



Public Health

RFP #25-32-PH Opioid Settlement

Date of Issue: April 1, 2025

Informational Webinar Dates: April 8, 2025 (Tuesday) at 3:00 PM (EST); April 9, 2025 (Wednesday) at 10:00 AM (EST)

Questions Due Date: April 25, 2025 (Friday) at 2:00 PM (EST)

Proposal Due Date: May 30, 2025 (Friday) at 2:00 PM (EST)

Direct all inquiries concerning this RFP to:

Sophia Murnahan

Purchasing Manager

Email: CumberlandPurchasing@cumberlandcountync.gov

Phone: 910-678-7743

Proposals shall be submitted in accordance with the terms and conditions of this RFP and any addenda issued hereto.

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1.0 PURPOSE AND BACKGROUND

In July 2021, Attorney General Josh Stein announced a historic \$26 billion agreement that will help bring desperately needed resources to communities harmed by the opioid epidemic. The agreement resolves litigation over the role of four companies in creating and fueling the opioid epidemic. A Memorandum of Agreement (MOA) between the State and local governments directs how opioid settlement funds are distributed and used in our state. To maximize funds flowing to North Carolina communities on the front lines of the opioid epidemic, the MOA allocates 15 percent of settlement funds to the State and sends the remaining 85 percent to NC's 100 counties and 17 municipalities.

The overdose death rate in Cumberland County was 56.2 out of 100,000 people in 2023. This represents 190 people in Cumberland who died from overdose in that year. For every death, there are more non-fatal overdoses. While we are not able to capture all opioid overdoses, emergency department visits for overdoses are one way to measure the number of overdoses happening. The overdose emergency department visit rate in Cumberland County was 134.1 out of 100,000 people in 2024. This represents 453 emergency department visits by Cumberland residents for overdose in that year.

The purpose of this RFP is to fund eligible organizations to implement evidence-based, high-impact strategies to address the opioid epidemic in Cumberland County, North Carolina. In addition, this RFP builds capacity and local infrastructure to respond to the overdose crisis in Cumberland County, North Carolina. The goal of the RFP is to reduce overdose deaths, emergency department visits for overdose, and illicit opioid involvement. This RFP builds on the success of Option A pilot projects currently being implemented in the 2023-2025 and 2024-2026 cycles.

As a result of the opioid settlement, Cumberland County government is set to receive \$31,613,831.42 over an 18-year period. Before spending settlement funds, every local county or municipality must first select which opioid mitigation strategies they would like to fund. Under Option A of the MOA, a local government may fund one or more strategies from a shorter list of evidence-based, high-impact strategies to address the epidemic.

In November 2024, the Cumberland County Commissioners approved the utilization of \$4,000,000 to fund up to five multi-year (four-years) pilot projects that align with Option A Strategies. These strategies include:

- Early intervention (Option A Strategy 6)
- Evidence-based addiction treatment for the uninsured and underinsured (Option A Strategy 2)
- Programs to support people in treatment and recovery (Option A Strategies 3, 4, 5 and 12)
 - Recovery support services
 - Recovery housing
 - Employment-related services
 - Reentry services
- Criminal justice diversion programs (Option A Strategy 10)

Early Intervention- Programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health.

Evidence-based addiction treatment for the uninsured and underinsured- Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration –through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence-based addiction treatment. This may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.). Programs must support the treatment for the uninsured, underinsured, or for program and services not covered by the cost of insurance.

Programs to support people in treatment and recovery:

Recovery support services- Evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing

addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.

Recovery housing support- Programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder. Recipients must also describe how recovery housing supported under this grant is in an appropriate and legitimate facility (e.g., state or other credentialing or certification or an established or recognized model).

Employment-related services- Programs offering employment support services to people in treatment or recovery, or people who use drugs, such as job training, job skills, job placement, interview coaching, resume review, professional attire, relevant courses at community colleges or vocational schools, transportation services or transportation vouchers to facilitate any of these activities, or similar services or supports.

Reentry Program- Support programs that connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

Criminal justice diversion programs- Programs that support pre-arrest or post-arrest diversion programs, or pre-trial service programs, that connect individuals involved or at risk of becoming involved in the criminal justice system to addiction treatment, recovery support, harm reduction services, primary healthcare, prevention, or other services or supports they need, or that provide any of these services or supports.

2.0 PROPOSAL INSTRUCTIONS & REQUIREMENTS

2.1 REQUEST FOR PROPOSAL DOCUMENT

The RFP is comprised of the base RFP document, any attachments, and any addenda released before contract award. All attachments and addenda released for this RFP in advance of any contract award are incorporated herein by reference. By submitting a proposal, the vendor agrees to meet all stated requirements in this section as well as any other specifications, requirements and terms and conditions stated in this RFP. If a vendor is unclear about a requirement or specification or believes a change to a requirement would allow for the County to receive a better proposal, the vendor is urged and cautioned to submit these items in the form of a question during the question and answer period in accordance with Section 2.3.

Vendors shall populate all attachments of this RFP that require the vendor to provide information and include an authorized signature where requested. Failure to include required documents and/or signatures, where requested, will result in rejection of submitted proposals.

2.2 PROPOSAL SUBMITTAL

Proposals, subject to the conditions made a part hereof and the receipt requirements described below, shall be received at the address indicated in the table below.

Mailing address for delivery of proposal via US Postal Service	Office address of delivery by any other method (special delivery, overnight, or any other carrier)
<i>PROPOSAL TITLE:</i> <i>RFP #25-32-PH Opioid Settlement Cumberland County Purchasing Office Attn: Sophia Murnahan PO Box 1829 Fayetteville, NC 28302</i>	<i>PROPOSAL TITLE</i> <i>RFP #25-32-PH Opioid Settlement Cumberland County Purchasing Office Attn: Sophia Murnahan 117 Dick Street 4th Floor, Room 451 Fayetteville, NC 28301</i>

IMPORTANT NOTE: All proposals shall be physically delivered to the office address listed above **on or before 2:00 PM EST, as per the clock in the Purchasing Office of the Finance Department on Friday, May 30, 2025**, regardless of the method of delivery. All risk of late arrival due to unanticipated delay—whether delivered by hand, U.S. Postal Service, courier or other delivery service is entirely on the vendor. It is the sole responsibility of the vendor to have the proposal to the County department specified by the specified time and date of opening. Any proposal received after the proposal submission deadline will be rejected.

Public bid opening will be held at 2:00 PM, as per the clock in the Purchasing Office of the Finance Department on Friday, May 30, 2025, at 117 Dick Street, 4th Floor, Room 451, Fayetteville, NC 28301.

- a) Submit **one (1) signed, original executed** proposal response and **(one) 1** electronic copy on flash drive.
- b) Submit your proposal in a sealed package. Clearly mark each package with: (1) Vendor name; (2) the RFP number; and (3) the due date. Address the package(s) for delivery as shown in the table above. Proposals will be subject to rejection unless submitted with the information above included on the outside of the proposal package.
- c) The electronic copy of your proposal must be provided on a flash drive. The files **shall NOT** be password protected, shall be in .PDF or .XLS format, and shall be capable of being copied to other media including readable in Microsoft Word and/or Microsoft Excel.

The submitted budget and budget narrative MUST be submitted using the provided Budget Template (Attachment C). A printed version of the budget and budget narrative with an authorized signature must be included with the hard copy and on the electronic copy, as well as the Excel version that must be submitted on the electronic copy.

All proposal addendums and/or corrections will be posted on the Cumberland County Vendor Self Service site <https://ccmunis.co.cumberland.nc.us/vss/Vendors/VBids/Default.aspx>. Vendors who submit a notice of intent to bid to CumberlandPurchasing@cumberlandcountync.gov will receive addendums by email.

2.3 PROPOSAL QUESTIONS

Written questions shall be emailed to CumberlandPurchasing@cumberlandcountync.gov by **2:00 PM (EST) on Friday, April 25, 2025**. Vendors should enter “**RFP #25-32-PH Opioid Settlement: Questions**” as the subject for the email. Questions will not be answered by phone. Question submittals should include a reference to the applicable RFP section.

Questions received prior to the submission deadline date, the County’s response, and any additional terms deemed necessary by the County will be posted in the form of an addendum to the Cumberland County Vendor Self Service Site, <https://ccmunis.co.cumberland.nc.us/vss/Vendors/default.aspx> and shall become an Addendum to this RFP. **Vendors who submit an intent to bid will receive addendums by email.** Vendors shall rely *only* on written material contained in an Addendum to this RFP. **Vendors should not contact any other County employees, besides those listed above, during the bid process. Vendors who contact any other County employees may be disqualified.**

Any questions considered minute in nature or that point to an error in the RFP or that the County determines will produce information required in order for all vendors to submit a responsible proposal, may be answered at the County’s discretion after the specified date and time. Such questions that are received after the deadline are not guaranteed to be answered and if the questions qualify as “minute in nature” shall be determined at the sole discretion of the County.

2.4 INFORMATIONAL WEBINARS

Informational Webinar #1

Date: April 8, 2025 (Tuesday)

Time: 3:00 PM (EST)

Webinar Registration Link:

<https://cumberlandcountync.webex.com/cumberlandcountync/j.php?MTID=me6519095a1eed870e9b4a59c0548ae4e>

Informational Webinar #2

Date: April 9, 2025 (Wednesday)

Time: 10:00 AM (EST)

Webinar Registration Link:

<https://cumberlandcountync.webex.com/cumberlandcountync/j.php?MTID=m282bc32060ad68cf4b836049ed2d03ae>

Vendor is cautioned that any information released to attendees during the informational webinar, and which conflicts with, supersedes, or adds to requirements in this Request for Proposal, must be confirmed by written addendum before it can be considered to be a part of this proposal.

2.5 RFP TERMS & CONDITIONS

It shall be the vendor's responsibility to read the instructions, the County's terms and conditions, all relevant exhibits and attachments, and any other components made a part of this RFP, and comply with all requirements and specifications herein. Vendors also are responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this RFP.

Questions, issues, or exceptions regarding any term, condition, or other component within this RFP, must be submitted as questions in accordance with the instructions in Section 2.3 PROPOSAL QUESTIONS. Vendor's proposal shall constitute a firm offer.

If a vendor desires modification of the terms and conditions of this solicitation, it is urged and cautioned to inquire during the question period, in accordance with the instructions in this RFP, about whether specific language proposed as a modification is acceptable to or will be considered by the County. It is the County's sole discretion to accept or reject requested modifications and/or exceptions.

3.0 NOTICES TO VENDOR

3.1 PROHIBITED COMMUNICATIONS AND CONFIDENTIALITY

PROHIBITED COMMUNICATION: Each vendor submitting a proposal, including its representatives, subcontractors, and suppliers, is prohibited from having any communication with any employees or members of the board of commissioners of the County except those employees of the County's Finance Department as designated in this RFP. A vendor who does not comply with this provision may be disqualified from award of a contract.

!IMPORTANT INFORMATION! **CONFIDENTIAL INFORMATION:** The proposal must not contain any information marked as "confidential" or as a "trade secret" or in any other manner as to indicate that it is information protected by the Trade Secrets Protection Act (the "Act") as set out in Article 24 of Chapter 66 of the North Carolina General Statutes, **unless the vendor has noticed the County Finance Department of its intent to designate any information in the proposal as such and received permission from the County Finance Department to do so in writing.** Vendor's notice to the County Finance Department must be in writing and must describe the information for which confidentiality is requested and explain how the information is a "trade secret" as defined in G.S. § 66-152(3). If the County Finance Department determines the information for which confidentiality is requested is a "trade secret" covered by the Act, it will notify the vendor how to mark the information in the proposal and will identify the measures that County will take to protect the confidentiality of the information. Vendor's submission of a proposal after receipt of this notice from the County Finance Department shall be deemed to be acceptance of the County Finance Department's statement of how it will maintain confidentiality. If the County Finance Department determines the information for which

confidentiality is requested is not a “trade secret” covered by the Act, it will notify vendor of that determination. Any proposal marked with any information as “confidential” or as a “trade secret” or in any other manner as to indicate that it is information protected by the Act in violation of this section shall be regarded as not responsive to the request for proposals and shall not be considered.

3.2 PROPOSAL COMPLIANCE

It is in the best interest of vendors to submit proposals that are clear, concise, and easily understood. Proposals should provide information essential for a straightforward and concise description of vendor capabilities to satisfy the requirements of the RFP specifications.

Vendor may include any optional data not provided for elsewhere and considered to be pertinent to this bid as an addendum.

Vendors are urged and cautioned to read the RFP completely through as noncompliance with requirements may result in bid rejection. Section 4.0 requirements and request for information must be in the same order with the same titles as listed in Section 4.0. Vendor proposals should be easy to follow and all sections should be easily identified.

The specifications included in this package describe the services that the County feels are necessary to meet the performance requirements of this RFP, and shall be considered the minimum standards expected of the Proposer. However, the specifications are not intended to exclude potential bidders.

If the vendor is unable to meet any of the specifications as outlined therein, vendors are advised to submit questions and concerns regarding the specifications during the question and answer period described in Section 2.3.

If the vendor does not indicate or submit questions or concerns regarding the specifications, the County shall assume it is able to fully comply with these specifications. The County shall be the sole and final judge of compliance with all specifications.

The County further reserves the right to determine the acceptability or unacceptability of any and all alternatives or deviations.

3.3 PROPOSAL EVALUATION PROCESS

The County shall review all responses to this RFP to confirm that they meet the specifications and requirements of the RFP. The County shall not be required to hold interviews; however, depending on the number of responses and the information contained in the responses, the County may decide to conduct interviews with firms of its choice. The County reserves the right to request clarification of information submitted.

The County reserves the right to reject any and all proposals.

3.4 EVALUATION CRITERIA

All qualified proposals will be evaluated, a selection committee will review the submitted proposals. Qualifying application proposals will be collectively scored by the proposal review team. All qualified applications will be evaluated, and awards made based on the following criteria considered, to result in awards most advantageous to the County. Applications will be scored on the content, quality, and completeness of the responses to the items in the scope of work and to how well each response addresses the following core factors. Each application can earn a total of 108 points. The points possible for each section are listed in parentheses.

- Option A Strategy (required, not scored)
- Healthcare Provider and Community-Based Agency Partnership (5 points)
- Project Description and Implementation Plan (15 points)
- Statement of Need (10 points)

- Population Served (10 points)
- Evidence-Based Practices (10 points)
- Results/Goals and SMART Objectives (5 points)
- Evaluation (10 points)
- Equity Impact (10 points)
- Project Partners (5 points)
- Experience and Organizational Capacity (10 points)
 - Including a list of current funding from Cumberland County
- Letters of Commitment/Support (required, not scored)
- Budget and Budget Narrative (10 points)
- Agencies that have not previously received funding from Cumberland County and agencies with annual budgets of less than \$1,000,000.00 will be prioritized for funding.
 - Agencies that have not previously received funding from Cumberland County (up to an additional 4 points)
 - Agencies with annual budgets of less than \$1,000,000.00 (up to an additional 4 points)

3.5 METHOD OF AWARD

RFP will be awarded based on best overall value method of award.

The County reserves the right to make separate awards to different vendors, to not award, or to cancel this RFP in its entirety without awarding a contract, if it is considered to be most advantageous to the County to do so.

4.0 SCOPE OF WORK & VENDOR'S PROPOSAL CONTENT REQUIREMENTS

4.1 ELIGIBILITY

Proposals will be accepted from nonprofit organizations, governmental agencies, hospital systems, and private behavioral health and mental health providers (including providers of Office-Based Opioid Treatment and Opioid Treatment Providers), Federal Qualified Health Centers, colleges, and universities, and K-12 schools, and other community-based organizations. Proof of nonprofit status is required for entities applying as a non-profit. Applicants must clearly demonstrate experience working with individuals with opioid use disorder and a commitment to evidence-based strategies addressing opioid use disorder. Collaborative proposals are strongly encouraged. Applicants may be individual organizations or a partnership/collaboration of multiple organizations, one of which must serve as the fiscal agent or the organization that will take overall responsibility of the fiscal and grant-related requirements.

4.2 VENDOR'S PROPOSAL REQUIREMENTS

The vendor's proposal must include the required information below. Proposals shall be tabbed, using the titles identified in this section, to identify the required information. Tabs must be in the same order as listed below. Failure to submit this information may render its proposal non-responsive. **Vendors are urged and cautioned to read the notices in Section 3.1. Noncompliance with the confidentiality requirements will result in a proposal being considered nonresponsive.**

A. PROJECT REQUIREMENTS

Funded projects must:

- Meet a public purpose and fall within County authority to fund per NC General Statutes, to be affirmed and reviewed by the Cumberland County legal department prior to execution of a contract or funding agreement
- Be submitted as a joint application between a health care provider (behavioral health, mental health, substance use, physical health) and a least one community-based organization. Each applicant should select a one primary applicant.

- Funded agencies are required to provide services at the Recovery Resource Center.
- Identify and directly address a need related to reducing opioid overdoses and related deaths through treatment, recovery, harm reduction, and other life-saving programs
- Directly address health inequities, social determinants of health, and support equitable outcomes for the most impacted populations
- Utilize evidence-based practices
- Leverage and align with other funding sources
- Make best use of this infusion of resources
- Provide performance reporting regarding use of funds and project impact on a quarterly basis
- Include an approved budget utilizing the County's Budget Template and track and report expenditures utilizing the same form
- Comply with all provisions of the funding North Carolina MOA, including expenditure tracking and federal subrecipient monitoring include costs incurred no earlier than the beginning of the contract period
- Serve the residents of Cumberland County. Funding may not be used to serve residents in other counties.
- Proposals must be four-year projects
- A representative of funded agencies must attend monthly meetings of the Cumberland-Fayetteville Opioid Response Taskforce (3rd Tuesday of each month). Funding agencies must provide quarterly
- Participate in all coordinated meetings with other funded agencies

4.3 PROPOSAL REQUIREMENTS

Eligible applicants shall populate all attachments of this RFP that require the nonprofit to provide information and include an authorized signature where requested. Nonprofit RFP responses shall include the following items in the following order:

Information for Primary Applicant and Fiscal Agent

Legal Name of Primary Applicant

Organization's Address

Primary Contact Title

Primary Contact Name

Primary Contact Email

Primary Contact Phone Number

Agency's Website

Agency's Mission and Vision

Total Organizational Annual Budget

List of Current Funding from Cumberland County

Information for Partner Agency

Legal Name of Partner Applicant

Organization's Address

Primary Contact Title

Primary Contact Name

Primary Contact Email

Primary Contact Phone Number

Agency's Website

A. PROJECT INFORMATION

Name of Project

Amount of Funds Requested (up to \$800,000)

Option A Strategy (Indicate all that apply) This question is required but not scored.

- Early intervention (Option A Strategy 6)
- Evidence-based addiction treatment for the uninsured and underinsured (Option A Strategy 2)
- Programs to support people in treatment and recovery (Option A Strategies 3, 4, 5, and 12)
 - Recovery support services (Strategy 3)
 - Recovery housing (Strategy 4)
 - Employment-related services (Strategy 5)
 - Reentry services (Strategy 12)
- Criminal justice diversion programs (Option A Strategy 10)

RFP responses should provide a concise description of the applicant's capabilities, collaborations, and partnerships. Responses are required to submit a Projective narrative, responsive to each of the following sections: Healthcare Provider and Community-Based Partnership Project Description and Implementation Plan, Statement of Need, Evidence-Based Practices, Population Served, Results, Evaluation, Equity Impact, Project Partners, and Organizational Capacity. Project narratives must be no more than ten (10) pages, excluding the budget and budget narrative (Attachment C), funding table, and letters of commitment. Project narratives must be single-spaced in a minimum of 12-point font with 1-inch margins. The title of each section should be in bold font in the submitted document. Number each page consecutively.

All proposals will be reviewed and scored by a review committee established by Cumberland County. Applications will be scored on the content, quality, and completeness of the responses to the items in the scope of work and its alignment with project priorities that resources and services are provided directly to people who use opioids. The total possible points for each section are listed in parentheses, where the highest number is the best. Each application can earn a total of 108 points.

B. EVALUATION CRITERIA ARE DESCRIBED BELOW

Healthcare Provider and Community-Based Agency Partnership (5 points): The funding opportunity requires a partnership between a healthcare (behavioral health, mental health, substance use, physical healthcare, etc.) provider and a community-based partner. The purpose of the partnership is to health outcomes by enhancing the coordination of healthcare services and recovery support services for persons who use drugs, in treatment, or recovery.

Either entity may serve as the primary applicant but both agencies must receive funding in the budget. The primary applicant must be the fiscal agent and receive the initial funding. The primary applicant will be responsible for disbursing funds to the partner agency.

Provide a description of the existing partnership between the healthcare partner and the community-based partner. Describe how both agencies will work together on this proposed project. Describe how clients will be connected to services provided by each partner agency.

Project Description and Implementation Plan (15 points): Provide a description of your proposed project. Clearly identify and describe which implementation strategies from the list of eligible strategies are included in the project. Describe how the proposed project will be implemented. Provide details on the role of each partnering organization and the staff involved in implementing the proposed project. Provide information about the of location where services are taking place. Include timelines for project implementation with specific program objectives as they relate to performance measures and budget (e.g. hiring staff or subcontractors, purchasing supplies, establishing policies and protocols, enrolling participants, etc.).

Statement of Need (10 points): Describe the need that this project will address. For example: opioid misuse, overdoses, or deaths; naloxone availability and distribution; housing, employment, incarceration, and recidivism rates, etc. Include data to demonstrate the need and cite the source of the data. **Describe why your agency is need in need of funding.**

Relevant data is available at:

- <https://www.ncdhhs.gov/opioid-and-substance-use-action-plan-data-dashboard>
- <https://injuryfreenc.ncdhhs.gov/DataSurveillance/Poisoning.htm>
- <https://nc211.org/data/>
- <https://medicaid.ncdhhs.gov/reports/dashboards#annual>

Population Served (10 points): Identify and define the target population to be served by this project, including the eligibility criteria for services provided. Describe how you will recruit participants into your program. Provide a description of the demographic information and any other risk or protective factors of the target population. Applicants are required to list the number of anticipated clients served in the service period.

Evidence-Based Practices (10 points): These funds are intended to fund services or practices that have a demonstrated evidence base and that are appropriate for the population(s) of focus (individuals with opioid use disorder). An evidence-based practice (EBP) refers to approaches to prevention, treatment, or recovery that are validated by a credible form of documented research evidence. Proposals should describe the evidence-based practices that will be implemented.

Proposals that address opioid treatment must include evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration. There are three medications approved for the treatment of Opioid Use Disorder by the U.S. Food and Drug Administration:

- Methadone
- Buprenorphine
- Naltrexone (known by its brand name, Vivitrol®).

For more information about evidence-based treatment visit: [Home - More Powerful NC](#)

Results/Goals and SMART Objectives (5 points): List at least one overarching goal of the project. In addition, list at least three SMART Objectives. If possible, include baselines and goals for each performance measure.

For example:

Goal: Reduce the illicit overdose rate in Cumberland County

By June 30, 2027, at least 50 clients with opioid use disorder will have received assistance with housing.

By June 30, 2027 at least 50% of clients will have enrolled with a primary care provider.

For more information about development goals and SMART Objectives visit:

<https://www.health.state.mn.us/communities/practice/resources/phqitoolbox/objectives.html>

Evaluation (10 points): Describe the data collection and analysis measures you will use to assure ongoing, effective tracking of project goals and objectives. Describe any existing survey instruments that are being used to gather data in the target area of high need. Funded projects are required to provide a quarterly report on process and quality measures.

Describe **how** your project will collect data on the following demographic, process, and quality measures.

- 1) **Process Measures:** “How much did you do?” Examples: number of persons enrolled, treated, or served; number of participants trained; units of naloxone or number of syringes distributed.
- 2) **Quality Measures:** “How well did you do it?” Examples: percentage of clients referred to care or engaged in care; percentage of staff with certification, qualification, or lived experience; level of client or participant satisfaction shown in survey data.

- 3) **Outcome Measures:** “Is anyone better off?” Examples: number or percentage of clients with stable housing or employment; self-reported measures of client recovery capital, such as overall well-being, healthy relationships, or ability to manage affairs; number or percentage of formerly incarcerated clients receiving community services or supports within X days of leaving jail or prison.
- 4) Demographic information of participants for the process and quality measures in questions 1, 2, and 3. Examples: age, race, ethnicity, gender, education, income, and zip codes.

Funded agencies will be required to report quarterly on one or more of **each** type of measure (process, quality, outcome and demographic). In addition, funded agencies will be required to submit a brief anonymized success story from a person who has benefitted from the strategy.

Equity Impact (10 points): Describe how the proposed project addresses health inequities and reaches historically marginalized populations. Additionally, describe how the proposed project addresses the needs of the uninsured and underinsured. Finally, describe how the proposed project will address social determinants of health (transportation, housing, employment, etc.) directly or through collaboration with other agencies.

Project Partners (5 points): Funded agencies are required to provide appropriate client linkages to other agencies. List the community partners and agencies that will participate in this project. Describe the role and contribution of each community partner. Describe how you will make referrals to clients and collaborate with partners at the organizational level, assure coordinated services and avoid duplication of services. Describe how you will send referrals to and receive referrals from the C-FORT Recovery Resource Center. Partners may provide services at the Recovery Resource Center. Where it is not appropriate to provide direct services at the Center, projects are expected to engage with the Recovery Resource Center.

Experience and Organizational Capacity (10 points): Describe the background, training, experience, and capabilities of your organization or department as it relates to capacity for delivering the proposed project and managing grant funds. Describe how staff are trained and remain up to date with evidence-based practices. Describe your organization's existing resources and any previous or current efforts to address the identified problems discussed. This may include any past achievements and accomplishments. Describe the qualifications and training of the staff providing services. Describe your experience in addressing health disparities and addressing social determinants of health.

Additional Points (up to 8 points)

For both agencies, list any current funding you receive from Cumberland County, including funding unrelated to opioid settlement funds (e.g. Juvenile Crime Prevention Council, Community Development Block Grant, non-profit funds, American Rescue Plans funds, etc.). Agencies that have not previously received funding from Cumberland County will receive up to an additional 4 points (2 points for the primary applicant and 2 points for the partner applicant). A maximum of 4 additional points will be awarded.

Agencies with annual budgets of less than \$1,000,000.00 will receive an additional 4 points (2 points for the primary applicant and 2 points for the partner applicant). A maximum of 4 additional points will be awarded.

Letters of Commitment/Support: Letters of commitment/support should be included from any agency or community organization integral to the success or implementation of the proposed activities. Each key partner referenced in the application narrative and/or the budget should have an accompanying letter of commitment/support to demonstrate evidence of collaboration.

Letters of commitment/support should be included with each application as an appendix and will not count toward the narrative page limit of this RFP. Letters of commitment/support are required but unscored.

Budget and Budget Narrative (10 points):

Provide a detailed strategy budget for EACH strategy the proposal addresses. The strategy should include all proposed project revenues and expenditures and include explanations and methodology utilizing the Budget Template (Attachment C). **The submitted budget and budget narrative MUST be submitted using the provided Budget Template (Attachment C). Attachment C should be used for EACH strategy the project addresses.** For example, if an agency is addressing evidence-based treatment AND recovery support services, Attachment C should be

completed and submitted twice (once for each strategy). The total budget across all proposed strategy should not exceed \$800,000.

EACH tab of the budget template should be completed. Complete the narrative section on the Budget Template (Attachment C). The budget narrative describes how funds will be spent and why costs included in the budget template are justified and necessary to conduct the proposed project. Costs should be reasonable and appropriate for the level of effort proposed. The budget narrative should explain how the numbers in the budget were calculated and how each expense is related to the proposed project.

Allowable eligible expenditures are limited to direct project-related costs and cannot supplant any existing funding. Evidence-based addiction treatment may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.)

A printed version of the budget and budget narrative with an authorized signature must be included with the hard copy, as well as the Excel version that must be submitted on the electronic copy. The submitted budget should be a four-year budget.

In addition to completing Attachment C for each strategy, complete and submit the following table with your application. The figures in this table should align with the total figures in Attachment C for each proposed strategy. This table does not count toward your 10 page limit.

Strategy	Total Strategy Budget	% of Total Budget
Evidence-based addiction treatment		
Recovery support services		
Recovery housing support		
Employment-related services		
Early intervention		
Criminal justice diversion programs		
Re-entry programs		
	Total: (Up to \$800,000)	Total: (This column should total 100%)

C. REFERENCES

Vendors shall provide at least three (3) references for which your company has provided services of similar size and scope to that proposed herein.

COMPANY NAME	CONTACT NAME	TELEPHONE NUMBER	EMAIL ADDRESS

5.0 CONTRACT TERMS AND CONDITIONS

5.1 IRAN DIVESTMENT ACT

As provided in N.C.G.S. 147-86.55-69, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the North Carolina State Treasurer pursuant to G.S. 147-86.57(6) c, is ineligible to contract with the County of North Carolina or any political subdivision of the COUNTY.

5.2 E-VERIFY

CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if Contractor utilizes a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

5.3 DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL

The CONTRACTOR certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to N.C.G.S. 147-86.81. It is the responsibility of each CONTRACTOR to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction.

5.4 CONTRACT CHANGES

Contract changes, if any, over the life of the contract shall be implemented by contract amendments agreed to in writing by the COUNTY and CONTRACTOR.

5.5 CONTRACT TERM

Proposal shall include the total amount of funds requested to complete the proposed project.

Contract Year:	Dates:	Maximum Award Per Funded Project:
2026	January 1, 2026- December 31, 2026	\$200,000
2027	January 1, 2027- December 31, 2027	\$200,000
2028	January 1, 2028- December 31, 2028	\$200,000
2029	January 1, 2029- December 31, 2029	\$200,000

5.6 PRICING

Proposal price shall constitute the total cost for complete performance in accordance with the requirements and specifications herein, including all applicable charges handling, administrative and other similar fees. Funded agencies shall not invoice for any amounts not specifically allowed for in this RFP.

5.7 INVOICES

Invoices must be submitted to the following address:

APHealth@cumberlandcountync.gov or

Accounts Payable
Cumberland County Health Department
1235 Ramsey Street
Fayetteville, NC 28301

5.8 PAYMENT TERMS

The CONTRACTOR will be paid net thirty (30) calendar days after the CONTRACTOR'S invoice is approved by the COUNTY.

5.9 APPROPRIATION OF FUNDS

The parties intend that contractual performances by either party beyond the first fiscal year after the execution of this agreement be contingent upon the continued funding and appropriation by the County Board of Commissioners. Therefore, the parties agree that services provided and payment due under this agreement will be provided upon a year-to-year basis contingent upon continued funding and appropriation. The fiscal year for Cumberland County begins on July 1 and ends June 30th.

5.10 FINANCIAL STABILITY

CONTRACTOR warrants that it has the financial capacity to perform and to continue perform its obligations under the contract; that CONTRACTOR has no constructive or actual knowledge of an actual or potential legal proceeding being brought against CONTRACTOR that could materially adversely affect performance of this Contract; and that entering into this Contract is not prohibited by any contract, or order by any court of competent jurisdiction.

5.11 INSURANCE:

Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR and is of the essence of this Contract. All such insurance shall meet all laws of the County of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR'S liability and obligations under the Contract. During the term of the Contract, the CONTRACTOR at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the Contract.

5.12 GENERAL INDEMNITY

The CONTRACTOR shall hold and save the COUNTY, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the CONTRACTOR in the performance of this Contract and that are attributable to the negligence or intentionally tortious acts of the CONTRACTOR provided that the CONTRACTOR is notified in writing within 30 days that the COUNTY has knowledge of such claims. The CONTRACTOR represents and warrants that it shall make no claim of any kind or nature against the COUNTY's agents who are involved in the delivery or processing of CONTRACTOR goods or services to the COUNTY. The representation and warranty in the preceding sentence shall survive the termination or expiration of this Contract.

5.13 ENTIRE CONTRACT

The contract formally entered into by the parties after the vendor is selected constitutes the entire understanding of the parties. In the event of a conflict between the COUNTY'S contract terms and the CONTRACTOR'S contract terms, the COUNTY'S terms shall be the overriding determining factor.

5.14 CONTRACT CANCELLATION

The COUNTY may terminate this contract at any time by providing 30 days' notice in writing from the COUNTY to the CONTRACTOR. If the contract is terminated by the COUNTY as provided in this section, the COUNTY shall pay

for services satisfactorily completed by the CONTRACTOR, less any payment or compensation previously made.

5.15 LAWS AND ORDINANCES

The contract will be governed by North Carolina law.

5.16 COMPLIANCE WITH LAWS

CONTRACTOR shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business and its performance in accordance with this contract, including those of federal, state, and local agencies having jurisdiction and/or authority.

5.17 CONTRACTOR REPRESENTATIONS

CONTRACTOR warrants that qualified personnel shall provide services under this Contract in a professional manner. "Professional manner" means that the personnel performing the services will possess the skill and competence consistent with the prevailing business standards in the industry. CONTRACTOR agrees that it will not enter any agreement with a third party that may abridge any rights of the COUNTY under this Contract.

If any services, deliverables, functions, or responsibilities not specifically described in this Contract are required for CONTRACTOR'S proper performance, provision and delivery of the service and deliverables under this Contract, or are an inherent part of or necessary sub-task included within such service, they will be deemed to be implied by and included within the scope of the contract to the same extent and in the same manner as if specifically described in the contract. Unless otherwise expressly provided herein, CONTRACTOR will furnish all of its own necessary management, supervision, labor, facilities, furniture, computer and telecommunications equipment, software, supplies and materials necessary for the CONTRACTOR to provide and deliver the Services and Deliverables.

CONTRACTOR certifies that it has not previously or currently:

- a. Had any criminal felony conviction, or conviction of any crime involving moral turpitude, including, but not limited to fraud, misappropriation or deception, of CONTRACTOR, its officers or directors, or any of its employees or other personnel to provide services on this project, of which CONTRACTOR has knowledge.
- b. Had any regulatory sanctions levied against CONTRACTOR or any of its officers, directors or its professional employees expected to provide services on this project by any governmental regulatory agencies within the past three years. As used herein, the term "regulatory sanctions" includes the revocation or suspension of any license or certification, the levying of any monetary penalties or fines, and the issuance of any written warnings.
- c. Had any civil judgments against CONTRACTOR during the three (3) years preceding submission of its proposal herein.

Any personnel or agent of the CONTRACTOR performing services under any contract arising from this RFP may be required to undergo a background check at the expense of the CONTRACTOR, if so requested by the COUNTY.

The COUNTY may, in its sole discretion, terminate the services of any person providing services under this Contract. Upon such termination, the COUNTY may request acceptable substitute personnel or terminate the contract services provided by such personnel.

Attachments to this RFP begin on the next page.

ATTACHMENT A: INSTRUCTIONS TO VENDORS

1. **READ, REVIEW AND COMPLY:** It shall be the vendor's responsibility to read this entire document, review all enclosures and attachments, and any addenda thereto, and comply with all requirements specified herein, regardless of whether appearing in these Instructions to vendors or elsewhere in this RFP document.
2. **LATE PROPOSALS:** Late proposals, regardless of cause, will not be opened or considered, and will automatically be disqualified from further consideration. It shall be the vendor's sole responsibility to ensure delivery at the designated office by the designated time.
3. **ACCEPTANCE AND REJECTION:** The County reserves the right to reject any and all proposals, to waive minor informality in proposals and to reject proposal with non-minor informalities, based on the sole discretion of the County.
4. **EXECUTION:** Failure to sign EXECUTION PAGE in the indicated space will render proposal non-responsive, and it shall be rejected.
5. **GIFTS:** Gifts and favors to the County of any kind in any amount are prohibited.
6. **SUSTAINABILITY:** To support the sustainability efforts of the County of Cumberland we solicit your cooperation in this effort. All copies of the proposal are printed double-sided.
7. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150 (1999), the County invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
8. **INFORMAL COMMENTS:** The County shall not be bound by informal explanations, instructions or information given at any time by anyone on behalf of the County during the competitive process or after award. The County is bound only by information provided in this RFP and in formal Addenda issued through the State's IPS and the County's Vendor Self Service website.
9. **COST FOR PROPOSAL PREPARATION:** Any costs incurred by vendor in preparing or submitting offers are the Vendor's sole responsibility; the County of Cumberland will not reimburse any vendor for any costs incurred.
10. **VENDOR'S REPRESENTATIVE:** Each vendor shall submit with its proposal the name, address, and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
11. **SUBCONTRACTING:** The Contractor shall not assign or subcontract the work, or any part thereof, without the previous consent of Cumberland County, nor shall it assign, by power of attorney, operation of law, or otherwise, any moneys payable under the Contract without prior written consent of the County.

If the vendor proposes to subcontract work in this project, the subcontractor and the activity in this project are to be identified in the proposal.

All subcontractors must be approved by the County and must conform to and comply with the same terms, standards and specifications applicable to the contracting firm.

The vendor shall be fully responsible and accountable to the County for the acts and omissions of its subcontractors, and of persons directly or indirectly employed by him.
12. **INSPECTION AT VENDOR'S SITE:** The County reserves the right to inspect, at a reasonable time, the

equipment/item, plant or other facilities of a prospective vendor prior to Contract award, and during the Contract term as necessary for the County determination that such equipment/item, plant or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the Contract.

13. **AFFIRMATIVE ACTION**: The vendor will take affirmative action in complying with all Federal and County requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin or disability.
14. **VENDOR REGISTRATION**: Vendors are not required to register as a vendor in our system in order to submit a bid; however, registration is recommended so that vendor information is available for future opportunities. New vendors can register by visiting the following URL: <https://ccmunis.co.cumberland.nc.us/vss/Vendors/default.aspx>.

This Space is Intentionally Left Blank

ATTACHMENT B: EXECUTION OF PROPOSAL

EXECUTION

In compliance with this Request for Proposal (RFP), and subject to all the conditions herein, the undersigned vendor offers and agrees to furnish and deliver any or all items/services upon which prices are proposed. By executing this proposal, the undersigned vendor certifies that this proposal is submitted competitively and without collusion, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible from covered transactions by any Federal or State department or agency. Furthermore, the undersigned vendor certifies that it and its principals are not presently listed on the Department of State Treasurer's Final Divestment List as per N.C.G.S 147-86.55-69.

The potential Contractor certifies and/or understands the following by placing an "X" in all blank spaces:

- _____ The County has the right to reject any and all proposals or reject specific proposals with deviated/omitted information, based on the County's discretion if the omitted information is considered a minor deviation or omission. The County will not contact vendors to request required information/documentation that is missing from a proposal packet. Additionally, if the County determines it is in its best interest to do so, the County reserves the right to award to one or more vendors and/or to award only a part of the services specified in the RFP.
- _____ This proposal was signed by an authorized representative of the Contractor.
- _____ The potential Contractor has determined the cost and availability of all materials and supplies associated with performing the services outlined herein.
- _____ All labor costs associated with this project have been determined, including all direct and indirect costs.
- _____ The potential Contractor agrees to the conditions as set forth in this RFP with no exceptions.
- _____ Selection of a contract represents a preliminary determination as to the qualifications of the vendor. Vendor understands and agrees that no legally binding acceptance offer occurs until the Cumberland County Board of Commissioners, or its designee, executes a formal contract and/or purchase order.

Therefore, in compliance with the foregoing RFP, and subject to all terms and conditions thereof, the undersigned offers and agrees to furnish the services for the prices quoted within the timeframe required. Vendor agrees to hold firm offer through contract execution.

Failure to complete, execute/sign (E-signature or handwritten) proposal prior to submittal shall render the proposal invalid and it WILL BE REJECTED.

VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & COUNTY & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #10):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		FAX NUMBER:
VENDOR'S AUTHORIZED SIGNATURE:	DATE:	EMAIL:

ATTACHMENT C: BUDGET TEMPLATE

All vendors MUST complete and submit the Excel spreadsheet (Attached to this RFP).

The submitted budget and budget narrative MUST be submitted using the provided Budget Template (Attachment C). A printed version of the budget and budget narrative with an authorized signature must be included with the hard copy and on the electronic copy, as well as the Excel version that must be submitted on the electronic copy.

ATTACHMENT D: CERTIFICATION OF FINANCIAL CONDITION

Name of Vendor: _____

The undersigned hereby certifies that: [check all applicable boxes]

- ☐ The vendor is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: _____

- ☐ The vendor has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.
- ☐ The vendor is current in all amounts due for payments of federal and County taxes and required employment-related contributions and withholdings.
- ☐ The vendor is not the subject of any current litigation or findings of noncompliance under federal or County law.
- ☐ The vendor has no findings in any past litigation, or findings of noncompliance under federal or County law that may impact in any way its ability to fulfill the requirements of this Contract.
- ☐ He or she is authorized to make the foregoing statements on behalf of the vendor.

Note: This is a continuing certification and vendor shall notify the Contract Lead within 15 days of any material change to any of the representations made herein.

If any one or more of the foregoing boxes is NOT checked, vendor shall explain the reason in the space below:

Signature

Date

Printed Name

Title

[This Certification must be signed by an individual authorized to speak for the vendor]