Department/Agency	Department of Administration	
Project Title	Bicentennial Plaza Renovation (Planning)	
Design Services	Architecture/Engineering	
Scope	The Department of Administration seeks a designer for developing the scope and scale of renovations required for the State of North Carolina Bicentennial Plaza in Raleigh. The Plaza is the processional space between the North Carolina State Capital and the North Carolina Legislative Building. It spans over 450 feet between W. Edenton Street and W. Jones Street and is tangential to State buildings assigned to NC Department of Agriculture & Consumer Services, NC Museum of Natural Sciences, and NC Museum of History. The Bicentennial Plaza was constructed in 1988 and is showing signs of wear that comes from heavy usage associated with such areas. Significant outdoor cultural and educational events are hosted by the Plaza year-round. Renovation includes removal/replacement of cracked and broken pavement, steps, walls, curbs planters and seating surfaces, as well as improvements to drainage, lighting, and other utilities. The existing underground cistern and piping located in the general area will be left in space and filled in. Utilities services at the Plaza level to support temporary outdoor event assets will be required. DOA wishes to engage a North Carolina-based design firm with architecture or architecture/engineering expertise to lead the planning, design, and construction effort for this project. DOA reserves the option of retaining the selected design firm to continue with an expanded project scope on or about the Bicentennial Plaza area. IN ADDITION TO the FIVE (5) paper submittals, please submit ONE (1) USB Flash Drive that includes a PDF copy of the Letter of Interest and required SF-254.	
Contact	William Robertson, PE	
Telephone	984-236-5408	
Email	william.robertson@doa.nc.gov;	
	(with CC to: william.johnson@doa.nc.gov)	
Total Project Budget	\$9,846,000 (with \$1,000,000 Available for Planning & Design)	
Source of Funds	2023-2024 Repairs and Renovations Reserve	
Approved OC-25 #	#202541101335	
Publish Date	April 12, 2024	
Closing Date	Monday April 29, 2024, at 4:00 PM	
Submit FIVE (5) Copies of Letter of Interest and FIVE (5) Copies of SF-254 + Submit ONE (1) USB Flash Drive	Mail Service Center 1307 Raleigh, NC 27699-1307	
Physical Location for Fed Ex/UPS Delivery:	William Robertson, PE NC State Construction Office 301 North Wilmington Street, Suite 450 Raleigh, NC 27699	

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In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:

NC Board of Architecture: (http://www.ncbarch.org)

NC Board of Examiners for Engineers & Surveyors: (http://www.ncbels.org)

NC Board of Landscape Architects: (http://www.ncbola.org)

STATE BUILDING COMMISSION - SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

- 1. Specialized or appropriate expertise in the type of project.
- 2. Past performance on similar projects.
- 3. Adequate staff and proposed design or consultant team for the project.
- 4. Current workload and State projects awarded.
- 5. Proposed design approach for the project including design team and consultants.
- 6. Recent experience with project costs and schedules.
- 7. Construction administration capabilities.
- 8. Proximity to and familiarity with the area where the project is located.
- 9. Record of successfully completed projects without major legal or technical problems.
- 10. Other factors which may be appropriate for the project.

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit FIVE (5) copies of the Letter of Interest and FIVE (5) copies of your current Standard Form 254 (SF 254) with the information package. Submit one (1) USB drive with the submission in .pdf file format. The current SF 254 template is located at http://ncadmin.nc.gov/businesses/construction/forms-documents which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254. The SF 254 is in addition to the limit on the Letter of Interest.

E-mail and Fax submittals will not be accepted.