



City of Raleigh

Request for Proposals #: 274-2024-CAR001

Title: City of Raleigh Historic Carousels Maintenance

Proposal Due Date and Time: 4/12/2024

ADDENDUM NO. 1

Issue Date: 3/28/2024

Issuing Department: Parks, Recreation and Cultural Resources Department

Direct all inquiries concerning this RFP to:

Scott Mott

Director – Pullen Park

Email: Scott.Mott@Raleighnc.gov

City of Raleigh

Addendum 1 to RFP 274--2024-CAR001

Issue Date: 3/27/2024

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

Vendor Questions and City Responses

1. We do not have a certified public accountant (CPA.) We have a public accountant (PA) that has been working with us for over 20 years that is intimately familiar with the finances of the business. Would it be alright for her to be the submittant for option (3) for Tab 3: Financial Information? Otherwise, we have sent balance sheets and P&Ls prepared by her before for previous proposals to Raleigh.

A: The City will consider bids submitted by a PA. We may request additional financial information and documentation at a later date, before awarding or executing a contract.

2. We have never had to send references a questionnaire, and we do not feel comfortable doing so. We never had to do so for previous proposals to Raleigh. However, we will provide all contact information to references for both proposals. Would this be acceptable?

A: The City will consider all references provided by prospective bidders, as long as we have the ability to contact the reference and have questions answered if needed.

3. Can the same company apply for both of the carousels RFPs?

A: Yes.

4. Do you have access to records about the paint colors?

A: We have access to previous drawings, tracings, color charts connected to Munsell colors, and notes completed by previous restoration work from the late 1970s and early 2000s. There is the opportunity for the contractor to reference these materials as necessary.

5. What are the rounding boards on the Pullen Carousel made of?

A: Wood

6. Do the metal stirrups/footrests need to be worked on/refinished?

A: Yes, we should address the stirrups/footrest in keeping the carousel maintained.

7. What type of work has been done on both carousels recently?

Pullen Park - On-site paint touch up's and animal repairs (on and off-site)

Chavis Park – restorative work as well as some mechanical/electrical repairs

We have had regularly scheduled restorative work completed over the past several years. Maintenance/repair work has been handled on an as needed basis.

Sign below and return this addendum with your proposal.

Proposer Name & Company: _____ **Date:** _____

Signature: _____ **Title:** _____