



Request for Qualifications Construction Manager at Risk

2024 Bond New Elementary School
#OCS 26-04-23

April 9, 2026

Qualifications due 2:00 pm on April 23, 2026

Orange County School Board of Education
200 E King St, Hillsborough, NC 27278

[Link to RFQ Documents](#)

PART 1 – ADVERTISEMENT

Pursuant to General Statutes of North Carolina, Section 143-64.31 as amended, Respondents to this Request for Qualifications subject to the conditions and specifications herein are invited to furnish construction management at risk services for an upcoming bond project to build a New Elementary School on West Ten Road, adjacent to Gravelly Hill Middle School and Soccer.com site.

The Request for Qualifications (RFQ) can be obtained from the Orange County Schools website at orangecountyfirst.com in the “Our District/Operations and Facilities/Bids, Request for Proposals, and Quotes” tab beginning **April 9, 2025**.

Responses are due to Orange County Schools, no later than **2:00 p.m. on April 23, 2026** For further information, email Steve Hess at steve.hess@pmcnc.net.

PART 2 – INTRODUCTION

Orange County Schools (OCS) invites all qualified and interested construction management at risk firms to submit proposals to perform preconstruction, bidding, and construction services for the complete design of a New Elementary School building. OCS, in collaboration with Orange County and CHCCS, completed a county-wide school facility condition study and a master planning exercise which provided recommendations for school replacements and individual high priority maintenance projects. The school replacements for Orange County Schools are being funded by the 2024 Orange County Bond Referendum approved by its citizens in November 2024. The 2024 Bond will support the completion of up to \$300M in capital investments split between Chapel Hill-Carrboro City Schools and Orange County Schools.

Project highlights:

- Anticipated capacity of 600 students
- 2-story due to site constraints
- Site will be adjacent to Soccer.com and Gravelly Hill Middle School, which will be active throughout the construction period.
- Target sustainable benchmarking with potential for certification
- Construction Budget = \$42.9 million (including off-site improvements)
- The design team is KEI/Clark Nexsen.

Owner Background

Orange County Schools is one of two public school systems in Orange County, NC. OCS is located near the flagship campus of the University of North Carolina (UNC) and the world-renowned Research Triangle Park (RTP). The district operates three high schools, three middle schools, seven elementary schools. These schools serve more than 7,000 students.

Mission

The mission of Orange County Schools (NC) is to educate students in a safe, inclusive environment where they are engaged, challenged, and inspired to reach their maximum potential. Their vision is to prepare every learner for lifelong service and success

PART 3 – SCOPE OF WORK

The scope of work is to provide all typical preconstruction, bidding and construction services (either as self-perform or through subcontractors) for a New Elementary School (NES) and associated facilities on the West Ten Road Site adjacent to the Soccer.com site.

The scope of work is expected to include the following phases.

- Preconstruction Services
 - Milestone estimates at SD/DD/CD
 - Constructability reviews
 - Value engineering/cost management
- Bidding/Procurement
 - Subcontractor prequalification
 - Identification of early trade partners
- Pre-GMP and Final-GMP preparation and approval
- Construction
 - Closeout
 - Warranty

The project is to be designed and constructed under the assumption that approximately \$42.9 million has been set aside as for construction, including offsite improvements.

There will be meaningful participation as requested with the Orange County Schools Board of Education, the Superintendent of Schools, and Orange County Government via work sessions, stakeholder engagement, and public presentations.

The selected firm shall indemnify, defend, and hold harmless the County, the School System, and its subsidiaries, divisions, officers, directors, and employees from all liability, loss, costs, claims, damages, expenses, attorney fees, judgments, and awards arising or claimed to have arisen, from any injury caused by or allegedly caused by, any act or omission of the selected firm, or any employee agent or assign.

PART 4 – MINIMUM REQUIREMENTS AND QUALIFICATIONS

Respondents must be fully licensed and certified for the type of work to be performed in the State of North Carolina at the time of submittal to their response to this Request for Qualifications (RFQ). Should the Respondent not be fully licensed and certified, its submittal will be rejected.

Firms are to submit a qualification package which presents their qualifications and understanding of the services to be performed. Emphasis should be placed on completeness of services offered and clarity of content. All submittals should be complete and carefully worded and must convey all the information requested by OCS. If errors or exceptions are found in the firm's qualification package, or if the package fails to conform to the requirements of the RFQ, OCS will be the sole judge as to whether that variance is significant enough to reject the firm's submittal.

Qualification packages should be prepared simply and economically. All data, materials, and documentation shall be available in a clear, concise form. Brevity will be appreciated. Submittals shall be limited to 50 pages, 8 ½ x 11, minimum 11-point font. Covers, dividers, non-collusion affidavit, and financial statements do not count in the 50 pages total.

NAME OF COMPANY:	FEDERAL ID OR SOCIAL SECURITY NO.:	
STREET ADDRESS:	N.C. SALES & TAX REGISTRATION NO.:	
CITY & STATE & ZIP:	P.O. BOX:	ZIP:
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING:	TELEPHONE NUMBER:	FAX NUMBER:
AUTHORIZED SIGNATURE:	TITLE:	
CONTRACT LICENSE NO.:	E-MAIL:	

SUBMITTAL INSTRUCTIONS

Firms interested in being considered providing the specified services shall submit ten **(10) hard copies** of their submittal in addition to one **(1) electronic copy** of the submittal in PDF format **(total submittal not to exceed 50 Mb)** in response to this RFQ. Submittals must be received on or before **2:00 p.m. local time on Thursday, April 23, 2025**. Please send an electronic copy of the response to Steve Hess by e-mail at steve.hess@pmcnc.net. Please note the financial statements should be submitted separately from the Statement of Qualifications with only ONE HARD COPY and ONE USB required. Multiple hard copies and an emailed transmittal are not required *for financial statements only*.

Deliveries should be made to:

Steve Hess
Orange County School Board of Education
200 E King St, Hillsborough, NC 27278

All submittals received, whether electronic or hard copy, after the noted deadline will not be considered and will be returned to the Respondent unopened.

Non-Collusion Affidavit: The Non-Collusion Affidavit attached to this RFQ must be properly executed and submitted.

PART 5 – CONTENT OF RESPONSE AND SUBMISSION REQUIREMENTS

The Respondent shall submit the following required information/documents with sufficient depth and breadth necessary to substantiate their ability to perform the services being sought by OCS. Failure to provide the required information may result in rejection of the submittal.

Section 1 – Letter of Interest

A **two-page maximum** letter of interest that includes a synopsis of the firm, business principals, distinguishing characteristics, unique advantage your firm and team bring, approach to completing this project, primary contact information, and signed by the project executive.

Section 2 – Current Organization and Structure of the Business

- a. Identify the office that will directly manage the NES work.
- b. Provide email address and phone number of your company contact for this RFQ.
- c. Provide current organizational structure information (Corporation, LLC, Partnership, Joint Venture, Sole Proprietorship, etc.) including date of formation/incorporation.

- d. Indicate the number of years the organization has provided Construction Management at Risk services on projects of similar type to those noted in this RFQ.
- e. Proposer must be a licensed general contractor in North Carolina Provide the license number (provide a copy of license), license classification, qualifier's name, date issued, expiration date (list all expiration dates) exactly as on file with the North Carolina Contractor's State License Board. If submitting as a joint venture, provide this information for joint venture partner.
- f. In the last five years has a complaint filed with the Contractor's State Licensing Board against your company that required a formal hearing or inquiry? If yes, provide an explanation.
- g. Provide an organizational chart and identify the total number of employees in each position. Highlight the number of employees with K-12 experience.
- h. *Provide a matrix that shows percent participation/allocation of each individual for preconstruction, site work, vertical construction and project closeout.*
- i. Identify key individuals proposed by your firm to participate in the project including at a minimum the project executive, project manager, project superintendent, preconstruction manager, and estimator. Attach resumes for everyone proposed for the project including their experience with the proposer's firm, their experience on K-12 projects and/or other prior relevant experience in construction/design including the type of project, dollar value of each project, delivery method used and that person's role on the project. Highlight projects where proposed candidates have completed projects as a team. Also, highlight projects like the project identified in this RFQ where proposed key individuals were involved including their role on the project.

Section 3 – Past Experience in K-12 and CMAR Work

- a. List all public and private North Carolina CMAR projects completed or begun (indicate dates) within the last five years with construction budgets in excess of \$40,000,000.
- b. Provide a description of any claims that were not resolved within 180 days of substantial completion of the project and/or any litigation for any project (CMAR or otherwise) completed in the past five years.
- c. Show your record of meeting substantial completion contract dates for CMAR projects for your five most recently completed projects, even if not K-12, greater than \$40,000,000 (provide contractual and actual dates).
- d. Has an owner assessed or threatened to assess liquidated damages against you in the past five years on any project? If so, please explain.
- e. Provide three (3) of your most recently completed K-12 projects similar in size and scope of those identified in the RFQ where your firm (office proposing) provided CMAR services.

Information should include the following:

- i. Name and location of the project
- ii. Date completed
- iii. Names of CM project staff (Senior Executive, Project Manager, Superintendent, Preconstruction Manager)
- iv. Name, address and telephone number for project architect
- v. Name, address and telephone number for Owner
- vi. Type of project, including specific details on the extent to which pre-construction & construction phase services were provided.
- vii. *Constructability Review for each project and RFI log for each project.*
- viii. *SD Estimate - DD Estimate - Final Estimate - GMP and variance report between each phase.*
- ix. Final Estimate before bidding
- x. GMP contract amount
- xi. Final cost of project (or anticipated if not yet complete)
- xii. Original contract substantial completion date
- xiii. Authorized time extensions
- xiv. Final substantial completion date (or anticipated if not yet complete)
- xv. Date of commissioning completion

Section 4 – Preconstruction Expertise

- a. Describe your approach to milestone estimating at each phase: Conceptual, Schematic Design, Design Development, and Construction Documents.
- b. Describe your experience and ability to provide value engineering, collaborative Alternates analysis, and cost management during the design process
- c. Describe your approach to constructability review and analysis for all portions of the work, including PM&E.
- d. Describe your program to maximize contractor and subcontractor bidding.
- e. What differentiating approach is your firm utilizing to attract appropriate subcontractor bid coverage on current projects? Provide examples of your successes.

Section 5 – Construction Expertise

- a. Describe your firm's experience and approach to the logistics of K-12 projects on an active campus.
- b. Describe your firm's approach to quality assurance and identify the individual(s) in charge from preconstruction through construction phase. Provide examples of your QA process including, but not limited to, how your firm ensures the consistency of installed materials conforming to the approved submittal samples and specifications and addressing issues related to non-

conformity.

- c. Have you used Building Information Modeling software on any recent projects? If yes, please explain how.

Section 6 – Workload and Capacity

- a. Provide your annual revenue and associated percentage of CMAR work completed by the proposed office over the last five (5) years including the number of projects per year.
- b. Provide a list of active projects your firm (proposed office) has in either preconstruction or construction phase. Information should include the following:
 - i. Name and location of the project
 - ii. Projected Completion Date
 - iii. Names of project staff (Senior Executive, Project Manager, Superintendent, Preconstruction Manager)
 - iv. Name, address and telephone number for project architect
 - v. Name, address and telephone number for Owner
 - vi. Type of project and delivery method

Section 7 – Safety

- a. Describe your company approach to safety, including how high-risk activities and control of the site are managed during the construction and abatement/demolition phases of the project.
- b. Provide your firm's workers compensation Experience Modification Rate (EMR) for the last three (3) years.
- c. Has NC OSHA, Federal OSHA, NCDEQ, the EPA or any Air Quality Management district cited your firm or the Owner on a project where you were actively contracted in the past five (5) years? If yes, attach a description of each citation. Include related back charges from Owner if applicable.
- d. Does your company participate in the NCDOL Carolina Star Program or a safety related program?
- e. Describe your safety related reporting structure including any dedicated safety representative(s) and their specific role on active projects.
- f. Describe your company's standard safety prequalification requirements

Section 8 – Financial Data [Submitted under separate cover]

- a. Attach your latest balance sheet and income statement if available, based on company type. Audited statements preferred. If not available, attach a copy of the latest annual renewal submission to the relevant licensing board. Indicate Dunn & Bradstreet rating if one exists. (Firms must submit financial data and may clearly indicate a request for confidentiality to avoid this item

- becoming part of a public record.)
- b. Attach letter from Surety Company or its agent licensed to do business in North Carolina verifying proposer's capability of providing adequate performance and payment bonds for this project.
 - c. Provide a copy of a certificate of insurance that identifies current levels of insurance in areas of general liability, automobile liability, and workers compensation.

Execution: In compliance with this Request for Qualification (RFQ), and subject to all the conditions herein, the undersigned vendor offers and agrees to furnish and deliver any or all items upon which prices are proposed, at the prices set opposite each item within the time specified herein. By executing this proposal, the undersigned vendor certifies that this proposal is submitted competitively and without collusion (G.S. 143-54), that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that it is not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony. Furthermore, by executing this proposal, the undersigned certifies to the best of the vendor's knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency. As required by G.S. 143-48.5, the undersigned vendor certifies that it, and each of its sub-contractors for any contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system.

Insurance: The specific insurance requirements will be outlined during contract development with the selected CMAR finalist.

Lunsford Act: Vendor also acknowledges that G.S. § 14-208.18 prohibits anyone required to register as a sex offender under Article 27 A of Chapter 14 of the General Statutes from knowingly being on the premises of any school. Vendor shall conduct or arrange to have conducted, at its own expense, sexual offender registry checks on each of its owners, employees, agents and subcontractors ("contractual personnel") who will engage in any service on or delivery of goods to Orange County Schools "School System" property or at a School System sponsored event, except checks shall not be required for individuals who are solely delivering or picking up equipment, materials, or supplies at: (1) the administrative office or loading dock of a school; (2) non-school sites; (3) schools closed for renovation; or (4) school construction sites. The checks shall include at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("the Registries"). For Vendor's convenience only, all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at <http://v.ww.nsopw.gov/>. Vendor shall provide certification on the Sexual Offender

Registry Check Certification Form (Attachment A) that the registry checks were conducted on each of its contractual personnel providing services or delivering goods under this Contract prior to the commencement of such services or the delivery of such goods. Vendor shall conduct a current initial check of the registries. The sex offender registry checks shall be conducted within 30 days of Vendor's execution of the Contract and prior to performing any services on School System property. In addition, Vendor agrees to conduct the registry checks and provide a supplemental certification form before any additional contractual personnel are used to deliver goods or provide services pursuant to this Contract. Vendor further agrees to conduct annual registry checks of all contractual personnel and provide annual certifications at each anniversary date of this Contract. Vendor shall not assign any individual to deliver goods or provide services pursuant to this Contract if said individual appears on any of the listed registries. Vendor agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual personnel, and agrees to provide such records and documents to the School System upon request. Vendor specifically acknowledges that the School System retains the right to audit these records to ensure compliance with this section at any time in the School System's sole discretion. Failure to comply with the terms of this provision shall be deemed a material breach of the Contract. If requested by the School System, the Vendor shall provide sufficient background information regarding any or all contractual personnel who may deliver goods or perform services under this contract in order to allow the School System to perform a criminal background check on each individual at the School System's expense. Vendor further agrees that it has an ongoing obligation to provide the School System with the name of any new contractual personnel who may deliver goods or provide services under the Contract. The School System reserves the right to prohibit any contractual personnel of Provider from delivering goods or providing services under this Contract if the School System determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel or others, or if such contractual personnel may otherwise pose a risk to the School System's operations. Failure to comply with the terms of this provision shall be deemed a material breach of the Contract.

Criminal Background Checks: Vendor shall conduct criminal record and background checks on all Contractual Personnel who will perform services pursuant to this Contract on Orange County Schools "School System" property or at School System events. The criminal background checks shall be conducted within 30 days of Vendor's execution of the Contract and prior to performing any services on School System property.

Vendor shall provide the results of said checks to School System within five (5) business days of receipt and shall not assign any Contractual Personnel to provide services under the Contract if said worker has been convicted of or pled no contest to (1) any felony; (2) any crime, whether misdemeanor or felony, involving violence, illegal drugs, theft, child abuse, sexual harassment, sexual abuse, or personal impropriety of a sexual nature with regard to any other person; or (3) any other crime or conduct reasonably indicating that the Contractual Personnel poses a threat to the safety or well-being of School System's students, personnel, or property. In addition,

the Vendor shall obtain all authorizations necessary for the School System to conduct additional criminal record and background checks at its sole expense at any time during the term of this Contract. If School System chooses to exercise this right, Vendor shall, within five (5) business days of School System's request, provide the full name, date of birth, and state of residency for the past ten years for all Contractual Personnel providing services under the Contract, along with any other information reasonably requested by School System for purposes of performing criminal record and background checks. Without modifying or waiving any of Vendor's obligations under this provision, School System reserves the right to prohibit any Contractual Personnel from providing services under this Contract if the School System determines, in its sole discretion, that said Contractual Personnel has not undergone a criminal record and background check in accordance with this provision or if the results of such criminal record and background check reasonably indicate that the said Contractual Personnel may pose a threat to the safety or well-being of students, school personnel, or others.

Anti-Nepotism: Vendor warrants that, to the best of its knowledge and in the exercise of due diligence, none of its corporate officers, directors, or trustees and none of its employees who will directly provide services under this Contract are immediate family members of any member of the OCS Board of Education or of any principal or central office staff administrator employed by the School System. For purposes of this provision, "immediate family" means spouse, parent, child, brother, sister, grandparent, or grandchild, and includes step, half, and in-law relationships. Should Vendor become aware of any family relationship covered by this provision or should such a family relationship arise at any time during the term of this Contract, Vendor shall immediately disclose the family relationship in writing to the Superintendent of Schools. Unless formally waived by the School System, the existence of a family relationship covered by this Contract is grounds for immediate termination by School System without further financial liability to Vendor.

PART 6 – PROPOSED SCHEDULE (EASTERN STANDARD TIME)

The proposed time schedule for this selection process is below.

RFQ Issuance: April 9, 2026

RFQ Question Deadline: April 20, 2026 by 3:00 p.m.

RFQ Question Responses: April 21, 2026.

RFQ Responses Due: April 23, 2026 by 2:00 p.m.

Interview Invitations sent to Short-Listed Candidates: April 27, 2026

In-person Interviews: Week of May 4th, 2026

Notification of Intent to Award Contract: May 12, 2026

Notification to Unsuccessful Applicants: May 15, 2026

Board Approval to Proceed with Contract Negotiations: ~May 18, 2026

Contract Negotiations: May/June 2026

Notice to Proceed Given to Successful Firm: No later than June 22, 2026

PART 7 – INQUIRIES

All requests for clarifications or additional information must be submitted in writing to Steve Hess at steve.hess@pmcnc.net. (Please reference *OCS New ES RFQ* in the Subject Line of the email.) The School System will record responses to inquiries, if any, and address them in the form of a written addendum that will be posted on the School System's website at orangecountyfirst.com in the "Our District/Operations and Facilities/Bids, Request for Proposals, and Quotes

SUBMITTAL PREPARATION COSTS

The School System shall not be liable for any expenses incurred by Respondents in connection with the preparation of a response to this RFQ. Respondents should prepare their submittal providing a straightforward and concise description of the Respondent's ability to meet the requirements of this RFQ.

PART 8 – SELECTION PROCESS

Orange County Schools intends to ensure that all technically qualified firms are provided the opportunity to be considered for providing construction manager at risk services to Orange County Schools. The firm that is most qualified to conduct this scope of work and meet the needs of OCS will be selected.

A committee consisting of representatives of the School System will evaluate the proposals. The committee will make a selection based on the firm's level of interest, qualifications, and expertise. After the selection has been made, the committee will make a recommendation to the Orange County Schools Board of Education.

PART 9 – SELECTION CRITERIA

The selection process consists of two phases, followed by negotiations with the apparent winner.

Phase 1 – RFQ Written Submittal Review and Form Completion

The Owner's Selection Committee will evaluate and score the RFQ submittals based on the selection criteria listed below:

Selection Criteria	Max Points Possible
Section 1: Letter of Interest. How complete and concise was the letter of interest and RFQ response? Was the RFQ well organized, with complete information responding to all submittal criteria?	5 points
Section 2: Organization and Structure. The firm has provided competent and adequate staff, organized efficiently for the project.	15 points
Section 3: Past Experience in K-12 and CMAR. Provide a comprehensive and insightful experience of managing similar elementary school projects, especially within North Carolina, with successful references and minimal reported issues.	20 points
Section 4: Preconstruction Expertise. Candidate has demonstrated a clear understanding of the value a CMAR brings to the preconstruction phase of the project. <i>Provide examples of estimates for each phase, along with variance log for (3) projects.</i> <i>Provide constructability review, along final RFI log for (3) projects.</i>	30 points
Section 5: Construction Expertise. The firm has a relevant and logical approach to the construction phase.	5 points
Section 6: Workload and Capacity. Candidate appears to have reasonable capacity to take on this project.	5 points
Section 7: Safety. The firm has a high record of safe construction performance and a strong approach to maintaining safe sites.	5 points
Section 8: Financial Data. The firm has a healthy balance sheet with no significant audited discrepancies. The firm has adequate bonding capacity for this project.	5 points
Section 9: EXHIBIT A. Candidate has responded satisfactorily to all information within Exhibit A.	10 points
Total Points	100 points

In addition, the questions at the end of the document (see Exhibit A) and the Non Collusion Affidavit should be completed by the Candidates and submitted with their proposals. An electronic copy of the form will be provided on the School System's website at orangecountyfirst.com in the "Our District/Operations and Facilities/Bids, Request for Proposals, and Quotes.

Phase 2 –Interview

An interview invitation will be sent out to the Candidates with the highest RFQ submittal scores on the date noted in the selection schedule. The invitation will explain the interview requirements and provide the time and location. The purpose of the interview is to ensure a full understanding of the RFQ responses and to introduce key members of the team.

The interviews will consist of a short presentation followed by a longer period for questions and answers. During the short presentation, the lead project manager for the project should be identified along with members of the team. Please note team members that will not be directly working on the project are not invited to the oral interviews.

The apparent winner will be based upon a consensus ranking based upon interview, presentation, reference checks, and overall confidence by the selection committee that the candidate is the best choice to represent Orange County Schools throughout this program.

The most qualified firm will be notified, and the School System will commence negotiations with said firm to develop a fee proposal. If the School System and firm cannot reach an agreement, negotiations will terminate, and the School System will commence fee negotiations with the next most qualified firm.

GENERAL COMMENTS

All qualifications, responses, inquiries or correspondence relating to this RFQ will become the property of Orange County Schools when received and will not be returned.

Orange County Schools reserves the right to reject any and all responses, or any portions thereof, or select responses, which, in their opinion, are in the best interest of the School System.

Orange County Schools reserves the right to waive any informalities and any technicalities or to cancel the RFQ in part or in its entirety if it is in the best interest of the School System. This solicitation in no way obligates the School System to award a contract.

Respondents are requested to refrain from contact with the committee members,

school system employees, or county employees regarding this solicitation, except for written communication described in this RFQ.

Orange County Schools reserves the right to approve all personnel working on Orange County Schools projects. Key professional staff may not be removed, reassigned, or replaced without prior approval from Orange County Schools.

Orange County Schools encourage participation by minority and women-owned businesses, [Policy Code: 6402 Participation by Historically Underutilized Businesses](#), and respondents should be prepared to provide evidence of such classification and/or attempt to engage such firms within the qualification package, if requested.

In compliance with this Request for Qualification (RFQ), and subject to all the conditions herein, the undersigned vendor offers and agrees to furnish and deliver any or all items upon which prices are proposed, at the prices set opposite each item within the time specified herein. By executing this proposal, the undersigned vendor certifies that this proposal is submitted competitively and without collusion (G.S. 143-54), that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that it is not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony. Furthermore, by executing this proposal, the undersigned certifies to the best of the vendor's knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency.

E-VERIFY: Respondent is hereby required to be in compliance with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e-verification at the time of entering the Contract and at all times during the performance of this Contract. All subcontractors utilized by Respondent are likewise required to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes concerning e- verification at the time of entering this Contract and at all times during the performance of this Contract. Respondent shall take necessary steps to include this provision in all contracts with its subcontractors who will perform any portion of the work covered by this Contract.

When responding to this RFQ, please follow all instructions carefully. Please submit proposal contents according to the outline specified and submit documents according to the instructions. By submitting a proposal, Respondents acknowledge that the School System reserves the right to reconsider any submittal at any phase of this procurement process.

Submittals will be received by Orange County Schools at the time and place designated in this document. At that point, Orange County Schools will close the receipt of submittals and begin the evaluation process.

Orange County Schools will not be held responsible for the failure of any mail or delivery service to deliver a proposal prior to the stated proposal due date and time. It is solely the Respondent's responsibility to: (1) ascertain that they have all required and necessary information, documents and addenda, prior to submitting a response; (2) ensure that the response is received at the correct location and time. Late responses, regardless of delivery means, will not be accepted. Submittals received by telephone or facsimile will not be accepted.

By submission of a response, the Respondent agrees that at the time of submittal, it: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire an interest, either direct or indirect, that would conflict in any manner or degree with the performance of the Respondent's services, or (2) will not benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" shall include holding or retaining membership, or employment, on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by Orange County. Furthermore, if the Respondent is ultimately awarded the contract, the Respondent agrees to execute a copy of the Service Contract attached herein (Exhibit B).

Orange County Schools assumes no responsibility for confidentiality of information offered in this submittal. This RFQ does not intend to elicit proprietary information. However, if proprietary information is submitted as part of the proposal, the information is to be labeled as such. Proprietary or confidential information must be clearly labeled as such at the time of initial submission and to the extent provided by N.C.G.S. Chapter 132, will not be made available for public inspection. In the event that a request for inspection is made under public records law, the Respondents will be notified of the request and may participate in any subsequent civil action to compel disclosure of confidential information.

NON-COLLUSION AFFIDAVIT

ORANGE COUNTY SCHOOLS

REQUEST FOR QUALIFICATIONS FOR NEW ELEMENTARY SCHOOL

The undersigned affirms that the proposal made herein is made without any connections with any other person, or people, making any other proposal for the above item(s): that it is in all respects fair and without collusion or fraud:

That _____ is not connected in any official capacity with Orange County Schools, and that no person, or persons, acting in such capacity are directly, or indirectly, interested herein or in any of the profit arising or anticipated from this transaction.

In making this proposal, it is understood and agreed that the conditions set forth in the advertisement for bids, instructions to bidders, terms and conditions and specifications together with the proposal shall form a part of and be construed with the contract under the same.

The acceptance of this proposal by Orange County Schools, as evidenced by the issuance of an Orange County Schools Purchase Order, will be held to be a mutual agreement as to each clause of this proposal and to constitute a contract between the parties hereto.

FIRM NAME: _____

ADDRESS: _____

BY: _____

TITLE: _____

State of North Carolina County of: ____

Sworn to and subscribed before me, this _____ day of _____, 20____.

Notary Public

My commission expires: _____

EXHIBIT A

REQUEST FOR CONSTRUCTION MANAGER AT RISK QUALIFICATIONS

This project is for construction of a new PreK-5 in Orange County, North Carolina.
The following criteria will be used to select firms for interview and the final selection.
Please complete this form and include it in your submission.

QUESTION	RESPONSE
How many school facility projects has your firm completed in North Carolina in the last seven years?	
On your last five school facility projects over forty-million dollars (\$40,000,000), what were your contract award amounts compared to the final construction cost?	
On your last five school facility projects over forty-million dollars (\$40,000,000), what percent over the initial cost estimate set by the Owner was the final construction cost?	
Have you had any legal issues or major technical issues on any of your projects (Yes/No)? If yes, please include an explanation.	
What was the number of non-owner change orders on each of your last five school projects over \$40,000,000?	
Does your firm have an office within one-hundred (100) miles of Hillsborough, North Carolina (Yes/No)?	
What is the location of the office that is used a base of operations for the project lead?	
How many projects over \$40,000,000, including schools, have you completed in the last 5 years within 100 miles of Hillsborough, North Carolina?	
What is your current workload (number of active projects in your office that you will be servicing in addition to this project)?	
Provide a list of all school facility projects completed in the last five (5) years in North Carolina, including a contact person for the local school system.	
Provide a list of all school facility projects you are involved with that are currently under design or construction in North Carolina, including a contact person for the local school system.	
I certify that the preceding and referenced information is accurate to the best of my knowledge and belief.	
Signature	
Name	
Title	
Date	