



CALDWELL COUNTY SCHOOLS

Dr. Don Phipps, Superintendent

Bid # 157-CNP01182024 Cafeteria Tables

December 19, 2024

Sealed bids for the Caldwell County Schools Child Nutrition Department, will be received in the office of the Director of Child Nutrition, at 1914 Hickory Boulevard, SW, Lenoir, North Carolina 28645. Bids will be returned on or before Friday, at 2:30 PM, January 17, 2025, in a sealed envelope plainly marked "Cafeteria Table Bid for Caldwell County Schools Child Nutrition Department".

1. The Caldwell County Board of Education reserves the right to accept or reject any or all bids. 2. If bids are identical, the board reserves the right to any action felt best to serve the interest of the Child Nutrition Department.
3. The bid will need to meet the requested description of the type of cafeteria tables requested. The tables should be made of high-quality material and lightweight to lift. Staff should be able to lift easily and the tables should latch for storage.
4. The tables will need to be delivered to each school and installed within 90 days.
5. All bids must be firm and the price will not change upon delivery.

Incorporated in the State of North Carolina _____

Name and Address of Bidder _____

Telephone _____ Fax _____

Signature and Title of Person Authorized to Sign

Bid

Date _____

Cafeteria Tables for the following schools.

1. Whitnel Elementary School – Manager: Danielle Norris Address: 1425 Berkley St. SW Lenoir, NC 28645.
 - a. 12 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. Stool Color Yellow
2. Hudson Elementary School – Manager: Jatana Gilbert Address: 200 Roy E. Coffey Dr. Hudson, NC 28638.
 - a. 17 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. Stool Color Hunter Green
3. Granite Falls Elementary School – Manager: Alice Wright Address: 60 North Highland Ave. Granite Falls, NC 28630
 - a. 30 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. The Stool Color Dark Blue
4. Sawmills Elementary School – Manager: Melanie Annas – Address: 4436 Sawmills School Road Granite Falls, NC 28630
 - a. 12 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. Stool Color Red
5. Davenport Elementary School – Manager: Annette Sanders – Address: 901 College Ave. SW Lenoir, NC 28645.
 - a. 10 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. Stool Color Dark Blue
6. Happy Valley Elementary School – Manager Roxy Coffey Address: 1350 Yadkin Valley River Rd. Lenoir, NC 28645.
 - a. 15 tables with 16 seats per table
 - b. 30" W x 12' L x 27 H
 - c. Laminate Oak
 - d. Stool Color Dark Blue
7. Hudson Middle School – Manager – Kelly Calloway Address: 291 Pine Mountain Road. Hudson, NC 28638.
 - a. 18 tables with 12 seats per table.
 - b. 30" W x 12' L x 30 H
 - c. Laminate Oak
 - d. Stool Color Hunter Green

Caldwell County Schools
Child Nutrition Department
1914 Hickory Blvd. SW, Lenoir, NC 28645

FORMS CHECKLIST (this forms checklist is included for your convenience. Please complete and return all of the attached forms):

- ☐ HUB Certification—Form A

- ☐ Debarment Suspension Certification --Form B

- ☐ Lunsford Act/Criminal Background –Form C

- ☐ Attachments---
 - Bid Specifications with pricing
 - No Response Form if Applicable

- ☐ Iran Divestment Act Certification

Caldwell County Schools
Historically Underutilized Business
(HUB) Certification

Bidding companies that have been certified by the North Carolina Department of Administration as Historically Underutilized Business (HUB) entities are encouraged to indicate their HUB status when responding to this Bid Invitation.

☐ I certify that my company has been certified by the North Carolina Department of Administration as a Historically Underutilized Business (HUB), and I have attached a copy of our HUB Certification to this form. **(Required documentation for recognition as a HUB).**

- ☐ ☐ Minority
- ☐ ☐ Small Business
- ☐ ☐ Woman Owned

- ☐ ☐ My company has NOT been certified by North Carolina as a Historically Underutilized Business (HUB)

Company Name (Please Print)

Signature of Authorized Representative

FORM- B

RETURN THIS DOCUMENT

U.S. DEPARTMENT OF AGRICULTURE

**Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

- (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Company Name (Please Print)

Signature of Authorized Representative

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

LUNSFORD ACT. The Vendor acknowledges that N.C. General Statute 14-208.18 prohibits anyone required to register as a sex offender under Article 27A of Chapter 14 of the General Statutes from knowingly being on the premises of any school. This prohibition applies to persons required to register under Article 27A who have committed any offense in Article 7A of Chapter 14 or any offense where the victim of the offense was under the age of 16 years at the time of the offense.

CRIMINAL BACKGROUND CHECKS. The Vendor shall conduct criminal background checks on each of its employees who, pursuant to this Agreement, engage in any services on (name of SFA) property or at (name of SFA) events. The Vendor shall provide documentation that criminal background checks were conducted on each of its employees prior to hiring, and shall refuse employment to any person convicted of a felony or any other crime, whether misdemeanor or felony, that indicates the person poses a threat to the physical safety of students, school personnel or others. Such check shall include an annual check of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry. Vendor shall not assign any employee or agent to provide services pursuant to this contract if (1) said worker appears on any of the listed registries; (2) said worker has been convicted of a felony; (3) said worker has been convicted of any crime, whether misdemeanor or felony, involving sex, violence, or drugs; or (4) said worker has engaged in any crime or conduct indicating that the worker may pose a threat to the safety or well-being of student or school personnel. (Name of SFA) reserves the right to prohibit any individual employee of Vendor from providing services on (name of SFA) property or at Name of SFA) events if (Name of SFA) determines, in its sole discretion, that such employee poses a threat to the safety or well-being of students, school personnel or others.

Signature of Company Official

Caldwell County Schools

No Response Form

By my signature, I _____

Certify that on _____, 20____ (type name of company) _____

_____ has reviewed Caldwell County's solicitation for Processing and elects not to submit a Bid.

Authorized Signature

Title of Individual

Address of Company

City, State, Zip Code

Telephone Number

Fax Number

IRAN DIVESTMENT ACT CERTIFICATION

Vendor _____

IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. 147-86.59 As of the date listed below, the vendor or bidder listed above is not listed on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 147-86.58. The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed above to make the foregoing statement. Signature Date Printed Name Title Notes to persons signing this form: N.C.G.S. 147-86.59(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times: • When a bid is submitted • When a contract is entered into (if the certification was not already made when the vendor made its bid) • When a contract is renewed or assigned N.C.G.S. 147-86.59(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/Iran and will be updated every 180 day

By _____

Signature

Date

Printed Name

Title