
00 10 00 – INVITATION TO BID

The City of Charlotte (hereinafter the “City”) will receive sealed bids for the following Project:

PROJECT NAME: Harrisburg Road & Robinson Church Road ITS
PROJECT NUMBER: Project CDOT-ITS-25-571

PRE-BID DATE: December 2, 2025
PRE-BID TIME: 1:00 PM

PRE-BID LOCATION: Microsoft Team Meeting Only
[Join the meeting now](#)
Meeting ID: 222 156 315 933 7
Passcode: LK72YZ92

Dial in by phone
[+1 872-256-4172](#)
Phone conference ID: 210 826 222#
Join on a video conferencing device Tenant
key: cityofcharlotte@m.webex.com Video
ID: 119 534 433 9

The Pre-Bid meeting is not mandatory, but attendance is strongly encouraged.

BID DUE DATE: December 16,2025
BID DUE TIME: Before 1:00 PM

BID SUBMISSION LOCATION: Bids must be submitted electronically through the Procurement Portal (<https://charlottenc.bonfirehub.com>)

BID OPENING DATE: December 16,2025
BID OPENING TIME: 1:00 PM

BID OPENING LOCATION: Microsoft Team Meeting Only
[Join the meeting now](#)
Meeting ID: 294 900 950 934
2 Passcode: ZZ9QD6V4

Dial in by phone
[+1 872-256-4172,,985109363#](#)
Phone conference ID: 985 109 363#
Join on a video conferencing device
Tenant key: cityofcharlotte@m.webex.com
Video ID: 115 376 207 8

NOTICE TO BIDDERS

(As a precautionary measure due to COVID-19), the City will hold all Bid Opening Meetings **via conference call or video conference only** until further notice.

DESCRIPTION OF WORK:

This project is part of the Far East SIA project. This project will install approximately 4.1 miles of 48 count single-mode fiber optic cable installed in new directionally bored, hand dug and trenched conduit, existing conduit and aerial attachments to poles. This project includes entrances and interconnect equipment for four existing traffic control cabinets and the installation of four traffic management cameras.

The project limits are Harrisburg Road between Pence Road and Mecklenburg Shrine Club and Robinson Church Road between Harrisburg Road and Hood Road in in Charlotte, Mecklenburg County, NC.

This project also includes fiber splicing, testing, Ethernet equipment communications, and traffic management cameras and equipment.

Bidding documents, which includes a downloadable copy of one (1) Project Manual and one (1) full-size Drawing set, are available for free from the Procurement Portal.

Bidders must be properly licensed under North Carolina state law to perform the work.

A **5%** bid security is required with each bid that equals or exceeds **\$300,000**.

A **5%** bid security is required with each bid that equals or exceeds **\$100,000**.

The estimated cost of this Project is between **\$500,000 - \$999,999**

For information regarding this Invitation to Bid, contact as follow:

Katie Smollett, Contracts Administrator
600 East Fourth Street, Charlotte, NC 28202
Direct Phone: (980)579-2230
Email: Katie.smollett@charlottenc.gov

Please submit questions or inquiries at least seven (7) calendar days before the Bid Due Date. Questions or inquiries past this deadline may not be addressed by the City prior to the Bid Due Date. Questions or inquiries should be submitted in writing through the **Vendor Discussions** section of the Procurement Portal (<https://charlottenc.bonfirehub.com>).

The City of Charlotte reserves the right to reject any and all bids and to waive any informalities or technicalities as it may deem to be in its best interest.

This project is subject to the requirements of the City's Charlotte Business INclusion Program to promote diversity, inclusion, and local business opportunities in the City's contracting and procurement process for Minority, Women, and Small Business Enterprises headquartered in the Charlotte Combined Statistical Area.

Following Charlotte Business INclusion goals have been established for this project:

MBE = 0%

WBE = 0%

Questions relating to the CBI Program should be addressed *in writing* to:

Joshua Burrus, Business Inclusion Specialist Lead

Email: Joshua.Burrus@charlottenc.gov

CONFIDENTIAL RESTRICTED DATA: Interested bidders must complete and sign the Restricted Data Confidentiality Agreement provided on the Procurement Portal website at <https://charlottenc.bonfirehub.com> and submit the form to the Contracts Administrator above prior to being authorized access to view the Bidding Documents. Bid packages must be destroyed after the bid opening upon request from City staff. The plan-holder must submit to the City of Charlotte or its designee a duly executed Plan-Holder's Affidavit: Certification of Destruction regardless of whether a bid is submitted or not.