

**Professional Design Services for**  
**LIBRARY LANE VISTA SWITCH REPLACEMENT**  
**University of North Carolina Asheville SCO Project # 23-27714**  
**March 7, 2024**

**Project Summary**

**Project Description:**

UNC Asheville requires the replacement of medium voltage gas insulated switches with new six position switches to expand the capabilities of the campus owned 12,470 volts power grid to accommodate future building expansions.

**Project Budget**

The total project budget including all design fees, permits, and contingencies is \$520,000.00.

**Proposals Due:** 5:00pm April 1, 2024

**Critical Factors**

**To offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.**

Interested firms may participate in the process by submitting a current SF330 form, for the lead firm and major consultants, addressing the following in a written proposal.

1. Experience or appropriate expertise in the type of project
2. Past performance on similar projects
3. Adequate staff and proposed consultant team for the project (qualifications, related similar experience, and examples of previous collaborations)
4. Historically Underutilized Business (HUB) representation in proposed consultant team
5. Current workload and State projects awarded
6. Proposed design approach for the project including design team and consultants
7. Recent experience with project cost estimates and schedule adherence
8. Construction administration and construction observation capabilities
9. Proximity to and familiarity with the area where the project is located
10. Record of successfully completed projects without major legal or technical problems
11. Other factors which may be appropriate to the project

**Communication**

In order that the selection process is as objective as possible, do not contact members of the Board of Trustees, or any university officials other than Mary Pohl. All questions and project submittals are to be directed to:

**ELECTRONIC SUBMISSIONS ONLY** via email attachment:

To: Mary Pohl  
Administrative and Program Associate HUB Coordinator  
Campus Operations  
University of North Carolina Asheville  
828 250-3994  
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