

RFP for Vehicle Glass Repair and Replacement Services

Solicitation Department(s): General Services, Fleet

Solicitation Number: 269-2026-153

Solicitation Category: Local

Commodity Codes:

- NIGP 92846: *Glass Replacement and Repair Services, Windshield and Window, Automotive*
 - NAICS 811122: *Glass installation, automotive repair*
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The City of Charlotte is seeking proposals from qualified service providers for Vehicle Glass Repair and Replacement Services.

The full solicitation can be viewed on the e-procurement portal at:

<https://charlottenc.bonfirehub.com/opportunities/208044>

Pre-Proposal Date & Time:

NOVEMBER 17, 2025, at 1 PM

Pre-Proposal Instructions:

The non-mandatory, Pre-Proposal Conference will be held virtually via Microsoft Teams.

This conference will review key details of the solicitation. **Attendance is not required but is encouraged.**

Use this link to join – [https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGEwOWYwMDMtN2ZmNy00ODJlWFIMjctZWYyMDJlNGI3Mjhi%40thread.v2/0?context=%7b%22Tid%22%3a%223392a0ee-6ccb-49c5-94b5-f5e6d8a665d6%22%2c%22Oid%22%3a%228f2fd477-ec3b-43e9-95e2-4da9bbb6927d%22%7d)

[join/19%3ameeting_ZGEwOWYwMDMtN2ZmNy00ODJlWFIMjctZWYyMDJlNGI3Mjhi%40thread.v2/0?context=%7b%22Tid%22%3a%223392a0ee-6ccb-49c5-94b5-f5e6d8a665d6%22%2c%22Oid%22%3a%228f2fd477-ec3b-43e9-95e2-4da9bbb6927d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGEwOWYwMDMtN2ZmNy00ODJlWFIMjctZWYyMDJlNGI3Mjhi%40thread.v2/0?context=%7b%22Tid%22%3a%223392a0ee-6ccb-49c5-94b5-f5e6d8a665d6%22%2c%22Oid%22%3a%228f2fd477-ec3b-43e9-95e2-4da9bbb6927d%22%7d)

Or, to join via phone only - 872-256-4172 (Conference ID: 137 685 762#)

Questions:

All solicitation questions must be submitted electronically via Euna/Bonfire through the “[Ask a Question](#)” option of the relevant solicitation project page. Responses will be posted publicly via addenda, and any attached documents will become available under the Supporting Documentation section.

Proposal Due Date & Time:

DECEMBER 3, 2025, at or before 2 PM EST

Submission Instructions:

All proposal documents must be submitted on or before but no later than 2 PM. To submit a proposal, please click on the Euna/Bonfire project page link provided (above) and register as a user. Registration is free.

All Proposal Documents are located on the opportunity page for download. Once completed, please upload the required documents to submit your proposal.

The City strongly recommends allowing sufficient time to complete this process—ideally, a week prior to the deadline—to finalize your submission and to upload your documents. *Late proposals will not be accepted.*

For any Procurement Portal questions, please contact:

Julie Wingfield, Procurement Agent Senior

Julie.Wingfield@charlottenc.gov

Contact# 704-578-4183

About the City of Charlotte

The City of Charlotte provides services to more than 870,000 residents. The city's priorities are workforce and business development, transportation, planning and the environment, safe communities, and great neighborhoods.