



FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE

BID ADDENDUM

May 1, 2024

Bid Number: 96-2403	Commodity: 761100 - General building and office cleaning and maintenance services - Cleaning and janitorial services
Addendum Number: 01	Using Agency: Fayetteville Technical Community College
Buyer: Scott Meis – 910-486-3655 meiss@faytechcc.edu	Opening Date/Time: May 23, 2024 at 2pm EST (eBid only)

Instructions:

An executed copy of this addendum MUST be returned with your eBid.

This Addendum shall be understood to be (and is) an Addendum to the RFP documents and, as such, shall become a part of and included in the RFP.

Question #01

I am reaching out in regards to IFB 96-2403. Is this a continuation for 96-2304? I attended the site and submitted a submission in September of 2023, so I was just wondering if this is the same?

Answer #01

This is not a continuation of IFB 96-2304. That IFB was cancelled. RFP 96-2403 has been issued for Housekeeping services, but, the requirements for the proposal are different. Please focus on RFP 96-2403, only.

Question #02

Who is the current service provider? Or, who is the current janitorial/cleaning vendor?

Answer #02

Supreme Maintenance Organization (SMO)

Question #03

What is current contract price for these annual services?

Answer #03

\$79,544.29 per month = \$954,531.48

Question #4

Are you doing finalist interviews?

Answer #4

See Section 3.3 of RFP 96-2403 – Page 10. ---

At their option, the evaluators may request oral presentations or discussions with any or all Vendors for clarification or to amplify the materials presented in any part of the proposal. Vendors are cautioned, however, that the evaluators are not required to request presentations or other clarification—and often do not. Therefore, all proposals should be complete and reflect the most favorable terms available from the Vendor.

Question #05

Has the college been satisfied with the current vendor's performance?

Answer #05

YES

Question #06

How many consecutive years has the current vendor been servicing your facilities?

Answer #06

Eight (8) year as of June 30, 2024.

Question #07

Copy of the current janitorial contract and pricing for 2023-2024.

Answer #07

The current contract is a ninety (90) day agreement and the purchase order associated with it. See Attachment A and Attachment B, below.

Question #08

Copy of the bid evaluation documents outlining participants pricing from the previous RFP.

Answer #08

The original contract was a one (1) year contract with the option to renew for four (4) additional one-year terms which was executed. Per our document retention policy for RFQ/RFP/IFB; in office notices, evaluations, and other related records can be destroyed when reference value ends.

Authority: G.S. 143 Article 8. Confidentiality: G.S. 132-1.2(c) 01 NCAC 05B. 0103

Question #09

Copies of any public records, meeting minutes, agendas, etc. that discuss the performance of the current janitorial provider during the term of the 2023-2024 agreement.

Answer #09

2023-2024 year has been in 90-day increments, due to going through the solicitation process. The only public record is the purchase order and memos agreeing to each three (3) month extension. See Attachment A and Attachment B, below.

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Attachments to the Amendment begin on the next page

ATTACHMENT A

NORTH CAROLINA
ePROCUREMENT

ORDER NO. FATCCP7920B

Issued on Thursday, March 14, 2024 EDT
Created on Thursday, March 14, 2024 EDT by Scott Meis

SUPPLIER:

Supreme Maintenance Organization
108 POMONA DR
Greensboro, NC 27407-1616
United States
Contact: Diana Wilson

TOTAL AMOUNT
\$238,632.87000 USD

SHIP TO:

01
FTCC Main Campus
284 Devers St
Fayetteville, NC 28303
United States
Phone: +1 910-678-8206
Fax: +1 970-678-8269

BILL TO:

Fayetteville Tech Community College
Fayetteville Tech Community College
PO Box 35236
Fayetteville, NC 28303
United States
Phone: +1 910-678-8206/8272

DELIVER TO:

D

Title: MAINTENANCE- SMO - Housekeeping Services - Kevin Paul-FATCCP7920B
FOB Code: (EPLite) Destination
Legacy Document ID: FATCCP7920B
Entity: FATCC - Fayetteville Technical Community College
GRAND TOTAL AMOUNT INCLUDING TAX AND OTHER COSTS: \$238,632.87000 USD

Requester: Scott Meis
PR No.: PR12749555
Contract Type: No Contract
Bid Number:
Tax Amount: \$0.00000 USD
Other Costs: \$0.00000 USD
Line Total of Tax and Other Costs: \$0.00000 USD
ItemID:
Unit Of Measure: EA
Recycled Content Indicator: No
Terms Of Payment: Net 30 Days

LINE ITEM DETAILS (8 LINE ITEMS)

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
1	Main Campus Housekeeping Services to include ...		3 each	-	\$67,270.08000 USD	\$201,810.24000 USD	Unconfirmed

Full Description: Main Campus Housekeeping Services to include Admin Bldg, Advanced Tech. Ctr., Ctr. for Business& Industry, Continuing Ed. Ctr., Cumberland Hall, General Classroom Bldg., Health Tech Ctr., Horace Sisk Bldg, Library, Neill Currie Bldg, Salon and Spa, Shipping and Receiving/ Printshop, Student Ctr., and Virtual College Ctr. Total cleanable sq. ft./ mo. for Main Campus

ATTACHMENT A – continued

is 647,549. All cleanable sq. ft. is to be billed at 0.1039/sq. ft. for all locations. Per RFP 96-1617. This order replaces FATCCP7872B.
Total not to exceed \$238,632.78. **Effective: 04/01/24-06/30/24**

Account Code: 21_610_97_519080_11202

Tax Rate:

Req. Line No.: 1

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
2	HORTICULTURE ED. CTR 18,972 SQ. FT.		3 each	-	\$1,970.89000 USD	\$5,912.67000 USD	Unconfirmed

Full Description: HORTICULTURE ED. CTR 18,972 SQ. FT.

Account Code: 21_610_97_519080_11232

Tax Rate:

Req. Line No.: 2

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
3	SPRING LAKE CAMPUS 61,774 SQ. FT.		3 each	-	\$6,417.33000 USD	\$19,251.99000 USD	Unconfirmed

Full Description: SPRING LAKE CAMPUS 61,774 SQ. FT.

Account Code: 21_610_97_519080_11222

Tax Rate:

Req. Line No.: 3

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
4	COLLISION U SANTA FE 2,375 SQ. FT.		3 each	-	\$246.73000 USD	\$740.19000 USD	Unconfirmed

Full Description: COLLISION U SANTA FE 2,375 SQ. FT.

Account Code: 21_610_97_519080_11242

Tax Rate:

Req. Line No.: 4

ATTACHMENT A – continued

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
5	COLLISION U SPRING LAKE 7,870 SQ. FT.		3 each	-	\$817.57000 USD	\$2,452.71000 USD	Unconfirmed

Full Description: COLLISION U SPRING LAKE 7,870 SQ. FT.

Account Code: 21_610_97_519080_11252

Tax Rate:

Req. Line No.: 5

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
6	AUTO SERVICE ANNEX (ASA) INCLUDING ASA ...		3 each	-	\$365.16000 USD	\$1,095.48000 USD	Unconfirmed

Full Description: AUTO SERVICE ANNEX (ASA) INCLUDING ASA BUILDING 1 - COMPUTER LAB (MONTHLY CLEANING AND ANNUAL DETAIL SWEEPING) AND ASA BUILDING 2 - CLASSROOM/ SHOP (REMOVE TRASH. ANNUAL DETAIL SWEEPING)

Account Code: 21_610_97_519080_11202

Tax Rate:

Req. Line No.: 6

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
7	CBI WELDING SHOP - SCRUB ALL FLOORS MONTHLY		3 each	-	\$430.25000 USD	\$1,290.75000 USD	Unconfirmed

Full Description: CBI WELDING SHOP - SCRUB ALL FLOORS MONTHLY

Account Code: 21_610_97_519080_11202

Tax Rate:

Req. Line No.: 7

NO.	DESCRIPTION	PART NUMBER	QTY	NEED-BY DATE	UNIT PRICE	AMOUNT	ORDER CONFIRMATION STATUS
8	SPRING LAKE LAW ENFORCEMENT & EMERGENCY ...		3 each	-	\$2,026.28000 USD	\$6,078.84000 USD	Unconfirmed

Full Description: SPRING LAKE LAW ENFORCEMENT & EMERGENCY MANAGEMENT TRAINING (LEEM) 15,816 SQ. FT.

ATTACHMENT A – continued

Account Code: 21_610_97_519080_11222

Tax Rate:

Req. Line No.: 8

TOTAL AMOUNT
\$238,632.87000 USD

COMMENTS

- COMMENT by Scott Meis on 03/14/2024
Attn: Kevin Paul/Larry Cannon (Scott Meis, Thursday, March 14, 2024 EDT)

ATTACHMENTS

- ATTACHMENT by Scott Meis on Wednesday, March 6, 2024 at 10:57 AM
SMO Janitorial Services Contract Extension Request 2.27.24 for 04-01-24 thru 06-30-24.pdf (101209 bytes)

TERMS AND CONDITIONS OF PURCHASE

CONDITIONS AND INSTRUCTIONS

1. This purchase order was issued through the Statewide eProcurement Service and is therefore subject to a fee of 1.75% (.0175) on the total dollar amount of goods (excluding sales tax). The following exemptions apply: (A) Purchases from a term contract that has not yet been implemented on the Statewide eProcurement Service; (B) Purchases from an agency-specific term contract that has not yet been implemented on the Statewide eProcurement Service. Note: Fees will be invoiced monthly based on purchase order activity during the prior month.
2. This order is placed subject to shipment at prices, amounts and transportation rates not in excess of those indicated on the face of this order.
3. Each shipment must be shipped to the SHIP TO address printed on the face of this order and marked to the attention of the individual, if any, indicated in that address. Each shipment must be labeled plainly with our PURCHASE ORDER number, and must show gross, tare and net weight.
4. Complete packing list must accompany each shipment.
5. Drafts will not be honored.
6. Materials received in excess of quantities specified herein may, at our option, be returned at shipper's expense. Substitutions are not permitted.
7. Invoices must be submitted on the date of shipment to the INVOICE TO address indicated on the face of this purchase order. Invoices must include the INVOICE TO name and address, the PURCHASE ORDER number, terms of payment and routing.
8. On all invoices subject to discount, the discount period will be calculated from the date a correct invoice is received in this office.
9. Each invoice must be accompanied by the following papers: A. Original bill of lading when shipment is made by freight or express. B. Signed delivery receipt when delivery is made by other means. C. Parcel post insurance when shipment is made by parcel post and value is over \$1.00.
10. In cases where parties other than you ship materials against this order, shipper must be instructed to show our PURCHASE ORDER number on all packages and shipping manifests to insure prompt identification and payment of invoices.
11. By accepting this electronic purchase order, you agree that these CONDITIONS AND INSTRUCTIONS are legally binding.
12. By accepting this electronic purchase order, you confirm that this purchase is governed by the version of the North Carolina General Terms and Conditions agreed to by the parties in the executed solicitation document or as otherwise found here if no solicitation document has been issued. (<https://www.doa.nc.gov/form-north-carolina-general-terms-and-conditions-11-2023/open>)

ATTACHMENT B



February 27, 2024

Mr. Todd Dunn
Executive Director of Procurement & Equipment
Fayetteville Technical Community College
dunnt@faytechcc.edu

Via Email

Dear Mr. Dunn:

Considering the plans to reissue the IFB, Supreme Maintenance Organization would like to extend our contract with Fayetteville Technical Community College from April 1, 2024, through June 30, 2024. We are requesting a purchase order for this period in the amount of \$79,544.29 x 3 months or a total of \$238,632.87. This amount is the same as the previous extension.

We appreciate the opportunity to serve Fayetteville Technical Community College and look forward to participating in the new RFP. If you have any questions, please call me at 336-209-3211.

Thank you,

A handwritten signature in black ink that reads 'Diana Wilson'.

Diana Wilson, CBSE
VP of Business Development

108 Pomona Drive, Greensboro, NC 27407
336.294.7665 • 800.717.4766

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Check **ONE** of the following three options:

Bid has already been submitted. Changes resulting from this addendum are as follows:

Bid has already been submitted. NO CHANGES resulted from this addendum.

Bid has NOT been submitted. ANY CHANGES resulting from this addendum are included in our bid.

EXECUTE ADDENDUM

BIDDING FIRM: _____

ADDRESS (CITY & STATE): _____

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME and TITLE (Print): _____

EMAIL ADDRESS and PHONE #: _____

***** End of Addendum *****