

STATE OF NORTH CAROLINA

Western Piedmont Community College

Request for Quote #: 2023-RETAINING WALL

Repairs of Retaining Wall

Date of Issue: October 18, 2023

Pre-Bid Meeting: October 26, 2023 @ 9:00 AM

Quote Opening Date: November 2, 2023 @ 9:00 AM

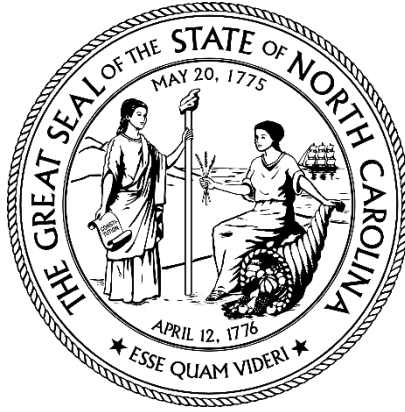
Direct all inquiries concerning this RFQ to:

Robin Hall

Director of Purchasing

Email: rhall@wpcc.edu

Phone: 828.448.3107



STATE OF NORTH CAROLINA

Request for Quote

2023-Retaining Wall

For internal State agency processing, please provide your company's Federal Employer Identification Number or alternate identification number (e.g. Social Security Number). Pursuant to North Carolina General Statute 132-1.10(b) this identification number shall not be released to the public. **This page will be removed and shredded, or otherwise kept confidential**, before the procurement file is made available for public inspection.

This page is to be filled out and returned with your quote.

ID Number:

Federal ID Number or Social Security Number

Vendor Name



STATE OF NORTH CAROLINA
Western Piedmont Community College

Refer **ALL** Inquiries regarding this RFQ to:

Robin Hall
Director of Purchasing
1001 Burkemont Ave
Morganton, NC 28655
828.448.3107
rhall@wpcc.edu

Request for Quote # **2023-Retaining Wall**

Pre-Bid Meeting: **Thursday, October 26, 2023 @ 9:00 AM**
Moore Hall - 310

Vendor Questions: **October 27, 2023**

Quotes will be publicly opened: **November 2, 2023 at 9:00 AM**

Moore Hall 310

EXECUTION

In compliance with this Request for Quote, and subject to all the conditions herein, the undersigned Vendor offers and agrees to furnish and deliver any or all items upon which prices are quoted, at the prices set opposite each item within the time specified herein. By executing this quote, the undersigned Vendor certifies that this quote is submitted competitively and without collusion (G.S. 143-54), that none of its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that it is not an ineligible Vendor as set forth in G.S. 143-59.1. False certification is a Class I felony. Furthermore, by executing this quote, the undersigned certifies to the best of Vendor's knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency. As required by G.S. 143-48.5, the undersigned Vendor certifies that it, and each of its sub-contractors for any Contract awarded as a result of this RFQ, complies with the requirements of Article 2 of Chapter 64 of the NC General Statutes, including the requirement for each employer with more than 25 employees in North Carolina to verify the work authorization of its employees through the federal E-Verify system. G.S. 133-32 and Executive Order 24 (2009) prohibit the offer to, or acceptance by, any State Employee associated with the preparing plans, specifications, estimates for public Contract; or awarding or administering public Contracts; or inspecting or supervising delivery of the public Contract of any gift from anyone with a Contract with the State, or from any person seeking to do business with the State. By execution of any response in this quote, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Failure to execute/sign quote prior to submittal may render quote invalid. Late quotes cannot be accepted.

VENDOR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO VENDORS ITEM #11):		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:	FAX NUMBER:	
VENDOR'S AUTHORIZED SIGNATURE:	DATE:	EMAIL:

Offer valid for at least 60 days from date of quote opening, unless otherwise stated here: _____ days. After this time, any withdrawal of offer shall be made in writing, effective upon receipt by the agency issuing this RFQ.

ACCEPTANCE OF QUOTE

If any or all parts of this quote are accepted by the State of North Carolina, an authorized representative of **Western Piedmont Community College** shall affix his/her signature hereto and this document and all provisions of this Request for Quote along with the Vendor response and the written results of any negotiations shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful Vendor(s).

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1.0 PURPOSE AND BACKGROUND

Western Piedmont Community College is requesting quotes for the repair and rework of an existing section of a retaining wall.

Quotes shall be submitted in accordance with the terms and conditions of this RFQ and any addenda issued hereto.

2.0 GENERAL INFORMATION

2.1 REQUEST FOR QUOTE DOCUMENT

Vendor may attach its quote to this RFQ for submission; however, any and all additional, modified or conflicting terms and conditions submitted on or with Vendor's quote shall be disregarded and shall not be considered a part of any contract arising from this RFQ. Any attempt to delete or avoid the force of the previous sentence shall render Vendor's quote invalid, and it shall not be considered.

2.2 DELIVERY INSTRUCTIONS

Instructions: Quotes, subject to the conditions made a part hereof and the receipt requirements described below, shall be received at the address indicated in the table below, for furnishing and delivering those items as described herein.

MAILING ADDRESS FOR DELIVERY OF QUOTE VIA U.S. POSTAL SERVICE SPECIAL DELIVERY, OVERNIGHT DELIVERY, OR BY ANY OTHER CARRIER or ELECTRONIC DELIVERY THROUGH EMAIL

QUOTE NUMBER: **2023-Retaining Wall**

Attn: **Robin Hall**

Address: **1001 Burkemont Ave**
Morganton, NC 28655

Phone: **828.448.3107**

Email: **rhall@wpcc.edu**

Quotes may be submitted via mail, express delivery, or by email, in response to this Request for Quote: Submission by any means shall include this signed RFQ.

IMPORTANT NOTE: It is the responsibility of the Vendor to have the College has received the quote by the specified time and date of opening, regardless of the method of delivery. **This is an absolute requirement.** All Vendors are urged to take the possibility of delay into account when submitting a quote.

2.3 QUESTIONS ABOUT QUOTE – **DUE DATE: October 27, 2023**

Purpose: Upon review of the RFQ documents, Vendors may have questions to clarify or interpret the RFQ in order to submit the best quote possible. To accommodate the Quote Questions process, Vendors shall submit any such questions by the above due date.

Instructions: Written questions shall be emailed to rhall@wpcc.edu by the date and time specified above. Vendors should enter "RFQ # : **2023-Retaining Wall** – Questions" as the subject for the email. Questions submittals should include a reference to the applicable RFQ section and be submitted in a format shown below:

Reference	Vendor Question
RFQ Section, Page Number	Vendor question...?

No information, instruction or advice provided orally or informally by any State personnel, whether made in response to a question or otherwise in connection with this RFQ, shall be considered authoritative or binding. Vendors shall be entitled to rely *only* on written material contained in an Addendum to this RFQ.

2.4 QUOTE CONTENTS

Vendor shall populate all attachments of this RFQ that require the Vendor to provide information and include an authorized signature where requested, as outlined below.

3.0 METHOD OF AWARD AND QUOTE EVALUATION PROCESS

3.1 METHOD OF AWARD

All quotes will be evaluated and award will be based on lowest responsive quote meeting all specifications.

4.0 REQUIREMENTS

This Section lists the requirements related to this RFQ. By submitting a quote, the Vendor agrees to meet all stated requirements in this Section as well as any other specifications, requirements and terms and conditions stated in this RFQ. If Vendor is unclear or has any question about the specifications, requirements and terms and conditions herein, it is urged and cautioned to contact the issuing agency Contract Lead as specified in this RFQ.

4.1 PRICING

Quote price shall constitute the total cost to Buyer for delivery fully assembled and ready for use, including all applicable charges for shipping, delivery, handling, administrative and other similar fees. Vendor shall not invoice for any amounts not specifically allowed for in this Quote. Complete ATTACHMENT A: PRICING FORM and include with Quote.

4.2 INVOICES

Vendor shall invoice the College. Invoices shall include detailed line item information to allow Buyer to verify pricing at point of receipt matches the correct price from the original date of order. At a minimum, the following fields shall be included on all invoices:

Vendor's Billing Address, Customer Account Number, Contract Number/Purchase Order, Order Date, Manufacturer Part Numbers, Vendor Part Numbers, Item Descriptions, Price, Quantity, and Unit of Measure

5.0 PRODUCT SPECIFICATIONS

5.1 GENERAL SPECIFICATIONS

Western Piedmont Community College is requesting quotes for the repair of an existing retaining wall section along with landscape and drainage improvements for the area.

The projected needs and/or expectations are as follows:

- Demolition of distressed portion of concrete masonry retaining wall and bench backfill soils as required
- Remove / Demolish existing sidewalk adjacent to the CMU retaining wall as required
- Reconstruct a new reinforced grout filled concrete masonry wall with flashing, waterproofing system, and brick veneer
- Reinstall brick veneer to existing concrete retaining wall
- Reinstall sidewalk per civil drawings
- Restore sidewalk per civil drawings
- Restore backfill and landscaping per owners' requirements
- Complete all drainage repairs per drawings
- Complete all Temporary and permanent seeding as required by the City of Morganton
- Review and abide by the engineered drawings and notes by

- Nova Engineering & Environmental for Concrete Masonry Retaining Wall Repair Design
- Civil & Environmental Consultants, Inc. for Landscape Drainage improvements

Other Notes:

Contractor is responsible for all permits and/or inspections as required.

Contractor responsible for all labor, materials, and equipment for the required work and protection of all areas in the construction area.

Contractor responsible for all submittals to be approved prior to any work not already approved.

Vendors may visit the site as needed with coordination. Please contact Ronald Gray, Director of Facility Services at rgray@wpcc.edu or 828-448-6068.

Attachments to this RFQ begin on the next page.

6.0 ATTACHMENTS

****IMPORTANT NOTICE****

RETURN THE REQUIRED ATTACHMENTS WITH YOUR RESPONSE
FOLLOW THE LINKS TO ACCESS EACH ATTACHMENT

ATTACHMENT A: PRICING FORM

FURNISH, DELIVER, AND INSTALLATION:

Item #	DESCRIPTION	EXTENDED PRICE
1	Retaining Wall repair and improvements	

ATTACHMENT B: INSTRUCTIONS TO VENDORS

The Instructions to Vendors, which are incorporated herein by this reference, may be found here:

<https://ncadmin.nc.gov/formnorth-carolina-instructions-vendors032023/download?attachment>

ATTACHMENT C: NORTH CAROLINA GENERAL TERMS & CONDITIONS

The North Carolina General Terms and Conditions, which are incorporated herein by this reference, may be found here:

https://files.nc.gov/ncdoa/pandc/OnlineForms/Form_North-Carolina-General-Terms-and-Conditions_11.2021.pdf

ATTACHMENT D: HUB SUPPLEMENTAL VENDOR INFORMATION

Complete and return the Historically Underutilized Businesses (HUB) Vendor Information form, which can be found at the following link:

https://files.nc.gov/ncdoa/pandc/OnlineForms/Form_HUB-Supplemental-Vendor-Information_9.2021.pdf

***** Failure to Return the Required Attachments May Eliminate
Your Response from Further Consideration *****