CITY OF HAVELOCK
Post Office Box 368
Havelock, NC 28532

INVITATION TO BID

Pursuant to North Carolina General Statutes §143-129 the City of Havelock invites formal bids on the following:

Bids must be submitted in accordance with the attached specifications and must include an itemized schedule of quantity, unit price and total. Bids must be sealed and clearly marked on the outside of the envelope:

"City of Havelock, McCotter Canal Bank Stabilization"

Address Bids to: **Kimberly Walters, Director of Finance City of Havelock**
P.O. Box 368
1 Governmental Ave.
Havelock, NC 28532
Email: Bids@havelocknc.us (formal bids cannot be emailed)

Bids will be accepted until **1:00 p.m. (EST) on Wednesday, July 30, 2025,** at which time they will be reviewed in the office of the City Finance Director.

Bids on contracts for construction or repair work in the formal bidding range must be accompanied by a bid bond or deposit in the amount of not less than 5 percent of the bid. Bid bonds shall be enclosed in a separate envelope and attached to the outside of the sealed bid package. This security is held by the City of Havelock to guarantee that the successful bidder will execute the contract and provide performance and payment bonds if required. If a bidder backs out of his or her bid or refuses to enter into a contract, the City of Havelock may retain the bid deposit or seek payment under the bid bond. Bids will be considered incomplete if not accompanied by a bid bond or deposit. The bids are good for 75 days after opening. The winning bidder will be issued a Notice To Proceed (NTP) along with a Purchase Order.

Bidders are cautioned not to submit bids until the proposed requirements and specifications have been carefully examined. It **will be considered that bidders will have satisfied themselves as to the accuracy of the specifications. No proposal will be considered unless prices are submitted for all items requested in any section. The City reserves the right to change the amount of quantities.**

All bids submitted should be to the desired specifications. Any exceptions to the specifications will be evaluated based on the best interest of the City. Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and bidder will be held responsible therefore. Deviations shall be explained in detail. The bidder shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.

The names of certain brands or make denote quality standard in the article desired, but do not restrict bidders to the specific brand, make or manufacturer named. They are meant to convey to prospective bidders the general style, type, character and quality of the article desired.

The successful bidder on all construction contracts will be required to conduct the operation in accordance with all Federal, State, and Municipal health and safety rules, regulations and laws applicable to the operation. The successful bidder may be asked to provide the City with a copy of the company's safety plan prior to commencing work. For all projects over $30,000, a general contractor's license must be furnished to the City if applicable.

Certificate to Transact Business in North Carolina: As a condition of contract award, each out-of-State Vendor that is a corporation, limited-liability company or limited-liability partnership shall have received, and shall maintain throughout the term of The Contract, a Certificate of Authority to Transact Business in North Carolina from the North Carolina Secretary of State, as required by North Carolina law. A contract requiring only an isolated transaction completed within a period of six months, and not in the course of a number of repeated transactions of like nature, shall not be considered as transacting business in North Carolina and shall not require a Certificate of Authority to Transact Business.

The City will not sell bid packages. Plans, specifications, and addenda may be viewed and obtained online at www.havelock.nc.us. Click on: "Bid on a Contract"; "Current Bids". The Bidder's List is maintained by Vendor Registry. Registration for the Bidder's List is made on1ine at www.havelocknc.us. Click on: "Bid on a Contract"; "Vendor login/Registration".

N.C.G.S. (North Carolina General Statutes), specifically §160A-20.l(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 or Chapter 64. The Contractor shall submit the E-Verify Affidavit, located in the Bid Proposal section, with their bid. Bids that do not include this Affidavit will be considered non-responsive.

N.C.G.S 147-86.42-84 requires that contractors with a North Carolina Local Government must not utilize any subcontractor found on the State Treasurer's Iran Divestment list or Companies Boycotting Israel list. The referenced lists can be found on the State Treasurer's website at the address www.nctreasurers.com and will be updated every 180 days.

The City of Havelock reserves the right to reject any or all proposals and to purchase items from the state contract in the efforts to award the contract to the bidder it deems to be for the best interest of the City.

MODIFICATION AND WITHDRAWAL OF BIDS. Bids may be modified or withdrawn by an appropriate document duly executed (in the maimer that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids. A request to withdraw a bid may be made to the Owner within 72 hours after Bids are opened in accordance with NCGS § 143-129.1 Requests to withdraw a Bid will be subject to the requirements of NCGS §143-129.1 and in the sole discretion of the City of Havelock Finance Officer.

This institution is an equal opportunity provider, and employer.

Contact person(s) for information on this bid:

For questions in regard to the bid specifications, the City requires and only responds to questions submitted in writing and sent via email to: LSaleeby@hazenandsawyer.com, and cc: Bids@havelocknc.us. For questions email per **specifications in bid.**

Today is the 9th day of July 2025. Published:

Vendor Registry July 9, 2025

CITY OF HAVELOCK

_____

Kimberly Walters
Director of Finance

STATE OF NORTH CAROLINA
AFFIDAVIT
CITY OF HAVELOCK

I, _____(the individual attesting below), being duly authorized by and on

behalf of _____ (the entity hereinafter " Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).

2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of employee through E-Verify in accordance with NCGS §64-26(a).

3. Employer is a person, business entity, or other organization that transacts business in the State and that employs 25 or more employees in this State. (mark Yes or No)

   a. YES _____ b. NO _____

4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project, Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This_____day of _____, 20_____

Signature of Affiant: _____

Print or Type Name:_____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the

_____day of _____, 20_____.

_____ _____
Signature of Notary Printed Name of Notary

My Commission Expires: _____

Company Name: _____

Company Address: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

NC Contractor's License Type and Number: _____

Number of Addendums Acknowledged (circle one): *N/A* 1 2 3 4

As of the date listed below, the vendor or bidder listed above is compliant with N.C.G.S. 147-86.42-84, the Iran Divestment Act and the Companies Boycotting Israel Act.

Authorized Signature: _____

Print Name of Authorized Signature: _____

Title: _____

Address Bid to: Kimberly Walters, Director of Finance
City of Havelock
P.O. Drawer 368
1 Governmental Avenue
Havelock, NC 28532
Bids@Havelocknc.us (formal bids cannot be emailed)

Please indicate the Bid name on the outside of the envelope.

SECTION 00 11 00

ADVERTISEMENT FOR BIDS

BY THE CITY OF HAVELOCK, NC,

FOR McCOTTER CANAL BANK STABILIZATION

The City of Havelock will open sealed Bids at 1:00 PM., local time, on July 30th, 2025, in Room 134, at City Hall, located at 1 Governmental Avenue, Havelock, NC 28532 for the following Project:

McCotter Canal Bank Stabilization

This project is funded by the American Rescue Plan Act (ARPA) through the North Carolina Department of Environmental Quality (NCDEQ) Local Assistance for Stormwater Infrastructure Investments Program (LASII).

Each bidder must show evidence that it is licensed under Chapter 87 of the N.C. General Statutes.

The Board of Commissioners of the City of Havelock reserves the right to reject any or all proposals.

Copies of the Contract Documents may be obtained in electronic form via emailed request to: Hazen and Sawyer at (LSaleeby@hazenandsawyer.com) and bids@havelocknc.us as a copied email recipient.

Address bids to:

Kimberly Walters, Finance Director
City of Havelock
PO Box 368
1 Governmental Ave
Havelock, NC 28532

DATE: July 9, 2025