



May 21, 2025

Solicitation Number: 81-05212025

Opening Date: July 1, 2025, at 11:00am EST

Commodity Code: Infrastructure building and surfacing and paving services

Description: Brunswick Community College (BCC) is seeking to contract with a qualified vendor to sealcoat and, where necessary, repair approximately 13,500 square yards of asphalt on the main roadway, in accordance with the scope outlined below.

General scope: Sealcoat and patch (map attached) 13,500 square yards of asphalt. Main roadway from 150 College Road NE to 10 College Road NE Bolivia, NC 28422.

- All work must be scheduled and coordinated with AVP Facilities: Mike Ballinger 910-755-7336
- Sealcoat and Patching shall include the following:
 - Vendor to supply all labor, material, and equipment to sealcoat and patch.
 - Paint parking lines, arrows, ADA symbols

Mandatory Pre-Proposal Conference

Instructions: It shall be MANDATORY that a representative from each Vendor be present for a pre-proposal site visit. Attendees must arrive promptly. All attendees must sign in upon arrival and clearly indicate each prospective Vendor represented on the sign in sheet. LATE ARRIVALS WILL NOT BE ALLOWED TO SIGN IN OR PARTICIPATE IN THE SITE VISIT, NOR SHALL THEIR PROPOSAL BE CONSIDERED. Once the sign-in process is complete, all other persons wishing to attend may do so to the extent that space and circumstances allow.

FAILURE TO ATTEND THE MANDATORY SITE VISIT SHALL RESULT IN VENDOR'S PROPOSAL BEING DEEMED NON-RESPONSIVE AND NOT CONSIDERED FOR AWARD.

The purpose of this visit is for all prospective Vendors to apprise themselves of

the conditions and requirements which will affect the performance of the work called for by this RFP. Vendors must stay for the duration of the conference. No allowances will be made for unreported conditions that a prudent Vendor would recognize as affecting the work called for or implied by this RFP.

Vendors are cautioned that any information released to attendees during the site visit, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this RFP, must be confirmed by written addendum before it can be considered to be a part of this RFP.

Date and Location: The mandatory pre-proposal conference will be held on June 16, 2025, at 10:00am EST. The pre-proposal conference location is 10 College Rd NE, Bolivia NC 28422, please enter the front entrance where you will be brought to the meeting location.

Proposal Questions: Upon review of the RFP documents, Vendors may have questions to clarify or interpret the RFP in order to submit the best proposal possible. To accommodate the Proposal Questions process, Vendors shall submit any such questions by the “Submit Written Questions” date and time provided in the RFP SCHEDULE Section below, unless modified by Addendum.

Written questions shall be emailed to malkemusa@brunswickcc.edu by the date and time specified below. Vendors should enter “RFP # 81-05212025: Questions” as the subject for the email.

Questions received prior to the submission deadline date, BCC’s response, and any additional terms deemed necessary by BCC will be posted in the form of an addendum to the electronic Vendor Portal (eVP), <https://evp.nc.gov>, and shall become an Addendum to this RFP. No information, instruction or advice provided orally or informally by any BCC personnel, whether made in response to a question or otherwise in connection with this RFP, shall be considered authoritative or binding. Vendors shall rely only on written material contained in the RFP and an addendum to this RFP.

Proposal Submittal: This is an absolute requirement. Late bids, regardless of cause, will not be opened or considered, and will be automatically disqualified from further consideration. Vendor shall bear the sole risk of late submission due to unintended or unanticipated delay. It is the Vendor’s sole responsibility to ensure its proposal has been received as described in this RFP by the specified time and date of opening. The time and date of receipt will be marked on each proposal when received. Any proposal or portion thereof received after the proposal deadline will be rejected.

All proposal responses shall be submitted electronically via the electronic Vendor Portal (eVP). Additional information can be found at the eVP updates for Vendors link: <https://eprocurement.nc.gov/news-events/evp-updates-vendors>.

If confidential and proprietary information is included in the proposal, also submit one (1) signed, REDACTED copy of the proposal. Such information may include trade secrets defined by N.C. Gen. Stat. § 66-152 and other information exempted from the Public Records Act pursuant to N.C. Gen. Stat. §132- 1.2. Vendor may designate information, Products, Services or appropriate portions of its response as confidential, consistent with and to the extent permitted under the statutes and rules set forth above. By so redacting any page, or portion of a page, the Vendor warrants that it has formed a good faith opinion, having received such necessary or proper review by counsel and other knowledgeable advisors, that the portions determined to be confidential and proprietary and redacted as such, meet the requirements of the Rules and Statutes set forth above. However, under no circumstances shall price information be designated as confidential.

If the Vendor does not provide a redacted version of the proposal with its proposal submission, BCC may release an unredacted version if a record request is received.

Failure to submit a proposal in strict accordance with these instructions shall constitute sufficient cause to reject a Vendor’s proposal(s). Vendors are strongly encouraged to allow sufficient time to upload proposals.

Critical updated information may be included in Addenda to this RFP. It is important that all Vendors responding to this RFP periodically check the State’s eVP website for any Addenda that may be issued prior to the bid opening date. All Vendors shall be deemed to have read and understood all information in this RFP and all Addenda thereto.

RFP Schedule:

Event	Responsibility	Date and Time
Issue RFP	BCC	May 21, 2025
Mandatory Pre-Proposal Conference	BCC	June 16, 2025, at 10:00am EST
Submit Written Questions	Vendors	June 18, 2025, at 3:00pm EST
Response to Questions	BCC	June 19, 2025, at 5:00pm EST
Submit Bids	Vendors	July 1, 2025, at 11:00am EST
Contract Award	BCC	July 10, 2025

Commence work between July 14, 2025 – July 30, 2025

Legend

- A Administration Building/Student Center
- B Science and Health Education Building
- C Classroom Building
- D Professional & Technical Center
- E Brunswick Interagency Program Building
- F Brunswick Interagency Program Annex
- G Facilities Building
- H1 Center for Aquaculture & Biotechnology
- H2 Aquaculture Ponds
- I Assembly Hall
- J Early Childhood Education Center
- K Applied Plant Sciences Facility
- L Dinah E. Gore Fitness & Aquatics Center
- M Odell Williamson Auditorium
- N Baseball Field
- O Future Tennis Courts

Parking

- | | | |
|-----|---|------------------|
| Lot | 1 | Students |
| | 2 | Faculty/Visitors |
| | 3 | Students |
| | 4 | Students |
| | 5 | Faculty |
| | 6 | Students |
| | 7 | Students |
| | 8 | Students |

MAIN CAMPUS

BRUNSWICK
COMMUNITY COLLEGE

U.S. 17 - BUSINESS

