Natural-gas piping will be considered defective if it does not pass tests and inspections.
- C. Prepare test and inspection reports.

3.9 INDOOR PIPING SCHEDULE

A. Aboveground, branch piping NPS 1 1/2" and smaller shall be the following:
Contact authorities having jurisdiction and verify approval before specifying corrugated stainless-steel tubing.

1. Steel pipe with malleable-iron fittings and threaded joints.

B. Aboveground, 2" and larger distribution piping shall be the following:

1. Steel pipe with wrought-steel fittings and welded joints.

3.10 ABOVEGROUND MANUAL GAS SHUTOFF VALVE SCHEDULE

Retain and revise applicable piping applications. Coordinate with materials specified in Part 2.

Retain "one of" option in first paragraph below to allow Contractor to select piping materials from those retained.

A. Valves for pipe sizes NPS 2 and smaller at service meter shall be:

1. Two-piece, full-port, bronze ball valves with bronze trim.

Retain "one of" option in first paragraph below to allow Contractor to select piping materials from those retained.

B. Distribution piping valves for pipe sizes NPS 2 and smaller shall be:

1. Two-piece, full-port, bronze ball valves with bronze trim.

C. Valves in branch piping for single appliance shall be:

1. Two-piece, full-port, bronze ball valves with bronze trim.

END OF SECTION 231123

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SECTION 233113 - METAL DUCTS**1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Single-wall rectangular ducts and fittings.
 - 2. Double-wall rectangular ducts and fittings.
 - 3. Single-wall round ducts and fittings.
 - 4. Double-wall round ducts and fittings.
 - 5. Sheet metal materials.
 - 6. Duct liner.
 - 7. Sealants and gaskets.
 - 8. Hangers and supports.
- B. Related Sections:
 - 1. Section 230593 "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
 - 2. Section 233300 "Air Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.

1.3 DEFINITIONS

- A. OSHPD: Office of Statewide Health Planning and Development (State of California).

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of the following products:
 - 1. Liners and adhesives.
 - 2. Sealants and gaskets.
 - 3. Seismic-restraint devices.
- B. Sustainable Design Submittals:
 - 1. Product Data: For adhesives, indicating VOC content.
 - 2. Laboratory Test Reports: For adhesives, indicating compliance with requirements for low-emitting materials.
 - 3. Product Data: For sealants, indicating VOC content.
 - 4. Laboratory Test Reports: For sealants, indicating compliance with requirements for low-emitting materials.
 - 5. Laboratory Test Reports: For antimicrobial coatings, indicating compliance with requirements for low-emitting materials.
- C. Shop Drawings:
 - 1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
 - 2. Factory- and shop-fabricated ducts and fittings.
 - 3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
 - 4. Fittings.
 - 5. Reinforcement and spacing.
 - 6. Seam and joint construction.

7. Penetrations through fire-rated and other partitions.
 8. Equipment installation based on equipment being used on Project.
 9. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
 10. Hangers and supports, including methods for duct and building attachment and vibration isolation.
- D. Delegated-Design Submittal:
1. Sheet metal thicknesses.
 2. Joint and seam construction and sealing.
 3. Reinforcement details and spacing.
 4. Materials, fabrication, assembly, and spacing of hangers and supports.
- 1.5 INFORMATIONAL SUBMITTALS
- A. Coordination Drawings: A single set of plans or BIM model, drawn to scale, showing the items described in this Section, and coordinated with all building trades.
 - B. Welding certificates.
 - C. Field quality-control reports.
- 1.6 QUALITY ASSURANCE
- A. Welding Qualifications: Qualify procedures and personnel in accordance with the following:
 1. AWS D9.1/D9.1M, "Sheet Metal Welding Code," for duct joint and seam welding.

2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and with performance requirements and design criteria indicated in "Duct Schedule" Article.
- B. Structural Performance: Duct hangers and supports shall withstand the effects of gravit loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible".
- C. Airstream Surfaces: Surfaces in contact with airstream shall comply with requirements in ASHRAE 62.1.
- D. ASHRAE Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Startup."
- E. ASHRAE/IES Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6.4.4 - "HVAC System Construction and Insulation."
- F. Duct Dimensions: Unless otherwise indicated, all duct dimensions indicated on Drawings are inside clear dimensions and do not include insulation or duct wall thickness.

2.2 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.
 1. Construct ducts of galvanized sheet steel unless otherwise indicated.
- B. Transverse Joints: Fabricate joints in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-1, "Rectangular Duct/Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

1. For ducts with longest side less than 36 inches, select joint types in accordance with Figure 2-1.
 2. For ducts with longest side 36 inches or greater, use flange joint connector Type T-22, T-24, T-24A, T-25a, or T-25b. Factory-fabricated flanged duct connection system may be used if submitted and approved by engineer of record.
 3. Where specified for specific applications, all joints shall be welded.
- C. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-2, "Rectangular Duct/Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 4, "Fittings and Other Construction," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.3 SINGLE-WALL ROUND DUCTS AND FITTINGS

- A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Ch. 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class unless otherwise indicated.
1. Construct ducts of galvanized sheet steel unless otherwise indicated.
- B. Transverse Joints: Select joint types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Round Duct Transverse Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
1. Transverse Joints in Ducts Larger Than 60 inches in Diameter: Flanged.
- C. Longitudinal Seams: Select seam types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Round Duct Longitudinal Seams," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
1. Fabricate round ducts larger than 90 inches in diameter with butt-welded longitudinal seams.
- D. Tees and Laterals: Select types and fabricate in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-5, "90 Degree Tees and Laterals," and Figure 3-6, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

2.4 SHEET METAL MATERIALS

- A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.
- B. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
1. Galvanized Coating Designation: [G60] [G90].
 2. Finishes for Surfaces Exposed to View: Mill phosphatized.
- C. Carbon-Steel Sheets: Comply with ASTM A1008/A1008M, with oiled, matte finish for exposed ducts.

- D. Stainless-Steel Sheets: Comply with ASTM A480/A480M, Type 304 or 316, as indicated in "Duct Schedule" Article; cold rolled, annealed, sheet. Exposed surface finish shall be No. 2B, No. 2D, No. 3, or No. 4 as indicated in "Duct Schedule" Article.
- E. Aluminum Sheets: Comply with ASTM B209 Alloy 3003, H14 temper; with mill finish for concealed ducts, and standard, one-side bright finish for duct surfaces exposed to view.
- F. Factory- or Shop-Applied Antimicrobial Coating:
 - 1. Apply to the surface of sheet metal that will form the interior surface of the duct. An untreated clear coating shall be applied to the exterior surface.
 - 2. Antimicrobial compound shall be tested for efficacy by an NRTL and registered by the EPA for use in HVAC systems.
 - 3. Coating containing the antimicrobial compound shall have a hardness of 2H, minimum, when tested in accordance with ASTM D3363.
 - 4. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
 - 5. Shop-Applied Coating Color: White.
 - 6. Antimicrobial coating on sheet metal is not required for duct containing liner treated with antimicrobial coating.
- G. Reinforcement Shapes and Plates: ASTM A36/A36M, steel plates, shapes, and bars; black and galvanized.
 - 1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.
- H. Tie Rods: Galvanized steel, 1/4-inch-minimum diameter for lengths 36 inches or less; 3/8-inch-minimum diameter for lengths longer than 36 inches.

2.5 DUCT LINER

- A. Flexible Elastomeric Duct Liner: Preformed, cellular, closed-cell, sheet materials complying with ASTM C534/C534M, Type II, Grade 1; and with NFPA 90A or NFPA 90B.
 - 1. Surface-Burning Characteristics: Maximum flame-spread index of 25 and maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
 - 2. Liner Adhesive: As recommended by insulation manufacturer and complying with NFPA 90A or NFPA 90B.
 - a. Adhesive shall have a VOC content of 80 g/L or less.
 - b. Adhesive shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- B. Shop Application of Duct Liner: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 7-11, "Flexible Duct Liner Installation."
 - 1. Adhere a single layer of indicated thickness of duct liner with at least 90 percent adhesive coverage at liner contact surface area. Attaining indicated thickness with multiple layers of duct liner is prohibited.
 - 2. Apply adhesive to transverse edges of liner facing upstream that do not receive metal nosing.
 - 3. Butt transverse joints without gaps, and coat joint with adhesive.
 - 4. Fold and compress liner in corners of rectangular ducts or cut and fit to ensure butted-edge overlapping.
 - 5. Do not apply liner in rectangular ducts with longitudinal joints, except at corners of ducts, unless duct size and dimensions of standard liner make longitudinal joints necessary.

6. Apply adhesive coating on longitudinal seams in ducts with air velocity of 2500 fpm or greater.
7. Secure liner with mechanical fasteners 4 inches from corners and at intervals not exceeding 12 inches transversely; at 3 inches from transverse joints and at intervals not exceeding 18 inches longitudinally.
8. Secure transversely oriented liner edges facing the airstream with metal nosings that have either channel or "Z" profiles or are integrally formed from duct wall. Fabricate edge facings at the following locations:
 - a. Fan discharges.
 - b. Intervals of lined duct preceding unlined duct.
 - c. Upstream edges of transverse joints in ducts where air velocities are higher than 2500 fpm or where indicated.
9. Secure insulation between perforated sheet metal inner duct of same thickness as specified for outer shell. Use mechanical fasteners that maintain inner duct at uniform distance from outer shell without compressing insulation.
 - a. Sheet Metal Inner Duct Perforations: 3/32-inch diameter, with an overall open area of 23 percent.
10. Terminate inner ducts with buildouts attached to fire-damper sleeves, dampers, turning vane assemblies, or other devices. Fabricated buildouts (metal hat sections) or other buildout means are optional; when used, secure buildouts to duct walls with bolts, screws, rivets, or welds.

2.6 SEALANT AND GASKETS

- A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested in accordance with UL 723; certified by an NRTL.
- B. Two-Part Tape Sealing System:
 1. Tape: Woven cotton fiber impregnated with mineral gypsum and modified acrylic/silicone activator to react exothermically with tape to form hard, durable, airtight seal.
 2. Tape Width: 3 inches
 3. Sealant: Modified styrene acrylic.
 4. Water resistant.
 5. Mold and mildew resistant.
 6. Maximum Static-Pressure Class: 10 inch wg, positive and negative.
 7. Service: Indoor and outdoor.
 8. Service Temperature: Minus 40 to plus 200 deg F.
 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum.
 10. Sealant shall have a VOC content of 420 g/L or less.
 11. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- C. Water-Based Joint and Seam Sealant:
 1. Application Method: Brush on.
 2. Solids Content: Minimum 65 percent.
 3. Shore A Hardness: Minimum 20.
 4. Water resistant.
 5. Mold and mildew resistant.
 6. VOC: Maximum 75 g/L (less water).

7. Maximum Static-Pressure Class: 10 inch wg, positive and negative.
 8. Service: Indoor or outdoor.
 9. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
- D. Solvent-Based Joint and Seam Sealant:
1. Application Method: Brush on.
 2. Base: Synthetic rubber resin.
 3. Solvent: Toluene and heptane.
 4. Solids Content: Minimum 60 percent.
 5. Shore A Hardness: Minimum 60.
 6. Water resistant.
 7. Mold and mildew resistant.
 8. Sealant shall have a VOC content of 420 g/L or less.
 9. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
 10. Maximum Static-Pressure Class: 10-inch wg, positive or negative.
 11. Service: Indoor or outdoor.
 12. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
- E. Flanged Joint Sealant: Comply with ASTM C920.
1. General: Single-component, acid-curing, silicone, elastomeric.
 2. Type: S.
 3. Grade: NS.
 4. Class: 25.
 5. Use: O.
 6. Sealant shall have a VOC content of 420 g/L or less.
 7. Sealant shall comply with the testing and product requirements of the California Department of Public Health's "Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers."
- F. Flange Gaskets: Butyl rubber, neoprene, or EPDM polymer with polyisobutylene plasticizer.
- G. Round Duct Joint O-Ring Seals:
1. Seal shall provide maximum leakage class of 3 cfm/100 sq. ft. at 1-inch wg and shall be rated for 10-inch wg static-pressure class, positive or negative.
 2. EPDM O-ring to seal in concave bead in coupling or fitting spigot.
 3. Double-lipped, EPDM O-ring seal, mechanically fastened to factory-fabricated couplings and fitting spigots.

2.7 HANGERS AND SUPPORTS

- A. Hanger Rods for Noncorrosive Environments: Galvanized-steel rods and nuts.
- B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.
- C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct."
- D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A603.
- E. Steel Cables for Stainless-Steel Ducts: Stainless steel complying with ASTM A492.
- F. Steel Cable End Connections: Galvanized-steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.

- G. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.
- H. Trapeze and Riser Supports:
 - 1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
 - 2. Supports for Stainless-Steel Ducts: Stainless-steel shapes and plates.
 - 3. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

3 - EXECUTION

- 3.1 EXHAUST DUCT: The welding exhaust is a higher pressure system. Ducts and ducts seal materials shall be capable of handling negative 10" water gauge.

3.2 DUCT INSTALLATION

- A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and coordination drawings.
- B. Install ducts in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" unless otherwise indicated.
- C. Install ducts in maximum practical lengths with fewest possible joints.
- D. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.
- E. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.
- F. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.
- G. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness.
- H. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.
- I. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.
- J. Install fire, combination fire/smoke and smoke dampers where indicated on Drawings and as required by code, and by local authorities having jurisdiction. Comply with requirements in Section 233300 "Air Duct Accessories" for fire and smoke dampers and specific installation requirements of the damper UL listing.
- K. Install heating coils, cooling coils, air filters, dampers, and all other duct-mounted accessories in air ducts where indicated on Drawings.
- L. Protect duct interiors from moisture, construction debris and dust, and other foreign materials both before and after installation.
- M. Elbows: Use long-radius elbows wherever they fit.
 - 1. Fabricate 90-degree rectangular mitered elbows to include turning vanes.
 - 2. Fabricate 90-degree round elbows with a minimum of three segments for 12 inches and smaller and a minimum of five segments for 14 inches and larger.
- N. Branch Connections: Use lateral or conical branch connections.

3.3 INSTALLATION OF EXPOSED DUCTWORK

- A. Protect ducts exposed in finished spaces from being dented, scratched, or damaged.

- B. Trim duct sealants flush with metal. Create a smooth and uniform exposed bead. Do not use two-part tape sealing system.
- C. Grind welds to provide smooth surface free of burrs, sharp edges, and weld splatter. When welding stainless steel with a No. 3 or 4 finish, grind the welds flush, polish the exposed welds, and treat the welds to remove discoloration caused by welding.
- D. Maintain consistency, symmetry, and uniformity in arrangement and fabrication of fittings, hangers and supports, duct accessories, and air outlets.
- E. Repair or replace damaged sections and finished work that does not comply with these requirements.

3.4 DUCTWORK EXPOSED TO WEATHER

- A. All external joints are to have secure watertight mechanical connections. Seal all openings to provide weatherproof construction.
- B. Construct ductwork to resist external loads of wind, snow, ice, and other effects of weather. Provide necessary supporting structures.
- C. Single Wall:
 - 1. Ductwork shall be galvanized steel.
 - a. If duct outer surface is uninsulated, protect outer surface with suitable paint. Paint materials and application requirements are specified in Section 099113 "Exterior Painting."
 - 2. Where ducts have external insulation, provide weatherproof aluminum jacket. See Section 230713 "Duct Insulation."
- D. Double Wall:
 - 1. Ductwork shall comply with requirements in "Double-Wall Rectangular Ducts and Fittings" or "Double-Wall Round Ducts and Fittings" Article.
 - 2. Provide interstitial insulation.

3.5 DUCT SEALING

- A. Seal ducts for duct static-pressure, seal classes, and leakage classes specified in "Duct Schedule" Article in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
- B. Seal ducts at a minimum to the following seal classes in accordance with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible":
 - 1. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
 - 2. Outdoor, Supply-Air Ducts: Seal Class A.
 - 3. Outdoor, Exhaust Ducts: Seal Class C.
 - 4. Outdoor, Return-Air Ducts: Seal Class C.
 - 5. Unconditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class B.
 - 6. Unconditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class A.
 - 7. Unconditioned Space, Exhaust Ducts: Seal Class C.
 - 8. Unconditioned Space, Return-Air Ducts: Seal Class B.
 - 9. Conditioned Space, Supply-Air Ducts in Pressure Classes 2-Inch wg and Lower: Seal Class C.
 - 10. Conditioned Space, Supply-Air Ducts in Pressure Classes Higher Than 2-Inch wg: Seal Class B.
 - 11. Conditioned Space, Exhaust Ducts: Seal Class B.
 - 12. Conditioned Space, Return-Air Ducts: Seal Class C.

3.6 HANGER AND SUPPORT INSTALLATION

- A. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 5, "Hangers and Supports."
- B. Building Attachments: Concrete inserts, powder-actuated fasteners, or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
 - 1. Where practical, install concrete inserts before placing concrete.
 - 2. Install powder-actuated concrete fasteners after concrete is placed and completely cured.
 - 3. Use powder-actuated concrete fasteners for standard-weight aggregate concretes or for slabs more than 4 inches thick.
 - 4. Do not use powder-actuated concrete fasteners for lightweight-aggregate concretes or for slabs less than 4 inches thick.
 - 5. Do not use powder-actuated concrete fasteners for seismic restraints.
- C. Hanger Spacing: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 5-1, "Rectangular Duct Hangers Minimum Size," and Table 5-2, "Minimum Hanger Sizes for Round Duct," for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection.
- D. Hangers Exposed to View: Threaded rod and angle or channel supports.
- E. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16 feet.
- F. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.

3.7 CONNECTIONS

- A. Make connections to equipment with flexible connectors complying with Section 233300 "Air Duct Accessories."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for branch, outlet and inlet, and terminal unit connections.

3.8 PAINTING

- A. Paint interior of metal ducts that are visible through registers and grilles and that do not have duct liner. Apply one coat of flat, black, latex paint over a compatible galvanized-steel primer. Paint materials and application requirements are specified in Section 099113 "Exterior Painting" and Section 099123 "Interior Painting."

3.9 FIELD QUALITY CONTROL

- A. Perform leakage tests and inspections.
- B. Duct System Cleanliness Tests:
 - 1. Visually inspect duct system to ensure that no visible contaminants are present.
 - 2. Test sections of metal duct system, chosen randomly by Owner, for cleanliness in accordance with "Description of Method 3 - NADCA Vacuum Test" in NADCA ACR, "Assessment, Cleaning and Restoration of HVAC Systems."
 - a. Acceptable Cleanliness Level: Net weight of debris collected on the filter media shall not exceed 0.75 mg/100 sq. cm.
- C. Duct system will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.

3.10 DUCT CLEANING

- A. Clean new duct system(s) before testing, adjusting, and balancing.
- B. For cleaning of existing ductwork, see Section 230130.52 "Existing HVAC Air Distribution System Cleaning."

- C. Use duct cleaning methodology as indicated in NADCA ACR.
- D. Use service openings for entry and inspection.
 - 1. Provide openings with access panels appropriate for duct static-pressure and leakage class at dampers, coils, and any other locations where required for inspection and cleaning access. Provide insulated panels for insulated or lined duct. Patch insulation and liner as recommended by duct liner manufacturer. Comply with Section 233300 "Air Duct Accessories" for access panels and doors.
 - 2. Disconnect and reconnect flexible ducts as needed for cleaning and inspection.
 - 3. Remove and reinstall ceiling to gain access during the cleaning process.
- E. Particulate Collection and Odor Control:
 - 1. When venting vacuuming system inside the building, use HEPA filtration with 99.97 percent collection efficiency for 0.3-micron-size (or larger) particles.
 - 2. When venting vacuuming system to outdoors, use filter to collect debris removed from HVAC system, and locate exhaust downwind and away from air intakes and other points of entry into building.
- F. Clean the following components by removing surface contaminants and deposits:
 - 1. Air outlets and inlets (registers, grilles, and diffusers).
 - 2. Supply, return, and exhaust fans including fan housings, plenums (except ceiling supply and return plenums), scrolls, blades or vanes, shafts, baffles, dampers, and drive assemblies.
 - 3. Air-handling unit internal surfaces and components including mixing box, coil section, air wash systems, spray eliminators, condensate drain pans, humidifiers and dehumidifiers, filters and filter sections, and condensate collectors and drains.
 - 4. Coils and related components.
 - 5. Return-air ducts, dampers, actuators, and turning vanes except in ceiling plenums and mechanical equipment rooms.
 - 6. Supply-air ducts, dampers, actuators, and turning vanes.
 - 7. Dedicated exhaust and ventilation components and makeup air systems.
- G. Mechanical Cleaning Methodology:
 - 1. Clean metal duct systems using mechanical cleaning methods that extract contaminants from within duct systems and remove contaminants from building.
 - 2. Use vacuum-collection devices that are operated continuously during cleaning. Connect vacuum device to downstream end of duct sections so areas being cleaned are under negative pressure.
 - 3. Use mechanical agitation to dislodge debris adhered to interior duct surfaces without damaging integrity of metal ducts, duct liner, or duct accessories.
 - 4. Clean fibrous-glass duct liner with HEPA vacuuming equipment; do not permit duct liner to get wet. Replace fibrous-glass duct liner that is damaged, deteriorated, or delaminated or that has friable material, mold, or fungus growth.
 - 5. Clean coils and coil drain pans in accordance with NADCA ACR. Keep drain pan operational. Rinse coils with clean water to remove latent residues and cleaning materials; comb and straighten fins.
 - 6. Provide drainage and cleanup for wash-down procedures.
 - 7. Antimicrobial Agents and Coatings: Apply EPA-registered antimicrobial agents if fungus is present. Apply antimicrobial agents in accordance with manufacturer's written instructions after removal of surface deposits and debris.

3.11 STARTUP

- A. Air Balance: Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

END OF SECTION 233113

SECTION 233300 - AIR DUCT ACCESSORIES**1 - GENERAL****1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Backdraft, Barometric and pressure relief dampers.
 - 2. Manual volume dampers.
 - 3. Control dampers.
 - 4. Fire dampers.
 - 5. Smoke dampers.
 - 6. Combination fire-smoke dampers.
 - 7. Flange connectors.
 - 8. Turning vanes.
 - 9. Remote damper operators.
 - 10. Duct-mounted access doors.
 - 11. Flexible connectors.
 - 12. Duct accessory hardware.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. For duct silencers, include pressure drop and dynamic insertion loss data. Include breakout noise calculations for high transmission loss casings.
- B. Sustainable Design Submittals:
- C. Shop Drawings: For duct accessories. Include plans, elevations, sections, details and attachments to other work.
 - 1. Detail duct accessories fabrication and installation in ducts and other construction. Include dimensions, weights, loads, and required clearances; and method of field assembly into duct systems and other construction. Include the following:
 - a. Special fittings.
 - b. Manual volume damper installations.
 - c. Control-damper installations.
 - d. Fire-damper, smoke-damper, combination fire- and smoke-damper, ceiling, and corridor damper installations, including sleeves; and duct-mounted access doors and remote damper operators.
 - e. Duct security bars.
 - f. Wiring Diagrams: For power, signal, and control wiring.

1.4 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Reflected ceiling plans, drawn to scale, on which ceiling-mounted access panels and access doors required for access to duct accessories are shown and coordinated with each other, using input from Installers of the items involved.
- B. Source quality-control reports.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For air duct accessories to include in operation and maintenance manuals.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Fusible Links: Furnish quantity equal to 10 percent of amount installed.

2 - PRODUCTS

2.1 ASSEMBLY DESCRIPTION

- A. Comply with NFPA 90A, "Installation of Air Conditioning and Ventilating Systems," and with NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."
- B. Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, stains, discolorations, and other imperfections.

2.2 MATERIALS

- A. Galvanized Sheet Steel: Comply with ASTM A653/A653M.
 - 1. Galvanized Coating Designation: G60.
 - 2. Exposed-Surface Finish: Mill phosphatized.
- B. Aluminum Sheets: Comply with ASTM B209, Alloy 3003, Temper H14; with mill finish for concealed ducts and standard, 1-side bright finish for exposed ducts.
- C. Reinforcement Shapes and Plates: Galvanized-steel reinforcement where installed on galvanized sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.
- D. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.3 BACKDRAFT, BAROMETRIC AND PRESSURE RELIEF DAMPERS

- A. Description: Gravity balanced.
- B. Maximum Air Velocity: 3000 fpm
- C. Maximum System Pressure: 2-inch wg
- D. Frame: Hat-shaped, 0.05-inch-thick, galvanized sheet steel.
- E. Blades: Multiple single-piece blades, maximum 6-inch with sealed edges.
- F. Blade Action: Parallel
- G. Blade Axles:
 - 1. Material:
 - 2. Galvanized steel.
- H. Tie Bars and Brackets: Galvanized steel.
- I. Return Spring: Adjustable tension.
- J. Bearings: Steel ball or synthetic pivot bushings.
- K. Accessories:
 - 1. Adjustment device to permit setting for varying differential static pressure.
 - 2. Counterweights and spring-assist kits for vertical airflow installations.
 - 3. Electric actuators.
 - 4. Chain pulls.
 - 5. Screen Mounting: Front mounted in sleeve.
 - a. Sleeve Thickness: 20 gauge minimum.

- b. Sleeve Length: 6 inches minimum.
- 6. Screen Mounting: Rear mounted.
- 7. Screen Material: Galvanized steel
- 8. Screen Type: Bird.
- 9. 90-degree stops.

2.4 MANUAL VOLUME DAMPERS

A. Standard, Steel, Manual Volume Dampers:

- 1. Standard leakage rating
- 2. Suitable for horizontal or vertical applications.
- 3. Frames:
 - a. Frame: Hat-shaped, 0.094-inch-thick, galvanized sheet steel
 - b. Mitered and welded corners.
 - c. Flanges for attaching to walls and flangeless frames for installing in ducts.
- 4. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Galvanized steel, 0.064 inch thick.
- 5. Blade Axles: Galvanized steel
- 6. Bearings:
 - a. Oil-impregnated bronze
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
- 7. Tie Bars and Brackets: Galvanized steel.

B. Standard, Aluminum, Manual Volume Dampers:

- 1. Standard leakage rating
- 2. Suitable for horizontal or vertical applications.
- 3. Frames: Hat-shaped, 0.10-inch-thick, aluminum sheet channels; frames with flanges for attaching to walls and flangeless frames for installing in ducts.
- 4. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Roll-Formed Aluminum Blades: 0.10-inch-thick aluminum sheet.
 - e. Extruded-Aluminum Blades: 0.050-inch-thick extruded aluminum.
- 5. Blade Axles: Galvanized steel
- 6. Bearings:
 - a. Oil-impregnated bronze
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
- 7. Tie Bars and Brackets: Aluminum.

C. Low-Leakage, Steel, Manual Volume Dampers:

- 1. Comply with AMCA 500-D testing for damper rating.
- 2. Low-leakage rating and bearing AMCA's Certified Ratings Seal for both air performance and air leakage.
- 3. Suitable for horizontal or vertical applications.
- 4. Frames:
 - a. Hat shaped.
 - b. 0.094-inchthick, galvanized sheet steel
 - c. Mitered and welded corners.

- d. Flanges for attaching to walls and flangeless frames for installing in ducts.
 5. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Stiffen damper blades for stability.
 - d. Galvanized roll-formed steel, 0.064 inch thick.
 6. Blade Axles: Galvanized steel
 7. Bearings:
 - a. Oil-impregnated bronze
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
 8. Jamb Seals: Cambered aluminum.
 9. Tie Bars and Brackets: Galvanized steel
 10. Accessories:
 - a. Include locking device to hold single-blade dampers in a fixed position without vibration.
- D. Low-Leakage, Aluminum, Manual Volume Dampers:
1. Comply with AMCA 500-D testing for damper rating.
 2. Low-leakage rating and bearing AMCA's Certified Ratings Seal for both air performance and air leakage.
 3. Suitable for horizontal or vertical applications.
 4. Frames: Hat shaped, 0.10-inch-thick, aluminum sheet channels; frames with flanges for attaching to walls and flangeless frames for installing in ducts.
 5. Blades:
 - a. Multiple or single blade.
 - b. Parallel- or opposed-blade design.
 - c. Roll-Formed Aluminum Blades: 0.10-inch-thick aluminum sheet.
 - d. Extruded-Aluminum Blades: 0.050-inch-thick extruded aluminum.
 6. Blade Axles: Galvanized steel
 7. Bearings:
 - a. Oil-impregnated bronze
 - b. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
 8. Jamb Seals: Cambered aluminum.
 9. Tie Bars and Brackets: Galvanized steel.
 10. Accessories:
 - a. Include locking device to hold single-blade dampers in a fixed position without vibration.
- E. Jackshaft:
1. Size: 0.5-inch diameter.
 2. Material: Galvanized-steel pipe rotating within pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
 3. Length and Number of Mountings: As required to connect linkage of each damper in multiple-damper assembly.
- F. Damper Hardware:
1. Zinc-plated, die-cast core with dial and handle made of 3/32-inch-thick zinc-plated steel, and a 3/4-inch hexagon locking nut.
 2. Include center hole to suit damper operating-rod size.
 3. Include elevated platform for insulated duct mounting.

2.5 CONTROL DAMPERS

- A. Low-leakage rating and bearing AMCA's Certified Ratings Seal for both air performance and air leakage.
- B. Frames:
 - 1. Hat shaped.
 - 2. 0.094-inch-thick, galvanized sheet steel
 - 3. Mitered and welded corners.
- C. Blades:
 - 1. Multiple blade with maximum blade width of 6 inches
 - 2. Parallel and Opposed-blade design.
 - 3. Galvanized-steel
 - 4. 0.064 inch thick single skin or 0.0747-inch-thick dual skin.
 - 5. Blade Edging: Closed-cell neoprene
 - 6. Blade Edging: Inflatable seal blade edging, or replaceable rubber seals.
- D. Blade Axles: 1/2-inch-diameter; galvanized steel blade-linkage hardware of zinc-plated steel and brass; ends sealed against blade bearings.
 - 1. Operating Temperature Range: From minus 40 to plus 200 deg F.
- E. Bearings:
 - 1. Oil-impregnated bronze
 - 2. Dampers in ducts with pressure classes of 3-inch wg or less shall have axles full length of damper blades and bearings at both ends of operating shaft.
 - 3. Thrust bearings at each end of every blade.

2.6 FIRE DAMPERS

- A. Type: Static and dynamic; rated and labeled according to UL 555 by an NRTL.
- B. Closing rating in ducts up to 4-inch wg static pressure class and minimum 2000-fpm <Insert velocity.
- C. Fire Rating: 1-1/2 and 3 hours.
- D. Frame: Curtain type with blades outside airstream, fabricated with roll-formed galvanized steel; with mitered and interlocking corners; gauge in accordance with UL listing.
- E. Mounting Sleeve: Factory- or field-installed, galvanized sheet steel; gauge in accordance with UL listing.
- F. Mounting Orientation: Vertical or horizontal as indicated.
- G. Blades: Roll-formed, interlocking, galvanized sheet steel; gauge in accordance with UL listing.
- H. Horizontal Dampers: Include blade lock and stainless-steel closure spring.
- I. Heat-Responsive Device: Replaceable, 165 deg F rated, fusible links.
- J. Heat-Responsive Device: replaceable link and switch package, factory installed, 165 deg F rated.

2.7 SMOKE DAMPERS

- A. General Requirements: Label according to UL 555S by an NRTL.
- B. Smoke Detector: Integral, factory wired for single-point connection.
- C. Frame: Hat-shaped, galvanized sheet steel, with interlocking, gusseted or mechanically attached corners and mounting flange; gauge in accordance with UL listing.
- D. Blades: Roll-formed, horizontal, interlocking galvanized sheet steel; gauge in accordance with UL listing.
- E. Leakage: Class II
- F. Rated pressure and velocity to exceed design airflow conditions.
- G. Mounting Sleeve: Factory-installed, galvanized sheet steel; length to suit wall or floor application gauge in accordance with UL listing.
- H. Damper Motors: two-position action.

- I. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
 1. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.
 2. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in Section 230923 "Direct Digital Control (DDC) System for HVAC."
 3. Permanent-Split-Capacitor or Shaded-Pole Motors: With oil-immersed and sealed gear trains.
 4. Spring-Return Motors: Equip with an integral spiral-spring mechanism where indicated. Enclose entire spring mechanism in a removable housing designed for service or adjustments. Size for running torque rating of 150 in. x lbf and breakaway torque rating of 150 in. x lbf.
 5. Outdoor Motors and Motors in Outdoor-Air Intakes: Equip with O-ring gaskets designed to make motors weatherproof. Equip motors with internal heaters to permit normal operation at minus 40 deg F.
 6. Nonspring-Return Motors: For dampers larger than 25 sq. ft., size motor for running torque rating of 150 in. x lbf and breakaway torque rating of 300 in. x lbf.
 7. Electrical Connection: See drawings

2.8 COMBINATION FIRE AND SMOKE DAMPERS

- A. Type: Dynamic; rated and labeled according to UL 555 and UL 555S by an NRTL.
- B. Closing rating in ducts up to 4-inch wg2000-fpm velocity.
- C. Fire Rating: 1-1/2 and 3 hours.
- D. Frame: Hat-shaped, galvanized sheet steel, with interlocking, gusseted or mechanically attached corners and mounting flange; gauge in accordance with UL listing.
- E. Heat-Responsive Device: Replaceable 165 deg F rated, fusible links.
- F. Heat-Responsive Device: Electric resettable device and switch package, factory installed, rated.
- G. Smoke Detector: Integral, factory wired for single-point connection.
- H. Blades: Roll-formed, horizontal, interlocking galvanized sheet steel; gauge in accordance with UL listing.
- I. Leakage: Class II
- J. Rated pressure and velocity to exceed design airflow conditions.
- K. Mounting Sleeve: Factory-installed, galvanized sheet steel; length to suit wall or floor application gauge in accordance with UL listing.
- L. Master control panel for use in dynamic smoke-management systems.
- M. Damper Motors: two-position action.
- N. Comply with NEMA designation, temperature rating, service factor, enclosure type, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
 1. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.
 2. Controllers, Electrical Devices, and Wiring: Comply with requirements for electrical devices and connections specified in Section 230923 "Direct Digital Control (DDC) System for HVAC."
 3. Permanent-Split-Capacitor or Shaded-Pole Motors: With oil-immersed and sealed gear trains.
 4. Spring-Return Motors: Equip with an integral spiral-spring mechanism where indicated. Enclose entire spring mechanism in a removable housing designed for service or

adjustments. Size for running torque rating of 150 in. x lbf and breakaway torque rating of 150 in. x lbf.

5. Outdoor Motors and Motors in Outdoor-Air Intakes: Equip with O-ring gaskets designed to make motors weatherproof. Equip motors with internal heaters to permit normal operation at minus 40 deg F.
6. Nonspring-Return Motors: For dampers larger than 25 sq. ft., size motor for running torque rating of 150 in. x lbf and breakaway torque rating of 300 in. x lbf.
7. Electrical Connection: 115 V, single phase, 60 Hz.

2.9 FLANGE CONNECTORS

- A. Description: Factory-fabricated, slide-on transverse flange connectors, gaskets, and components.
- B. Material: Galvanized steel.
- C. Gauge and Shape: Match connecting ductwork.

2.10 TURNING VANES

- A. Manufactured Turning Vanes for Metal Ducts: Curved blades of galvanized sheet steel; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
 1. Acoustic Turning Vanes: Fabricate airfoil-shaped aluminum extrusions with perforated faces and fibrous-glass fill.
- B. Manufactured Turning Vanes for Nonmetal Ducts: Fabricate curved blades of resin-bonded fiberglass with acrylic polymer coating; support with bars perpendicular to blades set; set into vane runners suitable for duct mounting.
- C. General Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 4-3, "Vanes and Vane Runners," and 4-4, "Vane Support in Elbows."
- D. Vane Construction: Single wall for ducts up to 48 inches wide and double wall for larger dimensions.

2.11 REMOTE DAMPER OPERATORS

- A. Description: Cable system designed for remote manual damper adjustment.
- B. Tubing: Brass
- C. Cable: Stainless steel
- D. Wall-Box Mounting: Recessed
- E. Wall-Box Cover-Plate Material: Steel

2.12 DUCT-MOUNTED ACCESS DOORS

- A. Duct-Mounted Access Doors: Fabricate access panels according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible"; Figures 7-2, "Duct Access Doors and Panels," and 7-3, "Access Doors - Round Duct."
 1. Door:
 - a. Double wall, rectangular.
 - b. Galvanized sheet metal with insulation fill and thickness as indicated for duct pressure class.
 - c. Vision panel.
 - d. Hinges and Latches: 1-by-1-inch butt or piano hinge and cam latches.
 - e. Fabricate doors airtight and suitable for duct pressure class.
 2. Frame: Galvanized sheet steel, with bend-over tabs and foam gaskets.
 3. Number of Hinges and Locks:
 - a. Access Doors Less Than 12 Inches Square: No hinges and two sash locks.
 - b. Access Doors up to 18 Inches Square: Continuous and two sash locks.
 - c. Access Doors up to 24 by 48 Inches: Continuous] and two compression latches.

- d. Access Doors Larger Than 24 by 48 Inches: Four hinges and two compression latches with outside and inside handles.
- B. Pressure Relief Access Door:
 - 1. Door and Frame Material: Galvanized sheet steel.
 - 2. Door: Single wall with metal thickness applicable for duct pressure class.
 - 3. Operation: Open outward for positive-pressure ducts and inward for negative-pressure ducts.
 - 4. Factory set at 3.0- to 8.0-inch wg
 - 5. Doors close when pressures are within set-point range.
 - 6. Hinge: Continuous piano.
 - 7. Latches: Cam.
 - 8. Seal: Neoprene or foam rubber.
 - 9. Insulation Fill: 1-inch-thick, fibrous-glass or polystyrene-foam board.
- 2.13 DUCT ACCESS PANEL ASSEMBLIES
 - A. Labeled according to UL 1978 by an NRTL.
 - B. Panel and Frame: Minimum thickness 0.0528-inch carbon or 0.0428-inch stainless steel.
 - C. Fasteners: Carbon or Stainless steel. Panel fasteners shall not penetrate duct wall.
 - D. Gasket: Comply with NFPA 96; grease-tight, high-temperature ceramic fiber, rated for minimum 2000 deg F.
 - E. Minimum Pressure Rating: 10-inch wg, positive or negative.
- 2.14 FLEXIBLE CONNECTORS
 - A. Materials: Flame-retardant or noncombustible fabrics.
 - B. Coatings and Adhesives: Comply with UL 181, Class 1.
 - C. Metal-Edged Connectors: Factory fabricated with a fabric strip 3-1/2 inches wide attached to two strips of 2-3/4-inch-wide, 0.028-inch-thick, galvanized sheet steel or 0.032-inch-thick aluminum sheets. Provide metal compatible with connected ducts.
 - D. Indoor System, Flexible Connector Fabric: Glass fabric double coated with neoprene.
 - 1. Minimum Weight: 26 oz./sq. yd..
 - 2. Tensile Strength: 480 lbf/inch in the warp and 360 lbf/inch in the filling.
 - 3. Service Temperature: Minus 40 to plus 200 deg F.
 - E. Outdoor System, Flexible Connector Fabric: Glass fabric double coated with weatherproof, synthetic rubber resistant to UV rays and ozone.
 - 1. Minimum Weight: 24 oz./sq. yd..
 - 2. Tensile Strength: 530 lbf/inch in the warp and 440 lbf/inch in the filling.
 - 3. Service Temperature: Minus 50 to plus 250 deg F.
 - F. High-Temperature System, Flexible Connectors: Glass fabric coated with silicone rubber.
 - 1. Minimum Weight: 16 oz./sq. yd..
 - 2. Tensile Strength: 285 lbf/inch in the warp and 185 lbf/inch in the filling.
 - 3. Service Temperature: Minus 67 to plus 500 deg F.
 - G. High-Corrosive-Environment System, Flexible Connectors: Glass fabric with chemical-resistant coating.
 - 1. Minimum Weight: 14 oz./sq. yd..
 - 2. Tensile Strength: 450 lbf/inch in the warp and 340 lbf/inch in the filling.
 - 3. Service Temperature: Minus 67 to plus 500 deg F.
 - H. Thrust Limits: Combination coil spring and elastomeric insert with spring and insert in compression, and with a load stop. Include rod and angle-iron brackets for attaching to fan discharge and duct.
 - 1. Frame: Steel, fabricated for connection to threaded rods and to allow for a maximum of 30 degrees of angular rod misalignment without binding or reducing isolation efficiency.

2. Outdoor Spring Diameter: Not less than 80 percent of the compressed height of the spring at rated load.
3. Minimum Additional Travel: 50 percent of the required deflection at rated load.
4. Lateral Stiffness: More than 80 percent of rated vertical stiffness.
5. Overload Capacity: Support 200 percent of rated load, fully compressed, without deformation or failure.
6. Elastomeric Element: Molded, oil-resistant rubber or neoprene.
7. Coil Spring: Factory set and field adjustable for a maximum of 1/4-inch movement at start and stop.

2.15 DUCT ACCESSORY HARDWARE

- A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments and of length to suit duct-insulation thickness.
- B. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

3 - EXECUTION

3.1 INSTALLATION

- A. Install duct accessories according to applicable details in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for metal ducts and in NAIMA AH116, "Fibrous Glass Duct Construction Standards," for fibrous-glass ducts.
- B. Install duct accessories of materials suited to duct materials; use galvanized-steel accessories in galvanized-steel and fibrous-glass ducts, stainless-steel accessories in stainless-steel ducts, and aluminum accessories in aluminum ducts.
- C. Install backdraft dampers at inlet of exhaust fans or exhaust ducts as close as possible to exhaust fan unless otherwise indicated.
- D. Install volume dampers at points on supply, return, and exhaust systems where branches extend from larger ducts. Where dampers are installed in ducts having duct liner, install dampers with hat channels of same depth as liner, and terminate liner with nosing at hat channel.
 1. Install steel volume dampers in steel ducts.
 2. Install aluminum volume dampers in aluminum ducts.
- E. Set dampers to fully open position before testing, adjusting, and balancing.
- F. Install test holes at fan inlets and outlets and elsewhere as indicated.
- G. Install fire and smoke dampers according to UL listing.
- H. Install duct security bars. Construct duct security bars from 0.164-inch steel sleeve, continuously welded at all joints and 1/2-inch-diameter steel bars, 6 inches o.c. in each direction in center of sleeve. Weld each bar to steel sleeve and each crossing bar. Weld 2-1/2-by-2-1/2-by-1/4-inch steel angle to 4 sides and both ends of sleeve. Connect duct security bars to ducts with flexible connections. Provide 12-by-12-inch hinged access panel with cam lock in duct in each side of sleeve.
- I. Install duct access doors on sides of ducts to allow for inspecting, adjusting, and maintaining accessories and equipment at the following locations:
 1. On both sides of duct coils.
 2. Upstream from duct filters.
 3. At outdoor-air intakes and mixed-air plenums.
 4. At drain pans and seals.
 5. Downstream from manual volume dampers, control dampers, backdraft dampers, and equipment.

6. Adjacent to and close enough to fire or smoke dampers, to reset or reinstall fusible links. Access doors for access to fire or smoke dampers having fusible links shall be pressure relief access doors and shall be outward operation for access doors installed upstream from dampers and inward operation for access doors installed downstream from dampers.
 7. At each change in direction and at maximum 50-foot spacing.
 8. Upstream from turning vanes.
 9. Upstream or downstream from duct silencers.
 10. Control devices requiring inspection.
 11. Elsewhere as indicated.
- J. Install access doors with swing against duct static pressure.
- K. Access Door Sizes:
1. One-Hand or Inspection Access: 8 by 5 inches.
 2. Two-Hand Access: 12 by 6 inches.
 3. Head and Hand Access: 18 by 10 inches.
 4. Head and Shoulders Access: 21 by 14 inches.
 5. Body Access: 25 by 14 inches.
 6. Body plus Ladder Access: 25 by 17 inches.
- L. Label access doors according to Section 230553 "Identification for HVAC Piping and Equipment" to indicate the purpose of access door.
- M. Install flexible connectors to connect ducts to equipment.
- N. For fans developing static pressures of 5-inch wg and more, cover flexible connectors with loaded vinyl sheet held in place with metal straps.
- O. Install duct test holes where required for testing and balancing purposes.
- P. Install thrust limits at centerline of thrust, symmetrical on both sides of equipment. Attach thrust limits at centerline of thrust and adjust to a maximum of 1/4-inch movement during start and stop of fans.

3.2 FIELD QUALITY CONTROL

- A. Tests and Inspections:
1. Operate dampers to verify full range of movement.
 2. Inspect locations of access doors and verify that purpose of access door can be performed.
 3. Operate fire, smoke, and combination fire and smoke dampers to verify full range of movement and verify that proper heat-response device is installed.
 4. Inspect turning vanes for proper and secure installation.
 5. Operate remote damper operators to verify full range of movement of operator and damper.

END OF SECTION 233300

SECTION 233423 - HVAC POWER VENTILATORS**PART 1 - GENERAL****1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. Section Includes:
 - 1. Centrifugal Ventilators – Roof Upblast

1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Construction details, material descriptions, dimensions of individual components and profiles, and finishes for fans.
 - 2. Rated capacities, operating characteristics, and furnished specialties and accessories.
 - 3. Certified fan performance curves with system operating conditions indicated.
 - 4. Certified fan sound-power ratings.
 - 5. Motor ratings and electrical characteristics, plus motor and electrical accessories.
 - 6. Material thickness and finishes, including color charts.
 - 7. Dampers, including housings, linkages, and operators.
 - 8. Prefabricated roof curbs.
 - 9. Fan speed controllers.
- B. Shop Drawings:
 - 1. Include plans, elevations, sections, and attachment details.
 - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
 - 3. Include diagrams for power, signal, and control wiring.
 - 4. Design Calculations: Calculate requirements for selecting vibration isolators.

1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Floor plans, reflected ceiling plans, and other details, or BIM model, drawn to scale, showing the items described in this Section and coordinated with all building trades.
- B. Field quality-control reports.

1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For HVAC power ventilators to include in normal and emergency operation, and maintenance manuals.

1.06 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.

PART 2 - PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by an NRTL, and marked for intended location and application.
- B. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of unit components.
- C. ASHRAE 62.1 Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."
- D. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."

2.02 CENTRIFUGAL VENTILATORS – ROOF UPBLAST

- A. Basis-of-Design Product: Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
 - 1. Acme Engineering & Manufacturing Corporation.
 - 2. Breidert Air Products.
 - 3. Carnes Company.
 - 4. Greenheck Fan Corporation.
 - 5. Loren Cook Company.
 - 6. PennBarry.
- B. Housing: Steel, lined with acoustical insulation.
 - 1. Upblast Units: Provide spun-aluminum discharge baffle to direct discharge air upward, with rain and snow drains.
 - 2.
- C. Fan Wheel: Centrifugal wheels directly mounted on motor shaft. Fan shrouds, motor, and fan wheel removable for service.
- D. Back-draft damper: Integral.
- E. Grille: Plastic, Stainless steel, Aluminum, or Painted aluminum, louvered grille with flange on intake and thumbscrew or spring retainer attachment to fan housing.
- F. Electrical Requirements: Junction box for electrical connection on housing and receptacle for motor plug-in.
- G. Accessories:
 - 1. See Mechanical Schedule Notes

2.03 MOTORS

- A. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors.
 - 1. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.

2.04 SOURCE QUALITY CONTROL

- A. AMCA Certification for Fan Sound Performance Rating: Test, rate, and label in accordance with AMCA 311.
- B. AMCA Certification for Fan Aerodynamic Performance Ratings: Test, rate, and label in accordance with AMCA 211.
- C. AMCA Certification for Fan Energy Index (FEI): Test, rate, and label in accordance with AMCA 211.

PART 3 - EXECUTION

3.01 INSTALLATION, GENERAL

- A. Install power ventilators level and plumb.
- B. Equipment Mounting:
 - 1. Ceiling Units: Suspend units from structure; use steel wire or metal straps.
- C. Install units with clearances for service and maintenance.

3.02 DUCTWORK CONNECTIONS

- A. Drawings indicate general arrangement of ducts and duct accessories. Make final duct connections with flexible connectors.

3.03 ELECTRICAL CONNECTIONS

- A. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."
- B. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."
- C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.

3.04 CONTROL CONNECTIONS

- A. Install control and electrical power wiring to field-mounted control devices.
- B. Connect control wiring according to Section 260523 "Control-Voltage Electrical Power Cables."

3.05 STARTUP SERVICE:

- A. Engage a factory-authorized service representative to perform startup service.
 - 1. Complete installation and startup checks in accordance with manufacturer's written instructions.
 - 2. Verify that shipping, blocking, and bracing are removed.
 - 3. Verify that unit is secure on mountings and supporting devices and that connections to ducts and electrical components are complete. Verify that proper thermal-overload protection is installed in motors, starters, and disconnect switches.
 - 4. Verify that cleaning and adjusting are complete.
 - 5. For direct-drive fans, verify proper motor rotation direction and verify fan wheel free rotation and smooth bearing operation.
 - 6. Adjust damper linkages for proper damper operation.
 - 7. Verify lubrication for bearings and other moving parts.
 - 8. Remove and replace malfunctioning units and retest as specified above.

3.06 ADJUSTING

- A. Adjust damper linkages for proper damper operation.
- B. Lubricate bearings.
- C. Comply with requirements in Section 230593 "Testing, Adjusting, and Balancing for HVAC."

3.07 CLEANING

- A. After completing system installation and testing, adjusting, and balancing and after completing startup service, clean fans internally to remove foreign material and construction dirt and dust.

3.08 FIELD QUALITY CONTROL

- A. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and equipment installations, including connections.

END OF SECTION 233423

SECTION 233713.13 - AIR DIFFUSERS

1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Louver face diffusers.
- B. Related Requirements:
 - 1. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to diffusers.
 - 2. Section 233713.23 "Air Registers and Grilles" for adjustable-bar register and grilles, fixed-face registers and grilles, and linear bar grilles.

1.2 ACTION SUBMITTALS

- A. Product Data: For each type of product.

2 - PRODUCTS

2.1 LOUVER FACE DIFFUSERS

- A. Devices shall be specifically designed for variable-air-volume flows.
- B. Material: **Steel**.
- C. Finish: Baked enamel, color selected by Architect
- D. Accessories:
 - 1. Square to round neck adaptor.
 - 2. Adjustable pattern vanes.
 - 3. Throw reducing vanes.
 - 4. Equalizing grid.
 - 5. Plaster ring.
 - 6. Safety chain.
 - 7. Wire guard.
 - 8. Sectorizing baffles.
 - 9. Operating rod extension.

3 - EXECUTION

3.1 INSTALLATION

- A. Install diffusers level and plumb.
- B. Ceiling-Mounted Outlets and Inlets: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.
- C. Install diffusers with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.2 ADJUSTING

- A. After installation, adjust diffusers to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713.13

SECTION 233713.23 - REGISTERS AND GRILLES

1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Adjustable blade face registers and grilles.
2. Fixed face registers and grilles.

B. Related Requirements:

1. Section 233300 "Air Duct Accessories" for fire and smoke dampers and volume-control dampers not integral to registers and grilles.

1.2 ACTION SUBMITTALS

- ##### A. Product Data: For each type of product.

2 - PRODUCTS

2.1 REGISTERS

A. Adjustable Blade Face Register

1. Material: See drawings
2. Finish: Baked enamel, color selected by Architect
3. Damper Type: Adjustable opposed blade

B. Fixed Face Register

1. Material: See drawings
2. Finish: Baked enamel, color selected by Architect
3. Damper Type: Adjustable opposed blade

2.2 GRILLES

A. Adjustable Blade Face Grille

1. Material: See drawings
2. Finish: Baked enamel, color selected by Architect

B. Fixed Face Grille <Insert drawing designation>:

1. Material: See drawings
2. Finish: Baked enamel, color selected by Architect

3 - EXECUTION

3.1 INSTALLATION

- ##### A. Install registers and grilles level and plumb.

- ##### B. Outlets and Inlets Locations: Drawings indicate general arrangement of ducts, fittings, and accessories. Air outlet and inlet locations have been indicated to achieve design requirements for air volume, noise criteria, airflow pattern, throw, and pressure drop. Make final locations where indicated, as much as practical. For units installed in lay-in ceiling panels, locate units in the center of panel. Where architectural features or other items conflict with installation, notify Architect for a determination of final location.

- ##### C. Install registers and grilles with airtight connections to ducts and to allow service and maintenance of dampers, air extractors, and fire dampers.

3.2 ADJUSTING

- A. After installation, adjust registers and grilles to air patterns indicated, or as directed, before starting air balancing.

END OF SECTION 233713.23

SECTION 237423.13 - PACKAGED, DIRECT-FIRED, OUTDOOR, HEATING-ONLY MAKEUP-AIR UNITS**PART 1 - GENERAL****1.1 SUMMARY**

- A. Section includes outdoor, direct, gas-fired heating-only, makeup air units, including the following components:
 - 1. Casings.
 - 2. Outdoor-air intake hood.
 - 3. Roof curbs.
 - 4. Fans, drives, and motors.
 - 5. Air filtration.
 - 6. Dampers.
 - 7. Direct, gas-fired burners.
 - 8. Unit control panel.
 - 9. Controls.
 - 10. Accessories.

1.2 ACTION SUBMITTALS

- A. Product Data: For each outdoor, direct, gas-fired heating-only, makeup air unit.
- B. Shop Drawings: For each outdoor, direct, gas-fired, heating-only, makeup air unit.
 - 1. Include plans, elevations, sections, and mounting details.
 - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
 - 3. Detail fabrication and assembly of gas-fired heating and ventilating units, as well as procedures and diagrams.
 - 4. Include diagrams for power, signal, and control wiring.

1.3 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Roof-curb mounting details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
 - 1. Size and location of unit-mounted rails and anchor points and methods for anchoring units to roof curb.
 - 2. Required roof penetrations for ducts, pipes, and electrical raceways, including size and location of each penetration.
- B. Startup service reports.

- C. Sample Warranty: For special warranty.

1.4 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For direct, gas-fired, heating-only, makeup air units to include in emergency, operation, and maintenance manuals.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 1. Fan Belts: One set[s] for each belt-driven fan.
 2. Filters: One set[s] for each unit.

1.6 WARRANTY

- A. Special Warranty: Manufacturer agrees to replace components of units that fail in materials or workmanship within specified warranty period.
 1. Warranty Period for Compressors: Five years from date of Substantial Completion.
 2. Warranty Period for Heat Exchangers: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
 1. Greenheck is the basis of design
 2. Acceptable alternate manufacturers are Trane, Modine, or Captiveaire.

2.2 PERFORMANCE REQUIREMENTS

- A. General Fabrication Requirements: Comply with requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Start-up."
- B. Cabinet Thermal Performance:
 1. Maximum Overall U-Value: Comply with requirements in ASHRAE/IESNA 90.1.
 2. Include effects of metal-to-metal contact and thermal bridges in the calculations.
- C. Cabinet Surface Condensation:
 1. Cabinet shall have additional insulation and vapor seals if required to prevent condensation on the interior and exterior of the cabinet.
 2. Portions of cabinet located downstream from the cooling coil shall have a thermal break at each thermal bridge between the exterior and interior casing to prevent condensation from occurring on the interior and exterior surfaces. The thermal break shall not compromise the structural integrity of the cabinet.
- D. Maximum Cabinet Leakage: 0.5 percent of the total supply-air flow at a pressure rating equal to the fan shut-off pressure.

- E. Cabinet Deflection Performance:
 - 1. Walls and roof deflection shall be within 1/200 of the span at the design working pressure equal to the fan shut-off pressure. Deflection limits shall be measured at any point on the surface.
 - 2. Floor deflections shall be within 1/240 of the span considering the worst-case condition caused by the following:
 - a. Service personnel.
 - b. Internal components.
 - c. Design working pressure defined for the walls and roof.
- F. Electrical components, devices, and accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- G. NFPA Compliance: Comply with NFPA 90A for design, fabrication, and installation of units and components.
- H. ASHRAE 62.1 Compliance: Applicable requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment" and Section 7 - "Construction and Startup."
- I. ASHRAE/IES 90.1 Compliance: Applicable requirements in ASHRAE/IES 90.1, Section 6 - "Heating, Ventilating, and Air-Conditioning."

2.3 CAPACITIES AND CHARACTERISTICS

- A. See schedule on drawings for capacities and characteristics

2.4 UNIT CASINGS

- A. Construction: double wall.
- B. Exterior Casing Material: Galvanized steel with paint finish.
- C. Interior Casing Material: Galvanized steel.
- D. Lifting and Handling Provisions: Factory-installed shipping skids and lifting lugs.
- E. Base Rails: Galvanized-steel rails for mounting on roof curb or pad as indicated.
- F. Access for Inspection, Cleaning, and Maintenance: Comply with requirements in ASHRAE 62.1.
 - 1. Service Doors: Hinged access doors with gaskets. Material and construction of doors shall match material and construction of cabinet in which doors are installed.
- G. Roof: Standing seam or membrane; sloped to drain water.
- H. Floor: Reinforced, metal surface; reinforced to limit deflection when walked on by service personnel. Insulation shall be below metal walking surface.
- I. Cabinet Insulation:

1. Type: Fibrous-glass duct lining complying with ASTM C1071, Type II or flexible elastomeric insulation complying with ASTM C534, Type II, sheet materials.
2. Thickness: 1 inch (25 mm).
3. Insulation Adhesive: Comply with ASTM C916, Type I.
4. Mechanical Fasteners: Suitable for adhesive, mechanical, or welding attachment to casing without damaging liner and without causing air leakage when applied as recommended by manufacturer.

J. Panels and Doors:

1. Panels:

- a. Fabrication: Formed and reinforced, with same materials and insulation thickness as casing.
- b. Fasteners: Two or more camlock type for panel lift-out operation. Arrangement shall allow panels to be opened against airflow.
- c. Gasket: Neoprene, applied around entire perimeters of panel frames.
- d. Size: Large enough to allow unobstructed access for inspection and maintenance of unit's internal components.

2. Doors:

- a. Fabrication: Formed and reinforced with same materials and insulation thickness as casing.
- b. Hinges: A minimum of two ball-bearing hinges or stainless steel piano hinge and two wedge-lever-type latches, operable from inside and outside. Arrange doors to be opened against airflow. Provide safety latch retainers on doors so that doors do not open uncontrollably.
- c. Gasket: Neoprene, applied around entire perimeters of panel frames.
- d. Size: Large enough to allow unobstructed access for inspection and maintenance of unit's internal components.

3. Locations and Applications:

- a. Fan Section: Doors.
- b. Access Section: Doors.
- c. Gas-Fired Burner Section: Doors.
- d. Damper Section: Doors.
- e. Filter Section: Doors large enough to allow periodic removal and installation of filters.
- f. Mixing Section: Doors.

4. Service Light: 100-W vaporproof fixture with switched junction box located adjacent to door.

2.5 OUTDOOR-AIR INTAKE HOOD

- A. Type: Manufacturer's standard hood or louver.
- B. Materials: Match cabinet.

- C. Bird Screen: Comply with requirements in ASHRAE 62.1.
- D. Configuration: Designed to inhibit wind-driven rain and snow from entering unit.

2.6 CURBS

- A. Materials: Galvanized steel with corrosion-protection coating, watertight gaskets, and factory-installed wood nailer; complying with NRCA standards.
 - 1. Curb Insulation and Adhesive: Comply with NFPA 90A or NFPA 90B.
 - 2. Application: Factory applied with adhesive and mechanical fasteners to the internal surface of curb.
 - a. Liner Adhesive: Comply with ASTM C916, Type I.
 - b. Mechanical Fasteners: Galvanized steel, suitable for adhesive attachment, mechanical attachment, or welding attachment to duct without damaging liner when applied as recommended by manufacturer and without causing leakage in cabinet.
 - c. Liner materials applied in this location shall have air-stream surface coated with a temperature-resistant coating or faced with a plain or coated fibrous mat or fabric depending on service air velocity.
 - d. Liner Adhesive: Comply with ASTM C916, Type I.
- B. Curb Height: 14 Inches

2.7 SUPPLY FAN

- A. Forward-Curved Fan Type: Centrifugal; statically and dynamically balanced.
 - 1. Fan Wheel Material: Coated steel, mounted on solid-steel shaft.
 - 2. Bearings: Self-aligning, permanently lubricated ball bearings.
- B. Plenum Fan Type: Single width, non-overloading, with backward-inclined or airfoil blades.
 - 1. Fan Wheel Material: Aluminum; attached directly to motor shaft.
 - 2. Fan Wheel Drive and Arrangement: Direct drive, AMCA Arrangement 4.
 - 3. Fan panel and frame Material: Powder-coated steel, stainless steel, or aluminum.
 - 4. Fan Enclosure: Easily removable enclosure around rotating parts.
 - 5. Fan Balance: Precision balance fan below 0.08 inch/s (2.0 mm/s) at design speed with filter in.
- C. Service Factor for Belt Drive Applications: Multiple V-belt drive with matching fan pulley and adjustable motor sheaves and belt assembly with minimum 1.5 service factor.
- D. Motors:
 - 1. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
 - 2. Enclosure: Open dripproof.
 - 3. Enclosure Materials: Cast aluminum.
 - 4. Efficiency: Premium efficient.

5. Service Factor: 1.15.
- E. Mounting: Fan wheel, motor, and drives shall be mounted to fan casing with elastomeric isolators.
- F. Variable-Frequency Motor Controller: Serving each fan individually in fan array.
 1. Manufactured Units: Pulse-width modulated; constant torque for Design A and Design B inverter-duty motors.
 2. Output Rating: Three phase; 10 to 60 Hz, with voltage proportional to frequency throughout voltage range maximum voltage equals input voltage.
 3. Unit Operating Requirements:
 - a. Internal Adjustability:
 - 1) Minimum Speed: 5 to 25 percent of maximum rpm.
 - 2) Maximum Speed: 80 to 100 percent of maximum rpm.
 - 3) Acceleration: [0.1 to 999.9] seconds.
 - 4) Deceleration: [0.1 to 999.9] seconds.
 - 5) Current Limit: 30 to minimum of 150 percent of maximum rating.
 - b. Self-Protection and Reliability Features:
 - 1) Surge suppression.
 - 2) Loss of input signal protection.
 - 3) Under- and overvoltage trips.
 - 4) Variable-frequency motor controller and motor-overload/overtemperature protection.
 - 5) Critical frequency rejection.
 - 6) Loss-of-phase protection.
 - 7) Reverse-phase protection.
 - 8) Motor-overtemperature fault.
 - c. Bidirectional autospeed search.
 - d. Torque boost.
 - e. Motor temperature compensation at slow speeds.
 - 1) Panel-mounted operator station.
 - 2) Historical logging information and displays.
 - 3) Digital indicating devices.
 - f. Control Signal Interface: Electric.
 - g. Proportional Integral Directive (PID) control interface.
 4. Line Conditioning:
 - a. Input line conditioning.
 - b. Output filtering.
 - c. EMI/RFI filtering.

2.8 FILTERS

- A. Cleanable Filters: 2-inch- (50-mm-) thick, cleanable metal mesh.
- B. Disposable Panel Filters:
 - 1. Comply with NFPA 90A.
 - 2. Factory-fabricated, viscous-coated, flat-panel type.
 - 3. Thickness: 1 inch (25 mm).
 - 4. Minimum Arrestance: 80, according to ASHRAE 52.1.
 - 5. Minimum MERV: 6, according to ASHRAE 52.2.
 - 6. Media: Interlaced glass fibers sprayed with nonflammable adhesive and antimicrobial agent.
- C. Extended-Surface, Disposable Panel Filters:
 - 1. Comply with NFPA 90A.
 - 2. Factory-fabricated, dry, extended-surface type.
 - 3. Thickness: 2 inches (50 mm).
 - 4. Minimum Arrestance: 90, according to ASHRAE 52.1.
 - 5. Minimum MERV: 7, according to ASHRAE 52.2.
 - 6. Media: Fibrous material formed into deep-V-shaped pleats with antimicrobial agent and held by self-supporting wire grid.
- D. Extended-Surface, Nonsupported-Media Filters:
 - 1. Comply with NFPA 90A.
 - 2. Factory-fabricated, dry, extended-surface, self-supporting type.
 - 3. Minimum Arrestance: 95, according to ASHRAE 52.1.
 - 4. Minimum MERV: 13, according to ASHRAE 52.2.
 - 5. Media: Fibrous material coated with an antimicrobial agent and constructed so individual pleats are maintained in tapered form by flexible internal supports under rated-airflow conditions.
- E. Mounting Frames:
 - 1. Panel filters arranged for flat or angular orientation, with access doors on both sides of unit. Filters shall be removable from one side or from access plenum.
 - 2. Extended surface filters arranged for flat orientation, removable from access plenum.
 - 3. Galvanized or stainless steel with gaskets and fasteners, suitable for bolting together into built-up filter banks with space for prefilter.

2.9 DAMPERS

- A. Control Dampers:
 - 1. Damper Location: Factory installed inside unit for ease of blade axle and bushing service. Arrange dampers located in a mixing box to achieve convergent airflow to minimize stratification.
 - 2. Damper Leakage: Comply with requirements in AMCA 500-D. Leakage shall not exceed 6.5 cfm per sq. ft. (33 L/s per sq. m) at a static-pressure differential of 4.0 inches water column (1000 Pa) when a torque of 5 in./lb per sq. ft. (30.1 N-m per sq. m) is applied to the damper jackshaft.
 - 3. Damper Rating: Rated for close-off pressure equal to the fan shutoff pressure.
 - 4. Damper Label: Bear the AMCA seal for both air leakage and performance.

5. Blade Configuration: Unless otherwise indicated, use parallel blade configuration for two-position control and equipment isolation service and use modulating control when mixing two airstreams. For other applications, use an opposed-blade configuration.
6. Damper Frame Material: Extruded aluminum.
7. Blade Type: hollow-shaped airfoil.
8. Blade Material: Extruded aluminum.
9. Maximum Blade Width: 6 inches (150 mm).
10. Maximum Blade Length: 48 inches (1200 mm).
11. Blade Seals: Replaceable, continuous perimeter vinyl seals and jambs with stainless-steel compression-type seals.
12. Bearings: Thrust bearings for vertical blade axles.
13. Airflow Measurement:
 - a. Monitoring System: Complete and functioning system of airflow monitoring as an integral part of the damper assembly where indicated.
 - b. Remote Monitoring Signal: 0-10 volt or 4-20 mA scaled signal.
 - c. Accuracy of flow measurement: Within 5 percent of the actual flow rate between the range of the scheduled minimum and maximum airflow. For units with a large range between minimum and maximum airflow, configure the damper sections and flow measurement assembly as necessary to comply with accuracy.
 - d. Straightening Device: Integral to the flow measurement assembly if required to achieve the specified accuracy as installed.
 - e. Flow measuring device: Suitable for operation in untreated and unfiltered outdoor air. If necessary, include temperature and altitude compensation and correction to maintain the accuracy.

B. Damper Operators:

1. Factory-installed electric operator for each damper assembly with one operator for each damper assembly mounted to the damper frame.
2. Operator capable of shutoff against fan pressure and able to operate the damper with sufficient reserve power to achieve smooth modulating action and proper speed of response at the velocity and pressure conditions to which the damper is subjected.
3. Maximum Operating Time: Open or close damper 90 degrees in 60 seconds.
4. Adjustable Stops: For both maximum and minimum positions.
5. Position Indicator and Graduated Scale: Factory installed on each actuator with words "OPEN" and "CLOSED," or similar identification, at travel limits.
6. Spring-return operator to fail-safe; either closed or open as required by application.
7. Operator Type: Direct coupled, designed for minimum 60,000 full-stroke cycles at rated torque.
8. Position feedback Signal: For remote monitoring of damper position.
9. Coupling: V-bolt and V-shaped, toothed cradle.
10. Circuitry: Electronic overload or digital rotation-sensing circuitry.

2.10 DIRECT-FIRED GAS BURNER

- A. Description: Factory assembled, piped, and wired; and complying with ANSI Z21.47 and with NFPA 54.
- B. CSA Approval: Designed and certified by and bearing label of CSA.
- C. Burners:

1. Heat-Exchanger Material: Aluminized steel with stainless-steel inserts with a minimum thermal efficiency of 80 percent.
2. Fuel: Natural gas.
3. Ignition: Electronically controlled electric spark with flame sensor.

D. Safety Controls:

1. Gas Control Valve: Electronic modulating.
2. Gas Train: Single-body, regulated, redundant, 24-V ac gas valve assembly containing pilot solenoid valve, pilot filter, pressure regulator, pilot shutoff, and manual shutoff. shall automatically delay burner ignition and bypass low-limit control.
3. Airflow Proving Switch: Differential pressure switch senses correct airflow before energizing pilot.
4. Automatic-Reset, High-Limit Control Device: Stops burner and closes main gas valve if high-limit temperature is exceeded.
5. Safety Lockout Switch: Locks out ignition sequence if burner fails to light after three tries. Controls are reset manually by turning the unit off and on.
6. Control Transformer: 24 V ac.

2.11 UNIT CONTROL PANEL

- A. Factory-wired, fuse-protected control transformer, connection for power supply and field-wired unit to remote control panel.

- B. Control Panel: Surface-mounted remote panel, with engraved plastic cover and the following lights and switches:

1. On-off-auto fan switch.
2. Heat-vent-off switch.
3. Supply-fan operation indicating light.
4. Heating operation indicating light.
5. Thermostat.
6. Damper position potentiometer.
7. Dirty-filter indicating light operated by unit-mounted differential pressure switch.
8. Safety-lockout indicating light.
9. Enclosure: NEMA 250, Type 4

2.12 CONTROLS

- A. Control Devices:

1. Remote Thermostat: Adjustable room thermostat with temperature readout.
2. Remote Setback Thermostat: Adjustable room thermostat without temperature readout.
3. Static-Pressure Transmitter: Nondirectional sensor with suitable range for expected input, and temperature compensated.
4. Fire-Protection Thermostats: Fixed or adjustable settings to operate at not less than 75 deg F above normal maximum operating temperature.
5. Timers, Seven Day:
 - a. Programming-switch timer with synchronous-timing motor and seven-day dial.

- b. Continuously charged, nickel-cadmium-battery-driven, eight-hour, power-failure carryover.
 - c. Multiple-switch trippers.
 - d. Minimum of two and maximum of eight signals per day with two normally open and two normally closed output contacts.
- 6. Ionization-Type Smoke Detectors:
 - a. 24-V dc, nominal.
 - b. Self-restoring.
 - c. Plug-in arrangement.
 - d. Integral visual-indicating light.
 - e. Sensitivity that can be tested and adjusted in place after installation.
 - f. Integral addressable module.
 - g. Remote controllability.
 - h. Responsive to both visible and invisible products of combustion.
 - i. Self-compensating for changes in environmental conditions.
- B. Fan Control, Interlocked: Fan to start with exhaust fan(s) to which this heating and ventilating unit is associated for makeup air.
- C. Outdoor-Air Damper Control, 100 Percent Outdoor-Air Units: Outdoor-air damper shall open when supply fan starts, and close when fan stops.
- D. Temperature Control:
 - 1. Operates gas valve to maintain discharge-air temperature with factory-mounted sensor in blower outlet.
 - 2. Timer shall select remote setback thermostat to maintain space temperature at 60°F
 - 3. Burner Control, Stepped: Two or four steps of control using one or two burner sections in series.
 - 4. Burner Control, Modulating: 20 to 100 percent modulation of the firing rate. 10 to 100 percent with dual burner units.
 - 5. Hardwired Points:
 - a. Room temperature.
 - b. Discharge-air temperature.
 - c. Burner operating.

2.13 ACCESSORIES

- A. Duplex, 115-V, ground-fault-interrupter outlet with 15-A overcurrent protection. Include transformer if required.
- B. Filter differential pressure switch with sensor tubing on either side of filter. Set for final filter pressure loss.
- C. Coil guards of painted, galvanized-steel wire.
- D. Hail guards of galvanized steel, painted to match casing.

2.14 MATERIALS

A. Steel:

1. ASTM A36/A36M for carbon structural steel.
2. ASTM A568/A568M for steel sheet.

B. Stainless Steel:

1. Manufacturer's standard grade for casing.
2. Manufacturer's standard type, ASTM A240/A240M for bare steel exposed to airstream or moisture.

C. Galvanized Steel: ASTM A653/A653M.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Examine roughing-in for piping, ducts, and electrical systems to verify actual locations of piping and electrical connections before equipment installation.
- B. Unit Support: Install unit level on structural curbs Coordinate roof penetrations and flashing with roof construction. Secure units to structural support with anchor bolts. Coordinate sizes and locations of curbs with actual equipment provided.
- C. Install gas-fired units according to NFPA 54, "National Fuel Gas Code."
- D. Install controls and equipment shipped by manufacturer for field installation with direct-fired heating and ventilating units.

3.2 PIPING CONNECTIONS

- A. Drawings indicate general arrangement of piping, fittings, and specialties.
 1. Gas Piping: Comply with requirements in Section 231123 "Facility Natural-Gas Piping." Connect gas piping with shutoff valve and union, and with sufficient clearance for burner removal and service. Make final connections of gas piping to unit with corrugated, stainless-steel tubing flexible connectors complying with ANSI LC 1/CSA 6.26 equipment connections.
- B. Drain: Comply with requirements in Section 221316 "Sanitary Waste and Vent Piping" for traps and accessories on piping connections to condensate drain pans under condensing heat exchangers.
- C. Where installing piping adjacent to heating and ventilating units, allow space for service and maintenance.

3.3 DUCT CONNECTIONS

- A. Duct Connections: Connect supply duct to direct-fired heating and ventilating units with flexible duct connectors. Comply with requirements in Section 233300 "Air Duct Accessories" for flexible duct connectors.

3.4 ELECTRICAL CONNECTIONS

- A. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."
- B. Ground equipment according to Section 260526 "Grounding and Bonding for Electrical Systems."
- C. Install electrical devices furnished by manufacturer, but not factory mounted, according to NFPA 70 and NECA 1.
- D. Install nameplate for each electrical connection, indicating electrical equipment designation and circuit number feeding connection.
 - 1. Nameplate shall be laminated acrylic or melamine plastic signs, as specified in Section 260553 "Identification for Electrical Systems."

3.5 CONTROL CONNECTIONS

- A. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."

3.6 STARTUP SERVICE

- A. Engage a factory-authorized service representative to perform startup service.
 - 1. Complete installation and startup checks according to manufacturer's written instructions.
 - 2. Inspect units for visible damage to furnace combustion chamber.
 - 3. Perform the following operations for both minimum and maximum firing and adjust burner for peak efficiency:
 - a. Measure gas pressure at manifold.
 - b. Measure combustion-air temperature at inlet to combustion chamber.
 - c. Measure flue-gas temperature at furnace discharge.
 - d. Perform flue-gas analysis. Measure and record flue-gas carbon dioxide and oxygen concentration.
 - e. Measure supply-air temperature and volume when burner is at maximum firing rate and when burner is off. Calculate useful heat to supply air.
 - 4. Verify operation of remote panel including pilot-light operation and failure modes. Inspect the following:
 - a. High-limit heat exchanger.
 - b. Alarms.
 - 5. Inspect casing insulation for integrity, moisture content, and adhesion.
 - 6. Verify that clearances have been provided for servicing.
 - 7. Verify that controls are connected and operable.

8. Verify that filters are installed.
9. Clean coils and inspect for construction debris.
10. Clean furnace flue and inspect for construction debris.
11. Inspect operation of power vents.
12. Purge gas line.
13. Inspect and adjust vibration isolators and seismic restraints.
14. Verify bearing lubrication.
15. Clean fans and inspect fan-wheel rotation for movement in correct direction without vibration and binding.
16. Adjust fan belts to proper alignment and tension.
17. Start unit.
18. Inspect and record performance of interlocks and protective devices including response to smoke detectors by fan controls and fire alarm.
19. Operate unit for run-in period.
20. Calibrate controls.
21. Adjust and inspect high-temperature limits.

- B. After startup, change filters, verify bearing lubrication, and adjust belt tension.
- C. Remove and replace components that do not properly operate, and repeat startup procedures as specified above.
- D. Prepare written report of the results of startup services.

3.7 FIELD QUALITY CONTROL

- A. Perform tests and inspections with the assistance of a factory-authorized service representative.
- B. Units will be considered defective if they do not pass tests and inspections.
- C. Prepare test and inspection reports.

3.8 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain heating and ventilating units.

END OF SECTION 237423.13

SECTION 237433 - DEDICATED OUTDOOR-AIR UNITS**PART 1 - GENERAL****1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. Section includes factory-packaged units capable of supplying up to 100 percent outdoor air and providing cooling and heating.

1.03 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include rated capacities, operating characteristics, and furnished specialties and accessories.
- B. Shop Drawings:
 - 1. Include plans, elevations, sections, and attachment details.
 - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, required clearances, method of field assembly, components, and location and size of each field connection.
 - 3. Prepare the following by or under the supervision of a qualified professional engineer:
 - a. Mounting Details: For securing and flashing roof curb to roof structure. Indicate coordinating requirements with roof membrane system.
 - b. Include diagrams for power, signal, and control wiring.
- C. Delegated-Design Submittal: For design of vibration isolation and wind restraints, including analysis data signed and sealed by the qualified professional engineer responsible for their preparation.
 - 1. Unit fabrication and assembly details.
 - 2. Vibration Isolation Base Details: Detail fabrication including anchorages and attachments to structure and to supported equipment. Include adjustable motor bases, rails, and frames for equipment mounting.
 - 3. Design Calculations:
 - a. Calculate requirements for selecting vibration isolators and wind restraints and for designing vibration isolation bases.
 - b. Indicate compliance with "Performance Requirements" article.

1.04 INFORMATIONAL SUBMITTALS

- A. Coordination Drawings: Roof-curb mounting details, drawn to scale, on which the following items are shown and coordinated with each other, using input from installers of the items involved:
 - 1. Size and location of unit-mounted rails and anchor points and methods for anchoring units to roof curb.
 - 2. Required roof penetrations for ducts, pipes, and electrical raceways, including size and location of each penetration.

- B. Seismic Qualification Certificates: For dedicated outdoor-air units, accessories, and components, from manufacturer.
 - 1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.
 - 3. Detailed description of equipment anchorage devices on which the certification is based and their installation requirements.
- C. Startup service reports.
- D. Sample Warranty: For special warranty.

1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For units to include in emergency, operation, and maintenance manuals.

1.06 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Fan Belts: One set[s] for each belt-driven fan.
 - 2. Filters: One set[s] for each unit.

1.07 WARRANTY

- A. Special Warranty: Manufacturer agrees to replace components of units that fail in materials or workmanship within specified warranty period.
 - 1. Warranty Period for Compressors: Five years from date of Substantial Completion.
 - 2. Warranty Period for Heat Exchangers: 10 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.01 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by the following:
 - 1. Trane is the basis of design
 - 2. Acceptable alternate manufacturers are Daikin, Samsung, and Carrier

2.02 PERFORMANCE REQUIREMENTS

- A. General Fabrication Requirements: Comply with requirements in ASHRAE 62.1, Section 5 - "Systems and Equipment," and Section 7 - "Construction and System Start-up."
- B. Delegated Design: Engage a qualified professional engineer, as defined in Section 014000 "Quality Requirements," to design vibration isolation and wind restraints.
- C. Wind-Restraint Performance:

1. Minimum 10 lb/sq. ft (48.8 kg/sq. m) multiplied by the maximum area of unit projected on a vertical plane that is normal to the wind direction and 45 degrees either side of normal.
- D. Cabinet Thermal Performance:
1. Maximum Overall U-Value: Comply with requirements in ASHRAE/IESNA 90.1.
 2. Maximum Overall U-Value: 0.10 Btu/h x sq. ft. x deg F (0.57 W/sq. m x deg K).
 3. Include effects of metal-to-metal contact and thermal bridges in the calculations.
- E. Cabinet Surface Condensation:
1. Cabinet shall have additional insulation and vapor seals if required to prevent condensation on the interior and exterior of the cabinet.
 2. Portions of cabinet located downstream from the cooling coil shall have a thermal break at each thermal bridge between the exterior and interior casing to prevent condensation from occurring on the interior and exterior surfaces. The thermal break shall not compromise the structural integrity of the cabinet.
- F. Maximum Cabinet Leakage: 0.5 percent of the total supply-air flow at a pressure rating equal to the fan shut-off pressure.
- G. Cabinet Deflection Performance:
1. Walls and roof deflection shall be within 1/200 of the span at the design working pressure equal to the fan shut-off pressure. Deflection limits shall be measured at any point on the surface.
 2. Floor deflections shall be within 1/240 of the span considering the worst-case condition caused by the following:
 - a. Service personnel.
 - b. Internal components.
 - c. Design working pressure defined for the walls and roof.
- H. Electrical components, devices, and accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- I. Capacities and Characteristics: See schedule on drawings for capacities and characteristics

2.03 CABINET

- A. Construction: double wall.
- B. Exterior Casing Material: Galvanized steel with paint finish.
- C. Interior Casing Material: Galvanized steel.
- D. Lifting and Handling Provisions: Factory-installed shipping skids and lifting lugs.
- E. Base Rails: Galvanized-steel rails for mounting on roof curb or pad as indicated.
- F. Access for Inspection, Cleaning, and Maintenance: Comply with requirements in ASHRAE 62.1.
1. Service Doors: Hinged access doors with gaskets. Material and construction of doors shall match material and construction of cabinet in which doors are installed.

- G. Roof: Standing seam or membrane; sloped to drain water.
- H. Floor: Reinforced, metal surface; reinforced to limit deflection when walked on by service personnel. Insulation shall be below metal walking surface.
- I. Cabinet Insulation:
 - 1. Type: Fibrous-glass duct lining complying with ASTM C1071, Type II or flexible elastomeric insulation complying with ASTM C534, Type II, sheet materials.
 - 2. Thickness: 1 inch (25 mm).
 - 3. Insulation Adhesive: Comply with ASTM C916, Type I.
 - 4. Mechanical Fasteners: Suitable for adhesive, mechanical, or welding attachment to casing without damaging liner and without causing air leakage when applied as recommended by manufacturer.
- J. Condensate Drain Pans:
 - 1. Shape: Rectangular, with 2 percent slope in at least two planes to direct water toward drain connection.
 - 2. Size: Large enough to collect condensate from cooling coils including coil piping connections, coil headers, and return bends.
 - a. Length: Extend drain pan downstream from leaving face to comply with ASHRAE 62.1.
 - b. Depth: A minimum of 2 inches (50 mm) deep.
 - 3. Configuration: Single wall.
 - 4. Configuration: Double wall, with space between walls filled with foam insulation and moisture-tight seal.
 - 5. Material: Galvanized-steel sheet with asphaltic waterproofing compound coating on pan top surface.
 - 6. Material: Stainless-steel sheet.
 - 7. Drain Connection:
 - a. Located on both ends of pan, at lowest point of pan.
 - b. Terminated with threaded nipple.
 - c. Minimum Connection Size: NPS 2 (DN 50).
 - 8. Units with stacked coils shall have an intermediate drain pan to collect condensate from top coil.
- K. Surfaces in Contact with Airstream: Comply with requirements in ASHRAE 62.1 for resistance to mold and erosion.
- L. Roof Curb: Full-perimeter curb of sheet metal, minimum 14 inches (400 mm) high, with wood nailer, neoprene sealing strip, and welded Z-bar flashing.
 - 1. Comply with requirements in "The NRCA Roofing Manual."

2.04 SUPPLY FAN

- A. Forward-Curved Fan Type: Centrifugal; statically and dynamically balanced.
 - 1. Fan Wheel Material: Coated steel, mounted on solid-steel shaft.
 - 2. Bearings: Self-aligning, permanently lubricated ball bearings.
- B. Plenum Fan Type: Single width, non-overloading, with backward-inclined or airfoil blades.
 - 1. Fan Wheel Material: Aluminum; attached directly to motor shaft.
 - 2. Fan Wheel Drive and Arrangement: Direct drive, AMCA Arrangement 4.

3. Fan panel and frame Material: Powder-coated steel, stainless steel, or aluminum.
 4. Fan Enclosure: Easily removable enclosure around rotating parts.
 5. Fan Balance: Precision balance fan below 0.08 inch/s (2.0 mm/s) at design speed with filter in.
- C. Service Factor for Belt Drive Applications: Multiple V-belt drive with matching fan pulley and adjustable motor sheaves and belt assembly with minimum 1.5 service factor.
- D. Motors:
1. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
 2. Enclosure: Open dripproof.
 3. Enclosure Materials: Cast aluminum.
 4. Efficiency: Premium efficient.
 5. Service Factor: 1.15.
- E. Mounting: Fan wheel, motor, and drives shall be mounted to fan casing with elastomeric isolators.
- F. Variable-Frequency Motor Controller: Serving each fan individually in fan array.
1. Manufactured Units: Pulse-width modulated; constant torque for Design A and Design B inverter-duty motors.
 2. Output Rating: Three phase; 10 to 60 Hz, with voltage proportional to frequency throughout voltage range maximum voltage equals input voltage.
 3. Unit Operating Requirements:
 - a. Internal Adjustability:
 - 1) Minimum Speed: 5 to 25 percent of maximum rpm.
 - 2) Maximum Speed: 80 to 100 percent of maximum rpm.
 - 3) Acceleration: [0.1 to 999.9] seconds.
 - 4) Deceleration: [0.1 to 999.9] seconds.
 - 5) Current Limit: 30 to minimum of 150 percent of maximum rating.
 - b. Self-Protection and Reliability Features:
 - 1) Surge suppression.
 - 2) Loss of input signal protection.
 - 3) Under- and overvoltage trips.
 - 4) Variable-frequency motor controller and motor-overload/overtemperature protection.
 - 5) Critical frequency rejection.
 - 6) Loss-of-phase protection.
 - 7) Reverse-phase protection.
 - 8) Motor-overtemperature fault.
 - c. Bidirectional autospeed search.
 - d. Torque boost.
 - e. Motor temperature compensation at slow speeds.

- 1) Panel-mounted operator station.
 - 2) Historical logging information and displays.
 - 3) Digital indicating devices.
- f. Control Signal Interface: Electric.
 - g. Proportional Integral Directive (PID) control interface.
4. Line Conditioning:
- a. Input line conditioning.
 - b. Output filtering.
 - c. EMI/RFI filtering.

2.05 COOLING COILS

- A. Capacity Ratings: Comply with ASHRAE 33 and ARI 410 and coil bearing the ARI label.
- B. Coil Casing Material: Manufacturer's standard material.
- C. Tube Material: Copper.
- D. Tube Header Material: Manufacturer's standard material.
- E. Fin Material: Manufacturer's standard material
- F. Fin and Tube Joints: Mechanical bond.
- G. Leak Test: Coils shall be leak tested with air underwater.
- H. Refrigerant Coil Capacity Reduction: Circuit coils for row control.
- I. Refrigerant Coil Suction and Distributor Header Materials: Seamless copper tube with brazed joints.

2.06 REFRIGERATION SYSTEM

- A. Comply with requirements in ASHRAE 15, "Safety Standard for Refrigeration Systems."
- B. Refrigerant Charge: Factory charged with refrigerant and filled with oil.
- C. Compressors: Reciprocating or scroll compressors with integral vibration isolators, internal overcurrent and overtemperature protection, internal pressure relief, and crankcase heater.
- D. Refrigerant: R-454b.
 1. Classified as Safety Group A2L according to ASHRAE 34.
 2. Provide unit with operating charge of refrigerant.
- E. Refrigeration System Specialties:
 1. Expansion valve with replaceable thermostatic element.
 2. Refrigerant dryer.

3. High-pressure switch.
4. Low-pressure switch.
5. Thermostat for coil freeze-up protection during low ambient temperature operation or loss of air.
6. Brass service valves installed in discharge and liquid lines.

F. Hot-Gas Reheat Refrigerant Coils:

1. Tube: Copper
2. Fins:
 - a. Material: Aluminum
 - b. Fin Spacing: Maximum 12 fins per inch (mm).
3. Fin and Tube Joints: Mechanical bond.
4. Headers: Seamless-copper headers with brazed connections
5. Frames: Galvanized steel
6. Coatings: None
7. Ratings: Designed, tested, and rated in accordance with ASHRAE 33 and AHRI 410.
 - a. Working Pressure: Minimum 300 psig (2070 kPa).
8. Coating: None.
9. Suction-discharge bypass valve.

G. Refrigerant condenser coils:

1. Capacity Ratings: Complying with ASHRAE 33 and ARI 410 and coil bearing the ARI label.
2. Tube Material: Copper.
3. Fin Material: Copper.
4. Fin and Tube Joint: Mechanical bond.
5. Leak Test: Coils shall be leak tested with air underwater.
6. Coating: None

H. Condenser Fan Assembly:

1. Fans: Direct-drive propeller type with statically and dynamically balanced fan blades.
2. Fan Motors:
 - a. Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
 - b. Motor Enclosure: Totally enclosed non-ventilating (TENV) or totally enclosed air over (TEAO) enclosure.
 - c. Enclosure Materials: Cast aluminum.
 - d. Motor Bearings: Permanently lubricated bearings.
 - e. Built-in overcurrent and thermal-overload protection.
 - f. Efficiency: Premium efficient.
3. Fan Safety Guards: Steel

I. Safety Controls:

1. Compressor motor and condenser coil fan motor low ambient lockout.
2. Overcurrent protection for compressor motor.

2.07 INDIRECT-FIRED GAS FURNACE HEATING

A. Furnace Assembly:

1. Factory assembled, piped, and wired.

2. Comply with requirements in NFPA 54, "National Fuel Gas Code," and ANSI Z21.47, "Gas-Fired Central Furnaces."
3. AGA Approval: Designed and certified by and bearing label of AGA.

B. Burners:

1. Heat-Exchanger Material: Aluminized steel with stainless-steel inserts with a minimum thermal efficiency of 80 percent.
2. Fuel: Natural gas.
3. Ignition: Electronically controlled electric spark with flame sensor.

C. Heat-Exchanger Drain Pan Material: Stainless steel.

D. Venting: Gravity vented.

E. Venting: Power vent with integral, motorized centrifugal fan interlocked with gas valve.

F. Safety Controls:

1. Gas Control Valve: Electronic modulating.
2. Gas Train: Single-body, regulated, redundant, 24-V ac gas valve assembly containing pilot solenoid valve, pilot filter, pressure regulator, pilot shutoff, and manual shutoff.

2.08 OUTDOOR-AIR INTAKE HOOD

A. Type: Manufacturer's standard hood or louver.

B. Materials: Match cabinet.

C. Bird Screen: Comply with requirements in ASHRAE 62.1.

D. Configuration: Designed to inhibit wind-driven rain and snow from entering unit.

2.09 FILTERS

A. Cleanable Filters: 2-inch- (50-mm-) thick, cleanable metal mesh.

B. Disposable Panel Filters:

1. Comply with NFPA 90A.
2. Factory-fabricated, viscous-coated, flat-panel type.
3. Thickness: 1 inch (25 mm).
4. Minimum Arrestance: 80, according to ASHRAE 52.1.
5. Minimum MERV: 6, according to ASHRAE 52.2.
6. Media: Interlaced glass fibers sprayed with nonflammable adhesive and antimicrobial agent.

C. Extended-Surface, Disposable Panel Filters:

1. Comply with NFPA 90A.
2. Factory-fabricated, dry, extended-surface type.
3. Thickness: 2 inches (50 mm).
4. Minimum Arrestance: 90, according to ASHRAE 52.1.
5. Minimum MERV: 7, according to ASHRAE 52.2.

6. Media: Fibrous material formed into deep-V-shaped pleats with antimicrobial agent and held by self-supporting wire grid.
- D. Extended-Surface, Nonsupported-Media Filters:
1. Comply with NFPA 90A.
 2. Factory-fabricated, dry, extended-surface, self-supporting type.
 3. Minimum Arrestance: 95, according to ASHRAE 52.1.
 4. Minimum MERV: 13, according to ASHRAE 52.2.
 5. Media: Fibrous material coated with an antimicrobial agent and constructed so individual pleats are maintained in tapered form by flexible internal supports under rated-airflow conditions.
- E. Mounting Frames:
1. Panel filters arranged for flat or angular orientation, with access doors on both sides of unit. Filters shall be removable from one side or from access plenum.
 2. Extended surface filters arranged for flat orientation, removable from access plenum.
 3. Galvanized or stainless steel with gaskets and fasteners, suitable for bolting together into built-up filter banks with space for prefilter.

2.10 ELECTRICAL POWER CONNECTIONS

- A. General Electrical Power Connection Requirements: Factory-installed and -wired switches, motor controllers, transformers, and other necessary electrical devices shall provide a single-point field power connection to unit.
- B. Enclosure: NEMA 250, Type 4, mounted in unit with hinged access door in unit cabinet having a lock and key or padlock and key,
- C. Wiring: Numbered and color-coded to match wiring diagram.
- D. Wiring Location: Install factory wiring outside an enclosure in a raceway.
- E. Power Interface: Field power interface shall be to NEMA KS 1, heavy-duty, nonfused disconnect switch.
- F. Factory Wiring: Branch power circuit to each motor and to controls with one of the following disconnecting means:
1. NEMA KS 1, heavy-duty, fusible switch with rejection-type fuse clips rated for fuses. Select and size fuses to provide Type 2 protection according to IEC 60947-4-1.
 2. NEMA KS 1, heavy-duty, nonfusible switch.
 3. UL 489, motor-circuit protector (circuit breaker) with field-adjustable, short-circuit trip coordinated with motor locked-rotor amperes.
- G. Factory-Mounted, Overcurrent-Protection Service: For each motor.
- H. Transformer: Factory mounted with primary and secondary fuses and sized with enough capacity to operate electrical load plus spare capacity.
- I. Controls: Factory wire unit-mounted controls where indicated.
- J. Lights: Factory wire unit-mounted lights.

- K. Receptacle: Factory wire unit-mounted, ground fault interrupt (GFI) duplex receptacle.
- L. Control Relays: Auxiliary and adjustable time-delay relays.

2.11 CONTROLS

1. Starting relay, factory mounted and wired, and manual motor starter for field wiring.
 2. Variable-frequency controller, factory mounted and wired, permitting input of 4-20 mA or 1-10 V control signal.
 3. Control energy recovery to permit air economizer operation.
 - a. Bypass dampers to assist energy recovery control.
 4. Pilot-Light Indicator: Display rotor rotation and speed.
 5. Speed Settings: Adjustable settings for maximum and minimum rotor speed limits.
 6. Integral purge section limiting carryover of exhaust air to between 0.05 percent at 1.6-inch wg and 0.20 percent at 4-inch wg differential pressure.
 7. Defrost cycle.
- B. Control Wiring: Factory wire connection for controls' power supply.
- C. Control Devices: Sensors, transmitters, relays, switches, detectors, operators, actuators, and valves shall be manufacturer's standard items to accomplish indicated control functions.
- D. Unit-Mounted Status Panel:
1. Cooling/Off/Heating Controls: Control operational mode.
 2. Damper Position: Indicate position of outdoor-air dampers in terms of percentage of outdoor air.
 3. Status Lights:
 - a. Filter dirty.
 - b. Fan operating.
 - c. Cooling operating.
 - d. Heating operating.
 - e. Smoke alarm.
 - f. General alarm.
 4. Digital Numeric Display:
 - a. Outdoor airflow.
 - b. Supply airflow.
 - c. Outdoor dry-bulb temperature.
 - d. Outdoor dew point temperature.
 - e. Space temperature.
 - f. Supply temperature.
 - g. Space relative humidity.
 - h. Space carbon dioxide level.
- E. Control Dampers:
1. Damper Location: Factory installed inside unit for ease of blade axle and bushing service. Arrange dampers located in a mixing box to achieve convergent airflow to minimize stratification.
 2. Damper Leakage: Comply with requirements in AMCA 500-D. Leakage shall not exceed 6.5 cfm per sq. ft. (33 L/s per sq. m) at a static-pressure differential of 4.0 inches water column (1000 Pa) when a torque of 5 in./lb per sq. ft. (30.1 N-m per sq. m) is applied to the damper jackshaft.
 3. Damper Rating: Rated for close-off pressure equal to the fan shutoff pressure.

4. Damper Label: Bear the AMCA seal for both air leakage and performance.
5. Blade Configuration: Unless otherwise indicated, use parallel blade configuration for two-position control and equipment isolation service and use modulating control when mixing two airstreams. For other applications, use an opposed-blade configuration.
6. Damper Frame Material: Extruded aluminum.
7. Blade Type: hollow-shaped airfoil.
8. Blade Material: Extruded aluminum.
9. Maximum Blade Width: 6 inches (150 mm).
10. Maximum Blade Length: 48 inches (1200 mm).
11. Blade Seals: Replaceable, continuous perimeter vinyl seals and jambs with stainless-steel compression-type seals.
12. Bearings: Thrust bearings for vertical blade axles.
13. Airflow Measurement:
 - a. Monitoring System: Complete and functioning system of airflow monitoring as an integral part of the damper assembly where indicated.
 - b. Remote Monitoring Signal: 0-10 volt or 4-20 mA scaled signal.
 - c. Accuracy of flow measurement: Within 5 percent of the actual flow rate between the range of the scheduled minimum and maximum airflow. For units with a large range between minimum and maximum airflow, configure the damper sections and flow measurement assembly as necessary to comply with accuracy.
 - d. Straightening Device: Integral to the flow measurement assembly if required to achieve the specified accuracy as installed.
 - e. Flow measuring device: Suitable for operation in untreated and unfiltered outdoor air. If necessary, include temperature and altitude compensation and correction to maintain the accuracy.

F. Damper Operators:

1. Factory-installed electric operator for each damper assembly with one operator for each damper assembly mounted to the damper frame.
2. Operator capable of shutoff against fan pressure and able to operate the damper with sufficient reserve power to achieve smooth modulating action and proper speed of response at the velocity and pressure conditions to which the damper is subjected.
3. Maximum Operating Time: Open or close damper 90 degrees in 60 seconds.
4. Adjustable Stops: For both maximum and minimum positions.
5. Position Indicator and Graduated Scale: Factory installed on each actuator with words "OPEN" and "CLOSED," or similar identification, at travel limits.
6. Spring-return operator to fail-safe; either closed or open as required by application.
7. Operator Type: Direct coupled, designed for minimum 60,000 full-stroke cycles at rated torque.
8. Position feedback Signal: For remote monitoring of damper position.
9. Coupling: V-bolt and V-shaped, toothed cradle.
10. Circuitry: Electronic overload or digital rotation-sensing circuitry.

G. Refrigeration System Controls:

1. Unit-mounted enthalpy controller shall lock out refrigerant system when outdoor-air enthalpy is less than 28 Btu/lb (65 kJ/kg) of dry air or outdoor-air temperature is less than 60 deg F (15 deg C).
2. Outdoor-air sensor de-energizes dehumidifier operation when outdoor-air temperature is less than 60 deg F (15 deg C).
3. Relative-humidity sensor energizes dehumidifier operation when relative humidity is more than 50 percent.

- H. Furnace Controls:
 - 1. Factory-mounted sensor in supply outlet with sensor adjustment located in control panel to modulate gas furnace burner to maintain space temperature.
 - 2. Wall-mounted, space-temperature sensor with temperature adjustment to modulate gas furnace burner to maintain space temperature.
 - 3. Remote Setback: Adjustable room thermostat selected by timer, cycles supply fan and gas furnace burner to maintain space temperature.
 - 4. Staged Burner Control: Four steps of control.
 - 5. Electromechanical or Electronic Burner Control: 20 to 100 percent modulation of the firing rate; 10 to 100 percent with dual-furnace units.
- I. Damper Controls: Space pressure sensor modulates outdoor- and return-air dampers to maintain a positive pressure in space at a minimum of 0.05 inch wg (12.4 Pa) with respect to outdoor reference.
- J. Integral Smoke Alarm: Smoke detector installed in return air.
- K. Refrigerant Leak Monitor: Provide refrigerant leak sensor as required.
 - a.

2.12 ACCESSORIES

- A. Service Lights and Switch: Factory installed in each accessible section with weatherproof cover. Factory wire lights to a single-point field connection.
- B. Duplex Receptacle: Factory mounted in unit supply-fan section, with 20 amp 120 V GFI duplex receptacle and weatherproof cover.

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
- B. Examine roughing-in for piping, ducts, and electrical systems to verify actual locations of connections before equipment installation.
- C. Examine roof curbs and equipment supports for suitable conditions where units will be installed.
- D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

- A. Comply with manufacturer's rigging and installation instructions for unloading units and moving to final locations.
- B. Restrained Curb Support: Install restrained vibration isolation roof-curb rails on roof structure according to "The NRCA Roofing Manual."
- C. Equipment Mounting:

1. Install air units on cast-in-place concrete equipment bases. Comply with requirements for equipment bases and foundations.
- D. Unit Support: Install unit level on structural curbs. Secure units to structural support with anchor bolts. Coordinate sizes and locations of curbs with actual equipment provided.
 - 1.
- E. Install wall- and duct-mounted sensors furnished by manufacturer for field installation. Install control wiring and make final connections to control devices and unit control panel.
- F. Install 3000-psi (20.7-MPa), compressive-strength (28-day) concrete base inside roof curb, 4 inches (100 mm) thick. Concrete and reinforcement are specified with concrete.
- G. Comply with requirements for gas-fired furnace installation in NFPA 54, "National Fuel Gas Code."
- H. Install separate devices furnished by manufacturer and not factory installed.
- I. Install new filters at completion of equipment installation and before testing, adjusting, and balancing.
- J. Do not operate fan system until filters (temporary or permanent) are in place. Replace temporary filters used during construction and testing with new, clean filters.
- K.

3.03 CONNECTIONS

- A. Where installing piping adjacent to units, allow space for service and maintenance.
- B. Gas Piping Connections:
 1. Connect gas piping to furnace, full size of gas train inlet, and connect with union, pressure regulator, and shutoff valve with sufficient clearance for burner removal and service.
 2. Install AGA-approved flexible connectors.
 3. Comply with requirements in Section 231123 "Facility Natural-Gas Piping."
- C. Duct Connections:
 1. Comply with requirements in Section 233113 "Metal Ducts."
 2. Drawings indicate the general arrangement of ducts.
 3. Connect ducts to units with flexible duct connectors. Comply with requirements for flexible duct connectors in Section 233300 "Air Duct Accessories."
- D. Electrical Connections: Comply with requirements for power wiring, switches, and motor controls in electrical Sections.
 1. Install electrical devices furnished by unit manufacturer but not factory mounted.
 - 2.

3.04 STARTUP SERVICE

- A. Engage a factory-authorized service representative to perform startup service.

1. Complete installation and startup checks according to manufacturer's written instructions.
2. Inspect units for visible damage to furnace combustion chamber.
3. Perform the following operations for both minimum and maximum firing and adjust burner for peak efficiency:
 - a. Measure gas pressure at manifold.
 - b. Measure combustion-air temperature at inlet to combustion chamber.
 - c. Measure flue-gas temperature at furnace discharge.
 - d. Perform flue-gas analysis. Measure and record flue-gas carbon dioxide and oxygen concentration.
 - e. Measure supply-air temperature and volume when burner is at maximum firing rate and when burner is off. Calculate useful heat to supply air.
4. Verify operation of remote panel including pilot-light operation and failure modes. Inspect the following:
 - a. High-limit heat exchanger.
 - b. Alarms.
5. Inspect units for visible damage to refrigerant compressor, condenser and evaporator coils, and fans.
6. Start refrigeration system when outdoor-air temperature is within normal operating limits and measure and record the following:
 - a. Cooling coil leaving-air, dry- and wet-bulb temperatures.
 - b. Cooling coil entering-air, dry- and wet-bulb temperatures.
 - c. Condenser coil entering-air dry-bulb temperature.
 - d. Condenser coil leaving-air dry-bulb temperature.
7. Simulate maximum cooling demand and inspect the following:
 - a. Compressor refrigerant suction and hot-gas pressures.
 - b. Short-circuiting of air through outside coil or from outside coil to outdoor-air intake.
8. Inspect casing insulation for integrity, moisture content, and adhesion.
9. Verify that clearances have been provided for servicing.
10. Verify that controls are connected and operable.
11. Verify that filters are installed.
12. Clean coils and inspect for construction debris.
13. Clean furnace flue and inspect for construction debris.
14. Inspect operation of power vents.
15. Purge gas line.
16. Inspect and adjust vibration isolators and seismic restraints.
17. Verify bearing lubrication.
18. Clean fans and inspect fan-wheel rotation for movement in correct direction without vibration and binding.
19. Adjust fan belts to proper alignment and tension.
20. Start unit.
21. Inspect and record performance of interlocks and protective devices including response to smoke detectors by fan controls and fire alarm.
22. Operate unit for run-in period.
23. Calibrate controls.
24. Adjust and inspect high-temperature limits.
25. Inspect outdoor-air dampers for proper stroke and interlock with return-air dampers.
26. Verify operational sequence of controls.
27. Measure and record the following airflows. Plot fan volumes on fan curve.
 - a. Supply-air volume.
 - b. Return-air flow.

c. Outdoor-air flow.

- B. After startup, change filters, verify bearing lubrication, and adjust belt tension.
- C. Remove and replace components that do not properly operate and repeat startup procedures as specified above.
- D. Prepare written report of the results of startup services.

3.05 ADJUSTING

- A. Adjust initial temperature and humidity set points.
- B. Set field-adjustable switches and circuit-breaker trip ranges as indicated.
- C. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

3.06 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain units.

END OF SECTION 237433

SECTION 260500
COMMON WORK RESULTS FOR ELECTRICAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Electrical equipment coordination and installation.
 - 2. Sleeves for raceways and cables.
 - 3. Sleeve seals.
 - 4. Grout.
 - 5. Common electrical installation requirements.

1.3 DEFINITIONS

- A. EPDM: Ethylene-propylene-diene terpolymer rubber.
- B. NBR: Acrylonitrile-butadiene rubber.

1.4 SUBMITTALS

- A. Product Data: For sleeve seals.

1.5 COORDINATION

- A. Interruption of Existing Electrical Service: Do not interrupt electrical service to facilities occupied by Owner or others unless permitted under the following conditions:
 - 1. Notify Construction Manager and Owner no fewer than seven days in advance of proposed interruption of electrical service.
 - 2. Do not proceed with interruption of electrical service without Construction Manager's and Owner's written permission.
 - 3. Coordinate interruption with systems impacted by outage including, but not limited to, the following:
 - a. Emergency lighting.
- B. Coordinate arrangement, mounting, and support of electrical equipment:
 - 1. To allow maximum possible headroom unless specific mounting heights that reduce headroom are indicated.
 - 2. To provide for ease of disconnecting the equipment with minimum interference to other installations.

3. To allow right of way for piping and conduit installed at required slope.
 4. So connecting raceways, cables, wireways, cable trays, and busways will be clear of obstructions and of the working and access space of other equipment.
- C. Coordinate installation of required supporting devices and set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.
 - D. Coordinate location of access panels and doors for electrical items that are behind finished surfaces or otherwise concealed.
 - E. Coordinate sleeve selection and application with selection and application of firestopping.
 - F. All work shall be tested and inspected. Coordinate testing dates and requirements with the architect and engineer. All tests and inspections shall be scheduled in advance. The State Electrical Inspector is the Authority Having Jurisdiction for electrical inspections. It is the responsibility of the electrical contractor to notify the Office of the State Electrical Inspector to schedule required inspections including rough-in, above ceiling and final inspections.

PART 2 - PRODUCTS

2.1 SLEEVES FOR RACEWAYS AND CABLES

- A. Steel Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, galvanized steel, plain ends.
- B. Cast-Iron Pipe Sleeves: Cast or fabricated "wall pipe," equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
- C. Sleeves for Rectangular Openings: Galvanized sheet steel.
 1. Minimum Metal Thickness:
 - a. For sleeve cross-section rectangle perimeter less than 50 inches and no side more than 16 inches, thickness shall be 0.052 inch.
 - b. For sleeve cross-section rectangle perimeter equal to, or more than, 50 inches and 1 or more sides equal to, or more than, 16 inches, thickness shall be 0.138 inch.

2.2 SLEEVE SEALS

- A. Description: Modular sealing device, designed for field assembly, to fill annular space between sleeve and raceway or cable.
 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Advance Products & Systems, Inc.
 - b. Calpico, Inc.
 - c. Metraflex Co.
 - d. Pipeline Seal and Insulator, Inc.
 2. Sealing Elements: EPDM interlocking links shaped to fit surface of cable or conduit. Include type and number required for material and size of raceway or cable.
 3. Pressure Plates: Stainless steel. Include two for each sealing element.

4. Connecting Bolts and Nuts: Stainless steel of length required to secure pressure plates to sealing elements. Include one for each sealing element.

2.3 GROUT

- A. Nonmetallic, Shrinkage-Resistant Grout: ASTM C 1107, factory-packaged, nonmetallic aggregate grout, noncorrosive, non-staining, mixed with water to consistency suitable for application and a 30-minute working time.

PART 3 - EXECUTION

3.1 COMMON REQUIREMENTS FOR ELECTRICAL INSTALLATION

- A. Comply with NECA 1.
- B. Comply with NFPA 70E.
- C. Comply with the Energy Independence and Security Act, effective date January 1, 2009.
- D. Comply with the latest edition of the National Electrical Code, all state code requirements, and State Electrical Inspector.
- E. Measure indicated mounting heights to bottom of unit for suspended items and to center of unit for wall-mounting items.
- F. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide maximum possible headroom consistent with these requirements.
- G. Equipment: Install to facilitate service, maintenance, and repair or replacement of components of both electrical equipment and other nearby installations. Connect in such a way as to facilitate future disconnecting with minimum interference with other items in the vicinity.
- H. Right of Way: Give to piping systems installed at a required slope.

3.2 SLEEVE INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Electrical penetrations occur when raceways, cables, wireways, cable trays, or busways penetrate concrete slabs, concrete or masonry walls, or fire-rated floor and wall assemblies.
- B. Concrete Slabs and Walls: Install sleeves for penetrations unless core-drilled holes or formed openings are used. Install sleeves during erection of slabs and walls.
- C. Use pipe sleeves unless penetration arrangement requires rectangular sleeved opening.
- D. Fire-Rated Assemblies: Install sleeves for penetrations of fire-rated floor and wall assemblies unless openings compatible with firestop system used are fabricated during construction of floor or wall.
- E. Cut sleeves to length for mounting flush with both surfaces of walls.
- F. Extend sleeves installed in floors 2 inches above finished floor level.

- G. Size pipe sleeves to provide 1/4-inch annular clear space between sleeve and raceway or cable, unless indicated otherwise.
- H. Seal space outside of sleeves with grout for penetrations of concrete and masonry
 - 1. Promptly pack grout solidly between sleeve and wall so no voids remain. Tool exposed surfaces smooth; protect grout while curing.
- I. Interior Penetrations of Non-Fire-Rated Walls and Floors: Seal annular space between sleeve and raceway or cable, using joint sealant appropriate for size, depth, and location of joint.
- J. Fire-Rated-Assembly Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at raceway and cable penetrations. Install sleeves and seal raceway and cable penetration sleeves with firestop materials.
- K. Roof-Penetration Sleeves: Seal penetration of individual raceways and cables with flexible boot-type flashing units applied in coordination with roofing work.
- L. Aboveground, Exterior-Wall Penetrations: Seal penetrations using cast-iron pipe sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.
- M. Underground, Exterior-Wall Penetrations: Install cast-iron pipe sleeves. Size sleeves to allow for 1-inch annular clear space between raceway or cable and sleeve for installing mechanical sleeve seals.

3.3 SLEEVE-SEAL INSTALLATION

- A. Install to seal exterior wall penetrations.
- B. Use type and number of sealing elements recommended by manufacturer for raceway or cable material and size. Position raceway or cable in center of sleeve. Assemble mechanical sleeve seals and install in annular space between raceway or cable and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

3.4 FIRESTOPPING

- A. Apply firestopping to penetrations of fire-rated floor and wall assemblies for electrical installations to restore original fire-resistance rating of assembly.

END OF SECTION 260500

SECTION 260519
LOW VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Building wires and cables rated 600 V and less.
 - 2. Connectors, splices, and terminations rated 600 V and less.

1.3 DEFINITIONS

- A. EPDM: Ethylene-propylene-diene terpolymer rubber.
- B. NBR: Acrylonitrile-butadiene rubber.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.5 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 CONDUCTORS AND CABLES

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. Alcan Products Corporation; Alcan Cable Division.
 - 2. American Insulated Wire Corp.; a Leviton Company.

3. General Cable Corporation.
 4. Senator Wire & Cable Company.
 5. Southwire Company.
- B. Copper Conductors: Comply with NEMA WC 70.
 - C. Conductor Insulation: Comply with NEMA WC 70 for Types THHN-THWN.

2.2 CONNECTORS AND SPLICES

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 1. AFC Cable Systems, Inc.
 2. Hubbell Power Systems, Inc.
 3. O-Z/Gedney; EGS Electrical Group LLC.
 4. 3M; Electrical Products Division.
 5. Tyco Electronics Corp.
- B. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.

PART 3 - EXECUTION

3.1 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper for feeders smaller than No. 4 AWG; copper for feeders No. 4 AWG and larger. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.

3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Feeders Concealed in Ceilings, Walls, Partitions, and Crawlspace: Type THHN-THWN-2, single conductors in raceway.
- B. Exposed Branch Circuits, Including in Crawlspace: Type THHN-THWN-2, single conductors in raceway.
- C. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHN-THWN-2, single conductors in raceway.
- D. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.

3.3 INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors, unless otherwise indicated.
- B. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- C. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.
- D. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.
- E. For stranded conductors, install crimp on fork terminals for device terminations if device does not have pressure terminals. Do not place bare stranded conductors directly under screws unless device has pressure terminals.
- F. Support cables according to Section 260529 "Hangers and Supports for Electrical Systems".
- G. Identify and color-code conductors and cables according to Section 260553 "Identification for Electrical Systems".

3.4 SLEEVE AND SLEEVE-SEAL INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Install sleeves and sleeve seals at penetrations of exterior wall assemblies. Comply with requirements in Section 260500 "Common Work Results for Electrical".

3.5 CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.
- B. Make splices and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.
- C. Wiring at Outlets: Install conductor at each outlet, with at least 6 inches of slack.

3.6 FIRESTOPPING

- A. Apply firestopping to electrical penetrations of fire-rated floor and wall assemblies to restore original fire-resistance rating of assembly according to an approved UL-listed method.

3.7 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Tests and Inspections:
 - 1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
- C. Remove and replace malfunctioning units and retest as specified above.

END OF SECTION 260519

SECTION 260526
GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.
- B. Section 260519 “Low-Voltage Electrical Power Conductors and Cables” for conductor requirements.

1.2 SUMMARY

- A. Section Includes: Grounding systems and equipment.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.4 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with UL 467 for grounding and bonding materials and equipment.

PART 2 - PRODUCTS

2.1 CONDUCTORS

- A. Insulated Conductors: Copper wire or cable insulated for 600 V unless otherwise required by applicable Code or authorities having jurisdiction.

2.2 CONNECTORS

- A. Listed and labeled by an NRTL acceptable to authorities having jurisdiction for applications in which used and for specific types, sizes, and combinations of conductors and other items connected.

- B. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, pressure type with at least two bolts.
 - 1. Pipe Connectors: Clamp type, sized for pipe.
- C. Bus-bar Connectors: Mechanical type, cast silicon bronze, solderless compression type wire terminals, and long-barrel, two-bolt connection to ground bus bar.

PART 3 - EXECUTION

3.1 APPLICATIONS

- A. Conductors: Install solid conductor for No. 8 AWG and smaller, and stranded conductors for No. 6 AWG and larger unless otherwise indicated.
- B. Conductor Terminations and Connections:
 - 1. Pipe and Equipment Grounding Conductor Terminations: Bolted connectors.

3.2 EQUIPMENT GROUNDING

- A. Install insulated equipment grounding conductors with all feeders and branch circuits.

3.3 INSTALLATION

- A. Grounding Conductors: Route along shortest and straightest paths possible unless otherwise indicated or required by Code. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.
- B. Bonding Straps and Jumpers: Install in locations accessible for inspection and maintenance except where routed through short lengths of conduit.
 - 1. Bonding to Structure: Bond straps directly to basic structure, taking care not to penetrate any adjacent parts.
 - 2. Bonding to Equipment Mounted on Vibration Isolation Hangers and Supports: Install bonding so vibration is not transmitted to rigidly mounted equipment.

3.4 LABELING

- A. Comply with requirements in Section 260553 "Identification for Electrical Systems" for instruction signs. The label or its text shall be green.

END OF SECTION 260526

**SECTION 260529
HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS**

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Hangers and supports for electrical equipment and systems.

1.3 DEFINITIONS

- A. EMT: Electrical metallic tubing.
- B. IMC: Intermediate metal conduit.
- C. RMC: Rigid metal conduit.

1.4 PERFORMANCE REQUIREMENTS

- A. Design supports for multiple raceways capable of supporting combined weight of supported systems and its contents.
- B. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.
- C. Rated Strength: Adequate in tension, shear, and pullout force to resist maximum loads calculated or imposed for this Project, with a minimum structural safety factor of five times the applied force.

1.5 ACTION SUBMITTALS

- A. Product Data: For the following:
 - 1. Steel slotted support systems.

1.6 QUALITY ASSURANCE

- A. Welding: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Comply with NFPA 70.

1.7 COORDINATION

- A. Coordinate installation of equipment supports.

PART 2 - PRODUCTS

2.1 SUPPORT, ANCHORAGE, AND ATTACHMENT COMPONENTS

- A. Steel Slotted Support Systems: Comply with MFMA-4, factory-fabricated components for field assembly.
 - 1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Allied Tube & Conduit.
 - b. Cooper B-Line, Inc.; a division of Cooper Industries.
 - c. ERICO International Corporation.
 - d. GS Metals Corp.
 - e. Thomas & Betts Corporation.
 - f. Unistrut; Tyco International, Ltd.
 - g. Wesanco, Inc.
 - 2. Metallic Coatings: Hot-dip galvanized after fabrication and applied according to MFMA-4.
 - 3. Nonmetallic Coatings: Manufacturer's standard PVC, polyurethane, or polyester coating applied according to MFMA-4.
 - 4. Painted Coatings: Manufacturer's standard painted coating applied according to MFMA-4.
 - 5. Channel Dimensions: Selected for applicable load criteria.
- B. Raceway and Cable Supports: As described in NECA 1 and NECA 101.
- C. Conduit and Cable Support Devices: Steel hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.
- D. Support for Conductors in Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for non-armored electrical conductors or cables in riser conduits. Plugs shall have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body shall be malleable iron.
- E. Structural Steel for Fabricated Supports and Restraints: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.

- F. Mounting, Anchoring, and Attachment Components: Items for fastening electrical items or their supports to building surfaces include the following:
1. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete, steel, or wood, with tension, shear, and pullout capacities appropriate for supported loads and building materials where used.
 - a. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1) Hilti Inc.
 - 2) ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
 - 3) MKT Fastening, LLC.
 - 4) Simpson Strong-Tie Co., Inc.; Masterset Fastening Systems Unit.
 2. Mechanical-Expansion Anchors: Insert-wedge-type, zinc-coated or stainless steel, for use in hardened portland cement concrete with tension, shear, and pullout capacities appropriate for supported loads and building materials in which used.
 - a. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1) Cooper B-Line, Inc.; a division of Cooper Industries.
 - 2) Empire Tool and Manufacturing Co., Inc.
 - 3) Hilti Inc.
 - 4) ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
 - 5) MKT Fastening, LLC.
 3. Concrete Inserts: Steel or malleable-iron, slotted support system units similar to MSS Type 18; complying with MFMA-4 or MSS SP-58.
 4. Clamps for Attachment to Steel Structural Elements: MSS SP-58, type suitable for attached structural element.
 5. Through Bolts: Structural type, hex head, and high strength. Comply with ASTM A 325.
 6. Toggle Bolts: All-steel springhead type.
 7. Hanger Rods: Threaded steel.

2.2 FABRICATED METAL EQUIPMENT SUPPORT ASSEMBLIES

- A. Description: Welded or bolted, structural-steel shapes, shop or field fabricated to fit dimensions of supported equipment.
- B. Materials: Comply with requirements in Section 055000 "Metal Fabrications" for steel shapes and plates.

PART 3 - EXECUTION

3.1 APPLICATION

- A. Comply with NECA 1 and NECA 101 for application of hangers and supports for electrical equipment and systems except if requirements in this Section are stricter.

- B. Maximum Support Spacing and Minimum Hanger Rod Size for Raceway: Space supports for EMT, IMC, and RMC as required by NFPA 70. Minimum rod size shall be 1/4 inch in diameter.
- C. Multiple Raceways or Cables: Install trapeze-type supports fabricated with steel slotted or other support system, sized so capacity can be increased by at least 25 percent in future without exceeding specified design load limits.
 - 1. Secure raceways and cables to these supports with two-bolt conduit clamps.
- D. Spring-steel clamps designed for supporting single conduits without bolts may be used for 1-1/2-inch and smaller raceways serving branch circuits and communication systems above suspended ceilings and for fastening raceways to trapeze supports.

3.2 SUPPORT INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except as specified in this Article.
- B. Raceway Support Methods: In addition to methods described in NECA 1, EMT may be supported by openings through structure members, as permitted in NFPA 70.
- C. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb.
- D. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods unless otherwise indicated by code:
 - 1. To New Concrete: Bolt to concrete inserts.
 - 2. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.
 - 3. To Existing Concrete: Expansion anchor fasteners.
 - 4. Instead of expansion anchors, powder-actuated driven threaded studs provided with lock washers and nuts may be used in existing standard-weight concrete 4 inches thick or greater. Do not use for anchorage to lightweight-aggregate concrete or for slabs less than 4 inches thick.
 - 5. To Steel: Welded threaded studs complying with AWS D1.1/D1.1M, with lock washers and nuts and Beam clamps (MSS Type 19, 21, 23, 25, or 27) complying with MSS SP-69.
 - 6. To Light Steel: Sheet metal screws.
 - 7. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount pull and junction boxes, and other devices on slotted-channel racks attached to substrate by means that meet seismic-restraint strength and anchorage requirements.
- E. Drill holes for expansion anchors in concrete at locations and to depths that avoid reinforcing bars.

3.3 INSTALLATION OF FABRICATED METAL SUPPORTS

- A. Comply with equipment manufacturer installation requirements for site-fabricated metal supports.
- B. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor electrical materials and equipment.
- C. Field Welding: Comply with AWS D1.1/D1.1M.

3.4 PAINTING

- A. Touchup: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
 - 1. Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils.
- B. Touchup: Comply with manufacturer's requirements for cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal.
- C. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

END OF SECTION 260529

SECTION 260533
RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL**1.01 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. Section Includes:
 - 1. Metal conduits, tubing, and fittings.
 - 2. Nonmetal conduits, tubing, and fittings.
 - 3. Metal wireways and auxiliary gutters.
 - 4. Boxes.

1.03 DEFINITIONS

- A. EMT: Electrical metallic tubing.
- B. RMC: Galvanized rigid steel conduit.

1.04 ACTION SUBMITTALS

- A. Product Data: For surface raceways, wireways and fittings, floor boxes.

PART 2 – PRODUCTS**2.01 METAL CONDUITS, TUBING, AND FITTINGS**

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - 1. AFC Cable Systems, Inc.
 - 2. Allied Tube & Conduit; a Tyco International Ltd. Co.
 - 3. Anamet Electrical, Inc.
 - 4. Electri-Flex Company.
 - 5. O-Z/Gedney; a brand of EGS Electrical Group.
 - 6. Picoma Industries, a subsidiary of Mueller Water Products, Inc.
 - 7. Republic Conduit.
 - 8. Robroy Industries.
 - 9. Southwire Company.
 - 10. Thomas & Betts Corporation.
 - 11. Western Tube and Conduit Corporation.
 - 12. Wheatland Tube Company; a division of John Maneely Company.
- B. Listing and Labeling: Metal conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- C. RMC: Comply with ANSI C80.1 and UL 6.
- D. EMT: Comply with ANSI C80.3 and UL 797.
- E. FMC: Comply with UL 1; zinc-coated steel
- F. LFMC: Flexible steel conduit with PVC jacket and complying with UL 360.
- G. Fittings for Metal Conduit: Comply with NEMA FB 1 and UL 514B.
 - 1. Fittings for EMT:
 - a. Material: Steel.
 - b. Type: Compression.

2.Expansion Fittings: PVC or steel to match conduit type, complying with UL 651, rated for environmental conditions where installed, and including flexible external bonding jumper.

H. Joint Compound for RMC: Approved, as defined in NFPA 70, by authorities having jurisdiction for use in conduit assemblies, and compounded for use to lubricate and protect threaded conduit joints from corrosion and to enhance their conductivity.

2.02 NONMETALLIC CONDUITS, TUBING, AND FITTINGS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. AFC Cable Systems, Inc.
 2. Anamet Electrical, Inc.
 3. Arnco Corporation.
 4. CANTEX Inc.
 5. CertainTeed Corp.
 6. Condux International, Inc.
 7. Electri-Flex Company.
 8. Kraloy.
 9. Lamson & Sessions; Carlon Electrical Products.
 10. Niedax-Kleinhuis USA, Inc.
 11. RACO; a Hubbell company.
 12. Thomas & Betts Corporation.
- B. Listing and Labeling: Nonmetallic conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- C. PVC: Type EPC-40-PVC, complying with NEMA TC 2 and UL 651 unless otherwise indicated.
- D. Fittings for PVC: Comply with NEMA TC 3; match to conduit or tubing type and material.

2.03 METAL WIREWAYS AND AUXILIARY GUTTERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Cooper B-Line, Inc.
 2. Hoffman; a Pentair company.
 3. Mono-Systems, Inc.
 4. Square D; a brand of Schneider Electric.
- B. Description: Sheet metal, complying with UL 870 and NEMA 250, Type 1 unless otherwise indicated, and sized according to NFPA 70.
- C. Fittings and Accessories: Include covers, couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.
- D. Wireway Covers: Hinged type unless otherwise indicated.
- E. Finish: Manufacturer's standard enamel finish.

2.04 BOXES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Adalet .
 2. Cooper Technologies Company; Cooper Crouse-Hinds.
 3. EGS/Appleton Electric.
 4. Erickson Electrical Equipment Company.

5. FSR Inc.
 6. Hoffman; a Pentair company.
 7. Hubbell Incorporated; Killark Division.
 8. Kraloy.
 9. Milbank Manufacturing Co.
 10. Mono-Systems, Inc.
 11. O-Z/Gedney; a brand of EGS Electrical Group.
 12. RACO; a Hubbell Company.
 13. Robroy Industries.
 14. Spring City Electrical Manufacturing Company.
 15. Stahlin Non-Metallic Enclosures; a division of Robroy Industries.
 16. Thomas & Betts Corporation.
 17. Wiremold / Legrand.
- B. General Requirements for Boxes, Enclosures, and Cabinets: Boxes, enclosures, and cabinets installed in wet locations shall be listed for use in wet locations.
- C. Sheet Metal Outlet and Device Boxes: Comply with NEMA OS 1 and UL 514A.
- D. Cast-Metal Outlet and Device Boxes: Comply with NEMA FB 1, ferrous alloy, Type FD, with gasketed cover.
- E. Nonmetallic Outlet and Device Boxes: Comply with NEMA OS 2 and UL 514C.
- I. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.
- J. Cast-Metal Access, Pull, and Junction Boxes: Comply with NEMA FB 1 and UL 1773, cast aluminum with gasketed cover.
- K. Box extensions used to accommodate new building finishes shall be of same material as recessed box.
- L. Device Box Dimensions: 4 inches by 2-1/8 inches by 2-1/8 inches deep unless otherwise noted.
- M. Gangable boxes are allowed.

PART 3 – EXECUTION

3.01 RACEWAY APPLICATION

- A. Outdoors: Apply raceway products as specified below unless otherwise indicated:
1. Exposed Conduit: RMC.
 2. Concealed Conduit, Aboveground: RMC.
 3. Underground Conduit: PVC, Type EPC-40-PVC.
 4. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): LFMC.
 5. Boxes and Enclosures, Aboveground: NEMA 250, Type 3R or Type 4.
- B. Indoors: Apply raceway products as specified below unless otherwise indicated:
1. Exposed, Not Subject to Physical Damage: EMT.
 2. Exposed, Not Subject to Severe Physical Damage (above 8' AFF): EMT.
 3. Exposed and Subject to Severe Physical Damage (below 8' AFF): RMC.
 4. Concealed in Ceilings and Interior Walls and Partitions: EMT.
 5. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC, except use LFMC in damp or wet locations.
 6. Damp or Wet Locations: RMC.
 7. Boxes and Enclosures: NEMA 250, Type 1, except use NEMA 250, Type 4 stainless steel in damp or wet locations.
- C. Minimum Raceway Size: 1/2-inch trade size.
- D. Raceway Fittings: Compatible with raceways and suitable for use and location.

1. Rigid and Intermediate Steel Conduit: Use threaded rigid steel conduit fittings unless otherwise indicated. Comply with NEMA FB 2.10.
 2. EMT: Use compression, expansion gland type, steel fittings. Comply with NEMA FB 2.10.
 3. Flexible Conduit: Use only fittings listed for use with flexible conduit. Comply with NEMA FB 2.20.
- E. Do not install aluminum conduits, boxes, or fittings in contact with concrete or earth.
- F. Do not install nonmetallic conduit where ambient temperature exceeds 120 deg F.

3.02 INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except where requirements on Drawings or in this article are stricter. Comply with NECA 102 for aluminum conduits. Comply with NFPA 70 limitations for types of raceways allowed in specific occupancies and number of floors.
- B. Keep raceways at least 6 inches away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.
- C. Complete raceway installation before starting conductor installation.
- D. Comply with requirements in Section 260529 "Hangers and Supports for Electrical Systems" for hangers and supports.
- E. Arrange stub-ups so curved portions of bends are not visible above finished slab.
- F. Install no more than the equivalent of three 90-degree bends in any conduit run except for control wiring conduits, for which fewer bends are allowed. Support within 12 inches of changes in direction.
- G. Conceal conduit and EMT within finished walls, ceilings, and floors unless otherwise indicated. Install conduits parallel or perpendicular to building lines.
- H. Support conduit within 12 inches of enclosures to which attached.

3.03 RACEWAYS EMBEDDED IN SLABS

- A. Run conduit larger than 1-inch trade size, parallel or at right angles to main reinforcement. Where at right angles to reinforcement, place conduit close to slab support. Secure raceways to reinforcement at maximum 10-foot intervals.
- B. Arrange raceways to cross building expansion joints at right angles with expansion fittings.
- C. Arrange raceways to keep a minimum of 1 inch of concrete cover in all directions.
- D. Do not embed threadless fittings in concrete unless specifically approved by Engineer for each specific location.
- E. Change from PVC to EMT before rising above floor within walls, change from PVC to RMC at all other locations.
- F. Stub-ups to Above Recessed Ceilings:
1. Use EMT for raceways.
 2. Use a conduit bushing or insulated fitting to terminate stub-ups not terminated in hubs or in an enclosure.
- G. Threaded Conduit Joints, Exposed to Wet, Damp, Corrosive, or Outdoor Conditions: Apply listed compound to threads of raceway and fittings before making up joints. Follow compound manufacturer's written instructions.
- H. Raceway Terminations at Locations Subject to Moisture or Vibration: Use insulating bushings to protect conductors including conductors smaller than No. 4 AWG.
- I. Terminate threaded conduits into threaded hubs or with locknuts on inside and outside of boxes or cabinets. Install bushings on conduits up to 1-1/4-inch trade size and insulated throat metal bushings on 1-1/2-inch trade size and larger conduits terminated with locknuts. Install insulated throat metal grounding bushings on service conduits.

6. Install raceways square to the enclosure and terminate at enclosures with locknuts. Install locknuts hand tight plus 1/4 turn more.
 7. Do not rely on locknuts to penetrate nonconductive coatings on enclosures. Remove coatings in the locknut area prior to assembling conduit to enclosure to assure a continuous ground path.
- J. Cut conduit perpendicular to the length required. For conduits 2-inch trade size and larger, use roll cutter or a guide to make cut straight and perpendicular to the length.
- K. Install pull wires in empty raceways. Use polypropylene or monofilament plastic line with not less than 200-lb tensile strength. Leave at least 12 inches of slack at each end of pull wire. Cap underground raceways designated as spare above grade alongside raceways in use.
- L. Install raceway sealing fittings at accessible locations according to NFPA 70 and fill them with listed sealing compound. For concealed raceways, install each fitting in a flush steel box with a blank cover plate having a finish similar to that of adjacent plates or surfaces. Install raceway sealing fittings according to NFPA 70.
- M. Install devices to seal raceway interiors at accessible locations. Locate seals so no fittings or boxes are between the seal and the following changes of environments. Seal the interior of all raceways at the following points:
1. Where conduits pass from warm to cold locations, such as boundaries of refrigerated spaces.
 2. Where an underground service raceway enters a building or structure.
 3. Where otherwise required by NFPA 70.
- N. Comply with manufacturer's written instructions for solvent welding PVC and fittings.
- O. Expansion-Joint Fittings:
1. Install in each run of aboveground PVC that is located where environmental temperature change may exceed 30 deg F and that has straight-run length that exceeds 25 feet. Install in each run of aboveground RMC and EMT conduit that is located where environmental temperature change may exceed 100 deg F and that has straight-run length that exceeds 100 feet.
 2. Install type and quantity of fittings that accommodate temperature change listed for each of the following locations:
 - a. Outdoor Locations Not Exposed to Direct Sunlight: 125 deg F temperature change.
 - b. Outdoor Locations Exposed to Direct Sunlight: 155 deg F temperature change.
 - c. Indoor Spaces Connected with Outdoors without Physical Separation: 125 deg F temperature change.
 - d. Attics: 135 deg F temperature change.
 3. Install expansion fittings at all locations where conduits cross building or structure expansion joints.
 4. Install each expansion-joint fitting with position, mounting, and piston setting selected according to manufacturer's written instructions for conditions at specific location at time of installation. Install conduit supports to allow for expansion movement.
- P. Flexible Conduit Connections: Comply with NEMA RV 3.
1. Use a maximum of 72 inches of flexible conduit for recessed and semirecessed luminaires.
 2. Use a minimum of 24 inches and a maximum of 36 inches for equipment subject to vibration, noise transmission, or movement; and for transformers and motors.
 1. Use LFMC in damp or wet locations subject to severe physical damage.
 2. Use LFMC in damp or wet locations not subject to severe physical damage.
 3. Flexible Conduit Connections for vibration isolation: Provide connections as follows:
 - a. For conduit greater than 1" O.D., make electrical connections to vibrating equipment via a flexible expansion/deflection conduit coupling. Coupling shall have flexible and watertight outer jacket, internal grounding strap, plastic inner sleeve to maintain smooth wireway, and end hubs with threads to fit standard threaded metal conduit.

- b. For conduit less than 1" O.D., utilize flexible conduit with slack shape or provide a flexible coupling as defined above. Install flexible conduit in a 360° slack loop or in a "U" shape with a depth of the U shape equal to 20 times the diameter of the conduit. Conduit slack shapes must not exceed manufacturer's recommended minimum bending radius and the metal corrugations must not bind against one another and thus provide a rigid vibration path.
- Q. Mount boxes at heights indicated on Drawings. If mounting heights of boxes are not individually indicated, give priority to ADA requirements. Install boxes with height measured to center of box unless otherwise indicated.
- R. Recessed Boxes in Masonry Walls: Saw-cut opening for box in center of cell of masonry block, and install box flush with surface of wall. Prepare block surfaces to provide a flat surface for a raintight connection between box and cover plate or supported equipment and box.
- S. Horizontally separate boxes mounted on opposite sides of walls so they are not in the same vertical channel.
- T. Locate boxes so that cover or plate will not span different building finishes.
- U. Support boxes of three gangs or more from more than one side by spanning two framing members or mounting on brackets specifically designed for the purpose.
- V. Fasten junction and pull boxes to or support from building structure. Do not support boxes by conduits.

3.04 SLEEVE AND SLEEVE-SEAL INSTALLATION FOR ELECTRICAL PENETRATIONS

- A. Install sleeves and sleeve seals at penetrations of exterior floor and wall assemblies. Comply with requirements in Section 260500 "Common Work Results for Electrical."

3.05 FIRESTOPPING

- A. Install firestopping at penetrations of fire-rated floor and wall assemblies using an approved UL-listed method.

3.06 PROTECTION

- A. Protect coatings, finishes, and cabinets from damage and deterioration.
 - 1. Repair damage to galvanized finishes with zinc-rich paint recommended by manufacturer.
 - 2. Repair damage to PVC coatings or paint finishes with matching touchup coating recommended by manufacturer.

END OF SECTION 260533

SECTION 260553
IDENTIFICATION FOR ELECTRICAL SYSTEMS

GENERAL

2.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

2.2 SUMMARY

- A. Section Includes:
 - 1. Identification for raceways.
 - 2. Identification of power and control cables.
 - 3. Identification for conductors.
 - 4. Underground-line warning tape.
 - 5. Warning labels and signs.
 - 6. Instruction signs.
 - 7. Equipment identification labels.
 - 8. Miscellaneous identification products.

2.3 SUBMITTALS

- A. Product Data: For each electrical identification product indicated.
- B. Samples: For each type of label and sign to illustrate size, colors, lettering style, mounting provisions, and graphic features of identification products.
- C. Identification Schedule: An index of nomenclature of electrical equipment and system components used in identification signs and labels.

2.4 QUALITY ASSURANCE

- A. Comply with ANSI A13.1 and IEEE C2.
- B. Comply with NFPA 70.
- C. Comply with 29 CFR 1910.144 and 29 CFR 1910.145.
- D. Comply with ANSI Z535.4 for safety signs and labels.
- E. Adhesive-attached labeling materials, including label stocks, laminating adhesives, and inks used by label printers, shall comply with UL 969.

2.5 COORDINATION

- A. Coordinate identification names, abbreviations, colors, and other features with requirements in other Sections requiring identification applications, Drawings, Shop Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual; and with those required by codes, standards, and 29 CFR 1910.145. Use consistent designations throughout Project.
- B. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- C. Coordinate installation of identifying devices with location of access panels and doors.
- D. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2- PRODUCTS

2.6 POWER RACEWAY IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway size.
- B. Colors for Raceways Carrying Circuits at 600 V or Less:
 - 1. Black letters on an orange field
 - 2. Legend: Indicate voltage and system or service type.
- C. Snap-Around, Color-Coding Bands for Raceways Carrying Circuits at 600 V or Less: Slit, pretensioned, flexible, solid-colored acrylic sleeve, 2 inches long, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.

2.7 POWER AND CONTROL CABLE IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.
- B. Snap-Around, Color-Coding Bands: Slit, pretensioned, flexible, solid-colored acrylic sleeve, 2 inches long, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.

2.8 CONDUCTOR IDENTIFICATION MATERIALS

- A. Color-Coding Conductor Tape: Colored, self-adhesive vinyl tape not less than 3 mils thick by 1 to 2 inches wide.
- B. Snap-Around, Color-Coding Bands: Slit, pretensioned, flexible, solid-colored acrylic sleeve, 2 inches long, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.

2.9 FLOOR MARKING TAPE

- A. 2-inch-wide, 5-mil pressure-sensitive vinyl tape, with black and white stripes and clear vinyl overlay.

2.10 WARNING LABELS AND SIGNS

- A. Comply with NFPA 70 and 29 CFR 1910.145.
- B. Baked-Enamel Warning Signs:
 - 1. Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for application.
 - 2. 1/4-inch grommets in corners for mounting.
 - 3. Nominal size, 7 by 10 inches.
- C. Metal-Backed, Butyrate Warning Signs:
 - 1. Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396-inch galvanized-steel backing; and with colors, legend, and size required for application.
 - 2. 1/4-inch grommets in corners for mounting.
 - 3. Nominal size, 10 by 14 inches.
- D. Warning label and sign shall include, but are not limited to, the following legends:
 - 1. Multiple Power Source Warning: "DANGER - ELECTRICAL SHOCK HAZARD - EQUIPMENT HAS MULTIPLE POWER SOURCES."
 - 2. Workspace Clearance Warning: "WARNING - OSHA REGULATION - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES."

2.11 INSTRUCTION SIGNS

- A. Engraved phenolic, minimum 1/8 inch thick.
 - 1. Engraved legend with black letters on white face.
 - 2. Punched or drilled for self tapping stainless steel screws with protected end, or rivets.
 - 3. Framed with mitered acrylic molding and arranged for attachment at applicable equipment.

2.12 EQUIPMENT IDENTIFICATION LABELS

- A. Engraved, Phenolic Label: Punched or drilled for self tapping stainless steel screws, with protected screw end, or with rivets. Minimum letter height shall be 1/2 inch. The following nameplate identification schedule shall be used:
 - 1. Blue surface with white core for 120/208 volt equipment

2.13 CABLE TIES

- A. General-Purpose Cable Ties: Fungus inert, self extinguishing, one piece, self locking, Type 6/6 nylon.
 - 1. Minimum Width: 3/16 inch.
 - 2. Tensile Strength at 73 deg F, According to ASTM D 638: 12,000 psi.
 - 3. Temperature Range: Minus 40 to plus 185 deg F.
 - 4. Color: Black except where used for color-coding.
- B. UV-Stabilized Cable Ties: Fungus inert, designed for continuous exposure to exterior sunlight, self extinguishing, one piece, self locking, Type 6/6 nylon.
 - 1. Minimum Width: 3/16 inch.
 - 2. Tensile Strength at 73 deg F, According to ASTM D 638: 12,000 psi.
 - 3. Temperature Range: Minus 40 to plus 185 deg F.
 - 4. Color: Black.
- C. Plenum-Rated Cable Ties: Self extinguishing, UV stabilized, one piece, self locking.
 - 1. Minimum Width: 3/16 inch.
 - 2. Tensile Strength at 73 deg F, According to ASTM D 638: 7000 psi.
 - 3. UL 94 Flame Rating: 94V-0.
 - 4. Temperature Range: Minus 50 to plus 284 deg F.
 - 5. Color: Black.

2.14 MISCELLANEOUS IDENTIFICATION PRODUCTS

- A. Paint: Select paint system applicable for surface material and location (exterior or interior).
- B. Fasteners for Labels and Signs: Self-tapping, stainless-steel screws as long as sharp screw end is protected, otherwise, rivets shall be used.

PART 3- EXECUTION

2.15 INSTALLATION

- A. Verify and coordinate identification names, abbreviations, colors, and other features with requirements in other Sections requiring identification applications, Drawings, Shop Drawings, manufacturer's wiring diagrams, and operation and maintenance manual. Use consistent designations throughout Project.
- B. Install identifying devices before installing acoustical ceilings and similar concealment.
- C. Verify identity of each item before installing identification products.
- D. Location: Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment.

- E. Apply identification devices to surfaces that require finish after completing finish work.
- F. Self-Adhesive identification products shall not be used for equipment.
- G. Provide engraved, laminated phenolic nameplates for all safety switches, panelboards, transformers, lighting contactors, switchboards, automatic transfer switches, motor controllers, generator set, and other electrical equipment supplied to the project.
- H. System Identification Color-Coding Bands for Raceways and Cables: Each color-coding band shall completely encircle cable or conduit. Place adjacent bands of two-color markings in contact, side by side. Locate bands at changes in direction, at penetrations of walls and floors, at 50-foot maximum intervals in straight runs, and at 25-foot maximum intervals in congested areas.
- I. Cable Ties: For attaching tags. Use general-purpose type, except as listed below:
 - 1. Outdoors: UV-stabilized nylon.
 - 2. In Spaces Handling Environmental Air: Plenum rated.

2.16 3.1 IDENTIFICATION SCHEDULE

- A. Accessible Raceways and Metal-Clad Cables, 600 V or Less, for Service, Feeder, and Branch Circuits, and 120 V or higher to ground: Identify with self-adhesive vinyl tape applied in bands. Install labels at 10-foot maximum intervals.
- B. Accessible Raceways and Cables within Buildings: Identify the covers of each junction and pull box of the following systems with self-adhesive vinyl labels with the wiring system legend and system voltage. Paint the covers and exterior visible surfaces of each junction and pull box. This includes covers on boxes above lift-out and other type accessible ceilings. Colors to match the surface color scheme outlined in the SCO Guidelines, as follows:
 - 1. Blue surface with white core for 120/208 volt equipment
- C. Power-Circuit Conductor Identification, 600 V or Less: For conductors in vaults, pull and junction boxes, manholes, and handholes, use color-coding conductor tape to identify the phase.
 - 1. Color-Coding for Phase and Voltage Level Identification, 600 V or Less: Use colors listed below for ungrounded service, feeder and branch-circuit conductors.
 - a. Color shall be factory applied or field applied for sizes larger than No. 8 AWG, if authorities having jurisdiction permit.
 - b. Colors for 208/120-V Circuits:
 - 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Phase C: Blue.
 - 4) Neutral: White
 - 5) Equipment Ground: Green

- c. **Field-Applied, Color-Coding Conductor Tape:** Apply in half-lapped turns for a minimum distance of 6 inches from terminal points and in boxes where splices or taps are made. Apply last two turns of tape with no tension to prevent possible unwinding. Locate bands to avoid obscuring factory cable markings.
- D. **Install instructional sign including the color code for grounded and ungrounded conductors using adhesive-film-type labels.**
- E. **Conductors to Be Extended in the Future:** Attach write-on tags to conductors and list source and termination location at either end.
- F. **Auxiliary Electrical Systems Conductor Identification:** Identify field-installed alarm, control, and signal connections.
 - 1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and pull points. Identify by system and circuit designation.
 - 2. Use system of marker tape designations that is uniform and consistent with system used by manufacturer for factory-installed connections.
 - 3. Coordinate identification with Project Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual.
- G. **Locations of Underground Lines:** Identify with underground-line warning tape for power, lighting, communication, and control wiring and optical fiber cable.
 - 1. Install underground-line warning tape for both direct-buried cables and cables in raceway.
- H. **Workspace Indication:** Install floor marking tape to show working clearances in the direction of access to live parts. Workspace shall be as required by NFPA 70 and 29 CFR 1926.403 unless otherwise indicated. Do not install at flush-mounted panelboards and similar equipment in finished spaces.
- I. **Warning Labels for Indoor Cabinets, Boxes, and Enclosures for Power and Lighting:**
 - 1. Comply with 29 CFR 1910.145.
 - 2. Identify system voltage.
 - 3. Apply to exterior of door, cover, or other access.
 - 4. For equipment with multiple power or control sources, apply to door or cover of equipment including, but not limited to, the following:
 - a. Controls with external control power connections.
- J. **Operating Instruction Signs:** Install instruction signs to facilitate proper operation and maintenance of electrical systems and items to which they connect. Install instruction signs with approved legend where instructions are needed for system or equipment operation.
- K. **Emergency Operating Instruction Signs:** Install instruction signs with white legend on a red background with minimum 3/8-inch-high letters for emergency instructions at equipment used for power transfer.

- L. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and the Operation and Maintenance Manual. Apply labels to disconnect switches and protection equipment, central or master units, control panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm systems unless equipment is provided with its own identification.
1. Labeling Instructions:
 - a. Indoor Equipment: Engraved, laminated phenolic. Unless otherwise indicated, provide a single line of text with 1/2-inch-high letters on 1-1/2-inch-high label; where two lines of text are required, use labels 2 inches high.
 - b. Outdoor Equipment: Engraved, laminated phenolic 4 inches high.
 - c. Elevated Components: Increase sizes of labels and letters to those appropriate for viewing from the floor.
 2. Equipment to Be Labeled:
 - a. Panelboards: Typewritten directory of circuits in the location provided by panelboard manufacturer. Panelboard identification shall be self-adhesive, engraved, laminated acrylic or melamine label. Field label panelboard with branch/feeder source.
 - b. Enclosures and electrical cabinets.
 - c. Access doors and panels for concealed electrical items.
 - d. Enclosed switches.
 - e. Enclosed controllers.
 - f. Monitoring and control equipment.

END OF SECTION 260553

SECTION 262416
PANELBOARDS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
1. Lighting and appliance branch-circuit panelboards.

1.3 SUBMITTALS

- A. Product Data: For each type of panelboard, switching and overcurrent protective device, transient voltage suppression device, accessory, and component indicated. Include dimensions and manufacturers' technical data on features, performance, electrical characteristics, ratings, and finishes.
- B. Shop Drawings: For each panelboard and related equipment.
1. Include dimensioned plans, elevations, sections, and details. Show tabulations of installed devices, equipment features, and ratings.
 2. Detail enclosure types and details for types other than NEMA 250, Type 1.
 3. Detail bus configuration, current, and voltage ratings.
 4. Short-circuit current rating of panelboards and overcurrent protective devices.
 5. Include evidence of NRTL listing for series rating of installed devices.
 6. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices and auxiliary components.
 7. Include wiring diagrams for power, signal, and control wiring.
 8. Include time-current coordination curves for each type and rating of overcurrent protective device included in panelboards. Submit on translucent log-log graft paper; include selectable ranges for each type of overcurrent protective device.

1.4 QUALITY ASSURANCE

- A. Source Limitations: Obtain panelboards, overcurrent protective devices, components, and accessories from single source from single manufacturer.
- B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application. Third party agencies shall be amongst those accredited by the NCBC (North Carolina Building Code Council) to Label Electrical & Mechanical Equipment.
- C. Comply with NEMA PB 1.

- D. Comply with NFPA 70.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Handle and prepare panelboards for installation according to NECA 407 and NEMA PB1.

1.6 COORDINATION

- A. Coordinate layout and installation of panelboards and components with other construction that penetrates walls or is supported by them, including electrical and other types of equipment, raceways, piping, encumbrances to workspace clearance requirements, and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS FOR PANELBOARDS

- A. Enclosures: surface-mounted cabinets.
 - 1. Rated for environmental conditions at installed location.
 - a. Indoor Dry and Clean Locations: NEMA 250, Type 1
 - b. Outdoor Locations: NEMA 250, Type 3R
 - c. Other Wet or Damp Indoor Locations: NEMA 250, Type 4
 - d. Indoor Locations Subject to Dust, Falling Dirt, and Dripping Noncorrosive Liquids: NEMA 250, Type 12.
 - 2. Front: Secured to box with concealed trim clamps. For surface-mounted fronts, match box dimensions; for flush-mounted fronts, overlap box.
 - 3. Hinged Front Cover: Entire front trim hinged to box and with standard door within hinged trim cover.
 - 4. Finishes:
 - a. Panels and Trim: Steel and galvanized steel, factory finished immediately after cleaning and pretreating with manufacturer's standard two-coat, baked-on finish consisting of prime coat and thermosetting topcoat.
 - b. Back Boxes: Galvanized steel.
 - 5. Directory Card: Inside panelboard door, mounted in metal frame with transparent protective cover.
- B. Incoming Mains Location: Top and bottom.

- C. Phase, Neutral, and Ground Buses:
 - 1. Material: Hard-drawn copper, 98 percent conductivity.
 - 2. Equipment Ground Bus: Adequate for feeder and branch-circuit equipment grounding conductors; bonded to box.
- D. Conductor Connectors: Suitable for use with conductor material and sizes.
 - 1. Material: Hard-drawn copper, 98 percent conductivity.
 - 2. Main and Neutral Lugs: Mechanical type.
 - 3. Ground Lugs and Bus-Configured Terminators: Mechanical type.
- E. Future Devices: Mounting brackets, bus connections, filler plates, and necessary appurtenances required for future installation of devices.
- F. Panelboard Short-Circuit Current Rating: Fully rated to interrupt symmetrical short-circuit current available at terminals.
- G. Feed-through panelboards are not permitted.

2.2 LIGHTING AND APPLIANCE BRANCH-CIRCUIT PANELBOARDS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - 1. Eaton Electrical Inc.; Cutler-Hammer Business Unit.
 - a. This is the preferred manufacturer. Existing panelboards and distribution equipment are manufactured by Eaton.
 - 2. GE by ABB.
 - 3. Siemens Energy & Automation, Inc.
 - 4. Square D; a brand of Schneider Electric.
- B. Panelboards: NEMA PB 1, lighting and appliance branch-circuit type.
- C. Mains: As indicated.
- D. Branch Overcurrent Protective Devices: Bolt-on circuit breakers, replaceable without disturbing adjacent units.
- E. Doors: Door in door construction with continuous piano hinge. Concealed hinges; secured with flush latch with tumbler lock; keyed alike.
- F. Feed-through panelboards are not permitted.

2.3 DISCONNECTING AND OVERCURRENT PROTECTIVE DEVICES

- A. Molded-Case Circuit Breaker (MCCB): Comply with UL 489, with interrupting capacity to meet available fault currents.

1. Thermal-Magnetic Circuit Breakers: Inverse time-current element for low-level overloads, and instantaneous magnetic trip element for short circuits. Adjustable magnetic trip setting for circuit-breaker frame sizes 250 A and larger.
2. Molded-Case Circuit-Breaker (MCCB) Features and Accessories:
 - a. Standard frame sizes, trip ratings, and number of poles.
 - b. Lugs: Mechanical style, suitable for number, size, trip ratings, and conductor materials.
 - c. Multipole units enclosed in a single housing or factory assembled to operate as a single unit.
 - d. Handle Clamp: Loose attachment, for holding circuit-breaker handle in an “on” position.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Receive, inspect, handle, and store panelboards according to NECA 407 and NEMA PB 1.1.
- B. Examine panelboards before installation. Reject panelboards that are damaged or rusted or have been subjected to water saturation.
- C. Examine elements and surfaces to receive panelboards for compliance with installation tolerances and other conditions affecting performance of the Work.
- D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. Install panelboards and accessories according to NECA 407 and NEMA PB 1.1.
- B. Mount top of trim 90 inches above finished floor unless otherwise indicated.
- C. Mount panelboard cabinet plumb and rigid without distortion of box. Mount recessed panelboards with fronts uniformly flush with wall finish and mating with back box.
- D. Install overcurrent protective devices and controllers not already factory installed.
 1. Set field-adjustable, circuit-breaker trip ranges.
- E. Install filler plates in unused spaces.
- F. Stub four 1-inch empty conduits from panelboard into accessible ceiling space or space designated to be ceiling space in the future. Stub four 1-inch empty conduits below slab not on grade.
- G. Arrange conductors in gutters into groups and bundle and wrap with wire ties after completing load balancing.

- H. Comply with NECA 1.

3.3 IDENTIFICATION

- A. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs complying with Division 26 Section "Identification for Electrical Systems."
- B. Create a directory to indicate installed circuit loads after balancing panelboard loads; incorporate Owner's final room designations. Obtain approval before installing. Use a computer or typewriter to create directory; handwritten directories are not acceptable.
- C. Panelboard Nameplates: Label each panelboard with a nameplate complying with requirements for identification specified in Division 26 Section "Identification for Electrical Systems."
- D. Device Nameplates: Label each branch circuit device in distribution panelboards with a nameplate complying with requirements for identification specified in Division 26 Section "Identification for Electrical Systems."
- E. Provide label indicating calculated available fault current and date of calculation was performed. Comply with requirements for identification specified in Division 26 Section "Identification for Electrical Systems." Available fault current values are annotated in the riser diagram included with the project drawings. Coordinate with designer for exact date of fault current calculation to be incorporated into the label.

3.4 FIELD QUALITY CONTROL

- A. Testing Agency: Engage a qualified testing agency to perform tests and inspections.
- B. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect, test, and adjust components, assemblies, and equipment installations, including connections.
- C. Notify the Office of the State Electrical Inspector, Department of Insurance to schedule required inspections. Perform tests and inspections.
 - 1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.
- D. Acceptance Testing Preparation:
 - 1. Test insulation resistance for each panelboard bus, component, connecting supply, feeder, and control circuit.
 - 2. Test continuity of each circuit.
- E. Tests and Inspections:
 - 1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
 - 2. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.

- F. Panelboards will be considered defective if they do not pass tests and inspections.
- G. Prepare test and inspection reports, including a certified report that identifies panelboards included and that describes scanning results. Include notation of deficiencies detected, remedial action taken, and observations after remedial action.

3.5 ADJUSTING

- A. Adjust moving parts and operable component to function smoothly, and lubricate as recommended by manufacturer.
- B. Load Balancing: After Substantial Completion, but not more than 60 days after Final Acceptance, measure load balancing and make circuit changes.
 - 1. Measure as directed during period of normal system loading.
 - 2. Perform load-balancing circuit changes outside normal occupancy/working schedule of the facility and at time directed. Avoid disrupting critical 24-hour services such as fax machines and on-line data processing, computing, transmitting, and receiving equipment.
 - 3. After circuit changes, recheck loads during normal load period. Record all load readings before and after changes and submit test records.
 - 4. Tolerance: Difference exceeding 20 percent between phase loads, within a panelboard, is not acceptable. Rebalance and recheck as necessary to meet this minimum requirement.

END OF SECTION 262416

SECTION 262726
WIRING DEVICES

PART 1 - GENERAL

1.1 SUMMARY

- A. Section Includes:
1. General-grade duplex straight-blade receptacles.
 2. Weather resistant receptacles with ground-fault protective devices.

PART 2 - PRODUCTS

2.1 GENERAL-GRADE DUPLEX STRAIGHT-BLADE RECEPTACLES

- A. Duplex Straight-Blade Receptacle:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Arrow Hart, Wiring Devices; Eaton, Electrical Sector.
 - b. Hubbell Wiring Device-Kellems; brand of Hubbell Electrical Solutions; Hubbell Incorporated.
 - c. Leviton Manufacturing Co., Inc.
 - d. Pass & Seymour; Legrand North America, LLC.
 2. Regulatory Requirements:
 - a. Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
 3. General Characteristics:
 - a. Reference Standards: UL CCN RTRT and UL 498.
 4. Options:
 - a. Device Color: Gray, to be confirmed at submittal review.
 - b. Configuration:
 - 1) Heavy-duty, NEMA 5-20R.

2.2 RECEPTACLES WITH GROUND-FAULT PROTECTIVE DEVICES

- A. General-Grade, Weather-Resistant (WR) Duplex Straight-Blade Receptacle with GFCI Device:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Arrow Hart, Wiring Devices; Eaton, Electrical Sector.
 - b. Hubbell Wiring Device-Kellems; brand of Hubbell Electrical Solutions; Hubbell Incorporated.
 - c. Leviton Manufacturing Co., Inc.
 - d. Pass & Seymour; Legrand North America, LLC.
2. Regulatory Requirements:
 - a. Listed and labeled in accordance with NFPA 70, by qualified electrical testing laboratory recognized by authorities having jurisdiction, and marked for intended location and application.
3. General Characteristics:
 - a. Reference Standards: UL CCN KCXS, UL 498, and UL 943.
4. Options:
 - a. Device Color: Gray, to be confirmed at submittal review.
 - b. Configuration: Heavy-duty, NEMA 5-20R.

2.3 WALL PLATES

- A. Single and combination types shall match corresponding wiring devices.
 1. Plate-Securing Screws: Metal with head color to match plate finish.
 2. Material for Finished Spaces: Satin-finished 302 stainless steel.
 3. Material for Unfinished Spaces: 302 stainless steel.
- B. Damp and Wet-Location, Weatherproof Cover Plates: NEMA 250, complying with Type 3R, weatherproof while-in-use, die-cast aluminum with lockable cover. Nonmetallic covers are not acceptable.

PART 3 - EXECUTION

3.1 INSTALLATION OF STRAIGHT-BLADE RECEPTACLES

- A. Comply with manufacturer's instructions.
- B. Reference Standards:
 1. Unless more stringent requirements are specified in Contract Documents or manufacturers' instructions, comply with installation instructions in NECA NEIS 130.
 2. Mounting Heights: Unless otherwise indicated in Contract Documents, comply with mounting heights recommended in NECA NEIS 1.

3. Receptacle Orientation: Unless otherwise indicated in Contract Documents, orient receptacle to match configuration diagram in NEMA WD 6.
4. Consult Architect for resolution of conflicting requirements.

C. Identification:

1. Identify cover or cover plate for device with panelboard identification and circuit number in accordance with Section 260553 "Identification for Electrical Systems."
 - a. Identify devices with weatherproof cover inside on device face plate, not on outside of cover.

3.2 FIELD QUALITY CONTROL OF STRAIGHT-BLADE RECEPTACLES

A. Tests and Inspections:

1. Insert and remove test plug to verify that device is securely mounted.
2. Verify polarity of hot and neutral pins.
3. Measure line voltage.
4. Measure percent voltage drop.
5. Measure grounding circuit continuity; impedance must be not greater than 2 ohms.

B. Nonconforming Work:

1. Device will be considered defective if it does not pass tests and inspections.
2. Remove and replace defective units and retest.

C. Assemble and submit test and inspection reports.

END OF SECTION 262726

SECTION 262816
ENCLOSED SWITCHES AND CIRCUIT BREAKERS

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. Section Includes:
 - 1. Fusible switches.
 - 2. Nonfusible switches.
 - 5. Enclosures.

1.03 DEFINITIONS

- A. NC: Normally closed.
- B. NO: Normally open.
- C. SPDT: Single pole, double throw.

1.04 ACTION SUBMITTALS

- A. Product Data: For each type of enclosed switch, accessory, and component indicated. Include dimensioned elevations, sections, weights, and manufacturers' technical data on features, performance, electrical characteristics, ratings, accessories, and finishes.
 - 1. Enclosure types and details for types other than NEMA 250, Type 1.
 - 2. Current and voltage ratings.
 - 3. Short-circuit current ratings (interrupting and withstand, as appropriate).
 - 4. Include evidence of NRTL listing for series rating of installed devices.
 - 5. Detail features, characteristics, ratings, and factory settings of individual overcurrent protective devices, accessories, and auxiliary components.
 - 6. Include time-current coordination curves (average melt) for each type and rating of overcurrent protective device; include selectable ranges for each type of overcurrent protective device.
- B. Shop Drawings: For enclosed switches and circuit breakers. Include plans, elevations, sections, details, and attachments to other work.
 - 1. Wiring Diagrams: For power, signal, and control wiring.

1.05 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For enclosed switches and circuit breakers to include in emergency, operation, and maintenance manuals. Include the following:
 - 1. Manufacturer's written instructions for testing and adjusting enclosed switches and circuit breakers.
 - 2. Time-current coordination curves (average melt) for each type and rating of overcurrent protective device; include selectable ranges for each type of overcurrent protective device.

1.06 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Fuses: Equal to 10 percent of quantity installed for each size and type, but no fewer than three of each size and type.
 - 2. Fuse Pullers: Two for each size and type.

1.07 QUALITY ASSURANCE

- A. Source Limitations: Obtain enclosed switches, overcurrent protective devices, components, and accessories, within same product category, from single source from single manufacturer.
- B. Product Selection for Restricted Space: Drawings indicate maximum dimensions for enclosed switches and circuit breakers, including clearances between enclosures, and adjacent surfaces and other items. Comply with indicated maximum dimensions.
- C. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- D. Comply with NFPA 70.

1.08 PROJECT CONDITIONS

- A. Environmental Limitations: Rate equipment for continuous operation under the following conditions unless otherwise indicated:
 - 1. Ambient Temperature: Not less than minus 22 deg F and not exceeding 104 deg F.
 - 2. Altitude: Not exceeding 6600 feet.
- B. Interruption of Existing Electric Service: Do not interrupt electric service to facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary electric service according to requirements indicated:
 - 1. Notify Owner no fewer than ten working days in advance of proposed interruption of electric service.

2. Indicate method of providing temporary electric service.
3. Do not proceed with interruption of electric service without Owner's written permission.
4. Comply with NFPA 70E.

1.09 COORDINATION

- A. Coordinate layout and installation of switches and components with equipment served and adjacent surfaces. Maintain required workspace clearances and required clearances for equipment access doors and panels.

PART 2 - PRODUCTS

2.01 FUSIBLE SWITCHES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 1. Square D; a brand of Schneider Electric.
 2. ABB.
 3. Eaton.
 4. Siemens.
- B. Type HD, Heavy Duty, Single Throw, 240 or 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, with clips or bolt pads to accommodate specified fuses, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.
- C. Accessories:
 1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
 2. Neutral Kit: Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors. Provide only where noted on Drawings or required for circuit.
 3. Class R Fuse Kit: Provides rejection of other fuse types when Class R fuses are specified.
 4. Lugs: Mechanical type, suitable for number, size, and conductor material.

2.02 NONFUSIBLE SWITCHES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 1. Square D; a brand of Schneider Electric.
 2. ABB.
 3. Eaton.
 4. Siemens.

- B. Type HD, Heavy Duty, Single Throw, 240 or 600-V ac, 1200 A and Smaller: UL 98 and NEMA KS 1, horsepower rated, lockable handle with capability to accept three padlocks, and interlocked with cover in closed position.
- C. Accessories:
 - 1. Equipment Ground Kit: Internally mounted and labeled for copper and aluminum ground conductors.
 - 2. Neutral Kit: Internally mounted; insulated, capable of being grounded and bonded; labeled for copper and aluminum neutral conductors. Provide only where noted on Drawings or required for circuit.
 - 3. Lugs: Mechanical type, suitable for number, size, and conductor material.

2.03 ENCLOSURES

- A. NEMA KS 1, NEMA 250, and UL 50, to comply with environmental conditions at installed locations.
 - 1. Indoor, Dry and Clean Locations: NEMA 250, Type 1.
 - 2. Outdoor Locations: NEMA 250, Type 3R.
 - 3. Other Wet or Damp, Indoor Locations: NEMA 250, Type 4.

PART 3 - EXECUTION

3.01 EXAMINATION

- A. Examine elements and surfaces to receive enclosed switches and circuit breakers for compliance with installation tolerances and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.02 INSTALLATION

- A. Install individual wall-mounted switches and circuit breakers with tops at uniform height unless otherwise indicated.
- B. Temporary Lifting Provisions: Remove temporary lifting eyes, channels, and brackets and temporary blocking of moving parts from enclosures and components.
- C. Install fuses in fusible devices.
- d. Comply with NECA 1.

3.03 IDENTIFICATION

- A. Comply with requirements in Section 260553 "Identification for Electrical Systems."

1. Identify field-installed conductors, interconnecting wiring, and components; provide warning signs.
2. Label each enclosure with engraved metal or laminated-plastic nameplate.

3.04 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Acceptance Testing Preparation:
 1. Test insulation resistance for each enclosed switch and circuit breaker, component, connecting supply, feeder, and control circuit.
 2. Test continuity of each circuit.
- C. Tests and Inspections:
 1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
 2. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, replace with new units and retest.
 3. Test and adjust controls, remote monitoring, and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Enclosed switches and circuit breakers will be considered defective if they do not pass tests and inspections.

3.05 ADJUSTING

- A. Adjust moving parts and operable components to function smoothly, and lubricate as recommended by manufacturer.

END OF SECTION 262816

