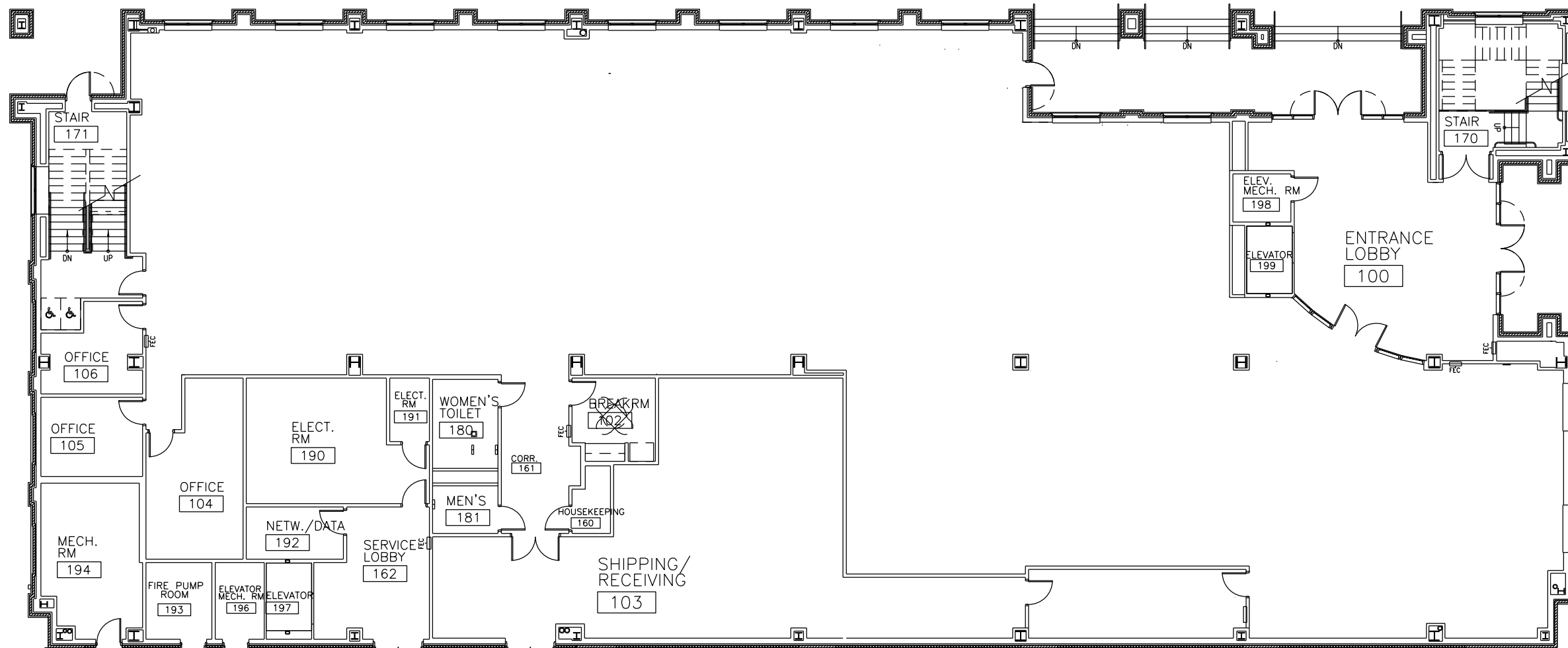


Department / Agency	Central Piedmont Community College
Project Name	Hall Building 1st Floor Renovations (88-042026-01)
Design Services	Architectural and Engineering Services
Scope	<p>Letters of Interest and qualifications statements will be received for architectural and engineering design services for the renovation of approximately 8,700sqft of the First Floor of the Hall Building (formerly the Campus Bookstore) at the Central Campus of Central Piedmont Community College in Charlotte, NC. The project will be delivered via the public bid process.</p> <p>Services included but not limited to the following:</p> <ol style="list-style-type: none"> 1. Architectural Design Services including Schematics, Design Development, Construction Documents, Permitting, Bidding and Award, Construction Administration and Project Close-Out. <ol style="list-style-type: none"> a. Related Engineering Design Services including Mechanical, Plumbing, Electrical and Fire Protection. b. Owner will engage separate consultants for IT, Security and AV design scopes. Electrical design scope to include needed pathways and terminations. Coordination with these owner consultants by the architect and his consultant team is required. c. Coordination with owner's furniture vendor for workstation placement and related utilities. d. Interior room signage using the college standards will be included in project scope. 2. Project will be standard design-bid-build delivery approach. Project will be publicly advertised and bid. 3. Space to be renovated is the former Campus Bookstore, First Floor of the Hall Building, 1112 Charlottetowne Avenue, Charlotte, NC 28204. Anticipated renovated space is approximately 8,700 sqft.(not the entire available area). Renovations will include new private offices as well as open office workstations, Conference, Break and Work Rooms. See attached plan of existing conditions.

Contact	Vicki Saville, AIA, ASLA AVP Facilities & Construction
Telephone	704.330.6224
Fax	704.330.6166
Email	Vicki.Saville@cpcc.edu
Source of Funds	Institutional
Publish Date	April 20, 2026
Closing Date	May 7, 2026 at 4:00pm
Site Visit (optional)	April 30, 2026 at 3:00 pm. Park in Deck 2 next door.
Selection Schedule	Interview Shortlist announced: May 21, 2026 Interviews: June 4, 2026 Contract Award: July, 2026
Questions	All questions should be directed to Vicki Saville, AIA, ALSA via email. Contacting any other staff or faculty of CPCC will be basis for disqualification.
SELECTING CRITERIA	<p>The selection committee will take into consideration qualification information including the following factors (Please address each <u>in this order</u>, in your response):</p> <ol style="list-style-type: none"> 1. Appropriate expertise and past performance on similar projects. 2. Proposed staff and consultant team for the project. 3. Related construction administration capabilities. 4. Proximity to and familiarity with Mecklenburg County and the project location. 5. Record of successfully completed projects without major legal or technical problems. 6. Prior experience with Central Piedmont CC. 7. HUB participation in the design team 8. Other factors which may be appropriate for the project.
SUBMITTAL CRITERIA	<p>The RFQ submission:</p> <ul style="list-style-type: none"> • Letter of Interest shall not exceed 2 pages. • Qualifications Statement not exceed 14 pages (one side only) or 7 pages (two sided) • Please provide Three (3) Hard Copies and One (1) digital copy (pdf format) of the RFQ submission. • In the interest of cost savings, consistency of submittals, and ease of review by the selection committee, please format your submissions in 8.5"x 11" pages, <u>stapled</u> in the upper lefthand corner. • Send RFQ Packages to: Vicki Saville, AVP Facilities & Construction Drumm Facilities Services Building 1325 East 7th Street Charlotte, NC 28204
NC Licensing Statement	<p>To offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Land Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>



FIRST FLOOR PLAN

EXISTING PLAN LAYOUT

CPCC		
PROFESSIONAL DEVELOPMENT BLDG.		
FACILITIES SERVICES		REVISIONS:
DRAWN BY:	DATE: 1-25-05	