



Wednesday, October 25, 2023
Addendum #1

**DEPARTMENT OF ENVIRONMENTAL QUALITY MARINE FISHERIES
MOREHEAD CITY DOCK REPAIRS – PHASE 1A - PLUMBING**

SCO ID #: 23-26691-01 | Sigma Project # 23034

This addendum shall become a part of plans and specifications. The contractor shall acknowledge receipt of this addendum in the bid proposal.

ITEM 1 – PRE-BID MEETING MINUTES

- a) Pre-Bid Meeting Minutes and Attendees list are attached.

ITEM 2 – BID DATE

- a) The bid date has been rescheduled to November 17, 2023 at 2:00 pm, the location is unchanged. Make the following revision to the Notice to Bidders:

NOTICE TO BIDDERS

Electronic or Sealed bid for this work will be received by:

David Hoffelt
Assistant Director of Facilities
Department of Environmental Quality
Phone: (919)707-8636
david.hoffelt@deq.nc.gov

For hand Delivered, USPS, UPS, or FedEx:
217 West Jones Street Raleigh NC 27603

up to **2:00 PM**, on **Friday November 17, 2023**. Bids will not be opened publicly. Complete plans and specification and contract documents can be obtained from

Sigma Engineered Solutions PC
5909 Falls of Neuse Road, Suite 101
Raleigh, NC
919-840-9300
Email: bidding@sigmaes.com

Plans will be available after October 9, 2023

A Mandatory Pre-Bid Meeting will be held on Monday November 6, 2023 at 10:00 am at the site.

ITEM 2 – MANDATORY PRE-BID DATE

- b) A 2nd **MANDATORY** pre-bid meeting will be held on Monday November 6, 2023 at 10:00 am at the site.

End of Addendum

Attachments:

Pre-Bid Meeting Minutes

Pre Bid Minutes

Project #:	23034	Today's date:	10/23/2023
Project Name:	DEPARTMENT OF ENVIRONMENTAL QUALITY MARINE FISHERIES MOREHEAD CITY DOCK REPAIRS – PHASE 1A-PLUMBING SCO # 23-26691-01 MOREHEAD CITY, NORTH CAROLINA		
Location:	DEQ – MHC Dock	Meeting Date:	10/23/2023
Topic(s):	Pre-Bid Meeting		
Distribution:	Attendees and All Bidders		
Agenda:	Pre-Bid Meeting (MANDANTORY)		

1. Introductions

2. Scope of the project

The project entails new plumbing infrastructure with final connections to existing marine utility centers.

3. Review of plans

4. There are no unit prices, allowances, or alternates.

5. The time of completion for this project is described in the documents. Project will have a duration of 150 days including shop drawing production and review. We requested that bidders reach out to their vendors about lead times and shipping and bring any concerns related to equipment procurement.

6. Liquidated Damages in the amount of \$250 per calendar day will be assessed for EACH calendar day that the construction extends beyond the days allowed in the contract.

7. Hours of work shall be normal working hours 7am-5pm, Monday-Friday. All work hours shall be coordinated with Steve Chapman – DEQ onsite maintenance supervisor

8. Last day for questions – Sigma Engineered Solutions will take questions up to Thursday November 9, 2023 at 12:00 pm. Final addendum will be posted no later than Friday November 10, 2023 at noon. No further questions will be received after that time.

9. Questions and Answers - All questions will be answered in addenda. Sigma noted that verbal answers had no bearing and that the contractors should only follow written instruction given by the Designer.



Pre Bid Minutes

10. All questions shall be by e-mail to Victor Bird at vbird@sigmaes.com
11. Performance and Payment Bonds are not required by the project.
12. Bidders were encouraged to solicit as much WMBE participation as possible. Bidders were reminded that if they were unable to procure 10% WMBE participation that they must have all required backup showing their good-faith efforts. The appropriate WMBE forms must be submitted with any bids. MBE Affidavits: Two of the three forms behind the bid form must be submitted with the bids; bids without MBE forms will be discarded; submit the Identification of Minority Business Participation form and Affidavits A with the bids (Affidavit C or D is submitted within 72 hours by the apparent low bidder)
13. Proposals will be received no later than 2 pm on November 17, 2023 at 217 W. Jones Street in Raleigh. Bidders are asked to drop off at the front desk. All bids must be submitted in sealed. All properly executed MBE forms must be included. Bids may also be submitted electronically via email.
14. Contractor walk through.

END OF MINUTES

Attachments:

- List of Attendees



