



LEE COUNTY GOVERNMENT

NORTH CAROLINA

TO: All Interested Bidders
FROM: Tradell Adkins, Planner II, Sanford/Lee County Community Development Department
DATE: 6/23/2026
RE: Request for Proposals - Lee County CDBG-NR Program
Request for Lead-Based Paint Inspection Services
Project #4849-04-26

Lee County is administering a Community Development Block Grant – Neighborhood Revitalization (CDBG-NR) program funded by the NC Department of Commerce, Rural Economic Development Division. As part of this program, the County may require the services of a certified firm to perform lead-based paint inspections and risk assessments prior to the rehabilitation of each unit; perform a clearance inspection following rehabilitation; and provide other lead sampling/testing (if any) requested by the Construction Inspector during construction. These services will support the rehabilitation of up to three (3) residential structures located within Lee County. The County anticipates issuing a Notice to Proceed within approximately 30 days of award and contract execution.

All inspection and assessment work must be completed in conformance with 24 CFR Part 35 (Final HUD Rule on Lead-Based Paint Hazards) and all applicable state and federal standards required by the North Carolina Department of Health and Human Services, Health Hazards Control Unit, as stated in the NC Lead-Based Paint Hazard Management Program (LHMP) Rules 10A NCAC 41C, Section .0900 and 40 CFR 745, Subpart L. Completed inspection, risk assessment, and clearance reports shall be submitted to the County's designated Project Manager.

If your firm is interested in providing services to Lee County for this program, the County requires a letter of interest including your rate schedule for lead-based paint inspection, risk assessment, and clearance services. Since the County will require a quick turnaround for inspections, please also indicate your firm's average response time for completing inspections and submitting reports following a Notice to Proceed. Proof of current North Carolina certification for lead-based paint inspectors and risk assessors, as well as applicable insurance coverage, should be included.

Sealed bids will be accepted by the Lee County Finance Office until **July 7, 2026, at 5:00 PM**. Please note that **two complete bid packages must be submitted**. If



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only one bid package is submitted, the bid will be rejected. Both bid packages may be submitted in one envelope. **Digital submissions are not allowed.**

Bids should be labeled "**Lead-Based Paint Services Proposal**" and mailed or hand delivered to:

Attn: Purchasing Agent
Lee County Finance
115 Chatham Street, Suite 301
Sanford, NC 27330

If you have any questions concerning the scope of work, please contact Tradell Adkins, Planner II, Sanford/Lee County Community Development Department, via email at tradell.adkins@sanfordnc.net.

Lee County reserves the right to reject any or all proposals, request additional information, modify or cancel this RFP, or select the proposal deemed most advantageous to the County.