

**Columbus County Schools
Deanne Meadows, Superintendent
Columbus County Board of Education
2586 James B. Highway N. Building A
Whiteville, North Carolina 28472**

REQUEST FOR ARCHITECTURE FIRM QUALIFICATIONS

The Columbus County Board of Education is seeking an architecture firm to design one PreK – grade 8 school for approximately 950 students. The following criteria will be used to select firms for interviews and the final selection. Please address the following in your submissions:

1. Expertise and past performance in school projects:

- How many PreK-grade 8 school projects has your firm completed? _____
- What is the PreK-grade 12 experience of the lead architect assigned to this project?
- On your last five projects over \$4M, what were your last budget estimates compared to the actual bid prices, not the contract award amounts (% difference)? _____
- _____
What was the percentage of errors & omissions change orders compared to the initial bid for your last 5 projects over \$4M? _____
- Have you had any legal issues or major technical issues on any of your projects (Yes/No)? _____
If yes, please include an explanation.
- What was the number of bid addenda on your last 5 projects over \$4M?
- Describe your experience in determining life cycle and ultimate selection of building components and systems.

2. Staffing and proposed design team for the project:

- List proposed design team with a summary of their education background, professional registration, years of experience, and direct experience with high school projects.
- List your proposed MEP, site, civil, and structural consultants and their school experience in Southeastern N.C.
- Include any Letters of Recommendation that you desire.

3. Proximity to, and familiarity with, the areas where the projects will be located:

- Does your firm have projects underway or completed in the last 10 years in Columbus, Robeson, Bladen or Brunswick Counties? If so, list projects.

4. Sustainability in school design:

- Describe your design strategy to achieve optimal energy and water efficiency and any other sustainable features.
- List any awards, recognitions or professional acknowledgements you have received for sustainable design.

5. Miscellaneous

- List specialized or appropriate expertise in these types of projects.
- List any recent past performance in these types of projects.
- Describe your recent experience with project cost control and maintaining design schedules.

Please limit your submission to no more than 10 double sided pages. Proposing firms must submit three (3) copies of the submission before April 1, 2024 by US Mail to:

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E-mail and fax submittals will not be accepted. Solicitations in any form will result in disqualification.