



Issuing Agency:	Division of Purchase & Contract
Solicitation Number:	DPC-1185218224-DL
Solicitation Description:	Air Filters – HVAC
Solicitation Opening Date and Time:	September 27, 2024, at 2:00 PM ET
Addendum Number:	1
Addendum Date:	September 19, 2024
Purchasing Agent:	Daniel Lanning

FAILURE TO RETURN THIS ADDENDUM MAY SUBJECT YOUR RESPONSE TO REJECTION.

1. The Solicitation is hereby modified as follows on the Next Page:

Modification #	Solicitation Section	Current Solicitation Language	Updated Solicitation Language
1	4.1	<p>The proposed highest % discount off Category MSRP List shall include the total price for each item, including shipping, delivery, handling, administrative and other similar fees. Assembly and set-up at the State’s location shall be shown as an additional line price for each applicable item. Complete Attachment A: Pricing Form and upload in the Sourcing Tool. The pricing provided in Attachment A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting contract.</p> <p>For each product line being offered per category, the Vendor will offer a percentage discount greater than 0%.</p> <p>The Vendor will demonstrate reasonableness of price by offering the Percentage Discount to North Carolina that is the same or better than provided in a current contract to similarly situated governmental entities (i.e. other State contracts, GSA, NASPO ValuePoint, Veteran’s Administration, Department of Defense or other governmental entities). If the Vendor is unable to offer the Percentage Discount to NC that is the same or better than given to other similarly</p>	<p>The proposed highest % discount off Category MSRP List shall include the total price for each item, including shipping, delivery, handling, administrative and other similar fees. Assembly and set-up at the State’s location shall be shown as an additional line price for each applicable item. Complete Attachment A: Pricing Form and upload in the Sourcing Tool. The pricing provided in Attachment A, or resulting from any negotiations, is incorporated herein and shall become part of any resulting contract. The current MSRP list for each manufacturer shall be provided for every category offered.</p> <p>For each product line being offered per category, the Vendor will offer a percentage discount greater than 0%.</p> <p>The Vendor will demonstrate reasonableness of price by offering the Percentage Discount to North Carolina that is the same or better than provided in a current contract to similarly situated governmental entities (i.e. other State contracts, GSA, NASPO ValuePoint, Veteran’s Administration, Department of Defense or other governmental entities). If the Vendor is unable to offer the Percentage Discount to NC that is the same or better than given to other similarly</p>

Modification #	Solicitation Section	Current Solicitation Language	Updated Solicitation Language
		situated governmental entities, Vendor shall include with the response a brief explanation as to why they are unable to do so. The State reserves the right to request further information such as copies of other governmental contracts, to determine the reasonableness of the price offered.	situated governmental entities, Vendor shall include with the response a brief explanation as to why they are unable to do so. The State reserves the right to request further information such as copies of other governmental contracts, to determine the reasonableness of the price offered.
2	Section 4.23	None.	4.23 VENDOR'S PUBLISHED CATALOG & LISTS As a result of this Contract, Vendors shall provide its category catalog of products. By definition, a Vendor's catalog as a result of this effort, is a Vendor's full line of products within the awarded category scope that is consistent with what is offered on its punch-out catalog site. The State deems the right to determine the completeness of the coverage of a Vendor's catalog.
3	Bid Opening Date	September 20, 2024 at 2:00 PM ET	September 27, 2024, at 2:00 PM ET Microsoft Teams Need help? Join the meeting now Meeting ID: 259 860 550 010 Passcode: ys42So <hr/> Dial in by phone +1 984-204-1487,,885971612# United States, Raleigh Find a local number Phone conference ID: 885 971 612# Join on a video conferencing device Tenant key: ncgov@m.webex.com Video ID: 111 000 546 2 More info

The following are questions received about the Solicitation and the State's response to those questions:

Question #	Document Section	Vendor Question	State's Response
1	4.1	Are all pertinent MSRP List Pages to be submitted with the bid?	See Modification Number 1.
2	4.1	On attachment A, pricing form, are we to list the discount percentage in column d only, or do we need to put the price of the product after the discount?	Enter the highest % discount off MSRP List for the category/categories offered in column D.

Question #	Document Section	Vendor Question	State's Response
3	4.1	Please list an example of how a line item should be entered completely in the pricing form.	See Attached Example
4	General	May I have a copy of the Previous Bid Award?	That information can be obtained by submitting a public records request, which can be done by clicking on the below link. https://ncadmin.nc.gov/contact/public-records
5	General	How many shipments were in the previous award?	1,200 plus
6	General	Number of buildings to ship to? And where are the specific delivery locations for these filters?	Number of buildings is not available. Delivery locations are dependent on the State Entity procuring. P&C does not manage specific delivery locations. Vendor must be able to deliver to all 100 of NC Counties. See Section 4.5 Delivery
7	General	Will you order in case quantity?	Unit of Measure for orders will be based on the MSRP List. State Entities have the option to procure by individual, case, or other measures, as available.
8	Section 6.11	Are price increases allowed after the first year?	See section 6.11 PRICE ADJUSTMENTS
9	Section 3.1	Will this bid be awarded to multiple vendors?	See section 3.1 METHOD OF AWARD
10	General	Who is the current contractor?	1. ACR Supply Company Inc 2. Bruce Air Filter Company 3. Camfil USA Inc 4. Capital Air Filters Inc 5. United Air Filter Company
11	General	How many orders made last year? And can we request for copies of PO's?	1,200 plus orders placed last year. No. The State does not maintain Purchase Orders for all State Entities, to include Community Colleges, Universities, and any other authorized user for the current STC.
12	General	May I have annual estimated quantities for this?	68,000 each per year
13	General	What type of filters and sizes are the most commonly use?	Prior STC usage does not guarantee future usage. <ul style="list-style-type: none"> • 20X24X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 24X24X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 16X20X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 20x24x2 FGI-NOVAPLEAT Standard Capacity • 12X24X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • Merv 13, Pleat, SC, 16x20x2

Question #	Document Section	Vendor Question	State's Response
			<ul style="list-style-type: none"> • 24x24x2 FGI-NOVAPLEAT Standard Capacity • 16X25X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 20X25X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 20X20X2, PERFECTPLEAT SC, PLEATED AIR FILTER, MERV 8, SELF-SUPPORTED (NO METAL) • 20X24X2, AFP2000, PLEATED AIR FILTER, SC MERV 10, MERV-10A, METAL MESH BACKING • 16X20X2, AFP2000, PLEATED AIR FILTER, SC MERV 10, MERV-10A, METAL MESH BACKING • 16X25X2, AFP2000, PLEATED AIR FILTER, SC MERV 10, MERV-10A, METAL MESH BACKING • 24X24, 300P, 3-PLY POLY RING PANEL AIR FILTER, MERV 8 • 16X25X2, AFP2000, PLEATED AIR FILTER, SC MERV 8, MERV-8A, METAL MESH BACKING

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

Authorized Signature

Date

Printed Name

Title

Attachment A - Pricing Form

Vendor Name: Vendor A

Category	
A	Type I - Replaceable Panel Filters (disposable types) to include all styles and MERV ratings
B	Type II - Pleated Panel Filters to include all styles and MERV ratings
C	Type III - Extended Surface Non-Supported Filters (Bag or Pocket Type) to include all styles and MERV ratings
D	Type IV - Extended Surface Filters - Rigid Type Suitable for Variable Air Volume (VAV) Systems to include all styles and MERV ratings

Category	Manufacturer's Name	MSRP ID & Date	% Discount from List Price/MSRP	Website Link to products being offered	VOLUME DISCOUNTS	
					Amount for Volume Discount(s)	% Volume Discount(s)
A, B, C, D	Manufacturer A	AAAA 1/1/2024	50.00%	enter link here	N/A	N/A
B, D	Manufacturer B	BBBB 1/1/2024	45.00%	enter link here	N/A	N/A