

STATE OF NORTH CAROLINA STANDARD FORM OF INFORMAL CONTRACT AND GENERAL CONDITIONS

FOR

North Carolina Department of Administration
NCDOA Stephenson HVAC Building Roof Replacement
500 Vaughn Court, Raleigh, North Carolina 27603
SCO ID #25-29537-01A

SCOPE OF WORK

Remove existing roof system down to the existing structural deck and provide new roof system along with sheet metal flashing and accessories to provide a complete, watertight, 20-year warrantable roof assembly.

NOTICE TO BIDDERS

Sealed bid for this work will be received by:

Ms. Samantha Farrington
North Carolina Department of Administration
State Construction Office, Suite 450
301 N. Wilmington St, Raleigh North Carolina 27601-2827
(984) 236-5448

up to **3:00 PM**, on October 14, 2025 and immediately thereafter publicly opened and read aloud. Complete plans and specification and contract documents can be obtained from REI Engineers, 9121 Anson Way, Suite 100, Raleigh, NC 27615

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts. General Contractors must have general license classification for "Building" or "Specialty (Roofing)".

No bid may be withdrawn after the opening of bids for a period of 30 days. The Owner reserves the right to reject any or all bids and waive informalities. Bids shall be made only on the BID/ACCEPTANCE form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

Please note on the envelope:

Bid : Attn: Ms. Samantha Farrington
NCDOA Stephenson HVAC Building Roof Replacement
Bid Date
Contractor
License Number

PRE-BID MEETING

An open pre-bid meeting will be held for all interested bidders at 10:00 AM on September 30, 2025 in Suite 450 at 301 North Wilmington Street, Raleigh, NC 27601 before later travelling to the project site at 500 Vaughn Court, Raleigh, North Carolina, 27603. The meeting will address project specific questions, issues, bidding procedures and bid forms.