

Alamance Community College

Advertisement for Request for Qualifications (RFQ) for Engineering Services

RFQ PROJECT BRIEF

Technology Infrastructure Replacement Project (SCO # 28434 and NCCCS # 2861)

Project: Technology Infrastructure Replacement Project

Alamance Community College

Advertised: May 14, 2026

Closing Date for Submittals: June 2, 2026 at 3:00 PM

Alamance Community College is soliciting Statement of Qualifications (SoQs) from firms interested in providing engineering design services for this project. Individual/Firm must be licensed to practice architecture and/or engineering in the State of North Carolina in accordance with the laws of the State of North Carolina and must have Professional Liability Insurance coverage. Limits shall be determined prior to award of the design contract(s). The successful Team will be required to enter into a fixed fee contract utilizing the State of North Carolina STANDARD FORM OF AGREEMENT BETWEEN OWNER AND DESIGNER.

1. Project Description

The Project consists of two integrated work elements:

Campus Conduit Infrastructure: Design of a diverse underground conduit pathway system providing a minimum of 2 separate and independent connectivity paths to each building on the Carrington-Scott Campus at 1247 Jimmie Kerr Road, Graham, NC, linking all campus buildings to a central distribution point(s). Work includes, but is not limited to, directional boring, trenching, conduit installation, pull boxes, handholes, and restoration of all disturbed surfaces.

Fiber Optic Network: Design of a redundant 24-strand single-mode fiber optic (SMF) network operating over the newly installed conduit system, with all strands terminated, tested and connected to both of the College's on-campus data centers (Located in T Bldg and Main Bldg). The network architecture shall provide fully redundant pathways to eliminate single points of failure.

The project budget is estimated at \$700,000

A tentative project schedule is shown below.

Contract approval:	June 15, 2026
Programming start:	June 22, 2026
Project design complete:	July 31, 2026
Bidding/Award:	September 2026

2. Project Scope

The engineering design team is to:

- *Assist coordination between College stakeholders and the Project Contact (Chief Information Officer).*
- *Prepare all contract documents for the project. The contract documents shall be in compliance with provisions regarding the North Carolina Building Codes. The project delivery system shall be Design/Bid/Build.*
- *Prepare costs, schedules and phasing plans for the construction/installation.*

3. Engineering Design Team

The College expects prospective engineering design teams and the individuals identified as members of those teams to have demonstrated experience in programming, designing, and preparing contract documents for the construction of this type of project. Statements of Qualifications should include a comprehensive listing of all consultants, including engineering, and others needed to address the specific needs of the project.

Alamance Community College may retain special consultants under direct contract with the College for specialty services as needed.

4. Selection Process

The Selection Committee will consist of the Chief Information Officer and other members of the campus community as required.

There will be a NON-MANDATORY pre-proposal/site visit meeting on May 20, 2026 at 10:00am located at the Main Building Auditorium, Room 301 where interested firms will be able to learn more about the project

All proposals are due on June 2, 2026 on or before 3:00 PM. The Selection Committee will meet June 2 – 12, 2026 to discuss, evaluate and rank the proposals. The highest ranked firm will be

contacted to provide a project fee proposal. If agreement cannot be reached on the fee proposal, the next highest ranked firm will be contacted for a project fee proposal.

5. Submittals

Alamance Community College seeks letters of interest from firms who have recent experience with similar projects. In selecting engineering designer firms, the selection committee will take into consideration qualification information including such factors as:

1. Specialized or appropriate expertise in the type of project.
2. Past performance on similar projects.
3. Adequate staff and proposed design or consultant team for the project.
4. Current workload and State projects awarded.
5. Proposed design approach for the project including design team and consultants.
6. Recent experience with project costs and schedules.
7. Construction administration capabilities.
8. Proximity to and familiarity with the area where the project is located.
9. Record of successfully completed projects without major legal or technical problems.
10. Other factors which may be appropriate for the project.

Please submit THREE (3) copies of current SF 254 Form with the required letters of interest and THREE (3) copies of the information package. In the interest of costs-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should not include any notebooks, binders, tab, clips, etc. The format should be a maximum of twenty (20), single-sided 8-1/2" x 11" pages or equivalent (e.g. 11" x 17" fold out sheets for charts, schedules, etc. count as 2 pages). This page limit excludes a transmittal letter, title page, table of contents and SF 254. The page limit includes resumes of key personnel and any unsolicited supplementary information such as corporate brochures, etc..

Please contact only the **Chief Information Officer** for any matters related to this submittal. No other College staff, The College's Board of Trustees, or any College officials is to be contacted other than the project manager – Chief Information Officer, Jay Mayer. All questions and project submittals are to be directed to:

Jay Mayer
Chief Information Officer
Alamance Community College
1247 Jimmie Kerr Road
PO Box 8000
Graham, NC 27253

jnmayer503@alamancecc.edu

Questions will only be received via email to jnmayer503@alamancecc.edu until **5:00 pm MAY 26, 2026**. Responses to questions will be posted on NCEVP website by **3:00 pm MAY 28, 2026**.