

NOTICE TO BIDDERS

Sealed proposals will be received by the NC Department of Natural and Cultural Resources in Raleigh NC, in the office of Erin Lawrence, 109 E. Jones St., Raleigh, NC 27601 and in the Auditorium (Room 104) up to 2:00 pm, Tuesday, December 16, 2025 and immediately thereafter publicly opened and read for the furnishing of labor, material and equipment entering into the construction of

Archives Library Building, Window Replacement (SCO ID: #23-26124-01A)

Bids will be received for Single Prime. All proposals shall be lump sum.

Pre-Bid Meeting

A **mandatory** pre-bid meeting will be held for all interested bidders on Friday, November 21, 2025 at 10:00 am. The meeting will address project specific questions, issues, bidding procedures and bid forms. A tour of the project areas will be part of the pre-bid meeting.

The meeting is also to identify preferred alternates and performance standards that the owner will consider for approval on this project. In accordance with General Statute GS 133-3, Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner in an open meeting. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.

In accordance with GS133-3 and SCO procedures the following items are being considered as Alternates by the owner for this project:

1. Electronic Roller Shades
2. Manual Roller Shades
3. Ceramic Frit Glass
4. Bird Friendly Glass – Etched Pattern First Face
5. Bird Friendly Glass – UV Coated First Face

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.

Complete plans, specifications and contract documents will be open for inspection in the offices of **Department of Natural and Cultural Resources and Cannon Architects** and at the following online plan rooms:

1. Construct Connect: www.constructconnect.com
2. Dodge Plan Room: www.construction.com

or may be obtained by those qualified as prime bidders, upon deposit of **Three Hundred Dollars (\$300.00)** in cash or certified check. The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within ten (10) days after the bid date.

If a contractor is bidding under the dual system both as a single prime contractor and as a separate prime contractor, he must submit the bids on separate forms and in separate envelopes. Bidders should clearly indicate on the outside of the bid envelope which contract(s) they are bidding.

NOTE: The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for **Building**.

NOTE--SINGLE PRIME CONTRACTS: Under GS 87-1, a contractor that superintends or manages construction of any building, highway, public utility, grading, structure or improvement shall be deemed a "general contractor" and shall be so licensed. Therefore, a single prime project that involves other trades will require the single prime contractor to hold a proper General Contractors license.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:
Cannon Architects
(Name)

400 W Morgan St, Ste 204, Raleigh, NC 27603
(Address)

919-833-1122
(Phone)

Owner:
Dept. of Natural and Cultural Resources
(Agency/Institution)

109 E. Jones St. Raleigh, NC 27601
(Address)

919-814-6615
(Phone)