

GROUP 7 SIDEWALK AND ROADWAY IMPROVEMENTS
ES 2024-02

Pre-Bid Conference Agenda
Thursday, November 21, 2024, 1:00 PM

Pre-Bid Sign In: Please complete your information on the sign-in sheet.

Project Overview/Scope of Work: The Project involves 4 locations, Oxford Road, Plainview Avenue and Vale Street, Norris Street, and Inglewood Lane, and each location consists generally of the following major items:

Oxford Road:

Furnishing all labor, materials, equipment and performing all work necessary and incidental to the installation of 50 LF of storm pipe, 3 catch basins and castings, 3 flared end sections and concrete pipe collars, 2650 LF of concrete curb & gutter, 1650 SY of 4" concrete sidewalk, 1060 LF of 42" safety railing, 4 concrete curb ramps, 3 sanitary sewer manhole adjustments and watertight castings, 500 SY existing pavement removal, 2600 SY full depth pavement saw cut, tree removal, erosion control, traffic control and setting up detour, and other pertinent items including seeding and restoration.

Plainview Avenue and Vale Street:

Furnishing all labor, materials, equipment and performing all work necessary and incidental to the installation of 1800 SY of 4" concrete sidewalk, 535 SY of 6" concrete sidewalk, 40 LF of concrete curb & gutter, 250 SY of concrete for driveway aprons, 9 concrete curb ramps, erosion control, traffic control and setting up detour, and other pertinent items including seeding and restoration.

Norris Street:

Furnishing all labor, materials, equipment and performing all work necessary and incidental to the installation of 326 LF of storm pipe, 7 catch basins and castings, 450 LF of concrete curb & gutter, 238 SY of 4" concrete sidewalk, 25 SY of 6" concrete sidewalk, 50 SY of concrete for driveway apron and driveway grading, 3 concrete curb ramps, 100 SY of milling of existing pavement, 382 SY of 3" asphalt concrete, erosion control, traffic control and setting up detour, and other pertinent items including seeding and restoration.

Inglewood Lane:

Furnishing all labor, materials, equipment and performing all work necessary and incidental to the installation of 602 SY of 4" concrete sidewalk, 69 SY of 6" concrete sidewalk, 200 SY of concrete for driveway aprons, 300 SY modular block retaining wall, 2 concrete curb ramps, erosion control, traffic control and setting up detour, and other pertinent items including seeding and restoration.

NCDOT Standards: All items not covered in the COR specifications will refer to the latest NCDOT Specifications and Standard Drawings unless otherwise noted.

Bid Opening: The bid opening will be held Tuesday, December 17, 2024 at 1:00 pm at the Raleigh Municipal Building, located at 222 W. Hargett Street, Room 419 Raleigh, NC 27601. Bids shall be submitted via a signed hard copy; electronic copies will not be accepted.

Liquidated Damages: Liquidated damages of \$1000 per day will be assessed if the entire project is not completed in 540 days. Liquidated damages of \$1000 per day will be assessed if the intermediate contract time of 180 days for each street is not met (Refer to Section 00520 Agreement, Article 4, p. 00520-4). **The completion time includes completion of all punch list items and permit close out.**

Notice to Proceed: Anticipated March 2025.

City Contacts: Diana Deadmore will serve as Project Manager and the City contact for the project (919)-996-4096. The City is providing full-time inspection for the project via a third party. The contacts for the full-time inspection staff will be provided to the awarded contractor.

Video of Site: A video of the site before construction begins will need to be done and provided by the contractor. Please refer to the project standard provisions sheet SP-3.

Construction Meetings:

- A Pre-Construction Conference will be scheduled after execution of the Contract and the Contractor will be required to provide a construction schedule during the meeting.
- A Public Pre-Construction touchpoint and/or meeting may also be held for information to nearby property owners. The Contractor will be required to attend the public pre-construction meeting, if scheduled.
- The City plans to conduct Bi-Weekly, or as necessary, construction meetings throughout the project onsite and/or via a virtual meeting.

MWBE Requirements: In support of supplier diversity, the City has set a 15% aspirational goal for the use of Minority and Women-owned Business Enterprises (MWBE), whenever possible. Bidders are expected to perform good faith efforts to achieve the MWBE participation goal of 15%. The MWBE contractors must be certified with the offices of NCDOT/HUB and/or NCDOT/DBE for their participation to count toward the 15% goal. Bidders must maintain records of all Good Faith Efforts and provide such supporting documentation if the 15% participation goal is not met. Bidders can view certified MWBEs via the online directory from the NCHUB's electronic Vendor Portal ([HUB eVP](#)) and NCDBE's website ([NCDOT Directory of Firms](#)). Questions related to the MWBE program can be directed to MWBE@raleighnc.gov.

Right-of-way Agreements: All acquisitions and easements information can be reviewed in the Final Real Estate Reports which are included in the Bid Documents and please note the following items.

- There are two condemnations on Norris Street: 1012 Norris Street and 1014 Norris Street.
- 5220 Inglewood Lane – A Right of Entry has been acquired to assist in removal of trees. Once the trees are removed the tree protection fencing will need to be moved back to the original Temporary Construction Easement as per the recorded plat.
- 5300 Inglewood Lane – Property owner has an irrigation system. The Contractor will need to coordinate with the City and the property owner to ensure the irrigation system has been relocated before construction.
- 412 Glascock Street – a Duke Energy light pole is outside COR right of way inside the fence of the parcel and will need to be relocated inside COR right of way. The Contractor will need to coordinate with the property owner to remove the fencing for the light pole relocation.

Traffic Control:

- Public safety warning signs and barricades should be erected during the duration of the project to deter pedestrians from entering the work site.
- Include the use of flaggers and use flaggers where necessary.
- Please note a Detour Map has been included in the plans for the Norris Street project.

Status of Permits:

- DEQ Land Disturbance Permit Letter of Approval has been received for Oxford Road and Plainview Avenue and Vale Street. Certificate of Coverages will be obtained before Notice to Proceed for the respective streets.
- Release of City Site Permits requires the installation and inspection of the Tree Protection Fence.

Status of Utility Relocations:

- Contractor is responsible for utility location prior to construction and maintaining an active 811 utility locate ticket for the impacted area.
- There are some private utility relocations associated with the Group 7 projects which are shown on the plans and are to be coordinated during construction.
- Contractor to coordinate utility adjustments/relocations of any fiber/communications boxes encountered that are both shown and not shown on the plans. It is the Contractor's responsibility to coordinate with public and private utility companies.

Addendums: Questions and comments on the plans and specification will be accepted in writing by email until 5:00 pm on Thursday, December 5, 2024. The final Addendum, if required, will be issued by end of the day on Tuesday, December 10, 2024. The questions and comments received after the mentioned time may not be answered.

Bid Package: Shall include bidder's checklist items and all forms in section 00410.

Line Item Clarifications:

- Curb Ramps – Include all curb and gutter replacement as shown on the plans as well as the removal of existing curb facilities.
- Relocating or resetting mailboxes are considered incidental.
- Adjusting or relocated signs are considered incidental.
- The tree removal list included on the plan sheets for each project are only the trees to be removed within the City's right of way and are for COR Urban Forestry inventory purposes only and not a comprehensive list of tree removal.

Comments:

- City of Raleigh permits will be issued after the installation, inspection, and acceptance of the Tree Protection/Silt Fencing. Allow/coordinate work sequence for up to 1-week turnaround time from tree protection inspection/survey approval to COR permits being available.
- Please keep in mind specific requirements for the clearing, select tree removal, and what is considered incidental as noted in the specifications which govern. All trees inside the LODs are to be removed and shall be covered under the clearing and grubbing line item. Note that not all trees are shown on the drawings for clarity. If a tree 3" in diameter or larger is required to be removed outside the LOD it will be paid for by the Select Tree Removal line item.
- Please be advised that at the discretion of the COR Urban Forester, an additional inspection or tree removal may be required.
- All work shall be performed from inside the LOD.
- The Contractor is responsible for building the curb ramps to be ADA compliant.
- COR recommends that all bidding contractors visit the sites prior to providing a bid.
- Please note there is no boardwalk section planned for construction on the Oxford Road project.
- On the Oxford Road, Plainview Avenue and Vale Street, and Norris Street projects, work will be in close proximity to a school. Please be mindful of both school vehicular and pedestrian traffic during the duration of these projects and especially during Special Events.
- On the Inglewood Lane project, the COR Public Utilities water meters that are called out "ADJUST WM" are to be adjusted in place and, the Contractor will be required to place a sleeve on the existing water line service under the proposed sidewalk. The Contractor will be responsible for disconnecting and reconnecting any required service lines and/or other incidental items to install the sleeve.
- A copy of the Excel Bid Tab will be issued with the Addendum for reference. This will be posted on Planscope.
- There will be an ADA inspection at the end of curb ramp installation. If ADA is not met, repairs will be required to meet ADA.
- COR will be providing full time inspections and staking.

Open for Questions:

1. Q: Can the COR stake LOD before the end of the bidding period?
A: No staking will be provided during the bid period.
2. Q: Will a copy of the agenda be provided in Addendum?
A: Yes included herein.
3. Q: Will the Contractor need to pay for the eBuilder (Trimble Unity Construct) license?
A: No but eBuilder (Trimble Unity Construct) will be utilized.
4. Q: Will the Contractor be responsible for NPDES reporting on Oxford Rd?
A: Yes this will be required on Oxford Rd and any street if required by their Permits.

Attachments:

Sign-In Sheet Attached



ENGINEERING
SERVICES

Sign-In Sheet

Group 7 Sidewalk and Roadway Improvements ES 2024 - 02

Pre-Bid Meeting

Thursday, November 21, 2024

Name	Address	Phone Number	Email
Pam Adderley	City of Raleigh MWBE	(919) 996-5716	pam.adderley@raleighnc.gov
Sam Gore	Browe Construction	919.422.9512	Sam.gore@browecon.com
DAVID BRANNAN	COR	-	-
VINCENT DONSELY	COR	984-201-1255	-
BT Lanier	Lanier Construction	252-286-6739	bj@lanierconstruction.com
MARSHALL ELMORE	CARDINAL CIVIL	(984) 354-4952	MELMORE@CARDINALCIVIL.COM
Chuck Baker	COR	919-896-3239	chuck.baker@ncz-ncc.gov
Ben Possiel	COR	919 996 4057	benjamin.possiel@raleighnc.gov
Henry Hardy	H+H Enterprises	919-422-9390	Henry.Hardy@H+H-Enterprises.com



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