



City of Raleigh

Request for Proposals #: 274-2024-RCPAC-10

Title: RCPAC Glass Cleaning

Proposal Due Date and Time: February 29, 2024 no later than 4:00PM
EST

ADDENDUM NO. 1

Issue Date: February 22, 2024

Issuing Department: Raleigh Convention and Performing Arts Complex
Direct all inquiries concerning this RFP to:

Brian Clark
Director of Operations
Email: Brian.Clark@raleighnc.gov

City of Raleigh
Addendum No. 1 to RFP 274-2024-RCPAC-10 RCPAC Glass Cleaning

Issue Date: February 22, 2024

To: All Proposers

This Addendum, containing the following additions, clarifications, and/or changes, is issued prior to receipt of proposal packages and does hereby become part of the original RFP documents and supersedes the original RFP documents in case of conflict.

Receipt of this addendum must be acknowledged by signing in the area indicated below. Please make the follow additions, clarifications, and/or changes to the RFP as listed below and **sign and return this addendum with your proposal package.**

The optional pre-proposal conference and site visit was held at 10:00 AM EST, February 13, 2024, at 500 S. Salisbury Street Raleigh, NC 27601. Sign-In sheet for the optional pre-proposal conference was provided.

The following is included within this addendum:

1. Written questions received in accordance with Section 1.3 RFQ Timeline
 - a. Questions and Answers

Brian Clark
Director of Operations

Sign below and return this addendum with your proposal.

Proposer Name & Company: _____ **Date:** _____

Signature: _____ **Title:** _____

Questions and Answers

1. Question: Will a lift be provided by City of Raleigh for interior window cleaning at the Convention Center?
 - a. Answer: Yes.
2. Question: Please describe the proper cleaning method for the adhesive decals on the interior side of the glass along Lenoir Street.
 - a. Answer: Use a clean, soft, lint-free cloth. b. Use off the shelf glass cleaner (Windex, Glass Plus, etc.). c. Spray the cleaner onto the cloth, not onto the image. d. Wipe down the image with the wet (do not over saturate) cloth. e. Immediately dry with a clean soft dry cloth. f. If the edges of the image are not sealed, take care not to introduce cleaner to the adhesive as over time edge lifting will occur.