

Agency	Johnston Community College
Project Name/Number	Elsee Building Renovations
Design Services	Design Service
Scope	<p>This project will provide necessary renovations to expand the Certified Nursing Assistant (CNA) program and consolidate it on campus within the Elsee building.</p> <p>Constructed in 1978, this 21,278 square foot building requires several improvements to accommodate the new programs. These include widening classroom doors to 4 feet to allow hospital bed access, adding sinks in each classroom, and renovating the existing bathrooms, electrical lighting, life safety systems, and finishes. This project also features plans for a new approximately 3,750 square foot entrance and lobby/student center designed to better accommodate students while modernizing the building and enhancing its curb appeal.</p>
Contact	Brooks Moore
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Total Project Budget	\$4,825,000
Source of Funds	County Bond Funds
Publish Date	May 19, 2025
Closing Date	June 4, 2025 @ 2:00 pm
Submit ONE (1) copy of Letter of Interest and SF-254, along with a USB flash drive (Mailing Address):	<p>Johnston Community College Attn: Wade Quinn 245 College Drive Smithfield, NC 27577 **MUST include a flash drive with electronic copies of Letter of Interest and Standard Form 254 (SF 254) with information package**</p>
Physical Location for Fed Ex/UPS delivery (Delivery Address):	<p>Johnston Community College 245 College Drive Smithfield, NC 27577 Sealed qualifications are to be delivered via UPS/FedEx or may be received in person at Johnston Community College, main entrance of the Wilson Building front desk until but no later than 2:00 PM local time, local prevailing time.</p>
NC Licensing Statement	<p>In order to offer architectural, engineering, or landscape architectural services in response to this solicitation, the proposing firm must be properly licensed to practice Architecture, Engineering, or Landscape Architecture in the State of North Carolina. More information on the North Carolina state boards may be found at the following websites:</p> <p>NC Board of Architecture: (http://www.ncbarch.org) NC Board of Examiners for Engineers & Land Surveyors: (http://www.ncbels.org) NC Board of Landscape Architects: (http://www.ncbola.org)</p>

SELECTING CRITERIA

In selecting designers, the selection committee should take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

SUBMITTAL CRITERIA

Please submit THREE (3) copies of current SF 254 Form with the required letters of interest and the information package. In the interest of costs-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be 8-1/2" x 11" pages stapled in the upper left-hand corner. The package length should not exceed ten (10) pages plus the SF 254 Form.

*****Please include flash drive with electronic copies of Letter of Interest and Standard Form 254 (SF 254) with information package*****

E-mail and Fax submittals will not be accepted.