



Request for Qualifications

RFQ # 100-27

Professional Design Services – EMS Station

Issued By:

**Onslow County Purchasing Department
234 NW Corridor Blvd.
Jacksonville, NC 28540
Phone: (910) 455-1750**

Issued For:

Onslow County Emergency Services



Date of Issue: August 25, 2026

Due Date: September 24, 2026 2:00PM

KEY INFORMATION SUMMARY SHEET

Request for Qualifications

RFQ #100-27 Professional Design Services

RFQ Issue Date:	August 25, 2026
Deadline for Questions:	September 4, 2026 @12:00 noon Emailed to PurchasingBids@onslowcountync.gov
Responses to Questions:	September 9, 2026 if not sooner
Mailing address to submit proposals:	Onslow County Purchasing Department Attn: Christina Russell, Purchasing Division Manager 234 NW Corridor Blvd. Jacksonville, NC 28540
Responses Due:	September 24, 2026 not later than 2:00PM, EST

August 25, 2026

RE: **Request for Qualifications
Professional Design Services – EMS Station
Federal Grant Fund Project**

To Whom It May Concern:

The County of Onslow County is seeking a qualified firm to provide architectural and engineering design services for a project that is awaiting final approval for funding through a Federal Grant. The project will involve designing an EMS Station that will also be used as an E911 backup Center. Attached you will find a "Request for Qualifications" which identifies the project to be undertaken by Onslow County.

In order to be considered, all responses must be submitted in writing no later than **2:00 PM (EST) on September 24, 2026**. Firms mailing responses should allow delivery time to ensure timely receipt. The responsibility for getting the response to the Onslow County Purchasing Department on or before the specified time and date is solely and strictly the responsibility of the responding firm. The County will in no way be responsible for delays caused by any occurrence. Responses may be hand carried or mailed to:

Onslow County Purchasing Department
Attn: Christina Russell
234 NW Corridor Blvd.
Jacksonville, NC 28540
Hours of Operation: 8:00 a.m. - 5:00 p.m. (EST)

Firms providing responses shall be licensed and responsible for complying with North Carolina laws, regulations, and local ordinances. The County reserves the right to waive any informality, to reject any and all responses to the Request for Qualifications, and to accept any responses which in its opinion may be in the best interest of Onslow County.

Funding is contingent upon compliance with all terms and conditions of funding award. All prospective firms shall comply with all applicable federal laws, regulations, executive orders, FEMA requirements and the terms and conditions of the funding award. In addition, contractors providing submittals shall be responsible for complying with state law and local ordinances.

No responses to the Request for Qualifications will be received or accepted after 2:00 PM, EST, September 24, 2026. Late qualification packages will be deemed invalid and returned unopened to the firm.

Thank you,
Christina Russell, CLGPO
Purchasing Division Manager

**REQUEST FOR QUALIFICATIONS
ONslow COUNTY
PROFESSIONAL DESIGN SERVICES
EMS Station**

I. INTRODUCTION

The County of Onslow is inviting interested firms, licensed in the State of North Carolina, to submit their qualifications for consideration to provide professional architectural and engineering design services for an EMS Station that will also be used as a E911 backup Center. Contingent upon final approval, the project will be funded through a Federal Grant.

II. SCOPE OF SERVICES

Proposed Project Site: Emergency Medical Services Station
317 Western Blvd., Jacksonville, NC 28540

Project Descriptions:

The proposed project consists of comprehensive architectural, engineering and design services necessary for the planning, design, permitting, and construction management of a new EMS Station.

The project will include the following:

- ❖ Primary backup EOC built to ICC-500 standards with 18-inch thick walls, including: two EOC activation rooms with 102+ total capacity (42-person first floor EOC + 60-person second floor EOC); dual-occupancy bunk rooms (40+ personnel capacity) with showers and a designated lactation room; and a strategic location directly behind Onslow Memorial Hospital with bypass access, providing mutual upsurge support during mass casualty incidents and improved accessibility
- ❖ A designated backup PSAP and 911 dispatch center with 8 dispatch desks, redundant CAD systems, and full 911 capabilities supporting CLFES dispatch integration, eliminating the current single point of failure.
- ❖ Regional logistics warehouse with 90-day supply capacity for critical medical and operational supplies
- ❖ Eight-bay ambulance facility with drive-through capability and dedicated restocking stations to reduce response times for installation personnel
- ❖ Logistics staging areas for pre-positioning resources and supporting rapid deployment during emergencies
- ❖ Training facilities with capacity for 102+, simulation labs, and skills training stations, including space for collaborative training exercises with installation personnel
- ❖ Regional coordination capabilities for standardized response protocols and unified emergency operations between civilian and military partners

The link [Drawing set.pdf](#) will provide Firms with drawings county completed.

Firms will provide the following services:

Feasibility Study & Pre-Design

Firm will conduct a site feasibility study including zoning, land use, utilities, environmental constraints, and access/traffic considerations. Evaluate alternative site layouts and building mass options. Provide a preliminary project budget and schedule. Facilitate programming meetings to determine operational needs. Develop initial concept drawings for review and approval.

Architectural Design Services

Firm will provide complete architectural design and specifications including floors plans, elevations, sections, interior layouts, finish schedules, door/hardware schedules, equipment coordination, and code compliance analysis.

Structural Engineering Services

Firm will design the structural system for the building including foundations, walls, roofs, and apparatus bay requirements, and provide calculations and specifications meeting all applicable codes.

MEP Engineering

Firm will provide HVAC, electrical, plumbing, and fire protection system designs, including energy efficiency considerations, emergency power systems, communications infrastructure, and specialty drains needed for EMS operations.

Civil Engineering & Site Development

Firm will prepare civil/site plans including grading, drainage, utilities, stormwater management, erosion control, site access, parking, and apparatus circulation. Provide full permitting support.

Construction Documents

Firm will prepare detailed and coordinated Construction Documents including all architectural, structural, MEP, and civil plans and specifications suitable for competitive bidding.

Permitting & Approvals

Firm will assist the Owner during bidding, respond to bidder questions, prepare addenda, participate in pre-bid meetings, and assist with bid evaluation and award recommendation.

Construction Administration

Firm will attend construction meetings, review and approval submittals, conduct site visits, prepare field reports, review RFIs and change orders, verify compliance, and provide record drawings and closeout documents.

Deliverables

Firm will provide feasibility report, programming documents, schematic design package, design development package, full construction document set, permit applications, bid phase materials, construction administration reports, and record drawings.

Meetings & Coordination

Firm will attend all project meetings, provide minutes, and coordinate with Emergency Services leadership, County staff, and external agencies.

III. SUBMISSION

- A. Submittals: Submit one (1) original hard copy and one (1) identical electronic PDF copy (on a thumb drive) of the original hard copy in numerical order. Outside of package will be marked “**RFQ 100-27 Professional Design Services - EMS Station**”. Submittals will be received no later than **2:00 PM EST**,

on September 24, 2026, at the Onslow County Purchasing Department, 234 NW Corridor Blvd., Jacksonville, NC 28540.

- B. Qualification packages may be hand-delivered or mailed. If the submittal is sent by mail or commercial express, the Respondent shall be responsible for actual delivery of the qualification package to the proper county office before the deadline. All submittals become property of the County. Request for Qualification packages will not be accepted via fax machine or internet e-mail.
- C. Mark outside of envelope with “**RFQ No. 100-27 Professional Design Services – EMS Station**”.
- D. Time is of the essence and any proposal or addenda pertaining thereto received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. It is the sole responsibility of the firm to ensure that their proposal is received by the Purchasing Department personnel before the deadline indicated above.
- E. Nothing herein is intended to exclude any responsibilities or in any way restrain or restrict competition. On the contrary, all responsible firms/individuals are encouraged to submit responses. The County of Onslow reserves the right to waive any informalities, to reject any and/or all proposals, and to accept any proposal which in its opinion may be in the best interest of the County.
- F. Qualification packages may be withdrawn by written request prior to submittal deadline.

IV. PREPARATION

- A. Firms are to submit qualification packages which present their qualifications and understanding of the services to be performed. Emphasis should be placed on completeness of services offered and clarity of content. All submittals should be complete and carefully worded and must convey all of the information requested by the County. If errors or exceptions are found in the firm’s qualification package, or if the package fails to conform to the requirements of the RFQ, the County will be the sole judge as to whether that variance is significant enough to reject the firm’s submittal.
- B. Qualification packages should be prepared simply and economically. All data, materials, and documentation shall be available in a clear, concise form. Onslow County does not expect nor will any more favorable consideration be given to submittals with fancy covers or binding, color photographs, sample plans, non-pertinent information on other accomplishments of the firm which have no direct bearing on these projects, resumes of individuals who will not be engaged in the work, or pages of other non-projected related material. ***Brevity will be appreciated.*** Submittals shall be limited to 50 single sided pages or 100 double sided pages, 8 ½ x 11, minimum 12-point font. Covers and dividers do not count in the 50 single sided or 100 double sided pages total.
- C. Firms requiring clarification or interpretation of this RFQ shall make a written request, which shall reach the Onslow County Purchasing Department no later than the date and time for submittal of written questions.
- D. Any interpretation, correction or change of this RFQ will be made by Addendum. Addenda will be emailed to all who are known by the County Purchasing Department to have received a complete set of RFQ documents. It is the responsibility of the firm to ensure that all Addenda were received.
- E. All submittals shall provide a straightforward, concise description of firm’s ability to satisfy the requirements of the RFQ.
- F. Qualification packages should be bound in a single volume where practical. All documentation submitted with the offer should be bound in that single volume.
- G. In addition to the transmittal letter, the Non-Collusion Affidavit must be signed by a principal of the firm or an officer of the corporation duly authorized to bind the corporation.
- H. If any offer includes comments over and above the specific information requested in this RFQ such comments must be included as a separate appendix.
- I. The firm is solely responsible for all costs and expenses associated with the preparation of the

submittal and of any supplementary presentation (including any oral presentation) if requested by County.

- J. Qualification Packages must be made in the official name of the individual, firm, or corporation under which the business is conducted (showing official business address) and must be signed in ink or pdf electronic signed by a person duly authorized to legally bind the business entity submitting the qualification.

V. GENERAL TERMS AND CONDITIONS

A. NON-COLLUSION AFFIDAVIT

Each qualification package must be accompanied by a notarized affidavit on non-collusion, executed by the firm or in the case of a corporation, by a duly authorized representative of said corporation. The Non-Collusion Affidavit is provided herein.

B. ADDENDA/CHANGES

Any additions, deletions, modifications or changes made to this RFQ shall be processed through the Onslow County Purchasing Department. Any deviation from this procedure may result in the disqualification of the firm's submittal or the cancellation of any contract resulting from this RFQ.

C. QUESTIONS

Questions concerning this RFQ should be directed to:

Onslow County Purchasing Department

Attn: Christina Russell

234 NW Corridor Blvd.

Jacksonville, NC 28540

Telephone (910) 455-1750

E-mail: PurchasingBids@onslowcountync.gov

All questions pertaining to this RFQ must be submitted in writing no later than 12PM on September 4, 2026.

Only written questions will be considered formal. **Any information given by telephone will be considered informal.** Any questions that the County feels are pertinent to all proposers will be emailed as an addendum to the RFQ. Fax and e-mail messages will be treated as written questions.

D. PROPRIETARY INFORMATION:

Trade secrets or proprietary information submitted by a firm in connection with a procurement transaction shall not be subject to the public disclosure under the North Carolina Public Records Act pursuant to NC General Statutes §66-152(3). However, the firm must invoke the protection of this section prior to or upon submission of the data or other materials, and must identify the data on other materials to be protected and state the reasons why protection is necessary. **Each individual page considered a trade secret or proprietary information must be labeled "Confidential" in the top right corner.**

E. AWARD/CONTRACT TIME

No part of this solicitation is to be considered part of a contract nor are any provisions contained herein to be binding of Onslow County.

Award shall be made to the responsible firm whose qualifications are determined to be the most

advantageous to the County, taking into consideration the evaluation factors set forth in the RFQ. Award is also contingent upon the final approval of Federal Funded Grant.

The County wishes to enter into an agreement with one firm which will be responsible for the work associated with this RFQ.

A notice of contract award is anticipated by October/November 2026 or earlier. The detailed Scope of Work and schedule of deliverables shall be negotiated with the successful firm for the project.

F. CONTRACT DOCUMENT

The successful firm will be required to enter into a design consultant services agreement.

G. SUBCONSULTANTS

If any subconsultants will be used for the various projects, the successful firm shall provide to the Purchasing Division Manager a list of names of any of the intended subconsultants, their applicable license number(s) and a description of the work to be done by each subconsultant.

The successful firm shall not substitute other subconsultants without the written consent of the County.

The successful firm shall be responsible for all services performed by a sub-engineer as though they had been performed by the successful firm. Responsibilities include, but are not limited to, compliance with applicable licensing regulations.

If at any time the County determines that any sub-engineer is incompetent or undesirable, the County shall notify the successful firm accordingly, and the successful firm shall take immediate steps for cancellation of the subcontract and replacement.

Nothing contained in any contract resulting from this RFQ shall create any contractual relationship between any sub-engineer and the County of Onslow.

It shall be the successful firms' responsibility to ensure that all terms required in the attached contract are incorporated into all subcontracts.

H. INSURANCE

The selected firm shall purchase and maintain in force, at his own expense, such insurance as will protect the firm and the County, to include professional liability (E&O), from claims which may arise out of or result from the firm's execution of the work, whether such execution be by himself, his employees, agents, subcontractors/engineers, or by anyone for whose acts any of them may be liable. The insurance coverage shall be such as to fully protect the County, and the general public from any and all claims for injury and damage resulting by any actions on the part of the firm or its forces as enumerated above. See Sample Contract for additional information regarding insurance coverages and limits.

The selected firm shall furnish a copy of an original Certificate of Insurance, naming the County of Onslow as an additional insured. Should any of the policies be canceled before the expiration date, the issuing company will provide thirty (30) days written notice to the certificate holder. The firm shall furnish insurance in satisfactory limits, and on forms and of companies which are acceptable to the Onslow County Purchasing Director and shall require and show evidence of insurance

coverage on behalf of any subcontractors/engineers (if applicable), before entering any agreement to sublet any part of the work to be completed under this contract.

VI. STATEMENT OF QUALIFICATIONS REQUIREMENTS

Interested firms desiring to provide the professional services should include the following with its Statement of Qualifications. In order to evaluate responses efficiently and equitably, responses must be tabbed as identified below. Failure to submit this information may render your proposal non-responsive.

Tab 1: Introduction: Company Information (Weight 5 points)

- Firm's name and business address, including telephone, email address, website address.
- The type of firm (individual, partnership, corporation, etc.) and list the names of all partners, principals, etc.
- Year established. Include former firm/company name(s) and year(s) established, if applicable.
- The name, title, address, and telephone number of the firm's authorized negotiator. The person identified must be empowered to make binding commitments for the firm.
- Letter of Interest

Tab 2: Qualifications of the Firm (Weight 25 points)

- Provide an organizational chart, resumes, and summary of staff qualifications. Provide a list of staff members and resumes of those persons who will be assigned to work with the County on the project. Include an Organizational Chart but do not include resumes or list of personnel who will not be assigned to these projects.
- General Qualifications Statement (summary of the firm's ability to perform "Scope of Services" outlined within the RFQ.
- Names of outside consultants (subconsultants) who would be involved to provide services required for these projects. Provide a one-page synopsis for each consultant to include the following information:
 - Individual's proposed role in the project.
 - A resume or brief description of the individual's previous experience as it relates to his/her role in the project.
 - For any proposed subconsultants, indicate how long your firm has worked with the sub-consultant on previous projects.

Tab 3: Past Experience (Weight 25 points)

- List and describe your firm's previous experience in Public Safety Design Services or experience with government projects in the past ten (10) years that are applicable to the proposed project. For each project listed, the information should include:
 - Name and location of the project and the date the work was completed.
 - Name and telephone number of the facilities maintenance director or staff person whom your firm worked with on the project (projects references).
 - Name of the project manager assigned to each listed project.
 - Total final combined design and construction dollar amount of the work performed.
 - Number of change orders and total amount of change orders.

Tab 4: Current Projects/Project Schedule (Weighted 25 points)

- List of current ongoing projects. Include: Project start date; expected completion date, total project cost, your ability to devote staff resources to complete this project.
- Provide a timeline detailing the pre-event planning (based on hours/days after contract award).

Tab 5: Hourly Rates (Weight 15 points)

- Provide a description of hourly rates along with an estimated percentage of total work to be performed by each pay classification listed.
- Provide a list of all reimbursable expenses, including but not limited to, travel, per diem rates, copies, etc.

Tab 6: Other Requirements (Weight 5 points)

- Information concerning any pending, ongoing, or prior litigation within the last 10 years.
- Submission of a proposal indicates acceptance by the firm of the terms, conditions, and requirements described in this RFQ unless clearly and specifically noted in the submittal. Any and all exceptions/deviations to the required Scope of Services shall be documented on a separate page.

Tab 7: Forms: Notarized when required

- E-Verify (attached)
- Certification Regarding Debarment and Suspension (attached)
- Non-Collusion Affidavit (attached)
- Responder's Certification Form

VII. EVALUATION PROCESS:

Following the deadline for qualifications, a review of the submitted qualifications will be by a selection committee established by the County. The selection committee will review, analyze and rank all submittals based on their response to the information requested. The selection shall be made in order of preference based on criteria established herein.

If desired, the selection committee may short list the number of qualified firms. The County reserves the discretion to determine the number of firms that will be on the short list. The County may engage in individual discussions with two or more offerors deemed fully qualified, responsible, and suitable on the basis of initial responses and with emphasis on professional competence to provide the required services. Interviews are not anticipated; however, the selection committee may schedule interviews if required in the selection process. Such offerors shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project, as well as alternative concepts.

The selection committee may conduct discussions with the firm(s) submitting responses regarding the contract and shall select from among the firm(s) deemed most qualified to provide the required services. At the discretion of the County, the discussions with the firm(s) may consist of written questions and responses, and/or personal interviews with members of the firm(s). **If** personal interviews are required by the County, the persons proposed to be responsible for performing the work required herein shall attend the interview. If requested, firms should be prepared to submit financial status information, which shall be held in confidence.

The County will negotiate a stipulated sum fee for basic services and a rate schedule to be utilized for additional services and contingent additional services with the most qualified firm at a compensation which is considered to be fair and reasonable to the County. These rates shall include all disciplines (example: architect, project manager, engineers, administrative staff, etc.). In making this decision, the County will take into account the established value, general scope, the complexity, and the professional nature of the services to be rendered. Should the County be unable to negotiate a satisfactory contract with the firm considered to be most qualified, negotiations with that firm shall be formally terminated.

Negotiations will then proceed with the remaining ranked firms in the same manner until an agreement is reached, unless it is determined by the committee that it is in the best interest of the County that the process be terminated or modified.

The County of Onslow reserves the right to reject any and/or all submittals, and to waive defects, technicalities and/or irregularities in any submittal. The County reserves the right to finalize a contract with one or more firms based on all factors involved in the written qualification submittal without further discussion or interviews.

VIII. SELECTION PROCESS

The included criteria, but not limited to, may be used in the evaluation of qualification packages for development of a shortlist to be considered for potential negotiations. These criteria are not necessarily listed in order of importance.

- Firms qualifications and experience including location of offices and related staffing
- Firms understanding of the project objectives
- Previous work experience of similar projects and demonstrated experience in the design and construction of public facility buildings
- Firm's demonstration of ability to understand the specialized requirements with federally and state funded grant projects and knowledge of Federal regulations.
- Firm registered under SAMS.gov as Federal contractor
- Proposed staff, including sub-engineers, proposed to perform the work
- Financial stability of the consultant
- The ability of the consultant to begin work immediately and complete the projects in a timely manner.
- References: Evaluation of comments received from referenced previous clients

IX. CONTACT POLICY

After the date and time established for receipt of qualifications by the County, any contact initiated by any firm with any County representatives, other than the Purchasing Division Manager listed herein, concerning this RFQ is prohibited. Any such unauthorized contact may cause the disqualification of the firm from this qualification process.

RESPONDER'S CERTIFICATION FORM

I have carefully examined the Request for Qualifications and any other documents accompanying or made a part of this Request for Qualification.

I hereby propose to furnish the professional design consultant services for Onslow County in accordance with the instructions, terms, conditions, and requirements incorporated in this Request for Qualification. I certify that all information contained in this response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this response on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

NAME OF FIRM: _____

BY: (printed name) _____

SIGNATURE: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____

Email Address: _____

ACKNOWLEDGEMENT OF ADDENDA

Responder hereby acknowledges receipt of all Addenda through and including:

Addendum No.	Date	Acknowledgement
_____	_____	_____
_____	_____	_____
_____	_____	_____

NON-COLLUSION AFFIDAVIT

State of North Carolina
County of Onslow

RFQ No. 100-27

_____, being first duly sworn, deposes and says that:

- I. He/She is the _____ (title) of _____ (firm's name), the responder that has submitted the attached response;
2. He/She is fully informed respecting the preparation and contents of the attached response and of all pertinent circumstances respecting such response;
3. Such response is genuine and is not a collusive or sham response;
4. Neither the said responder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other responder firm or Person to submit a collusive or sham response in connection with the contract for which the attached response has been submitted or to refrain from responding in connection with such contract, or has in any manner, directly or indirectly sought by agreement or collusion of communication or conference with any other responder, firm or person to fix the price or prices in the attached response, if applicable, or of any other responders, or to fix any overhead, profit or cost element of the response price of the response, if applicable, of any other responder or to secure through collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Onslow or any person interested in the proposed contract; and

Signature

Title

NOTARIZE

Subscribed and sworn to before me,

This _____ day of _____, 20____

Notary Public _____

My Commission Expires: _____

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

The undersigned applicant certifies to the best of his or her knowledge and belief, that the applicant and its principals:

- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal Department or agency;
- (b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) are not presently indicted or otherwise criminally or civilly charged by a governmental entitle (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Firm Name: _____

Address: _____

City/State/Zip: _____

Signature: _____

(Seal if Corporation)

Title: _____

Date: _____

NOTARIZE

SUBSCRIBED AND SWORN TO BEFORE ME,

This _____ day of _____, 202____

NOTARY PUBLIC _____

My Commission Expires: _____

STATE OF NORTH CAROLINA
COUNTY OF ONSLOW

AFFIDAVIT OF COMPLIANCE: E-VERIFY

I, _____ (the individual attesting below), being duly authorized by and on behalf of
_____ (hereinafter "Firm") after first being duly sworn hereby swears or affirms as
follows:

1. Firm understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with Article 2 of Chapter 65 of the North Carolina General Statutes; and
2. Firm understands that "Employer", as defined in NCGS§64-25(4), are required by law to use E-Verify to verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a). The term "Employer" does not include State agencies, counties, municipalities, or other governmental bodies.
3. Firm is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in the state of North Carolina. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
4. Firm will ensure compliance with E-Verify by any subcontractors/subconsultants subsequently hired by Firm to perform work under Firm's contract with Onslow County.
5. Firm shall keep the County of Onslow informed of any change on its status pursuant to Article 2 of Chapter 64 of the North Carolina Statutes.

This _____ day of _____, 202____.

Signature of Affiant

Print or Type Name: _____

State of _____ County of _____

Signed and sworn to (or affirmed) before me, this the _____

day of _____, 20____.

My Commission Expires:

Notary Public

(Affix Official/Notarial
Seal)